



# Town of Paradise Town Council Meeting Agenda 6:00 PM – May 10, 2022

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## Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder  
Vice Mayor, Greg Bolin  
Council Member, Steve “Woody” Culleton  
Council Member, Jody Jones  
Council Member, Rose Tryon

Town Manager, Kevin Phillips  
Town Attorney, Scott E. Huber  
Town Clerk, Dina Volenski  
CDD, Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Finance Director/Town Treasurer – Ross Gilb  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Garrett Sjolund  
Chief of Police, Eric Reinbold  
Recovery & Economic Development Director, Colette Curtis  
Human Resources & Risk Management Director, Crystal Peters  
Information Systems Director, Luis Marquez

### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
  
- 1e. Proclamation recognizing Jim Riotto for 30 years assisting the Town of Paradise.
- 1f. Proclamation recognizing Kristie More for advocacy after the Camp Fire.
- 1g. Proclamation recognizing Nathan Solecki for Town of Paradise seal artwork
- 1h. Presentation by IBHS - Wildfire Prepared Home Standards
- 1i. Presentation by PASH
- 1j. Camp Fire Recovery Updates - Written reports are included in the agenda packet.
  - p6 Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
  - p9 Marc Mattox, Public Works Director/Town Engineer- Infrastructure and Sewer Update
  - p11 Tony Lindsey, CDD-Building and Code Enforcement update
  - p15 Kate Anderson, Business and Housing Manager - Housing Update

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p17 Approve minutes of the April 12, 2022 Special and Regular Town Council meetings.
- 2b. p25 Approve April 2022 Cash Disbursements in the amount of \$2,598,978.45.
- 2c. p33 Waive the second reading of Town Ordinance No. 616 and read by title only; and, adopt Town Ordinance No. 616 “An Ordinance Amending Text Regulations with Paradise Municipal Code Chapter 17.41 [Design Standards and Design Review] Relative to Updated Adoption Dates”.
- 2d. p36 Waive second reading of the entire Town Ordinance No. 617 and approve reading by title only; and, Adopt Town Ordinance No. 617, “An Ordinance Amending Chapter 8.58.060 to the Paradise Municipal Code Relating to Defensible Space and Hazardous Fuel Management”.
- 2e. p40 Adopt Resolution No. 22-25, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Finance Division Pursuant to Government Code Section 34090. The records listed in Exhibit B have been retained for four or more years and are eligible for destruction.

- 2f. p44 Review and file the 3<sup>rd</sup> Quarter Investment Report for the Fiscal Year Ending June 30, 2022.
- 2g. p60 Adopt Resolution No. 2022-26, a Resolution of the Town Council of the Town of Paradise Adopting a List of Projects for Fiscal Year 2022/23 Funded by SB 1: The Road Repair and Accountability Act of 2017.
- 2h. p65 Adopt Resolution No. 22-27, A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager to Issue Easements on Town Property for utility Purposes.
- 2i. p67 Re-appoint one Planning Commissioner, Kim Morris, whose term expired on June 30, 2021 for one 4-year term effective July 1, 2021 through June 30, 2025; or, Approve a Notice of Vacancy and application and authorize staff to advertise the existing vacancy on the Planning Commission and designate two (2) Town Council members to serve as an interview panel.
- 2j. p69 Adopt Resolution No. 22-28, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Human Resources Department Pursuant to Government Code Section 34090. The records listed in Exhibit B have been retained for three or more years and are eligible for destruction.

### **3. ITEMS REMOVED FROM CONSENT CALENDAR**

### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

### **5. PUBLIC HEARINGS**

For items that require a published legal notice and/or a mailed notice.

#### **Public Hearing Procedure:**

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Project proponents (in favor of proposal)
  - ii. Project opponents (against proposal)
  - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p73 Conduct the duly noticed and scheduled second public hearing to solicit comments regarding a proposed Substantial Amendment to the 2021-22 Annual Plan; and, Adopt the Substantial Amendment to the 2021-22 Annual Plan; or, Revise the Substantial Amendment to the 2021-22 Annual Plan; and, Authorize staff to submit the Substantial Amendment to the 2021-22 Annual Plan to the U.S. Department of Housing and Urban Development (barring no comments during the public comment period). (ROLL CALL VOTE)

- 5b. p77 Conduct the duly noticed and scheduled second public hearing to solicit comments regarding proposed changes to the Citizen Participation Plan; and, 1. Adopt the revised Citizen Participation Plan; or, 2. Further revise the Citizen Participation Plan; and, 3. Authorize staff to submit the Citizen Participation Plan to the U.S. Department of Housing and Urban Development (barring no comments during the public comment period). (ROLL CALL VOTE)
- 5c. p86 Open the duly noticed and published public hearing regarding the appeal of the Temporary Use Permit revocation of property located at 6082 Lucky John Road, further identified as APN. 053-030-005; and, 1. Concur with the Planning Commission determination that the temporary land use is in violation of the interim housing urgency ordinance standards; and, 2. Concur with the temporary use permit decision actions of the Planning Commission thereby **DENYING THE APPEAL**; or, 3. Find that the Town shall not concur with the project decision actions of the Planning Commission, **Uphold the Appeal** and thereby **Deny the Permit Revocation**. (ROLL CALL VOTE)

## 6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p105 Consider adopting the following resolutions relating to the consolidation of the November 8, 2022 General Municipal Election, the regulations and costs for Candidate statements and direct the Town Clerk to transmit certified copies to the Butte County election department staff:
  - Adopt Resolution No. 2022-29, A Resolution Calling and Giving Notice for the Holding of a General Municipal Election for the Election of Two Council Members
  - Adopt Resolution No. 2022-30, A Resolution Requesting the Butte County Board of Supervisors to Consolidate a General Municipal Election.
  - Adopt Resolution No. 2022-31, A Resolution Adopting Regulations for Candidate Statements. (ROLL CALL VOTE)
- 6b. p114 Upon conclusion of the public discussion of the proposed Ordinance amending the Paradise Municipal Code relating to Defensible Space and Hazardous Fuel Management, adopt either the recommended action or an alternative action; and, 1. Consider waiving the first reading of Town Ordinance No. 618 and reading by title only; and, 2. Introduce Town Ordinance No. 618. "An Ordinance Amending Paradise Municipal Code Section 8.58.060 Relating to Defensible Space and Hazardous Fuel Management"; or Adopt an alternative directive to Town staff. (ROLL CALL VOTE)
- 6c. p128 Discuss and consider authorizing the Town Manager to enter into a contract with Sutter Buttes Communications for the Purchase and Installation of portable and mobile two-way radios for Town personnel and equipment. (ROLL CALL VOTE)

- 6d. p131 Authorize the Town Manager to pay Butte County \$85,000 to fulfill Participation Fees for BRICS. (ROLL CALL VOTE)
- 6e. p133 Discuss and consider approving the 2022 Transportation Master Plan (TMP) prepared by Mark Thomas including deliverables for Daily Transportation Analysis, Traffic Evacuation Analysis, Active Transportation Plan, Local Roadway Safety Plan, Roadway Recovery Management, Economic Recovery Strategies and Design Standards. (ROLL CALL VOTE) The TMP document is too large to include in the agenda packet. Below is the link to review the document online. A public view copy is available at the Town Clerk's window at Town Hall, 5555 Skyway, Paradise, CA 95969 for review. **Link to the TMP:** <https://bit.ly/3FcieYk>

**7. COUNCIL INITIATED ITEMS AND REPORTS**

- 7a. Council initiated agenda items
  - 7a1. Discuss amending the sign ordinance to grandfather in signs that existed before the Campfire if they are removed now because a business no longer exists. If the business comes back later they would have the right to put their sign back up. (JONES)
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

**8. STAFF COMMUNICATION**

- 8a. Town Manager Report

**9. CLOSED SESSION**

**10. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
_____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	