



# Town of Paradise

## Town Council Meeting Agenda

### 6:00 PM – December 10, 2024

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**Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA**

Mayor, Ron Lassonde  
Vice Mayor, Greg Bolin  
Council Member, Steve Crowder  
Council Member, Steve “Woody” Culleton  
Council Member, Rose Tryon

Town Manager, Jim Goodwin  
Town Attorney, Scott E. Huber  
Town Clerk/Elections Official, Melanie Elvis  
CDD, Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Finance Director/Town Treasurer, Aimee Beleu  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Patrick Purvis  
Chief of Police, Eric Reinbold  
Recovery & Economic Development Director, Colette Curtis  
Human Resources & Risk Management Director, Crystal Peters  
Information Systems Director, Luis Marquez

### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
  
- 1e. p6 Approve Minutes from the November 12, 2024 Special and Regular Town Council Meetings. **(Melanie Elvis/Town Clerk)**
- 1f. The Year in Review by Mayor Ronald Lassonde.
- 1g. Recognition of Council Member Rose Tryon.
- 1h. Citizen Recognition by Paradise Police Command Staff.
- 1i. p13 Adopt Resolution No. 2024-\_\_\_ “A Resolution of the Town Council of the Town of Paradise Reciting the Fact of the General Municipal Election Consolidated with the Statewide General Election held on November 5, 2024 Declaring the Result and Such Other Matters as Provided by Law.” **(Melanie Elvis/Town Clerk & Elections Official)**
- 1j. Present Certificates of Election and administer Oaths of Office to newly-elected Council Members Greg Bolin, Steve "Woody" Culleton, and Heidi Lange. **(Melanie Elvis/Town Clerk & Elections Official)**
- 1k. Adjourn meeting for a 10-minute recess for outgoing and incoming Council Members.
- 1l. Town Clerk will reconvene the Council meeting and take a roll call to include newly seated Council Members. **(Melanie Elvis/Town Clerk)**
- 1m. Town Clerk will chair the selection of Mayor for a one-year term beginning December 10, 2024 through December 9, 2025. The Clerk will turn the meeting over to the newly selected Mayor for selection of Vice-Mayor for a one-year term. **(Melanie Elvis/Town Clerk)**
- 1n. Mayor will chair the selection for Vice Mayor for a one-year term commencing December 10, 2024 and ending the first regular meeting in December 2025.
- 1o. Camp Fire Recovery Updates - Written reports are included in the agenda packet.  
  
p34 Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.  
  
p39 Marc Mattox, Public Works Director/Town Engineer -infrastructure and sewer updates.  
  
p43 Tony Lindsey, CDD-Building and Code Enforcement- Code Enforcement update.

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p47 Approve November 2024 Cash Disbursements in the amount of \$3,354,251.18. (**Aimee Belev/Finance Director**)
- 2b. p54 Adopt Resolution No. 2024-\_\_\_ “A Resolution of the Town Council of the Town of Paradise Rescinding Resolution No. 14-37 and Adopting the Revised Council Member Handbook.” (**Melanie Elvis/Town Clerk & Elections Official**)
- 2c. p259 Adopt Resolution No. 2024-\_\_\_, “A Resolution of the Town Council of the Town of Paradise awarding Contract 9436.CON for the Fleet Shop Renovation Project to Synergy Builders of Oroville, CA in the Amount of their Bid \$348,288.21 and Authorize the Town Manager or their Designee to Issue Contract Amendments up to 10% of the Bid Amount.” (**Marc Mattox/Town Engineer**)
- 2d. p262 1. Consider waiving the entire reading of Town Urgency Ordinance No. 640 and read by title only; and 2. Adopt Town of Paradise Urgency Ordinance No. 640, “An Urgency Ordinance Of The Town Council Of The Town Of Paradise Extending Urgency Ordinance 639 Amending Portions Of Chapter 2.45 Of The Paradise Municipal Code Relating To The Town’s Purchasing System”; or, 3. Direct an alternative directive to town staff. (**Scott E. Huber, Town Attorney**)
- 2e. p266 Review and approve Town of Paradise – 140 Investment Policy. (**Aimee Belev/Finance Director**)
- 2f. p275 1. Concur with staff’s recommendation to accept 20 of 21 Early Warning Sirens as complete; and, 2. Concur with staff’s recommendation to extend the HQE Systems contract for construction of the Early Warning Sirens to June 20, 2025; and, 3. Approve the attached Fourth Amendment to authorize the Town Manager to execute the contract extension. (**Colette Curtis/Recovery & Economic Development Director**)
- 2g. p278 Authorize the Town Manager to execute an agreement with the California Department of Forestry and Fire Protection (CAL FIRE) for acceptance of the USDA 2024 Volunteer Fire Capacity Grant award to purchase new structural and wildland personal protective equipment (PPE). (**Patrick Purvis/Fire Chief**)

## 3. ITEMS REMOVED FROM CONSENT CALENDAR

## 4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

## 5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Ask Town Clerk if there are any cards submitted
  - ii. Ask if there is anyone else wishing to comment
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p289 1. Conduct the noticed public hearing to solicit public comment on the proposed Substantial Amendment to the CDBG Annual Plan 2019-2020 for reallocation of \$200,000 from an emergency rental assistance activity to Public Services to prepare, prevent, and respond to COVID; and, 2. Approve the proposed Substantial Amendment to the CDBG 2019-2020 Annual Plan and allocate \$200,000 from emergency rental assistance activity to Public Services to prepare, prevent and respond to COVID; or, 3. Consider other direction to staff regarding the proposed substantial amendment. (ROLL CALL VOTE) (**Colette Curtis/Recovery & Economic Development Director**)

## 6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p294 Consider appointing Council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions. (**Melanie Elvis/Town Clerk**)
- 6b. p304 1. Hear an informational update on the Paradise Sewer Project which summarizes recent developments in funding pursuits and construction cost estimates; and 2. Review early options for next steps in Project development. (**Marc Mattox/Town Engineer**)
- 6c. p306 Consider approving the attached Professional Services Agreements and authorize the Town Manager to execute the following contract with Warner Enterprises. (ROLL CALL VOTE) (**Colette Curtis/Recovery & Economic Development Director**)

## 7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

## 8. STAFF COMMUNICATION

- 8a. Town Manager Report

## 9. CLOSED SESSION - None

## 10. ADJOURNMENT

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| STATE OF CALIFORNIA )<br>COUNTY OF BUTTE )   | SS. |
| I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: |     |
| _____  |     |
| TOWN/ASSISTANT TOWN CLERK SIGNATURE  |     |