



# **Town of Paradise Town Council Meeting Agenda 6:00 PM – May 13, 2025**

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**Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA**

Mayor, Steve Crowder  
Vice Mayor, Steve “Woody” Culleton  
Council Member, Greg Bolin  
Council Member, Heidi Lange  
Council Member, Ronald Lassonde

Town Manager, Jim Goodwin  
Town Attorney, Scott E. Huber  
Town Clerk/Elections Official, Melanie Elvis  
CDD, Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Finance Director/Town Treasurer, Aimee Beleu  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Jason Finney  
Chief of Police, Eric Reinbold  
Recovery & Economic Development Director, Colette Curtis  
Human Resources & Risk Management Director, Crystal Peters  
Information Systems Director, Luis Marquez

## **Meeting Procedures**

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
  
- 1e. Proclamation recognizing May as Building Safety Month.
- 1f. p6 Camp Fire Recovery Updates:  
  
Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications, Emergency Operations and Housing updates.  
  
Marc Mattox, Public Works Director/Town Engineer -Infrastructure updates.  
  
Tony Lindsey, CDD-Building and Code Enforcement- Code Enforcement updates.
- 1g. p17 Paradise Sewer Project Update by Town Engineer Marc Mattox.

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p18 Approve the minutes of the April 8, 2025 Special and Regular Town Council meetings, and the May 1, 2025 Special Town Council meeting. **(Melanie Elvis/Town Clerk)**
- 2b. p25 Approve April 2025 Cash Disbursements in the amount of \$6,417,199.85. **(Aimee Beleu/Finance Director)**
- 2c. p37 Review and file the 3rd Quarter Investment Report for the Fiscal Year Ending June 30, 2025. **(Aimee Beleu/Finance Director)**
- 2d. p63 Adopt Resolution No. 2025-\_\_\_, "A Resolution of the Town Council of the Town of Paradise Acknowledging Receipt of a Report Made by the Fire Chief of the Paradise Fire Department Regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code." **(Tony Lindsey/Community Development Director)**
- 2e. p67 1. Waive the second reading of the entire Town Ordinance No. 646 and read by title only; and, 2. Adopt Town Ordinance No. 646, "An Ordinance of the Town Council of the Town of Paradise adopting the updated CAL FIRE 2025 Local Responsibility Area Fire Hazard Severity Zone Map for the Town of Paradise". **(Susan Hartman/Community Development Director)**
- 2f. p71 Concur with staff recommendation to file a CEQA Notice of Exemption for the Skyway/Pentz Intersection Improvement Project. **(Marc Mattox/Town Engineer)**

- 2g. p77 Adopt Resolution No. 2025-\_\_\_ , “A Resolution of the Town Council of the Town of Paradise adopting a list of projects for fiscal year 2025/2026 funded by SB1: The Road Repair and Accountability Act of 2017.” (**Marc Mattox/Town Engineer**)
- 2h. p83 Adopt Resolution No. 2025-\_\_\_ “A Resolution of the Town Council of the Town of Paradise Adopting a Policy on Nondiscrimination in Programs Receiving Federal Assistance.” (**Marc Mattox/Town Engineer**)

### **3. ITEMS REMOVED FROM CONSENT CALENDAR**

### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

### **5. PUBLIC HEARINGS**

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Ask Town Clerk if there are any cards submitted
  - ii. Ask if there is anyone else wishing to comment
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p91 1. After a public hearing to solicit public input related to the use of “military equipment” by the Paradise Police Department as defined by the Paradise Municipal Code; consider waiving the second reading of the entire Town of Paradise Ordinance No. 645 and read by title only; and 2. Adopt Town of Paradise Ordinance No. 645 “An Ordinance Adding Section 9.70 to the Paradise Municipal Code Relating to Military Equipment Use” as part of the military equipment use ordinance annual renewal requirements; and, 3. Approve the updated Military Equipment policy for Paradise Police Department and, 4. Accept the 2024 Military Equipment Use Annual Report. (ROLL CALL VOTE) (**Eric Reinbold/Police Chief**)

### **6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p114 1. Consider concurring with the recommendation of the Planning Commission interview panel to appoint Kate Anderson to the Planning Commission for a full four-year term to commence on June 30, 2025; and, 2. Appoint Shawn Shingler to fill the existing vacancy on the Planning Commission created by the resignation of Planning Commissioner Costa to serve the remainder of the term set to expire June 30, 2027, effective May

21, 2025. 3. Consider an alternate direction. (ROLL CALL VOTE) (**Melanie Elvis/Town Clerk**)

- 6b. p119 Adopt Resolution No. 2025-\_\_\_\_, "A Resolution of the Town Council of the Town of Paradise Approving and Authorizing Execution of the 2025 Butte County Community Wildfire Protection Plan". (ROLL CALL VOTE) (**Jason Finney/Fire Chief**)
- 6c. p599 Provide staff with direction on desired changes, if any, to the Paradise Municipal Code relating to agricultural-residential zoning and/or the animal regulations to present at a future council meeting. (**Susan Hartman/Community Development Director**)
- 6d. p601 Consider authorizing Town staff to issue a Request for Proposals (RFP) for qualified consultant firms to complete a comprehensive update of the 1994 Town of Paradise General Plan. (ROLL CALL VOTE) (**Susan Hartman/Community Development Director**)
- 6e. p620 Consider adopting Resolution No. 2025-\_\_\_\_, " A Resolution of the Town Council of the Town of Paradise Awarding Construction Contract No. 7303.4 CON, On-System Road Rehabilitation Project – Clark Road 2025, to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid and designating authority to the Town Manager to Execute an Agreement with Baldwin Contracting Company, Inc. dba Knife River Construction and to approve contingency expenditures not exceeding 10%". (ROLL CALL VOTE) (**Marc Mattox/Town Engineer**)
- 6f. p652 Consider adopting Resolution No. 2025-\_\_\_\_ "A Resolution of the Town Council of the Town of Paradise Providing for the Summary Vacation of the Existing 12-foot-wide Public Utility Easement along the South Property Line of Lots 15 and 16 of the Woodland Acres Subdivision, Recorded in Book 22 of Maps at Page 38, located in County of Butte, Paradise California; APN 053-300-046 and 053-300-016." (ROLL CALL VOTE) (**Marc Mattox/Town Engineer**)
- 6g. p681 Consider adopting Resolution No. 2025-\_\_\_\_, " A Resolution of the Town Council of the Town of Paradise Awarding Construction Contract No. 7303.5 CON, On-System Road Rehabilitation – Misc 2025 /HSIP Systemic Intersection Safety Improvement Project, to All-American Construction, Inc. in the amount of their base bid of \$8,416,590.87 and designating authority to the Town Manager to Execute an Agreement with All-American Construction, Inc. and to approve contingency expenditures not exceeding 10%". (ROLL CALL VOTE) (**Marc Mattox/Town Engineer**)
- 6h. p688 1. After presentation, review and file the financial information provided by staff concerning the FY 2024-25 operating and capital budgets; and, 2. Adopt Resolution No. 2025-\_\_\_\_ "A Resolution of the Town Council of the Town of Paradise Adopting Budget Amendment to the 2024/2025 Fiscal Year Budget" (ROLL CALL VOTE) (**Aimee Beleu/Finance Director**)

- 6i. p697 1. Following the Town Council's review of the actuarial valuation of retiree health benefits, concur with staff recommendation to accept and file the GASB 75 reports as presented; or 2. Refer the matter back to staff for further analysis and development. (ROLL CALL VOTE) (**Aimee Belev/Finance Director**)

## 7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

## 8. STAFF COMMUNICATION

- 8a. Town Manager Report
- 8b. Community Development Director

## 9. CLOSED SESSION - None

## 10. ADJOURNMENT

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| STATE OF CALIFORNIA )<br>COUNTY OF BUTTE )   | SS. |
| I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: |     |
| <hr/>  |     |
| TOWN/ASSISTANT TOWN CLERK SIGNATURE  |     |