



Town of Paradise

Town Council Meeting Agenda

December 08, 2015

Date/Time: 2nd Tuesday of each month at 6:00 p.m.

Location: Town Hall Council Chamber, 5555 Skyway, Paradise, CA

Mayor, Greg Bolin
Vice Mayor, Jody Jones
Council Member, Steve "Woody" Culleton
Council Member, Scott Lotter
Council Member, John J. Rawlings

Town Manager, Lauren Gill
Town Attorney, Dwight L. Moore
Town Clerk, Joanna Gutierrez
Community Development Director, Craig Baker
Finance Director/Town Treasurer, Gina Will
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, David Hawks
Chief of Police, Gabriela Tazzari-Dineen

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 6, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1A. OPENING

- Call to order
- Pledge of Allegiance to the Flag of the United States of America
- Invocation
- Roll Call

1 B. PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS

- 1a. p5 Town Council election of Mayor and Vice-Mayor for a one-year term beginning December 8, 2015 through December 13, 2016.
- 1b. Presentation to Council on Online Burn Permit Process by Josh Marquis, IT Manager/CalFire Division Chief, David Hawks.
- 1c. Presentations by Chief David Hawks:
 - Painting Project at Fire Station
 - Newly installed Fire Engine Exhaust Removal Systems provided by Measure C funds.
- 1d. Presentation by Public Works Director, Marc Mattox. PG&E has donated an emergency evacuation/public safety trailer to the Town of Paradise and Butte County. The trailer, which will be stored at the public works yard, will mainly be used to help evacuate the Ridge during wildfire and other emergency/community events.

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p6 Approve the minutes of the November 10, 2015 Regular Town Council meeting.
- 2b. p11 Approve the November 2015 cash disbursements in the amount of \$679,769.41.
- 2c. p18 Adopt Resolution No. 15-52, A Resolution Authorizing Destruction of Certain Records Maintained in the Town of Paradise Human Resources Department pursuant to Government Code section 34090.
- 2d. p22 Acknowledge receipt of 1st Quarter Investment Report for the Fiscal Year Ending June 30, 2016.
- 2e. p27 Acknowledge receipt of the Valuation of Retiree Health Benefits as of January 1, 2015 - the Governmental Accounting Standards Board (GASB 45) Actuarial Report.
- 2f. p44 Accept donation of fasteners (nuts, bolts and screws) valued at \$1,500 to the Town of Paradise Public Works Department.
- 2g. p45 Authorize the Town Manager and Town Treasurer to execute any documents necessary to extend the US Bank Service Agreement for one year. US Bank provides the Town with operational banking services that includes accounts payable and payroll.

- 2h. p51 Consider extending Public Safety Recruitment Incentives approved on August 12, 2014 for the Police Department through December 31, 2016. Staff recommends that the Town continue to offer some short term, affordable recruitment incentives in an attempt to be more competitive in the recruitment and hiring process.
- 2i. p54 Approve employment agreement between the Town of Paradise and Christopher M. Buzzard for temporary special investigator services.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - NONE

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p61 The Town Council will appoint Council Representatives to various local committees and commissions.
- 6b. p68 Consider approving Resolution No. 15-___, A Resolution Authorizing an Application to the Clean Water State Revolving Fund for a \$500,000 Grant. (ROLL CALL VOTE)
- 6c. p86 Consider (1) Approving the purchase of three (3) TAPCO Rapid Rectangular Flashing Beacon Crosswalk systems from Statewide Safety and Signs of Redding, CA directly without competitive bidding for this specific solicitation, pursuant to Paradise Municipal Code Section 2.45.070B (sole source vendor); and (2) Authorize the Town Manager to execute all necessary documents to purchase the crosswalk systems. Two options are presented in the amounts of \$17,632 and \$23,700 for three systems. (ROLL CALL VOTE)
- 6d. p93 Report by Public Works Director on the Police Department Facility Emergency Siding Project. No action requested, report for information update only.

7. COUNCIL INITIATED ITEMS AND REPORTS

- a. Council initiated agenda items - None
- b. Council reports on committee representation
- c. Future Agenda Items

8. STAFF COMMUNICATION

- a. Town Manager Report
- b. Community Development Director

9. CLOSED SESSION

- 9a. Pursuant to Government Code section 54956.9(a), the Town Council will meet in closed session with Town Attorney Dwight Moore and Town Manager Lauren Gill relating to existing ligation as follows: Town of Paradise vs. Brandy L. Braun, Butte County Superior Court Case No. 164611.

10. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	