



# Town of Paradise Town Council Meeting Agenda

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May 10, 2016

Date/Time: 2<sup>nd</sup> Tuesday of each month at 6:00 p.m.

Location: Town Hall Council Chamber, 5555 Skyway, Paradise, CA

Mayor, Jody Jones  
Vice Mayor, Scott Lotter  
Council Member, Greg Bolin  
Council Member, Steve "Woody" Culleton  
Council Member, John J. Rawlings

Town Manager, Lauren Gill  
Town Attorney, Dwight L. Moore  
Town Clerk, Joanna Gutierrez  
Community Development Director, Craig Baker  
Finance Director/Town Treasurer, Gina Will  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, David Hawks  
Chief of Police, Gabriela Tazzari-Dineen

## Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 6, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

- a. Call to Order
  - b. Pledge of Allegiance to the Flag of the United States of America
  - c. Invocation
  - d. Roll Call
- Proclamation: p5 Mental Health Awareness Month
  - Presentation by North Division Chief David Hawks pertaining to the Wildland Fire Exercise and One-Way Evacuation.

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p6 Approve the minutes of the April 12, 2016 Regular Council Meeting.
- 2b. p12 Approve Cash Disbursements for April 2016 in the amount of \$1,170,770.15.
- 2c. p20 Accept the 2015 Annual Report of the Paradise Planning Commission to the Town Council regarding the Implementation Status of the 1994 Paradise General Plan.
- 2d. p42 Accept the 2015 Annual Report of the Paradise Planning Commission Regarding Progress Toward Implementation of the 1994 Paradise General Plan Housing Element.
- 2e. p50 Adopt the following resolutions to give notice and request consolidation of 2016 General Municipal Election with the Statewide General Election on November 8, 2016, and direct the Town Clerk to transmit certified copies to the Butte County election department staff for placement on the Butte County Board of Supervisor's meeting agenda:
  1. Adopt Resolution No. 16-16, A Resolution Calling for the Holding of a General Municipal Election for the Election of Three Council Members.
  2. Adopt Resolution No. 16-17, A Resolution Requesting the Butte County Board of Supervisors to Consolidate a General Municipal Election.
  3. Adopt Resolution No. 16-18, A Resolution Adopting Regulations for Candidate Statements.
- 2f. p60 Review and approve amended job descriptions for Senior Accountant and Financial Services Analyst positions; and, amend position control and budget appropriation for the Senior Accountant and the Financial Services Analyst positions.
- 2g. p66 Concur with staff recommendation to file a CEQA Notice of Exemption for the Skyway at Black Olive Signalization Project.

## 3. ITEMS REMOVED FROM CONSENT CALENDAR

#### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

#### **5. PUBLIC HEARINGS - None**

#### **6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p68 Consider awarding Contract No. 14-04, Measure C Pearson Rd Improvements Project, to Knife River Construction of Chico, CA in the amount of their Base Bid of \$1,119,215.80; and, (2) Authorizing the Town Manager to execute an agreement with Knife River Construction relating to Contract No. 14-04 and to approve contingency expenditures not exceeding 10%. (ROLL CALL VOTE)
- 6b. p119 Consider awarding Contract No. 16-05, Measure C Road Rehabilitation Project 2016, to VSS, International of West Sacramento, CA in the amount of their base bid and additive alternate bid total of \$467,499.000 and 2. Authorizing the Town Manager to execute an agreement with VSS International relating to Contract No. 16-05 and to approve contingency expenditures not exceeding 10%. (ROLL CALL VOTE)
- 6c. p129 Review the financial information provided by staff concerning:
  - 1. Estimated actual projections for fiscal year 2015/16
  - 2. Measure C Citizen Oversight Committee recent meeting
  - 3. Budget planning process for fiscal year 2016/17
- 6d. p158 Consider adopting Resolution No. 16-\_\_\_, A Resolution of the Town Council of the Town of Paradise Amending Chapters 4 and 8 and Appendix D of the Town of Paradise Manual for the Onsite Treatment of Wastewater, Which Shall Take Effect Immediately. (ROLL CALL VOTE)

#### **7. COUNCIL INITIATED ITEMS AND REPORTS**

- a. Council initiated agenda items
- b. Council reports on committee representation
- c. Future Agenda Items

#### **8. STAFF COMMUNICATION**

- a. Town Manager Report
- b. Community Development Director
- c. Public Works Director Report on Paradise Sewer Project.
- d. Verbal update by Public Works Director pertaining the scope and progress of the Town's Capital Improvement Projects.

**9. CLOSED SESSION**

- 9a. Pursuant to Government Code section 54956.9(d)(e)(3), the Town Council will hold a closed session with the Town Legal Counsel and Town Manager relating to significant exposure to litigation based on a Tort Claim from Edward Thomas against the Town of Paradise.
- 9b. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Confidential/Mid-Management Association, General Employees Unit, Management Group, Police Mid-Management and the Paradise Police Officers Association.
- 9c. Pursuant to Government Code section 54956.9(a), the Town Council will meet in closed session with Town Attorney Dwight Moore and Town Manager Lauren Gill relating to existing ligation as follows: Town of Paradise vs. Brandy L. Braun, Butte County Superior Court Case No. 164611.
- 9d. At the request of the Town Clerk, pursuant to Government Code Section 54957, the Town Council will meet in closed session with Town Clerk Joanna Gutierrez relating to the duration of the employment agreement for Town Clerk services to consider accepting her proposed effective retirement date of July 1, 2016.

**10. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
_____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	