



Town of Paradise Town Council Meeting Amended Agenda 6:00 PM – February 09, 2021

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Jody Jones
Council Member, Greg Bolin
Council Member, Steve “Woody” Culleton
Council Member, Rose Tryon

Town Manager, Kevin Phillips
Town Attorney, Mark A. Habib
Town Clerk, Dina Volenski
Community Development Director, Susan Hartman
Administrative Services Director/Town Treasurer – Vacant
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Garrett Sjolund
Chief of Police, Eric Reinbold
Disaster Recovery Director, Katie Simmons

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item.

Public Participation

In accordance with Governor Newsom’s Executive Order N-29-20, remote public participation is allowed in the following ways:

Town Council meetings are available to be viewed on YouTube at <https://www.youtube.com/channel/UCahySuEER2uUrqJ6G5ET-Xg/>

Public comment will be accepted by email with the subject line PUBLIC COMMENT ITEM ___ to dvolenski@townofparadise.com prior to 5:30 p.m. on the day of the meeting and will be read into the record during public comment. Written comments are subject to the regular time limitations of three minutes per speaker, please limit to 200 words or less. If you are unable to provide your comments in writing, please contact the Town Clerk’s office for assistance at (530) 872-6291.

Public comment may be submitted by telephone during the meeting, prior to the close of public comment on an item by calling (530) 872-5951 at the time indicated by the Mayor. Alternately, you may send an email with the subject line:

TELEPHONE PUBLIC COMMENT ITEM ___ to the Town Clerk dvolenski@townofparadise.com prior to 5:30 p.m. on the day of the meeting, include your telephone number and the Mayor will call you during public comment.

Disabled persons may request reasonable modifications or accommodations relating to the use of telephonic or electronic observation and participation prior to the Council meeting by contacting the Town Clerk at (530) 872-6291 ext. 102.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. Town Council Recognition of Employees Service to the Town of Paradise for 2020. Presented by Mayor Steve Crowder.

20 Years

Robert Nichols - Police Department

10 Years

Crystal Peters - Human Resources & Risk Management

5 Years

Perry Walters - Police Department

- 1f. Special recognition is awarded to sworn and non-sworn police personnel and volunteers for their exemplary contributions to the department.
 - Police Officer of the Year: **Officer Dominic Vannucci**
 - Civilian employee of the year: **CSO Amanda Oakley**
 - VIP of the year: **Lisa Robinson**
- 1g. Financial Advisor Update - Meeder Investments
- 1h. Online Market Place Update from the Chamber of Commerce-Monica Nolan
- 1i. Presentation by Ron Sandmann, Emshire LLC regarding Log Processing facilities.
- 1j. Camp Fire Recovery Updates:
 - Trees, Advocacy, Recovery Projects and Emergency Management- Disaster Recovery Director Katie Simmons
 - Public Works Infrastructure Recovery and Sewer Update - Public Works Director/Town Engineer Marc Mattox
 - Business Update - Assistant to the Town Manager Colette Curtis
 - Housing Update - Kate Anderson

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p6 Approve minutes of the December 29, 2020 Special and January 12, 2021 Regular Town Council meetings.
- 2b. p12 Approve January 2021 Cash Disbursements in the amount of \$1,561,310.91
- 2c. p20 1. Approve Resolution No. 21-04, A Resolution of the Town Council of the Town of Paradise accepting the Reseeding Advance Planning Grant Award, A Hazard Mitigation Grant Program Post Fire (HMAP-PF) For Advanced Assistance from the Federal Emergency Management Agency.

2. Approve Resolution No. 21-05, A Resolution of the Town Council of the Town of Paradise accepting the Residential Ignition Resistant Program Advanced Planning Grant Award, a Hazard Mitigation Grant Program Post Fire (HMAP-PF) for Advanced Assistance from the Federal Emergency Management Agency.
 3. Approve Resolution No. 21-06, A Resolution of the Town Council of The Town of Paradise Authorizing Town Staff to Apply for a Hazard Mitigation Grant Program Post Fire (HMAP-PF) for the Generator Replacement Program for Fire Station #82 and Animal Control Facility from the Federal Emergency Management Agency.
- 2d. p52 Ratify Letter of Support for Community Housing Improvement Program (CHIP) to build eight new homes in Paradise (letter due to CHIP by January 29, 2021).
- 2e. p54 Approve the following Program Supplement Agreements for Emergency Relief projects to Administering Agency-State Agreement for Federal-Aid Projects, Agreement No. 03-5425F15:
1. PSA No. F023 for Project ER-38Y0(009) On-System Culvert Replacement
 2. PSA No. F024 for Project ER-38Y0(011) On-System Hardscape Replacement
 3. PSA No. F025 for Project ER-38Y0(012) On-System Road Rehabilitation
 4. PSA No. F026 for Project ER-38Y0(013) On-System Sign Replacement
 5. PSA No. F027 for Project ER-38Y0(025) Neal Road Rehabilitation; and,
- Adopt Resolution No. 21-07, A Resolution of the Town Council of the Town of Paradise authorizing the Town Manager, or designee, to sign the above listed Program Supplement Agreement to Administering Agency-State Agreement for Federal-Aid Projects, Agreement No. 03-5425F15.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p94 Conduct the duly noticed and scheduled public hearing to solicit comments regarding a proposed Substantial Amendment to the 2019-20 Annual Plan for the Community Development Block Grant. (This is the first of two public hearings, no action is requested at this time.)

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p98 1. Consider awarding Contract No.16-01.CON and Contract No. 17-04.CON, Almond Street Multimodal Improvements Project & Gap Closure Complex Project, to Baldwin Contracting Company, Inc. dba Knife River Construction, Chico, CA in the amount of their base bid; and, 2. Authorizing the Town Manager to execute an agreement with Baldwin Contracting Company, Inc. dba Knife River Construction relating to Contract No.16-01.CON and Contract No. 17-04.CON and to approve contingency expenditures not exceeding 10%; and, 3. Concurring with staff's recommendation of Mark Thomas and Company to perform Construction Engineering services for the Almond Street Multi-Modal Improvements Project & Gap Closure Complex Project; and, 4. Approving the attached Professional Services Agreement with Mark Thomas and Company and authorize the Town Manager to execute. (ROLL CALL VOTE)
- 6b. p210 Consider concurring with Town staff's recommendation for the Town of Paradise to award and execute a professional services agreement with the first Urban Planning Partners Inc. to prepare and secure State Housing & Community Development (HCD) certification of the legally required periodic update to the Paradise General Plan Housing Element; and, 2. Authorizing the Town Attorney to draft an agreement for professional services to be executed between the Town of Paradise and Urban Planning Partners Inc. and, 3. Authorizing the Town Manager, on behalf of the Town of Paradise, to sign the awarded agreement for professional services with Urban Planning Partners Inc. (ROLL CALL VOTE)
- 6c. p213 1. Consider adopting a motion to award a professional services agreement with Civitas, LLC to prepare and submit its Community Development Block Grant (CDBG) 2021-2025 Consolidated Plan and its 2021 Annual Action Plan, as well as update its Citizen Participation Plan and its Analysis of Impediments to Fair Housing; and, 2. Authorizing the Town Attorney to draft an agreement for professional services to be executed between the Town of Paradise and Civitas, LLC; and, 3. Authorizing the Town Manager, to execute an agreement for professional services with Civitas, LLC. (ROLL CALL VOTE)
- 6d. p215 Consider discussion and providing staff with direction on desired changes, if any, to the Paradise Municipal Code relating to the street vending regulations to present at a future Council meeting.

- 6e. p218 Consider discussing signs in the Town of Paradise and provide staff with verbal direction and/or concurrence on the enforcement of post-Camp Fire damaged and/or abandoned commercial signs.
- 6f. p221 1. Consider waiving the first reading of Town Ordinance No. 603 and read by title only (roll call vote); and, 2. Introduce Town Ordinance No. 603. “An Ordinance of the Town Council of the Town of Paradise Amending Section 15.09.100 of the Paradise Municipal Code relating to “General Open Burning”. (ROLL CALL VOTE)
- 6g. p228 1. Consider reviewing and approving the 2020/21 mid-year budget report and budget adjustments; and, 2. Approving recommended personnel changes. (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items - None
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report

9. CLOSED SESSION

- 9a. Pursuant to Government Code section 54956.9(d)(1) The Town Council will hold a closed session with the Town Attorney Dwight L. Moore and Town Manager Kevin Phillips relating to the following pending litigation: Town of Paradise vs. Comcast Phone of California and Comcast Digital Phone and AT&T Corp. – Case No. 20-08-018 before the Public Utilities Commission of the State of California.

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	