



Town of Paradise

Town Council Meeting Agenda

6:00 P.M. – September 12, 2017

Date/Time: 2nd Tuesday of each month at 6:00 p.m.

Location: Town Hall Council Chamber, 5555 Skyway, Paradise, CA

Mayor, Scott Lotter
Vice Mayor, Jody Jones
Council Member, Greg Bolin
Council Member, Melissa Schuster
Council Member, Mike Zuccolillo

Town Manager, Lauren Gill
Town Attorney, Dwight L. Moore
Town Clerk, Dina Volenski
Community Development Director, Craig Baker
Finance Director/Town Treasurer, Gina Will
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, David Hawks
Chief of Police, Gabriela Tazzari-Dineen

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

- 1e. Recognition of Special Donation from Mayor Lotter - Presented by Police Chief Tazzari-Dineen and Fire Chief Hawks.

- 1f. Presentation - Explore Butte County

- 1g. Presentation: Update on Yellowstone Kelly Project and announcement of Heritage Trail Rededication Ceremony to be held September 23, 2017 - Bill Hartley

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p6 Approve Minutes of the August 8, 2017 Regular Town Council Meeting.
- 2b. p13 Approve August 2017 Cash Disbursements in the amount of \$2,178,161.03.
- 2c. p22 Adopt Resolution No. 17-33, A Resolution of the Town Council of the Town of Paradise Accepting Contract No. 14-02, Cypress Curve Realignment Project, performed by Knife River Construction of Chico, CA.
- 2d. p25 Adopt Resolution 17-34 , A Resolution of the Town Council of the Town of Paradise authorizing and approving the borrowing of funds for Fiscal Year 2017-2018, the issuance and sale of a 2017-2018 tax and revenue anticipation note therefor, and approving certain other actions related thereto.
- 2e. p39 Approve Resolution No. 17-35, A Resolution of the Town Council of the Town of Paradise authorizing the execution and delivery of a lease with option to purchase, and authorizing certain actions in connection therewith. (The Lease/Purchase Items includes 3 Ford Explorer 4-Door Police Patrol Vehicles and Equipment costing approximately \$150,000, that have already been approved with the 2017/18 Operating and Capital Budget)
- 2f. p50 Adopt Resolution No. 17-36, A Resolution of the Town Council of the Town of Paradise Accepting Contract No. 17-05, Measure C Bille Rd Overlay, performed by Knife River Construction of Chico, CA.
- 2g. p52 Adopt Resolution No. 17-37, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Clerk Department Pursuant to Government Code Section 34090.

- 2h. p56 Award Contract for the Police Department Carpet Replacement to Dick's Floor Covering in the amount of \$16,979.36, and Authorize the Town Manager to execute an agreement with Dick's floor Covering relating to the carpet replacement and approve contingency expenditure not to exceed 10%.
- 2i. p59 Authorize the Town Manager to award the Installation of Police Patrol Vehicle Emergency Equipment and Mobile Data Computer (MDC) Bid to Precision Wireless Service, 791 Blevins Street, Lakeport, CA 95453. (The lease payment will be funded by Measure C funds, and has already been included in the 2017/18 budget.)
- 2j. p62 Accept the donation of four (4) "Air for Paws" animal resuscitators and two (2) Trauma Kits from Scott Lotter, Paradise Cinemas & Mayor of the Town of Paradise, to the Town of Paradise Fire Department in the amount of \$350, and the Paradise Police Department in the amount of \$1,000.
- 2k. p63 Accept the donation of \$200.00 from Cathy Hales to be used for the animals at the Animal Shelter.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
 - B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
 - C. Mayor closes the hearing
 - D. Council discussion and vote
- 5a. p64 Conduct the duly noticed and scheduled public hearing to receive comment on the Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program; and, 2. Authorize the Town Manager to submit the CAPER to the Department of Housing and Urban Development. The CAPER outlines CDBG accomplishments and expenditures, as well as provides an evaluation of the Town's progress in meeting its community development goals and objectives. (ROLL CALL VOTE)

- 5b. p83 Conduct the duly noticed and scheduled public hearing establishing an Updated and Revised Master Schedule of Fees; and, 2. Upon conclusion of the public hearing consider adopting Resolution No. 17-____, A Resolution of the Town Council of the Town of Paradise, Establishing a New Master Schedule of Fees for Town Services.(Repealing the Fee Schedule Previously adopted by Resolution No. 17-27) (ROLL CALL VOTE)

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. Consider the following items:

P138 1. Receive an update on the progress of the business license committee regarding the Business License program, which will focus on low cost, public safety and benefit to business owners.

2. Direct staff to hold one or more public workshops on the Business License program.

3. Direct staff to draft a Business License Ordinance for discussion at a future Council meeting.

- 6b. Consider the following:

P141 1. Review and file the financial information provided by staff concerning the 2016/17 and 2017/18 operating and capital budgets; and,

2. Approve staff recommended budget adjustments; and,

3. Adopt Resolution 17-____, a Resolution of the Town Council of the Town of Paradise updating and amending the Town of Paradise Capital Improvement Plan for the 2017-2018 fiscal year; and,

4. Adopt Resolution 17-____, a Resolution of the Town Council of the Town of Paradise, approving job descriptions and revising the personnel structure for certain Town of Paradise positions for the fiscal year 2017-2018. (ROLL CALL VOTE)

- 6c. p211 Consider authorizing the Mayor and Town Manager to enter into an agreement for banking services with US Bank for five years with an optional extension of two years. (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

7b. Council reports on committee representation

7c. Future Agenda Items

8. STAFF COMMUNICATION

Town Manager Report

- Community Development Director

9. CLOSED SESSION

- 9a. Pursuant to Government Code section 54956.9(d)(1), the Town Council will hold a closed session with the Town Attorney Dwight L. Moore and Town Manager Lauren M. Gill relating to the following pending litigation:

Town of Paradise vs. Wendy Jane Baker, et al. - County of Butte, Superior Court Case No. 16CV02070.

- 9b. Pursuant to Government Code section 54957, the Town Council will hold a closed session discussion relating to a performance evaluation of the Town Manager.

10. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	