



Town of Paradise Town Council Meeting Agenda 6:00 PM – January 11, 2022

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Greg Bolin
Council Member, Steve “Woody” Culleton
Council Member, Jody Jones
Council Member, Rose Tryon

Town Manager, Kevin Phillips
Town Attorney, Scott E. Huber
Town Clerk, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer – Ross Gilb
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Garrett Sjolund
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item.
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. Camp Fire Recovery Updates - Written reports are included in the agenda packet:
 - p5 Colette Curtis, Recovery and Economic Development Director - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
 - p8 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update
 - p11 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update
- 1f. p15 Presentation on Business and Housing by Kate Anderson, Business and Housing Manager

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p17 Approve minutes of the December 14, 2021 Regular Town Council meeting.
- 2b. p23 Approve December 2021 Cash Disbursements in the amount of \$3,671,283.14.
- 2c. p32 Staff recommends that the Council ratify the agreement for the Town of Paradise to accept the California Resilience Challenge 2021 Grant.
- 2d. p40 Adopt Resolution No. 2022-01 "A Resolution of The Town Council of The Town of Paradise Amending The Home And CDBG Homebuyer Acquisition Only/Acquisition With Rehabilitation Programs Guidelines Previously Adopted by Resolution 17-44 and The CalHome Sponsored First-Time Homebuyer Mortgage Assistance Program Guidelines."
- 2e. p96 Declare the attached described equipment as surplus property; and, Adopt Resolution No. 2022-02, "A Resolution declaring certain Town Equipment to be surplus and obsolete and authorizing disposal through sale or donation by the Town Manager or his designee."

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p99 1. Conduct a second public hearing to receive comment on the Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program; and, 2. Authorize the Town Manager to submit the CAPER to the Department of Housing and Urban Development. (ROLL CALL VOTE)

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p117 Consider adopting Resolution No. 2022-__, A Resolution of the Town Council of the Town of Paradise, California, Reporting Unexpended Development Impact Fees in Accordance with Government Code Section 66006. (ROLL CALL VOTE)
- 6b. p130 (a) Concur with the recommended approval provided by Exceptions Committee Member Culleton; and, (b) Authorize staff to accept and process a Temporary Use Permit application from the applicant; or, (c) Concur with the recommended denial provided by Exceptions Committee Member Jones; and, (d) Direct staff to not accept and process a Temporary Use Permit application and forward the code enforcement case to legal counsel for abatement; or, Provide alternative direction to town staff. (ROLL CALL VOTE)
- 6c. p138 Discuss and consider providing staff with verbal direction and/or concurrence on the proposed educational campaign for property buyers regarding boundary surveys; or, Direct an alternative directive to town staff. (ROLL CALL VOTE)
- 6d. p140 1. Consider adopting Resolution No. 2022- __, “A Resolution of the Town Council of the Town of Paradise awarding contract No. 7301.CON for the On-System Culvert Repair Project to the lowest responsible and responsive bidder in the amount of their base bid”; and,

2. Consider adopting Resolution No. 2022- __, “A Resolution of the Town Council of the Town of Paradise awarding contract No. 7302.CON for the On-System Hardscape Replacement Project to the lowest responsible and responsive bidder in the amount of their base bid”; and,

3. Consider adopting Resolution No. 2022- __, "A Resolution of the Town Council of the Town of Paradise awarding contract No. 7304.CON for the On-System Sign Replacement Project to the lowest responsible and responsive bidder in the amount of their base bid"; and,

4. Authorize the Town Manager to execute an agreement with the lowest responsible and responsive bidder relating to Contracts 7301.CON, 7302.CON, and 7304.CON and to approve contingency expenditures not exceeding 10% of the base bid. (ROLL CALL VOTE)

6e. p149 1. Consider concurring with staff's recommendation of Mark Thomas and Company, Inc., to perform professional civil engineering services on the Skyway-Neal Bike/Ped project contingent upon Caltrans Office of Audits and Investigation acceptance of financial document submittals, and 2. Approving the attached Agreement for Professional Services and authorize the Town Manager to execute an agreement with Mark Thomas and Company, Inc. (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

7a1. Discuss whether the Town would implement a mandatory vaccine mandate. (BOLIN)

7b. Council reports on committee representation

7c. Future Agenda Items

8. STAFF COMMUNICATION

8a. Town Manager Report

- Community Development Director

9. CLOSED SESSION

10. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	