



Town of Paradise Town Council Meeting Agenda

April 12, 2016

Date/Time: 2nd Tuesday of each month at 6:00 p.m.

Location: Town Hall Council Chamber, 5555 Skyway, Paradise, CA

Mayor, Jody Jones
Vice Mayor, Scott Lotter
Council Member, Greg Bolin
Council Member, Steve "Woody" Culleton
Council Member, John J. Rawlings

Town Manager, Lauren Gill
Town Attorney, Dwight L. Moore
Town Clerk, Joanna Gutierrez
Community Development Director, Craig Baker
Finance Director/Town Treasurer, Gina Will
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, David Hawks
Chief of Police, Gabriela Tazzari-Dineen

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 6, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. **OPENING**

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Invocation
- d. Roll Call

Proclamations: p5

- National Library Week
- Paradise Rotary - 70th Anniversary
- Child Abuse and Sexual Assault Awareness Month

Presentation:

- 211 Services - Free & Low-cost Community Resources in Butte County- By Lynn Haskell (Butte211.org)

2. **CONSENT CALENDAR**

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p8 Approve the Minutes of the February 25, 2016 Special Council Meeting and March 8, 2016 Regular Council Meeting.
- 2b. p16 Approve cash disbursements for March 2016 in the amount of \$1,584,332.97.
- 2c. p25 Adopt Resolution No. 16-07, A Resolution Authorizing Submittal of Applications for CalRecycle Payment Programs. (CalRecycle has established procedures that require an Applicant's governing body to adopt by resolution certain authorizations related to the administration of the payment program.)
- 2d. p29 Acknowledge receipt of the 2nd Quarter Investment Report for the Fiscal Year Ending June 30, 2016 and approve the Investment Policy.
- 2e. p42 Acknowledge receipt of the annual Northern California Cities Self Insurance Fund report.
- 2f. p74 Adopt Resolution No. 16-08, A Resolution declaring the 1989 Pierce Dash fire engine (E-281) as surplus property and authorizing sale of the vehicle by the Town Manager to either 1) the Butte College Fire Academy at a cost of not less than \$8,000 or, 2) sell the 1989 Pierce Dash fire engine (E-281) on the fire apparatus open market.
- 2g. p76 1) Review and approve amended job description for the Building/Onsite Permit Technician; and, 2) Amend position control and budget appropriation for Building/Onsite Permit Technician position.
- 2h. p80 Waive the second reading of entire Ordinance No. 560 and approve reading by title only and adopt Ordinance No. 560, "An Ordinance of the Town of Paradise Amending Section 1.09.050 Relating to Administrative Civil Citations."

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None.

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p83 Consider (1) Adopting the 2016-17 Subrecipient funding recommendations regarding grant funding for local organizations; (2) Adopting the FINAL 2016-2017 Annual Plan as submitted; or, (3) Revising the FINAL 2016-2017 Annual Plan; and, (4) Authorizing staff to submit the adopted 2016-2017 Annual Plan to the U.S. Department of Housing and Urban Development. **(ROLL CALL VOTE)** (CDBG funds are awarded for the purpose of community development activities that are directed toward revitalizing neighborhoods, for economic development and providing improved community facilities and services)
- 6b. p111 Consider (1) Concurring with staff's recommendation of Bennett Engineering Services to perform Alternatives Analysis, Feasibility Report and Special District Formation Services for the Paradise Sewer Project, and (2) Approving the attached Professional Services Agreement with Bennett Engineering Services and authorize the Town Manager and Town Mayor to execute, and (3) Authorizing the Town Manager to execute additional work orders up to 15% of the contract amount. **(ROLL CALL VOTE)**
- 6c. p136 Consider Adopting Resolution No. 16-___, A Resolution of the Town Council of the Town of Paradise approving a partial budget for the Town of Paradise temporary transaction and use tax (Measure C) funds for the 2016-2017 fiscal year ending June 30, 2017. **(ROLL CALL VOTE)**
- 6d. p139 Consider Adopting Resolution No. 16-___, A Resolution rejecting bids dated April 5, 2016 and approving the revised plans and specifications for the Measure C Road Rehabilitation Project 2016 and authorizing re-advertisement for bids on the project. **(ROLL CALL VOTE)**
- 6e. p143 Consider Adopting Resolution No. 16-___, A Resolution rejecting bid dated March 29, 2016 and approving the revised plans and specifications for the Measure "C" Pearson Rd Improvements Project and authorizing re-advertisement for bids on the project. **(ROLL CALL VOTE)**

- 6f. p148 Consider Adopting Resolution No. 16-___, to (1) Approve the Program Supplement Agreement No. F016 to Administering Agency-State Agreement No. 03-5425F15 for Federal-Aid Project HSIPL-5425 (035) to assure receipt of \$470,900 in federal funds and authorize the Town Manager to execute; and (2) Adopting Resolution No. 16-___, A Resolution to Approve Administering Agency-State Agreement for Federal-Aid Projects, Agreement No. 03-5425F15 and authorize the Town Manager to execute. **(ROLL CALL VOTE)**
- 6g. p186 Consider Adopting Resolution No. 16-___, A Resolution of the Town Council of the Town of Paradise, California, Reporting Unexpended Development Impact Fees in Accordance with Government Code Section 66006. **(ROLL CALL VOTE)**
- 6h. p194 Consider Adopting Resolution No. 16-___, A Resolution Amending Multiple Chapters of the Town of Paradise Manual for the Onsite Treatment of Wastewater in Accordance with State Requirements known as Tier II Local Agency Management Program (LAMP) Which shall take effect immediately. **(ROLL CALL VOTE)**

7. COUNCIL INITIATED ITEMS AND REPORTS

- a. Council initiated agenda items
- b. Council reports on committee representation
- c. Future Agenda Items

8. STAFF COMMUNICATION

- a. Town Manager Report
- b. Community Development Director

9. CLOSED SESSION

- 9a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Confidential/Mid-Management Association, General Employees Unit, Management Group, Police Mid-Management and the Paradise Police Officers Association.
- 9b. Pursuant to Government Code section 54956.9(a), the Town Council will meet in closed session with Town Attorney Dwight Moore and Town Manager Lauren Gill relating to existing litigation as follows: Town of Paradise vs. Brandy L. Braun, Butte County Superior Court Case No. 164611.
- 9c. Pursuant to Government Code section 54956.9 (d)(4), the Town Council will meet in closed session with Town Attorney Dwight Moore and Town Manager Lauren Gill relating to initiation of litigation: one potential case.

10. ADJOURNMENT