



# TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

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[www.townofparadise.com](http://www.townofparadise.com)

## **Management Staff:**

Charles L. Rough, Jr., Town Manager  
Dwight L. Moore, Town Attorney  
Joanna Gutierrez, Town Clerk  
Lauren Gill, Assistant Town Manager  
Craig Baker, Community Development Director  
Chris Buzzard, Police Chief  
Rob Cone, Interim Fire Chief  
Gina Will, Finance Director/Town Treasurer

## **Town Council:**

Steve "Woody" Culleton, Mayor  
Tim Titus, Vice Mayor  
Joe DiDuca, Council Member  
Scott Lotter, Council Member  
Alan White, Council Member

# **TOWN COUNCIL AGENDA**

## **REGULAR MEETING – 6:00 PM – March 06, 2012**

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Dept., at 872-6291 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

## **1. OPENING**

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America  
The pledge will be led by the Girls Scouts of Northern California
- c. Invocation
- d. Roll Call
- e. Proclamations:

- (1) Girls Scouts of America 100 Year Anniversary
- (2) 2012 Town Council Employee Recognitions for 5, 10, 15, 20, 25 & 30 Years of Service

Presentation by Mayor Steve "Woody" Culleton

**Five-Year Employees:**

Christopher Pilgrim, Police Officer  
Wesley Dinsmore, Fleet Manager  
Kay Manley, Criminal Records Technician  
Joanne Nichols, Criminal Records Technician  
Wendy Brown, Administrative Assistant II  
Joshua Fisher, Fire Engineer  
Douglas Danz, Onsite Sanitary Official  
Keith Albertson, Firefighter  
Brian Van Iderstine, Fire Engineer  
Robert Wright, Police Officer

**Ten-Year Employees:**

Phillip Rose, Fire Engineer  
Karen Braun, Public Safety Dispatcher  
Robert Grignon, Jr., Public works Maintenance Worker II  
Jason Maxson, Fire Captain  
Alejandro Saise, Fire Captain  
Brian Youngblood, Fire Captain  
Brandon Resendez, Fire Engineer  
Allan Billington, Police Lieutenant  
Valerie Lynch, Administrative Assistant II  
Charles Rollo, Community Services Officer - Property Evidence

**Fifteen-Year Employee:**

Charles L. Rough, Jr., Town Manager

**Twenty-Year Employees:**

Craig Baker, Community Development Director  
Chris Main, Fire Captain

**Twenty-Five Year Employees:**

Joanna Gutierrez, Town Clerk

**Thirty-Year Employee:**

Ron Morris, Public Works Maintenance Worker III

## **2. ITEMS DEFERRED FROM PREVIOUS MEETINGS**

- 2a. None.

## **3. CONSENT CALENDAR**

- 3a. Approve the Town Council Minutes of the 1/30/12 Special Meeting; the 2/7/12 Regular Meeting; and, the 2/22/12 Special Meeting.
- 3b. Approve Cash Disbursements in the Amount of \$1,244,269.22.
- 3c. Review Bids received on February 23, 2012 for the South Libby Overlay Project, AND (1) Accept the Low Bid of \$190,599.00 from Granite Construction for the South Libby Overlay project; (2) Award the contract for the South Libby Overlay Project to Granite Construction and authorize the Town Manager to sign the contract; AND, (3) Authorize the Town Manager to approve change orders up to 10% contingency limit on this project.
- 3d. Authorize the Town Manager to: (1) Accept transfer of 130 KW Portable Generator and related equipment, Daniel UHF Radio Receiver and related equipment, and (8) ION Eclipse model IEO3828 in-car video equipment from Butte County Emergency Services Division which were received and accepted by Butte County OES on the Town's behalf from Federal Homeland Security Grant funds; and, (2) Enter into an agreement with Butte County to "Transfer Property for Homeland Security Grant Program Purposes".
- 3e. Authorize the Police Department to award the Police/Fire Audio Logger/Recorder Bid to J.E. I., 3087 Alhambra Drive, Cameron Park, California 95682 for a total amount of \$15,924.75, which includes a three year service agreement. Approved as five-year lease purchase in FY 2011/12 budget.
- 3f. Authorize the Town Manager to Execute Amendment No. 2 to Professional Services Agreement with Lumos & Associates dated April 5, 2010. Amendment extends term of agreement for one year and adds \$60,000 to the not-to-exceed cost. (Funded by various Capital Improvements contracts).
- 3g. Ratify a contract in the amount of \$6,750.00 between the Town of Paradise and Spota Engineering for Third Party Reviews on Construction Easements for the Pearson Road/Recreation Drive Intersection Project.

## **4. PUBLIC HEARING PROCEDURE**

- a. Staff report (15 minutes total maximum)
- b. Open hearing to the public
  - 1. Project proponents or in favor of (15 minutes total maximum)
  - 2. Project opponents or against (15 minutes total maximum)

- 3. Rebuttals - when requested (15 minutes total maximum or 3 minutes maximum per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

## **5. PUBLIC HEARINGS**

- 5a. (1) Conduct the second public hearing on the Community Development Block Grant Program 2012-2013 Annual Action Plan; and (2) Review the DRAFT 2012-2013 Annual Plan. The Annual Plan outlines how the community will use its CDBG funds for activities that further community and economic development; provide improved community facilities and services; and, provide affordable housing opportunities to low and disadvantaged residents to meet the CDBG program's three broad national objectives: benefit low and moderate incomes persons, aid in the prevention or elimination of slums or blight, or meet community development needs having a particular urgency. Action on the final plan is scheduled for the first Council Meeting in May.
- 5b. Conduct a public hearing to solicit public comment on the proposed Town of Paradise Master Bicycle and Pedestrian Plan dated March, 2012 and consider adopting Resolution No. 12-\_\_\_, A Resolution of the Town Council of the Town of Paradise Rescinding Resolution No. 06-53 and Adopting the Town of Paradise Master Bicycle and Pedestrian Plan, March 2012.  
**(ROLL CALL VOTE)**

## **6. PUBLIC COMMUNICATION**

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

## **7. COUNCIL CONSIDERATION**

- 7a. Consider authorizing the Town Clerk to advertise for applicants to fill the vacancies on the Access Appeals Board with an application deadline of Thursday, March 22, 2012 at 5:00 p.m.; and, schedule appointments to the vacancies on the April 3, 2012, Town Council regular meeting agenda.  
**(ROLL CALL VOTE)**
- 7b. Review the Valuation of Retiree Health Benefits as of July 1, 2011, [the Governmental Accounting Standards Board (GASB 45) Actuary Report] and acknowledge receipt of the report as submitted.
- 7c. Consider (1) Approving budget adjustments for the following funds: 1010 - General Fund, 2030 - Building Safety & Waste Water Services, 2070 - Animal Control, 2120 - Gas Tax, and 5900 Transit; and consider, (2)

Authorizing the Town Manager to administratively freeze spending from some general fund purchasing and operating accounts to further reduce the general fund deficit. **(ROLL CALL VOTE)**

**8. COUNCIL COMMUNICATION (Council Initiatives)**

8a. Council oral reports relating to representation on Committees/Commissions.

**9. STAFF/COMMISSION/COMMITTEE COMMUNICATION**

9a. Town Manager oral report.

**10. CLOSED SESSION**

- 10a. Pursuant to Government Code Section 54956.9(c), the Town Council will hold a closed session with the Town Attorney to consider initiating litigation, one potential case.
  
- 10b. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Charles L. Rough, Jr., Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Firefighters Association and the Paradise Police Officers Association.

**11. ADJOURNMENT**

STATE OF CALIFORNIA )	SS.
COUNTY OF BUTTE )	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	