



Town of Paradise

Town Council Meeting Agenda

6:00 PM – February 10, 2026

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Steve “Woody” Culleton
Council Member, Greg Bolin
Council Member, Heidi Lange
Council Member, Ronald Lassonde

Interim Town Manager, Michael O’Brien
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Melanie Elvis
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer, Aimee Beleu
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Jason Finney
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

- 1e. Special recognition is awarded to sworn and non-sworn police personnel and volunteers for their exemplary contributions to the department. (**Police Chief/Eric Reinbold**)

Officer of the Year:
Officer John Newsom

Dispatcher of the Year:
Dispatcher Lorissa Parks

Civilian Employee of the Year:
Administrative Assistant Kelly Peirce

VIP of the Year:
Carol James

PASH Volunteer of the Year:
Lindy Brown
- 1f. Presentation by Blue Avenue.
- 1g. p6 Camp Fire Recovery Updates - Written reports are included in the agenda packet.

Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.

Marc Mattox, Assistant Town Manager -infrastructure and sewer updates.
- 1h. p15 Paradise Sewer Project update by Assistant Town Manager Marc Mattox.

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p17 Approve minutes of the January 13, 2026 Special and Regular Town Council meetings. (**Melanie Elvis/Town Clerk**)
- 2b. p25 Approve January 2026 Cash Disbursements in the amount of \$6,516,325.57. (**Aimee Beleu/Finance Director**)
- 2c. p33 Ratify the agreement with Baker Tilly US, LLP for Fiscal Year 2024/25 auditing services and authorize the Town Manager (or designee) to execute the agreement. (**Aimee Beleu/Finance Director**)
- 2d. p53 Ratify the Professional Services Agreement with Regional Government Services (RGS), previously executed by the Interim Town Manager under

existing purchasing authority, in an amount not to exceed \$99,000. (**Aimee Beleu/Finance Director**)

- 2e. p70 1. Adopt Resolution No. 2026-____” A Resolution of the Town Paradise of the Town of Paradise Approving Job Classification Descriptions; and, 2. Adopt Resolution No. 2026-____ "A Resolution of the Town Council of the Town of Paradise Amending the Salary Pay Plan to include an Engineering Intern – Part Time, Temporary Position to the Salary Pay Plan for Fiscal Year 2025–2026; and, 3. Authorize staff to recruit and hire a temporary Engineering Intern for the period of early June 2026 through mid-August 2026. (**Marc Mattox/Assistant Town Manager**)
- 2f. p78 Adopt Resolution No. 2026-____, “A Resolution of the Town Council of Town of Paradise accepting the work performed under the Off-System Roadway Rehabilitation Project - 2024, Contract 8407.2 CON performed by Baldwin Contracting Company, Inc. dba Knife River Construction.” (**Marc Mattox/Assistant Town Manager**)
- 2g. p83 Concur with staff recommendation to file CEQA Notice of Exemptions for Maintenance Culvert Replacements on Roe and Scottwood Roads. (**Marc Mattox/Assistant Town Manager**)
- 2h. p91 Consider adopting Resolution No. 2026-____, “A Resolution of the Town Council of the Town of Paradise Approving an Application for Funding and the Execution of a Standard Agreement and any Amendments Thereto, and Certain Related Loan or Grant Documents and any Amendments Thereto, Related to the Award Made Pursuant to the Application Authorized by this Resolution Submitted in Response to a Direct Award.” (**Marc Mattox/Assistant Town Manager**)
- 2i. p97 Concur with staff recommendation to file CEQA Notice of Exemption for Subsurface Investigation work to support Collection System design and Wastewater Treatment Facility site selection. (**Marc Mattox/Assistant Town Manager**)

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p109 Consider adopting Resolution No. 2026-____, “A Resolution of the Town Council of the Town of Paradise Making Findings Concerning a Sole Vendor for Entering into Contract with BRINC Drones as First Responders

(DFR) Services – Sole Source. (ROLL CALL VOTE) (**Eric Reinbold/Police Chief**)

- 6b. p116 1. Consider approving the Corrective Action Plan for the 2025 Building Division Audit with planned future updates quarterly; or, 2. Provide alternate direction. (ROLL CALL VOTE) (**Marc Mattox/Assistant Town Manager**)
- 6c. p141 1. Review each committee identified above using the standardized governance questions during the meeting, with staff facilitating the discussion for consistency and clarity; and, 2. Approve the recommendation to sunset the Onsite Ad Hoc Committee effective immediately; and, 3. Provide direction that the standardized governance questions (Questions 1–6) be required each time: A. A new committee is established; or B. An existing committee is reaffirmed or modified; and, 4. Direct that the full Committee Inventory be reviewed annually at the time Council assignments are considered each December. (ROLL CALL VOTE) (**Marc Mattox/Assistant Town Manager**)
- 6d. p172 Consider adopting Resolution No. 2026-____, “ A Resolution of the Town Council of the Town of Paradise Awarding Construction Contract No. 8407.4 CON, Off-System Road Rehabilitation Project - 2026, to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid and designating authority to the Town Manager to Execute an Agreement with Baldwin Contracting Company, Inc. dba Knife River Construction and to approve contingency expenditures not exceeding 10%”. (ROLL CALL VOTE) (**Marc Mattox/Assistant Town Manager**)
- 6e. p178 Consider adopting Resolution No. 2026-____, “ A Resolution of the Town Council of the Town of Paradise Awarding Construction Contract No. 7303.6 CON, On-System Road Rehabilitation – Misc 2026/HSIP Systemic Intersection Safety Improvement Project, to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid and designating authority to the Town Manager to Execute an Agreement with Baldwin Contracting Company, Inc. dba Knife River Construction and to approve contingency expenditures not exceeding 10%”. (ROLL CALL VOTE) (**Marc Mattox/Assistant Town Manager**)
- 6f. p185 Consider adopting Resolution No. 2026-____ “A Resolution of the Town Council of the Town of Paradise Delegating Limited Authority to the Town Manager to Approve and Execute Final Right-of-Way Acquisition Documents for the Skyway-Pentz Intersection Improvements, Pentz Road Widening Project and Pentz Pathway Project Phase II”. (ROLL CALL VOTE) (**Marc Mattox/Assistant Town Manager**)
- 6g. p191 1. Consider approving staff’s recommendation to select Studio W + TSK (design team) to provide professional planning and design services for the Town of Paradise Facilities Master Plan and Corporation Yard / Fire Station 82 project; and, 2. Authorize the Town Manager to enter into negotiations and execute an Agreement for Professional Services with Studio W+TSK for an initial not-to-exceed amount of \$560,720, subject to approval by the Town Attorney; and, 3. Adopt Resolution No. 2026-____ “A Resolution of the Town Council of the Town of Paradise Designating Authority to the Town Manager to execute the Agreement and Associated

Task Orders for RFQ No. 2025-004, Facilities Master Plan and Corporation Yard/Fire Station 82 Planning-Design Services in a Not-to-Exceed Amount of \$560,720.” (ROLL CALL VOTE) (**Marc Mattox/Assistant Town Manager**)

- 6h. p225 1. Consider approving the creation and authorization of a Workforce Development Program Coordinator position, limited to the life of the approved grant, to support day-to-day program implementation, partner coordination, outreach, and grant compliance for the Town’s grant-funded workforce development initiatives; and, 2. Adopt Resolution No. 2026-____ “A Resolution of the Town Council of the Town of Paradise Approve Job Classification Descriptions”; and, 3. Adopt Resolution No. 2026-____ “A Resolution of the Town Council of the Town of Paradise Adopting an Amendment to the Salary Pay Plan to Include Workforce Development Program Coordinator for the Town of Paradise Employees for the Fiscal Year 2025/2026. (ROLL CALL VOTE) (**Colette Curtis/Recovery & Economic Development Director**)
- 6i. p235 1. Consider reviewing and accepting the actuarial valuation of changes to the Paradise Firefighters Association retiree health benefits, as agreed in the Transitional MOU between the Town of Paradise and the Paradise Firefighters Association (PFA) approved by Town Council on September 11, 2012; or, 2. Refer the matter back to staff for further analysis and development. (ROLL CALL VOTE) (**Aimee Beleu/Finance Director**)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items:
- 7a1. Discuss changing the name of the Town Council Chambers to the "Doug LaMalfa Town Council Chambers". (CROWDER)
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report

9. CLOSED SESSION - None

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	