



Town of Paradise Town Council Meeting Agenda 6:00 PM – August 13, 2019

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Jody Jones
Vice Mayor, Greg Bolin
Council Member, Steve Crowder
Council Member, Melissa Schuster
Council Member, Mike Zuccolillo

Town Manager, Lauren Gill
Town Attorney, Dwight L. Moore
Town Clerk, Dina Volenski
Acting Community Development Director, Susan Hartman
Administrative Services Director/Town Treasurer, Gina Will
Division Chief, CAL FIRE/Paradise Fire, John Messina
Chief of Police, Eric Reinbold

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

1a. Call to Order

1b. Pledge of Allegiance to the Flag of the United States of America

1c. Invocation

1d. Roll Call

1e. Presentation from the National Institute of Standards and Technology - Alex Maranghides

1f. Presentation from Blue Flamingo - update on Communications Plan for the Town of Paradise.

1g. Greg Eaton will give a brief presentation on the status of the Town's Hazard Mitigation Program, including information on an upcoming program to remove standing burnt trees.

1h. Presentation from Greg Melton (Greg Melton Associates) and Dana Gajda (Paradise Rotary Club)

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

2a. p6 Approve minutes from the May 22, 2019 and June 11, 2019 special and regular Town Council meetings.

2b. p21 Approve July 2019 cash disbursements in the amount of \$2,648,619.40.

2c. p29 Accept the donation of a 2006 Charmac Yukon BP 3-Horse Utility Trailer from the North Valley Animal Disaster Group (NVADG) of Chico, CA, valued at \$10,000 by NVADG.

2d. p33 1. Declare the attached described vehicle equipment and office items as surplus property; and, 2. Adopt Resolution No. 19-___, A Resolution of the Town Council of the Town of Paradise declaring certain Town equipment to be surplus and obsolete and authorizing disposal through sale or donation by the Town Manager or her designee.

2e. p37 Accept the various private citizen and business donations offered to the Town of Paradise during the month of August 2019 in the amount of \$845.25.

2f. p42 1. Approve the Program Supplement Agreement No. F019 to Administering Agency-State Agreement for Federal-aid Projects No. 03-5425F15 to assure receipt of \$247,500 in state funds for the Intersection Safety Improvement Project; and, 2. Adopt Resolution No. 19-___, A Resolution of the Town Council of the Town of Paradise authorizing the Town Manager, or her designee, to sign the Program Supplement Agreement No. F019 to Administering Agency-State Agreement for Federal-Aid Projects No. 03-5425F15; and, 3. Amend the 2019/20 Capital Improvement Plan to include the Intersection Safety Improvement Project.

- 2g. p53 1. Adopt Resolution No. 19-___, A Resolution of the Town Council of the Town of Paradise certifying to the County of Butte the validity of the legal process used to place direct charges (special assessments) on the secured tax roll; and, 2. Authorize the Town Manager and Administrative Services Director to approve direct charge (special assessment) changes; and, 3. Authorize the Town Manager and Administrative Services Director to execute the governing authority certification related to the direct assessments on the property tax roll
- 2h. p57 Following the Town Council's review of the Fiscal year 2017/18 financial statement audit report, staff recommends that the Council receive and file the Report, as submitted.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p200 Consider adopting the following resolutions: (The Town of Paradise Budget document is available for review at <https://www.townofparadise.com/index.php/our-government/agendas-and-minutes>)
 - 1. Adopt Resolution No. 19-___ A Resolution of the Town Council of the Town of Paradise Adopting the Final Budget for The Town of Paradise Including all Attachments, Appendices and other related Documents for the 2019-2020 Fiscal Year ending June 30, 2020. (ROLL CALL VOTE)
 - 2. Adopt Resolution No. 19-___, A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Annual Appropriation Limit (Exhibit A) for Fiscal Year 2019-2020. (ROLL CALL VOTE)
 - 3. Adopt Resolution No. 19-___ A Resolution of the Town Council of the Town of Paradise Amending the General Fund Reserves for Fiscal Year 2019/2020. (ROLL CALL VOTE)
 - 4. Adopt Resolution No. 19-___, A Resolution of the Town Council of the Town of Paradise approving and Adopting the Town of Paradise Capital Improvement Plan (CIP) for the 2019-2020 Fiscal Year. (ROLL CALL VOTE)
 - 5. Adopt Resolution No. 19-___, A Resolution of the Town Council of the Town of Paradise Adopting the Amended Salary Pay Plan for Town of Paradise Employees for the Fiscal Year 2019-2020. (ROLL CALL VOTE)

- 6b. p249 Consider Adopting Resolution No. 19-___, A Resolution of the Town Council of the Town of Paradise, California, Declaring its intent to require all Utilities in the Town of Paradise to be Placed Underground and to Establish a "Dig Once" Policy for the Protection of Town Infrastructure. (ROLL CALL VOTE)
- 6c. p254 Consider Adopting the final 2019-2020 Annual Plan as submitted; or 2. Revise the final 2019-2020 Annual Plan; and, 3. Authorizing staff to submit the adopted 2019-2020 Annual Plan to the U.S. Department of Housing and Urban Development. (ROLL CALL VOTE)
- 6d. p284 Provide staff with direction on desired changes to the Paradise Municipal Code relating to the temporary use regulations, if any, to present at a future Council meeting
- 6e. p287 Consider approving the proposed Memorandum of Understanding between the County of Butte, the Butte County Sheriff's Office, the Town of Paradise and the Paradise Police Department, for assistance with Public Safety Answering Point (PSAPP Services. Authorize the Town Manager and Police Chief to execute the MOU and provide payment for the services as described therein. (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

- 7a1. Consider discussion to designate November 8th as Camp Fire Memorial Day, lowering the American Flag to half-staff and at 8:00 a.m., observe an 85 second moment of silence recognizing when the fire entered the Town limits. After discussion, direct staff to prepare a Resolution and/or a Proclamation for the September 10th Town Council meeting to acknowledge November 8th of every year as Camp Fire Memorial Day, lowering the American Flag to half-staff and at 8:00 a.m. observing 85 seconds of silence. (ZUCCOLILLO)
- 7a2. Revisit the Town of Paradise sign ordinance for Commercial properties and provide direction to staff. (BOLIN)
- 7a3. Revisit the Town of Paradise fence ordinance, discuss any needed changes and provide direction to staff. (BOLIN)
- 7a4. Discussion regarding the Green yard waste facility, provide direction to staff. (ZUCCOLILLO)
- 7a5. Discuss Wildfire Victim Recovery Bonds, provide direction to staff to write a letter of support (JONES)

7b. Council reports on committee representation

7c. Future Agenda Items

8. STAFF COMMUNICATION

8a. Town Manager Report

9. CLOSED SESSION

9a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Police Officers Association, Confidential Mid-Management Association, General Employees Unit, Police Mid-Management Unit and the Management Group.

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	