



Town of Paradise

Town Council Meeting Agenda

6:00 PM – October 13, 2026

Doug LaMalfa Town Council Chambers – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Steve “Woody” Culleton
Council Member, Greg Bolin
Council Member, Heidi Lange
Council Member, Ronald Lassonde

Town Manager, Jennifer Macarthy
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Melanie Elvis
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer, Aimee Beale
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Jason Finney
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

- 1e. Quarterly investment report presentation by Meeder Investment's Jim McCourt.

- 1f. p6 Camp Fire Recovery Updates - Written reports are included in the agenda packet.

Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.

Marc Mattox, Assistant Town Manager -infrastructure updates.

- 1g. Community Development Director Tony Lindsey to provide an update on Fire Prevention.

- 1h. p21 Paradise Sewer Project Update by Assistant Town Manager Marc Mattox.

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p25 Approve the minutes of the September 8, 2026 Special and Regular Town Council meetings. **(Melanie Elvis/Town Clerk)**

- 2b. p32 Approve September 2026 Cash Disbursements in the amount of \$9,753,369.44. **(Aimee Bealeu/Finance Director)**

- 2c. p42 1. Authorize the Town to utilize (piggyback) Butte County Managed Procurement Contract MPC0084 with Global Office, Inc. for the lease, service, and maintenance of multifunction printers and related equipment; and, 2. Authorize the Town Manager to execute the necessary lease, maintenance, and related agreement documents for a 60-month term, subject to final review and approval as to form by the Town Attorney; or, 3. Provide alternate direction to Town staff. **(Aimee Bealeu/Finance Director)**

- 2d. p139 Adopt Resolution No. 2026-___ "A Resolution of the Town Council of the Town of Paradise Rescinding Resolution No. 01-14 and Replacing it with Resolution No. 2026-___ Relating to the Settlement Authority for Liability Claims and Establishment of a Claims Committee. **(Jennifer Macarthy/Town Manager)**

- 2e. p141 Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Superseding Resolution No. 2022-79 Authorizing and Approving Execution of a Grant Agreement to Receive an Allocation of Funding from the 2018 CDBG-DR Infrastructure Program and any Forthcoming Amendments, Thereto" to allow for an additional \$300,000 in

grant funding from HCD through the CDBG-DR program to be allocated to design of the Paradise Sewer Project. (**Marc Mattox/Assistant Town Manager**)

- 2f. p145 Consider adopting Resolution No. 2026-____, “ A Resolution of the Town Council of Town of Paradise accepting the work performed under the On-System Roadway Rehabilitation – Clark Road 2025, Contract 7303.4 CON, performed by Baldwin Contracting Company, Inc. dba Knife River Construction”. (**Marc Mattox/Assistant Town Manager**)

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p151 Consider adopting Resolution No. ____” A Resolution of the Town Council of the Town of Paradise Accepting the Town of Paradise Fiscal Year 2024/25 Annual Comprehensive Financial Report and Report on Federal Awards (Single Audit) for the Fiscal Year Ending June 30, 2025”. (ROLL CALL VOTE) (**Aimee Bealeu/Finance Director**)
- 6b. p252 1. Consider authorizing the recruitment and hiring of one regular full time Housing Program Technician to support the Town’s Housing Division; and 2. Adopt Resolution No. 2026-____, “A Resolution of the Town Council of the Town of Paradise Approving Changes to the Job Description for Housing Program Technician”; and, 3. Adopt Resolution No. 2026-____, “A Resolution of the Town Council of the Town of Paradise Amending the Salary Pay Plan to Include Housing Program Technician for Fiscal Year 26-27.” (ROLL CALL VOTE) (**Colette Curtis/Recovery & Economic Development Director**)
- 6c. p261 1. Review options presented by staff for aesthetic improvement in high visibility areas; and 2. Give direction to Staff to bring back specific programs and budget adjustments if necessary for Council approval and implementation; or 3. Give alternate direction to Staff. (**Colette Curtis/Recovery & Economic Development Director**)
- 6d. p264 Consider approving a supplemental budget allocation of \$880,000 from the Long Range Facilities Fund for acquisition of the identified Corporation Yard property, including related escrow, title, closing, due diligence, and transaction costs. (ROLL CALL VOTE) (**Marc Mattox/Assistant Town Manager**)

6e. p267 1. Consider waiving the entire first reading of Town Ordinance No. ____ and read by title only; and, 2. Introduce and conduct the first reading of Ordinance No. ____ “An Ordinance of the Town Council of the Town of Paradise Amending Section 15.02.065 of the Paradise Municipal Code to Revise the Building Code Complaint Procedure and Authorize Extraordinary Life, Health, Safety, or Cumulative Project Impact Determinations.” (ROLL CALL VOTE) (**Scott E. Huber/Town Attorney**)

6f. p274 1. Consider the following actions related to Town Council Committees:

Option 1: Formalize the establishment of the Town Council Standing Committees and Ad Hoc Committees by taking the following actions including:

- a. Formally designate Ad Hoc Committee members and Standing Committee members
- b. Designate a Chair to each committee
- c. Determine how items are placed on the agenda
- d. Designate the date, time, and location for all Standing Committees
- e. Direct staff to develop minutes from the Standing Committee meetings
- f. Provide direction on preferred reporting methods, i.e. staff or Council reports, written or verbal.
- g. Direct staff to stream Standing Committee meetings via the Town’s YouTube channel.

Option 2: Disband the Town Council Standing Committees, elevating every topic and discussion to the full Council level; and,

2. Formalize the committee formation workflow process by directing staff to use Exhibit C as Council’s Committee Formation Workflow template;

OR

3. Provide alternative direction to staff. (ROLL CALL VOTE) (**Melanie Elvis/Town Clerk**)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- 7b. p287 Council Members’ written reports on standing, external and ad hoc committee representation.
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report

9. CLOSED SESSION - None

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	