



# Town of Paradise Town Council Meeting Agenda 6:00 PM – January 14, 2025

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## Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder  
Vice Mayor, Steve “Woody” Culleton  
Council Member, Greg Bolin  
Council Member, Heidi Lange  
Council Member, Ronald Lassonde

Town Manager, Jim Goodwin  
Town Attorney, Scott E. Huber  
Town Clerk/Elections Official, Melanie Elvis  
CDD, Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Finance Director/Town Treasurer, Aimee Beleu  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Jason Finney  
Chief of Police, Eric Reinbold  
Recovery & Economic Development Director, Colette Curtis  
Human Resources & Risk Management Director, Crystal Peters  
Information Systems Director, Luis Marquez

### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
  
- 1e. Financial Update - Jim McCourt from Meeder Investments (**Introduction by Finance Director Aimee Beleu**)
  
- 1f. Presentation on grazing and prescribed burns by the Butte County Fire Safe Council and Town of Paradise Emergency Operations Coordinator Jim Broshears. (**Introduction by Recovery & Economic Development Director Colette Curtis**)
  
- 1g. p5 Camp Fire Recovery Updates - Written reports are included in the agenda packet.  
  
Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.  
  
Marc Mattox, Public Works Director/Town Engineer -infrastructure and sewer updates.  
  
Tony Lindsey, CDD-Building and Code Enforcement- Code Enforcement update.

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p18 Approve the minutes of the December 10, 2024 Regular Town Council meeting. (**Town Clerk/Melanie Elvis**)
  
- 2b. p26 Approve December 2024 Cash Disbursements in the amount of \$10,448,662.86. (**Finance Director/Aimee Beleu**)
  
- 2c. p35 1. Adopt Resolution No. 2025- \_\_\_\_\_, "A Resolution of the Town Council of the Town of Paradise Approving an Allocation of Funding and the Execution of a Grant Agreement and Any Amendments Thereto From The CDBG-DR Program"; and, 2. Authorize staff to allocate the additional CDBG-DR Program funding as needed to the current Multifamily projects that have already been underwritten and conditionally approved by DR-MHP. (**Recovery & Economic Development Director/Colette Curtis**)
  
- 2d. p46 Adopt Resolution No. 2025-\_\_\_, "A Resolution of the Town Council of the Town of Paradise, California, Reporting Unexpended Development Impact Fees in Accordance with Government Code Section 66006." (**Finance Director/Aimee Beleu**)
  
- 2e. p59 1. Consider concurring with staff's recommendation to allow Paradise Town Manager to approve amendments to the current Master Services Agreement with HDR so long as the amendment does not affect the overall budget that was originally approved and the overall intent of the Master

Services Agreement; and, 2. Adopt Resolution No. 2025-\_\_\_\_ “ A Resolution of the Town Council of the Town of Paradise, Receding and Replacing Resolution No. 23-22, and Designating Authority to the Town Manager to Execute Individual Task Orders and Amendments Under The Resultant Master Agreement For RFQ 2023-001 On-Call Owner’s Agent Up To The Maximum Contract Aggregate Amount Of \$5,000,000 To Expedite and Facilitate the Paradise Sewer Project, Initial Design And Progressive Design Build Process.” (**Town Engineer/Marc Mattox**)

### **3. ITEMS REMOVED FROM CONSENT CALENDAR**

#### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

#### **5. PUBLIC HEARINGS**

For items that require a published legal notice and/or a mailed notice:

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Ask Town Clerk if there are any cards submitted
  - ii. Ask if there is anyone else wishing to comment
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p65 Conduct a duly notice and published public hearing to solicit comments and/or suggestions regarding the CDBG 2025-2029 Consolidated Plan and 2025-2026 Annual Action Plan. (**Recovery & Economic Development Director/Colette Curtis**)
- 5b. p68 1. Hold a bid protest hearing related to the bid protest from J.W. Bamford, Inc.; and 2. Reject the bid protest by J.W. Bamford, Inc. for the HMGP Category 4 Hazard Tree Removal Program; or 3. Provide alternative direction to Staff. (ROLL CALL VOTE) (**Town Attorney/Scott E. Huber**)
- 5c. p97 1. Hold a bid protest hearing related to the bid protest from P31 Enterprises, Inc.; and 2. Reject the bid protest by P31 Enterprises, Inc. for the HMGP Category 4 Hazard Tree Removal Program; or 3. Provide alternative direction to Staff. (ROLL CALL VOTE) (**Town Attorney/Scott E. Huber**)

#### **6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p200 Consider approving the attached Professional Services Agreement and authorize the Town Manager to execute the following contract with Warner Enterprises. (ROLL CALL VOTE) (**Recovery & Economic Development Director/Colette Curtis**)

- 6b. p276 1. Consider waiving the first reading of Town Ordinance No. \_\_\_\_\_ and read by title only; and, 2. Introduce Town Ordinance No. \_\_\_\_\_, “An Ordinance of the Town Council of the Town of Paradise Authorizing the Implementation of a Community Choice Aggregation Program in the Town of Paradise Under Public Utilities Code section 366.2.” (ROLL CALL VOTE) **(Recovery & Economic Development Director/Colette Curtis)**
- 6c. p281 Consider adopting Resolution No. 2025-\_\_\_\_, “A resolution of the Town Council of the Town of Paradise Approving the Plans, Specifications and Estimate for the 2025 Off-System Road Rehabilitation Project and Authorizing Advertisement for Bids on the Project”. (ROLL CALL VOTE) **(Town Engineer/Marc Mattox)**
- 6d. p287 1. Consider waiving the entire first reading of Town Ordinance No. 6\_\_\_\_\_ and read by title only; and, 2. Introduce Town Ordinance No. \_\_\_\_\_, “An Ordinance of the Town Council of the Town of Paradise Amending Sections 8.58.010 - 8.58.60 of the Paradise Municipal Code related to Defensible Space/Hazardous Fuel Management and Fuel Break Requirements.” or, 3. Provide alternative directions to Town staff. (ROLL CALL VOTE) **(Community Development Director/Tony Lindsey)**

**7. COUNCIL INITIATED ITEMS AND REPORTS**

- 7a. Council initiated agenda items:
  - 1. Discuss interest in forming a Liaison Committee between the Town of Paradise and Paradise Unified School District. (LANGE)
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

**8. STAFF COMMUNICATION**

- 8a. Town Manager Report

**9. CLOSED SESSION - None**

**10. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:  _____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	