



Town of Paradise

Town Council Meeting Agenda

6:00 PM – October 11, 2022

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Greg Bolin
Council Member, Steve “Woody” Culleton
Council Member, Jody Jones
Council Member, Rose Tryon

Town Manager, Kevin Phillips
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer – Ross Gilb
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Patrick Purvis
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America led by the Boy Scout Troop 16 - Durham, CA.
- 1c. Invocation
- 1d. Roll Call
- 1e. Presentation of Helen Putnam Award by Charles Anderson from the League of California Cities
- 1f. p6 Proclamation - Recognizing the 2nd week of October as Code Enforcement Officer Appreciation Week.
- 1g. Presentation - Paradise Little League, Elizabeth Brewster
- 1h. Financial Update - Jim McCourt from Meeder Investments
- 1i. Camp Fire Recovery Updates - Written reports are included in the agenda packet.
 - p7 Colette Curtis, Recovery and Economic Development Director - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
 - p10 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update
 - p12 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update
 - p16 Kate Anderson, Business and Housing Manager - Business and Housing Update

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p18 Approve minutes of the September 13, 2022 Regular Council meeting and September 15, 2022 Special Council meeting.
- 2b. p26 Approve September 2022 Cash Disbursements in the amount of \$3,904,576.57.
- 2c. p34 Authorize the Town Manager to execute an agreement with the California Department of Forestry and Fire Protection (CAL FIRE) for acceptance of the USDA 2022 Volunteer Fire Capacity Grant award to purchase new structural and wildland personal protective equipment (PPE).
- 2d. p35 Consider authorizing the Town Council to sign a letter of endorsement for Paradise Little League to move forward with applying for grants and other available funding options.
- 2e. p36 1. Authorize the Town Manager to enter into a contract with Aviat Networks, Incorporated, for the installation of an extension of Butte County's

BRICS radio network to the Town of Paradise radio networks, and related equipment. 2. Approve staff recommended budget adjustments.

- 2f. p38 1. Declare the attached described furniture from the Community Development Department as surplus property; and, 2. Adopt Resolution No. 2022-____, "A Resolution of the Town Council of the Town of Paradise declaring certain Town property to be surplus and authorizing disposal thereof".
- 2g. p40 Authorize the Town Manager to execute an agreement for professional services with Management Partners for a not-to-exceed amount of \$35,000.
- 2h. p42 Authorize the Town Manager to enter into a contract with Tashjian Towers Corporation, for an engineering evaluation and report on the capacity of the Bloomer Hill Tower to accept the installation of required microwave equipment.
- 2i. p44 Authorize the Town Manager to enter into a contract with Sutter Buttes Communications, for the removal, cleanup and reconfiguration of existing Dispatch radio equipment to be carried over into new Dispatch radio system; and, 3. Approve staff recommended budget adjustments.
- 2j. p46 1. Concur with the recommended approvals provided by Exceptions Committee Members Culleton and Jones; and, 2. Authorize staff to accept and process a Temporary Use Permit application from the applicant; or, 3. Provide alternative direction to town staff.
- 2k. p56 Accept the \$5,000.00 California for All Animals Welcome Grant awarded to the Town of Paradise Animal Control/Shelter

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p57 Review the Draft Long Term Recovery Plan Update, prepared by Urban Design Associates, and provide comments.
- 6b. p240 Upon conclusion of the public discussion of this agenda item, adopt either the recommended action or an alternative action:

1. Consider waiving the first reading of Town Ordinance No. _____ and read by title only; and, 2. Introduce Town Ordinance No. _____, "An Ordinance of the Town of Paradise Repealing Paradise Municipal Code Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13 and Adopting New Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13, 15.14, and 15.15 and Making Findings of Facts Relating to Local Climatic, Geological, and Topographic Conditions, All Relating to the Amendments and Adoption of the 2022 California Building Standards Code"; or, 3. Adopt an alternative directive to Town staff. (Note: A decision not to adopt the 2022 California Building Standards Code [as amended] and the attached Ordinance will result in the California Building Standards Codes being imposed as written, without local amendments, as of January 1, 2023). (ROLL CALL VOTE)
- 6c. p276 Upon conclusion of public discussion of the findings of the Transportation Master Plan supplemental Honey Run Road analysis, relating to the Honey Run Road reopening, consider a resolution, or an alternative action: 1. Consider adopting Town of Paradise Resolution No. 2022-____, "A Resolution of the Town Council of the Town of Paradise expressing a desire to reopen Honey Run Road as a Historical Community Route;" or 2. Provide alternative action (ROLL CALL VOTE)
- 6d. p292 1. Consider awarding Contract No. 9417.CON, 2022 CDBG Sidewalk Infill Project to All American Construction, Inc. of Live Oak, CA in the amount of their base bid, \$456,862.00; and, 2. Authorizing the Town Manager to execute an agreement with All American Construction, Inc. relating to Contract No. 9417.CON and to approve contingency expenditures not exceeding 25%. (ROLL CALL VOTE)
- 6e. p294 Adopt Resolution No. 2022-___, "A Resolution of the Town Council of the Town of Paradise Authorizing and Approving Execution of a Grant Agreement to Receive an Allocation of Funding from the 2018 CDBG-DR Infrastructure Program and any Forthcoming Amendments, Thereto." (ROLL CALL VOTE)
- 6f. p299 Consider revising and approving requested budget adjustments for various repairs and improvements for Town Hall, Paradise Police Department and Fire Station 81. (ROLL CALL VOTE)
- 6g. p302 Consider adopting Resolution No. 2022-___, "A Resolution of the Town Council of the Town of Paradise accepting Contract No. 9418.CON, Stearns Rd Dry Creek Culvert Emergency Repairs, performed by Visinoni Brothers, Inc." (ROLL CALL VOTE)
- 6h. p307 1. Consider approving Amendment to Agreement between the Town of Paradise and P31, increasing the Not to Exceed amount for Category 4 Arborist Services; and, 2. Authorizing the Town Manager to sign the agreement. (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items

7b. Council reports on committee representation

7c. Future Agenda Items

8. STAFF COMMUNICATION

8a. Town Manager Report

9. CLOSED SESSION - None

10. ADJOURNMENT

10a. Adjourn to November 7, 2022 at 6:00 p.m., Paradise Town Hall, 5555 Skyway, Paradise, CA 95969 for the purpose of holding a Regular Adjourned meeting pursuant to Government Code Section 54955.

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| STATE OF CALIFORNIA) COUNTY OF BUTTE) | SS. |
| I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: _____ | |
| TOWN/ASSISTANT TOWN CLERK SIGNATURE _____ | |