



TOWN OF PARADISE

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Management Staff:

Lauren Gill, Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Craig Baker, Community Development Director
Gabriela Tazzari-Dineen, Police Chief
George Morris, Jr., Unit Chief
CAL FIRE/Butte County Fire
Paradise
Gina Will, Finance Director/Town Treasurer

Town Council:

Tim Titus, Mayor
Scott Lotter, Vice Mayor
Greg Bolin, Council Member
Steve "Woody" Culleton, Council Member
John J. Rawlings, Council Member

TOWN COUNCIL AGENDA

REGULAR MEETING – 6:00 PM – September 10, 2013

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department, at 872-6291 x101 or x102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Town Council Meetings are held at the Paradise Town Hall located at 5555 Skyway, Paradise, California. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. The Mayor or Presiding Chair will introduce each agenda item, and following a report from staff, ask the Clerk to announce each speaker. Agendas and request cards are located outside the entrance door to the Council Chamber.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m. Agendas and supporting information is posted on the Town's website at www.townofparadise.com in compliance with California's open meeting laws. Click on the Agenda and Minutes button.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America

- c. Invocation
- d. Roll Call
- e. Proclamations/Presentations/Recognitions:
 - (1) Presentation by Oliver Allen, Butte Country Library Outreach
 - (2) Proclamation recognizing *The Yellow Birds*, by Kevin Powers, as the community Book in Common
 - (3) Proclamation Recognizing Constitution Week: September 17-23, 2013
 - (4) Proclamation Recognizing Stanley D. McEtchin
 - (5) Recognition of Jose Gallardo for Intern Engineering services
 - (6) Recognition of Sarah Gomez for volunteer services in the Onsite Division
 - (7) Presentation by Chief of Police Gabriela Tazzari-Dineen - Refurbished Patrol Vehicles

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS - None.

3. CONSENT CALENDAR

One roll call vote will be taken for all items placed on the consent calendar.

- 3a. Approve Minutes of the August 13, 2013, Regular meeting.
- 3b. Approve cash disbursements in the amount of \$1,432,253.48.
- 3c. Adopt Resolution No. 13-46, A Resolution Of The Town Council Of The Town Of Paradise Authorizing Disposal Or Destruction Of Certain Town Records Maintained In Storage in the Town Clerk Department Pursuant To Government Code Section 34090.
- 3d. (1) Approve assignment of the agreement for traffic signal intersection maintenance from Republic ITS to Siemens ITS and, (2) Approve amendment adding the Pearson/Recreation Drive intersection to the list of traffic signal intersections maintained by the Town of Paradise; and, (3) Authorize the Mayor and Town Manager to execute the document on behalf of the Town of Paradise.
- 3e. (1) Award a two-year contract for Heating, Ventilation and Air Conditioning (HVAC) services to the low bidder, Sierra Refrigeration, Paradise, CA, for an annual amount of \$3,356.00 and a \$70 per hour call repair service fee. Term of contract: September 16, 2013 through September 15, 2015; and, (2) Authorize a budget appropriation in the amount of \$2,950 to Fund # 1010.20.4201.4214.100.

- 3f. Consider authorizing the Town Manager to execute the five-year Standard Software Maintenance Agreement (SSMA) with New World Systems (NWS) and the Addendum to the agreement. Fiscal Impact: A savings of \$2,559 to the Town's General Fund. **(ROLL CALL VOTE)**

4. PUBLIC HEARING PROCEDURE

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
 1. Project proponents or in favor of (15-minute time limit)
 2. Project opponents or against (15-minute time limit)
 3. Rebuttals - when requested
(15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS

- 5a. (1) Conduct a public hearing to receive comment on the Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program; and, (2) Authorize the Town Manager to submit the CAPER to the Department of Housing and Urban Development. The CAPER outlines CDBG accomplishments and expenditures, as well as providing an evaluation of the Town's progress in meetings its community development goals and objectives. **(ROLL CALL VOTE)**
- 5b. Consider repealing current regulation and enacting a new chapter 9.60 of the Paradise Municipal Code that will allow for more effective tracking, monitoring, and enforcement of alarm related incidents; and,
- (1) Waive the reading of entire Ordinance No. 532 and approve reading by title only; and, (2) Introduce Ordinance No. 532, An Ordinance repealing Paradise Municipal Code Chapter 9.60 and adding a new Chapter 9.60 relating to Alarm Systems. **(ROLL CALL VOTE) and,**
- (3) Conduct a public hearing to solicit public comment and to consider adopting Resolution No. 13-___, A Resolution of the Town Council of the Town of Paradise Amending the Master Schedule of Fees Relating to Town Services, to reflect changes to the alarm fee schedule. **(ROLL CALL VOTE) and,**
- (4) Authorize the Town Manager to cancel the current alarm billing and tracking contract service with PM AM; and, (5) Authorize the Town Manager to enter into a contract with City Support for tracking and billing

of alarm incidents as approved by the Town Attorney. **(ROLL CALL VOTE)**

6. PUBLIC COMMUNICATION

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

7. COUNCIL CONSIDERATION

- 7a. Discuss recommendations that resulted from the Pedestrian Safety Community Workshop hosted by UC Berkeley SafeTrec, California Walks and the Town of Paradise on September 5, 2013 and consider providing direction to staff relating to implementation.
- 7b. Consider authorizing staff to issue Contract Change Order to Intermountain Slurry Seal for the implementation of a Two-Way Left-Turn Lane along Skyway between Jewell Road and Pearson Road, Skyway between Elliott Road and Center Street, Skyway between Maxwell Drive and Bille Road under Contract No. 13-03, Paradise Micro-Surfacing Project 2013. Fiscal impact estimated at \$2,700. **(ROLL CALL VOTE)**
- 7c. Consider (1) Concurring with staff's recommendation of Traffic Works to perform professional traffic engineering services for the Skyway HSIP Project; (2) Approving the proposed Professional Services Agreement with Traffic Works and authorizing the Town Manager and Town Mayor to execute; and, (3) Authorizing the Town Manager to execute additional work orders up to 10% of the contract amount. Fiscal Impact in the amount of \$84,900 to be funded by Federal HSIP grant monies with a 10% match from budgeted Town CIP funds. **(ROLL CALL VOTE)**
- 7d. Consider reappointing current members Rich Eliot and Bill Morrison, to positions on the Tree Advisory Committee requiring academic knowledge and skill in care and maintenance of trees, which terms of office expired on 8/12/13; and, give direction to staff to advertise vacancy of position requiring individual(s) licensed in building or onsite trades.
- 7e. Consider approving the recommended budget adjustment as presented. These current adjustments increase the General Fund net income and increase the General Fund reserves by \$19,751. **(ROLL CALL VOTE)**
- 7f. Consider adopting Resolution No. 13-___, A Resolution Authorizing and Approving the Borrowing of Funds for Fiscal Year 2013-2014, the Issuance and Sale of a 2013-2014 Tax and Revenue Anticipation Note Therefor, and Approving Certain Other Actions Related Thereto. **(ROLL CALL VOTE)**

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council oral reports of their representation on Committees/Commissions.
- 8b. Discussion of future agenda items.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. Town Manager oral reports.

10. CLOSED SESSION

- 10a. At the request of the Town Manager, the Town Council will hold a closed session relating to performance evaluation of Town Manager, pursuant to Government Code Section 54957.

11. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	