



Town of Paradise

Town Council Meeting Agenda

6:00 PM – October 08, 2024

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Ron Lassonde
Vice Mayor, Greg Bolin
Council Member, Steve Crowder
Council Member, Steve “Woody” Culleton
Council Member, Rose Tryon

Town Manager, Jim Goodwin
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Melanie Elvis
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer, Aimee Beleu
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Garrett Needles
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

- 1e. Habitat for Humanity Butte County Executive Director Nicole Bateman, and Development Manager Jenny Fales to present project updates. **(Introduction by Recovery & Economic Development Director Colette Curtis)**
- 1f. Presentation by Tom Taylor, Paradise Unified School District Superintendent on Measure G and school status updates. **(Introduction by Town Manager Jim Goodwin.)**
- 1g. Camp Fire Recovery Updates - Written reports are included in the agenda packet.

p6 Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.

p11 Marc Mattox, Public Works Director/Town Engineer -infrastructure and sewer updates.

p16 Tony Lindsey, CDD-Building and Code Enforcement- Code Enforcement update.

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p20 Approve the Minutes of September 10, 2024 Regular Town Council Meeting. **(Town Clerk Elections Official/Melanie Elvis)**
- 2b. p26 Approve September 2024 Cash Disbursements in the amount of \$3,826,964.18. **(Finance Director/Aimee Belev)**
- 2c. p34 1. Declare the attached described equipment as surplus property; and, 2. Adopt Resolution No. 2024-___, "A Resolution of the Town Council of the Town of Paradise Declaring Certain Town Equipment to be Surplus and Obsolete and Authorizing Disposal by the Town Manager or His Designee Thereof." **(Fire Chief/Garrett Needles)**
- 2d. p37 Accept a donation of \$2,000 to help fund the Utility Box Mural Project. **(Town Clerk/Elections Official/Melanie Elvis)**
- 2e. p38 Approve an agreement with the California Office of Traffic Safety for the acceptance of the Selective Traffic Enforcement Program (STEP) grant award. **(Eric Reinbold/Police Chief)**
- 2f. p40 1. Adopt Resolution No. 2024-___, "A Resolution of The Town Council of the Town of Paradise Authorizing Disposal of Certain Town Records Maintained in the Engineering Department Pursuant to Government Code

Section 34090”; and, 2. Adopt Resolution No. 2024-___, “A Resolution of The Town Council of the Town of Paradise Authorizing Disposal of Certain Town Records Maintained in the Community Development Department Pursuant to Government Code Section 34090.”; or, 3. Make the determination that certain records listed for destruction have no value to the agency, and direct that all or some of the records listed in Exhibits “B” continue to be maintained. **(Town Engineer/Marc Mattox & Community Development Director/Tony Lindsey)**

- 2g. p53 1. Approve Program Supplement Agreement No. 00000A678 to the Master Agreement Administering Agency-State Agreement for the Federal-Aid Projects, Agreement No. 03-5425S21 for Roe Road Extension Project Phase 2; and, 2. Adopt Resolution 2024-___ “A Resolution of the Town Council of the Town of Paradise authorizing the Town Manager of the Town of Paradise or their designee to sign the Program Supplement Agreement No. 00000A678 to the Administering Agency-State Agreement for Federal-Aid Projects corresponding to Project No. LTCL-5425(050).” **(Town Engineer/Marc Mattox)**
- 2h. p62 Approve the Archeological Professional Services Agreement and authorize the Town Manager to execute contract upon full obligation of the Residential Ignition Resistant Retrofit Program approval by FEMA and CalOES. **(Recovery and Economic Development Director/Colette Curtis & Recovery Project Manager/Brian Solecki)**
- 2i. p100 Adopt Resolution No. 2024-___ “A Resolution of the Town Council of the Town of Paradise Adopting the September 2024 Local Hazard Mitigation Plan (LHMP). **(Recovery and Economic Development Director/Colette Curtis)**
- 2j. p104 Adopt Resolution No. 2024-_____ “A Resolution of The Town Council of The Town of Paradise Rescinding Resolution No. 2022-33 and Adopting New Home Owner-Occupied Housing Rehabilitation Program Guidelines.” **(Recovery & Economic Development Director/Colette Curtis)**

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Ask the Town Clerk if there are any cards submitted
 - ii. Ask if there is anyone else wishing to comment
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p152 1. Conduct the duly noticed and scheduled first public hearing and concur with the project “CEQA determination” finding presented and considered by the Planning Commission on September 17, 2024, and embodied within Planning Commission Resolution No 2024-02; and, 2. Waive the first reading of Town Ordinance No. 638 and read by title only; and, 3. Introduce Town Ordinance No. 638, “An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 [Zoning] Relative to Electronic Changeable Message Sign Regulations”; or, 4. Provide alternative direction to town staff. (ROLL CALL VOTE) **(Community Development Director/Susan Hartman)**

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p166 Following the Town Council’s review of the Fiscal Year 2022/23 financial statement audit report, receive and file the Report, as submitted. (ROLL CALL VOTE) **(Finance Director/Aimee Belev)**
- 6b. p277 1. Consider authorizing Accounting Assistant I/II Full Time Equivalent (FTE) to be added to the Finance Department with the correlating budget adjustment; and, 2. Consider adopting Resolution No. 2024-___ “A Resolution of the Town Council of the Town of Paradise Amending the Salary Pay Plan for the Town of Paradise Employees for the Fiscal Year 2024-2025.” (ROLL CALL VOTE) **(Finance Director/Aimee Belev)**
- 6c. p283 1. Consider adopting Resolution No. 2024-___, "A Resolution of the Town Council of the Town of Paradise Declaring vegetative growth (noxious weeds) and refuse a public nuisance"; or, 2. Provide alternative direction to town staff. (ROLL CALL VOTE) **(Community Development Director/Tony Lindsey)**
- 6d. p303 1. Consider adopting Resolution No. 2024- ___ “A Resolution of the Town Council of the Town of Paradise Approving the Third Amendment with the California Department of Forestry and Fire Protection (CAL FIRE) for Services from July 1, 2021 through June 30, 2025, Contract Agreement Number 2CA05233 for a maximum not to exceed amount of \$19,148,445”, or, 2. Direct staff to negotiate an alternative agreement with CAL FIRE with a reduced level of service and reduced costs.” (ROLL CALL VOTE) **(Garrett Needles/Fire Chief)**
- 6e. p309 Consider approving a Community Development Block Grant Disaster Recovery, Workforce Development Memorandum of Understanding (MOU) with Paradise Unified School District, Butte College, Valley Contractors Workforce Foundation, and NoRTEC. (ROLL CALL VOTE) **(Recovery and Economic Development Director/Colette Curtis)**

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items:
- 7a1. Discuss approval of a proposed trip to be taken by Council Member Steve Crowder to Washington DC to advocate for a tax relief bill for wildfire

claimants. The trip would be funded by the Town Council budget up to \$2000. **(Council Member Steve Crowder)**

- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report
- 8b. Community Development Director

9. CLOSED SESSION - None

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	