



Town of Paradise

Town Council Meeting Agenda

June 14, 2016

Date/Time: 2nd Tuesday of each month at 6:00 p.m.

Location: Town Hall Council Chamber, 5555 Skyway, Paradise, CA

Mayor, Jody Jones
Vice Mayor, Scott Lotter
Council Member, Greg Bolin
Council Member, Steve "Woody" Culleton
Council Member, John J. Rawlings

Town Manager, Lauren Gill
Town Attorney, Dwight L. Moore
Town Clerk, Joanna Gutierrez
Community Development Director, Craig Baker
Finance Director/Town Treasurer, Gina Will
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, David Hawks
Chief of Police, Gabriela Tazzari-Dineen

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 6, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- a. Call to Order
 - b. Pledge of Allegiance to the Flag of the United States of America
 - c. Invocation
 - d. Roll Call
1. Proclamation: June as Alzheimer's and Brain Awareness Month
 2. Update on Paradise Sewer Project by Bennett Engineering
 3. Presentation by North Division Chief David Hawks and Jim Broshears pertaining to the Emergency Evacuation Practice Drill and One-Way Evacuation

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p8 Approve the minutes of the May 10, 2016 Regular Council Meeting.
- 2b. p13 Approve the Cash Disbursements for May 2016 in the amount of \$1,726,545.72.
- 2c. p21 Adopt Resolution No. 16-20, A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager to Execute an Agreement with the County of Butte Relating to Development Impact Fee for Jail Facilities.
- 2d. p29 Authorize the Mayor and Town Manager to execute the Ninth Amendment to Dismissal and Tolling Agreement between Town of Paradise and Oak Creek Estates.
- 2e. p38 Adopt Resolution No. 16-21, A Resolution Approved Destruction or Disposal of Certain Records Maintained in the Town Clerk Department.
- 2f. p45 Adopt Resolution No. 16-22, A Resolution of the Town Council of the Town of Paradise, California, Declaring Certain Information Technology Hardware Surplus and Authorizing the Sale, Donation, or Destruction of Said Surplus.
- 2g. p49 Authorize the Town Manager to enter into two (2) agreements with Inland Business Systems to provide the following equipment and services:
 - (1) Delivery of five (5) new Konica Minolta Bizhub multifunction devices (Bizhubs) as described in the attached exhibits titled "TOP – Work Order" and "TOP – Addendum to Work Order". Relocation of two (2) existing Bizhubs to alternate locations at Town Hall and remove four (4) existing Bizhubs as described in the attached exhibit titled "TOP – Work Order".
 - (2) Service Maintenance for Seven (7) Bizhubs as described in the attached exhibits titled "TOP – Service Agreement" and "TOP – Addendum to Service Agreement".

- 2h. p57 Authorize the Town Manager to execute the 2016/2017 FY GIS maintenance agreement with the CSU, Chico Research Foundation.
- 2i. p63 Adopt Resolution No. 16-23, A Resolution of the Town Council of the Town of Paradise authorizing an investment strategy option for OPEB funds being invested in the SISC OPEB Trust (formerly the SISC GASB 45 trust).
- 2j. p66 Approve an in-kind match from the Town of Paradise pertaining to permit fees and associated building inspection; and, authorize the Mayor to sign the letter addressed to the California Office of Emergency Services (Cal OES). FISCAL IMPACT: The in-kind match from the Town would include the waiver of permit fees and subsequent inspection fees relative the vent retrofit on the aforementioned homes. There are minimal fiscal impacts to the Town through the loss of permit fees estimated at \$105.84 per household or \$2,116.80 for an estimated 20 homes in Paradise.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p68 Consider (1) Concurring with staff's recommendation of Mark Thomas & Company to perform engineering services for the Almond St Multi-Modal Improvements Project; (2) Approving a Professional Services Agreement with Mark Thomas & Company and authorizing the Town Manager and Town Mayor to execute; and, (3) Authorizing the Town Manager to execute additional work orders up to 10% of the contract amount. FISCAL IMPACT: The professional services agreement and respective services will be 97.5% funded by the State Active Transportation Program. The budgeted grant amount for Preliminary Engineering is \$235,000 and Right of Way is \$100,000. The estimated total contract cost for Mark Thomas & Company is \$265,361 (\$222,786 Preliminary Engineering and \$30,472 Right of Way). The local matching portion of the contract (\$6,634) will be paid from local gas tax funds. (ROLL CALL VOTE)
- 6b. p98 Consider (1) Concurring with staff's recommendation of NorthStar Engineering to perform engineering services for the Ponderosa Elementary SR2S Project; (2) Approving a Professional Services Agreement with NorthStar Engineering and authorizing the Town Manager

and Town Mayor to execute; and, (3) Authorizing the Town Manager to execute additional work orders up to 10% of the contract amount. FISCAL IMPACT: The professional services agreement and respective services will be 88% funded by the State Active Transportation Program. The budgeted grant amount for the pre-construction phases of the project is \$250,000. The estimated total contract cost is \$171,222.96. The local matching portion of the contract (20,546) will be paid from local gas tax funds. (ROLL CALL VOTE)

- 6c. p134 Consider adopting Resolution No. 16-___, A Resolution Approving the Plans and Specifications for the Pearson Rd SR2S Connectivity Project and Authorizing Advertisement for Bids on the Project. The construction of the Pearson Rd SR2S Connectivity Project will be 100% funded from the Active Transportation Program. The project engineer's estimate and grant budget for construction is \$1,100,000. (ROLL CALL VOTE)
- 6d. p138 Consider adopting Resolution No. 16 - ___ "A Resolution of the Town Council of the Town of Paradise Adopting the HOME Tenant Based Rental Assistance Program Guidelines." (ROLL CALL VOTE)
- 6e. p190 Consider adopting Resolution No. 16 - ___ "A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager to execute the Agreement Between the Town of Paradise and the Housing Authority of the County of Butte for Use of Home investment Partnership Program (HOME) Funds for the Town's Tenant Based Rental Assistance Program." (ROLL CALL VOTE)
- 6f. p201 Review and acknowledge receipt of the financial information provided by staff concerning:
 - 1. The 2015/16 Operating and Capital Budget Update
 - 2. Measure C Citizen Oversight Committee recent meeting
 - 3. Budget planning process for fiscal year 2016/17
- 6g. p208 Authorize the Town Manager to enter into an agreement to purchase from HLP, Inc. the Web Licensing add-on to our existing Chameleon/CMS product.

7. COUNCIL INITIATED ITEMS AND REPORTS

Council initiated agenda items

- 7a. p215 (1) Clarify Town Council priorities relating to animal control services; and, (2) Consider re-prioritizing the revenues generated by the sales tax measure (Measure C funds) related to animal control services and consider appropriating funding as follows:

Allocate funding in a total amount \$170,000 from Measure C Funds in the 2016/2017 budget to upgrade the animal control facility, specifically, the construction of a 900 square foot building to sit immediately adjacent to the existing animal control facility in order to improve the animal control services department (17% of total Measure C Funds for one year). (COUNCIL MEMBER RAWLINGS)

8. STAFF COMMUNICATION

- 8a. Town Manager Report
- 8b. Community Development Director Report

9. CLOSED SESSION

- 9a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Confidential/Mid-Management Association, General Employees Unit, Management Group, Police Mid-Management, the Paradise Police Officers Association and Dwight L. Moore.
- 9b. Pursuant to Government Code section 54956.9(a), the Town Council will meet in closed session with Town Attorney Dwight Moore and Town Manager Lauren Gill relating to existing litigation as follows: Town of Paradise vs. Brandy L. Braun, Butte County Superior Court Case No. 164611.
- 9c. Pursuant to Government Code section 54956.9(d)(e)(3), the Town Council will hold a closed session with the Town Legal Counsel and Town Manager relating to significant exposure to litigation based on a Tort Claim from Edward Thomas against the Town of Paradise.
- 9d. Pursuant to Government Code Section 54957 the Town Council will hold a closed session to review amending and restating of the agreement between the Town of Paradise and Dwight L. Moore for Town Attorney services.

The Town Council will reconvene to consider the following:

(1) To consider approving the amended and restated agreement between the Town of Paradise and Dwight Moore relating to Town Attorney legal services. **(ROLL CALL VOTE)**

(2) To consider adopting resolutions to approve four memorandums of understanding relating to employee salaries and benefits for the Police Officers Association and Management, the Confidential Mid-Management Association and the Police Management/Mid-Management employee groups as follows:

(3) Resolution No. 16-___, A Resolution of the Town Council of the Town of Paradise Approving the Memorandum of Understanding Between the Town of Paradise and the Town of Paradise Police Officers Association relating to Employment Covering the Period from July 1, 2016 to June 30, 2019. **(ROLL CALL VOTE)**

(4) Resolution No. 16-___, A Resolution of the Town Council of the Town of Paradise Approving a Memorandum of Understanding Between the Town of Paradise and the Town of Paradise Management Group Relating to Employment Covering the Period from July 1, 2016 to June 30, 2019. **(ROLL CALL VOTE)**

(3) Resolution No. 16-___, A Resolution of the Town Council of the Town of Paradise Approving a Memorandum of Understanding Between the Town of Paradise and the Town of Paradise Confidential Mid-Management Group Relating to Employment Covering the Period from July 1, 2016 to June 30, 2019. **(ROLL CALL VOTE)**

(4) Resolution No. 16-___, A Resolution of the Town Council of the Town of Paradise Approving a Memorandum of Understanding Between the Town of Paradise and the Town of Paradise Police Management and Mid-Management Group Relating to Employment Covering the Period from July 1, 2016 to June 30, 2019. **(ROLL CALL VOTE)**

10. ADJOURNMENT

10a. Adjourn to June 20, 2016 at 3:00 p.m. for the purpose of holding a regular adjourned meeting to consider approving a final budget for the Town of Paradise for fiscal year 2016/2017.

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	