



Town of Paradise

Town Council Meeting Agenda

6:00 PM – September 14, 2021

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Jody Jones
Council Member, Greg Bolin
Council Member, Steve "Woody" Culleton
Council Member, Rose Tryon

Town Manager, Kevin Phillips
Town Attorney, Scott E. Huber
Town Clerk, Dina Volenski
CDD-Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer – Ross Gilb
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Garrett Sjolund
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. Camp Fire Recovery Updates - Written Reports are included in the agenda packet.

p6 Cole Glenright, CALOES - Hazard Tree Removal Program

p13 Brian Solecki, Recovery and Economic Development Project Manager - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

p16 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update

p18 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update
- 1f. Financial Update – Jim McCourt from Meeder Investments
- 1g. Presentation by Mark Northcross on community based insurance program case study.

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p23 Approve minutes from the August 10, 2021 Regular Town Council meeting.
- 2b. p30 Approve August 2021 Cash Disbursements in the amount of \$3,144,688.44
- 2c. p38 Adopt Resolution No. 21-38, A Resolution of the Town Council of the Town of Paradise Authorizing and Establishing an Order of Succession in the Event of Absence or Disability of the Town Manager.
- 2d. p42 1. Declare the Police Department/Animal Control and Fire Department equipment as surplus property; and, 2.) Adopt Resolution No. 21-39, declaring certain Town Equipment to be surplus property and obsolete and authorizing disposal through sale or donation by the Town Manager or his designee.
- 2e. p44 1. Waive second reading of the entire Town Ordinance No. 610 and approve reading by title only; and, 2. Adopt Town of Paradise Ordinance No. 610, "An Ordinance of the Town Council of the Town of Paradise Amending Paradise Municipal Code Section 1.12 relating to the Description of the Town Seal".
- 2f. p47 Consider adopting Resolution No.21-40, A Resolution of the Town Council of the Town of Paradise authorizing the adoption of Caltrans' Local Assistance Procedures Manual Chapter 10 "Consultant Selection".

- 2g. p128 Consider adopting Resolution No.21-41, A Resolution of the Town Council of the Town of Paradise declaring Town owned property APN 055-180-080 and Caltrans parcel numbers 37937-A and 37954-A as exempt surplus property, and authorizing the sale of APN 055-180-080 and Quitclaim Deed of Caltrans parcel numbers 37937-A and 37954-A to the State of California Department of Transportation. (ROLL CALL VOTE)
- 2h. p187 1. Approve position control from Fire Prevention Inspector I to Fire Prevention Inspector II; and, 2. Approve position control from Building/Onsite Inspector I to Building/Onsite Inspector II; and, 3. Adopt Resolution 21-42, A Resolution of the Town Council of the Town of Paradise approving the amended position control and salary pay plan for the 2021/22 fiscal year.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p199 Conduct the duly noticed and scheduled public hearing concerning adoption of Paradise Municipal Code zoning text amendments relative to Home Daycares Consistent with new state law requirements. Upon conclusion of the public hearing adopt the recommended action or an alternative action. 1. Concur with the project “CEQA determination” finding presented and considered by the Planning Commission on July 20, 2021, and embodied within Planning Commission Resolution No. 21-03; and, 2. Consider waiving the first reading of Town Ordinance No. 611 and read by title only; and, 3. Introduce Town Ordinance No. 611 “An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 [Zoning] Relative to Family Daycare Homes Consistent with State Law Requirements”; (ROLL CALL VOTE)

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p211 After discussion, consider waiving the reading of entire Town of Paradise Urgency Ordinance No. 612, and adopting Town of Paradise Urgency Ordinance No. 612, "An Urgency Ordinance of the Town Council of the Town of Paradise Amending Urgency Ordinance No. 608 and Adopting New Urgency Ordinance 612 Relating to Interim Housing, Accessory Building(s) and Unoccupied Recreational Vehicles Inside the Camp Fire Area". (ROLL CALL VOTE)
- 6b. p241 Review Transportation Master Plan Daily & Evacuation Needs survey results and reach consensus and direct Public Works staff to undertake the following actions:
 - Remove raised median at 5555 Skyway (in front of Town Hall) serving existing crosswalk immediately (formal agenda item to follow next).
 - Remove raised median at Pearson Road/Black Olive Drive during planned road pavement rehabilitation.
 - Direct staff to include a policy in the Transportation Master Plan to discourage vertical elements in future public works projects such as bulb-outs, center islands and splitter islands on emergency access roadways.
 - Direct Town staff to coordinate with Butte County Public Works and further evaluate costs and feasibility to re-open Honey Run Road to two-way traffic (pre-fire configuration).
 - Reach consensus and direct Public Works staff to incorporate a revised configuration of Skyway between Pearson Road and Elliott Road into planned and funded pavement rehabilitation projects anticipated in late 2022 or early 2023. Based on public feedback, staff is recommending Option C which is the third alternative listed below as presented to the public:
 - Four lanes 2 northbound, 2 southbound + parking on both sides
 - Three lanes 1 northbound, 2 southbound + center turn lane + parking on both sides
 - Recommended:* Five lanes 2 northbound, 2 southbound + center turn lane + parking on east side only (ROLL CALL VOTE)
- 6c. p273 Consider adopting Resolution No.21- ___, A Resolution of the Town Council of the Town of Paradise approving the removal of the pedestrian center median island at the mid-block crosswalk located at 5555 Skyway and modifications to the flashing beacon system at the crosswalk, pursuant to Government Code Section 830.6. (ROLL CALL VOTE)
- 6d. p277 After a presentation from Finance Director/Town Treasurer Ross Gilb regarding the Covid-19 funding from the State and Federal Governments, consider providing direction regarding timing and categories of allocation for future use of the Coronavirus State and Local Fiscal Recovery Funds.

6e. p279 Consider the following:

1. Discuss the process and timing to accept applications and interview potential new Committee members to fill the vacancy on the Measure V Oversight Committee created by the resignation of Nicki Jones; and,
2. Accept applications until Monday, September 27 and interview applicants on Wednesday, September 29th or Thursday, September 30th; and
3. Designate two Council Members to screen and interview applicants and bring back a recommendation to the full Council for appointment of one permanent and three alternate members; or,
4. Provide alternative direction to staff.

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

7a1. p282 Consider providing direction to the Town's voting delegate regarding the Cal Cities proposed Resolution(s) for the 2021 League General Assembly to be held September 22-24, 2021 in Sacramento, CA

7b. Council reports on committee representation

7c. Future Agenda Items

8. STAFF COMMUNICATION

8a. Town Manager Report

- Community Development Director

9. CLOSED SESSION

9a. Pursuant to Government Code section 54956.9(d)(4), the Town Council will meet with the Town Manager and Town Attorney to consider initiation of litigation (15 potential cases).

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	