



# Town of Paradise

## Town Council Meeting Agenda

### 6:00 PM – November 10, 2020

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#### Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Greg Bolin  
Vice Mayor, Steve Crowder  
Council Member, Jody Jones  
Council Member, Melissa Schuster  
Council Member, Mike Zuccolillo

Town Manager, Kevin Phillips  
Town Attorney, Mark Habib  
Town Clerk, Dina Volenski  
Community Development Director, Susan Hartman  
Administrative Services Director/Town Treasurer, Brooke Kerrigan  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Garrett Sjolund  
Chief of Police, Eric Reinbold  
Disaster Recovery Director, Katie Simmons

#### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item.

The meeting will be open to the public on a limited basis. This means there will be reduced seating capacity, social distancing will be practiced and face masks are required. (please note, our limited capacity is 20 people and when that is reached, the doors will be closed.) Attendees may need to rotate seating positions to allow participation from those in attendance. Public speakers will be asked to complete speaker cards and may need to wait outside until they are called to speak.

Observers choosing not to attend in person may view the meeting livestreamed via the Town's website at <https://livestream.com/townofparadise>. Comments may be submitted via e-mail to [dvolenski@townofparadise.com](mailto:dvolenski@townofparadise.com) prior to 5:30 p.m. the day of the meeting. Comments will not be accepted via livestream.

- A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (Please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
- B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## **1. OPENING**

1a. Call to Order

1b. Pledge of Allegiance to the Flag of the United States of America

1c. Invocation

1d. Roll Call

1e. p5 Proclamation - Recognize November as Homeless and Runaway Youth Awareness Month.

1f. Proclamations recognizing the following: Adventist Health, Assemblyman Gallagher, Butte County, Butte County Fire Safe Council, Butte Strong Foundation, CAL FIRE, CAL OES, Campfire Collaborative, City of Chico, City of Oroville, Congressman Doug LaMalfa, FEMA, North Valley Community Foundation, Paradise Alliance Church, Paradise Ridge Chamber of Commerce, Paradise Irrigation District, Paradise Recreation and Park District, Paradise Unified School District, Rebuild Paradise Foundation, Santa Rosa County, Senator Dianne Feinstein, Senator Jim Nielsen, Sonoma County, The American Red Cross, Urban Design Associates.

1g. Camp Fire Recovery Updates:

- Hazardous Tree Removal, Broadband, Housing/CDBG-DR - Disaster Recovery Director Katie Simmons
- Transportation Master Plan - Public Works Director/Town Engineer Marc Mattox
- Community Development Update- Community Development Director Susan Hartman
- Business Update - Assistant to the Town Manager Colette Curtis

## **2. CONSENT CALENDAR**

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

2a. p6 Approve October 2020 Cash Disbursements in the amount of \$2,216,282.19

2b. p15 1. Waive second reading of the entire Town Ordinance No. 599 and approve reading by title only; and, 2. Adopt Town Ordinance No. 599, "An Ordinance Amending Text Regulations within Title 17 of the Paradise Municipal Code Relative to Prohibiting the Establishment of Needle and Syringe Exchange Programs Within the Town of Paradise".

## **3. ITEMS REMOVED FROM CONSENT CALENDAR**

## **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

## **5. PUBLIC HEARINGS**

## **Public Hearing Procedure:**

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Project proponents (in favor of proposal)
  - ii. Project opponents (against proposal)
  - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p19 1. Conduct the second public hearing to solicit comments regarding a proposed Substantial Amendment to the 2019-20 Annual Community Development Block Grant Plan; and, 2. Consider authorizing Town Staff to submit the proposed Substantial Amendment to HUD. (ROLL CALL VOTE)

## **6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p23 Hear informational update on findings for the alternatives analysis of the Paradise Sewer Project by HDR Engineering. (No action requested at this time)
- 6b. p26 1. Consider accepting the Design & Scoping Plan for the Early Warning System prepared by Genasys, Inc.; and, 2. Consider authorizing Town staff to move ahead with a grant application seeking funding for construction and implementation, likely from the next round of Hazard Mitigation Funds. (ROLL CALL VOTE)
- 6c. p70 1. Consider concurring with staff's recommendation of Mark Thomas, Dokken Engineering, GHD, Inc., Wood Rodgers, Inc. and Dewberry Drake Haglan to perform professional civil engineering services on a variety of federally, state and locally funded efforts, contingent upon Caltrans Office of Audits and Investigation acceptance of financial document submittals, and, 2. Approving the attached Master Professional Services Agreement and authorize the Town Manager to execute up to five agreements relating to on-call professional Civil Engineering services; and, 3. Adopting Resolution No. 20-\_\_, A Resolution designating authority to the Paradise Town Manager to execute individual task orders under the resultant master agreement for RFQ 2020-001 On-Call Professional Civil Engineering Services up to the maximum contract aggregate amount of ten million dollars (\$10M) to expedite and facilitate Camp Fire recovery efforts. (ROLL CALL VOTE)
- 6d. p124 Consider adopting Resolution No. 20-\_\_, A Resolution of the Town Council of the Town of Paradise approving the Regulated Small Municipal Separate Storm Sewer System (MS4) Permit Waiver Request. (ROLL CALL VOTE)
- 6e. p135 Review and approve the 2020/21 Quarterly Budget Report and budget adjustments. (ROLL CALL VOTE)

- 6f. p211 Recommend the implementation of Co-Directors for the Town of Paradise Community Development Department (CDD), splitting the responsibilities of what has become an overwhelming increase in workload into more manageable sections.
1. Consider approving the updated job classifications (now two) with the implementation of Co-Directors for the Town of Paradise Community Development Department (CDD)
    - a) Community Development Director – Planning and Wastewater, and
    - b) Community Development Director – Building and Code Enforcement
  2. Approving the corresponding Salary Pay Plan range to include the new position and placement of the two CDD Co-Directors at the same level as the current CDD Director.
  3. Authorizing adding the position to the FY2020/21 salary pay plan and position control. (ROLL CALL VOTE)
- 6g. p223 Consider extending the “cut-by” date for properties enrolled in the Private Hazard Tree Removal Program if alternative thresholds are met; and, 2. Adopting Town of Paradise Resolution No. 20-\_\_\_, A Resolution of the Town Council of the Town of Paradise Establishing December 4, 2020 as the Deadline for Removal of Hazard Trees Pursuant to Ordinance No. 595. (ROLL CALL VOTE)

## **7. COUNCIL INITIATED ITEMS AND REPORTS**

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future agenda items

## **8. STAFF COMMUNICATION**

- 8a. Town Manager Report

## **9. CLOSED SESSION**

- 9a. Pursuant to Government Code section 54956.9(d)(4), the Town Council will consider initiation of litigation (6 potential cases).
- 9b. Pursuant to Government Code section 54956.9(d)(1) The Town Council will hold a closed session with the Town Attorney Dwight L. Moore and Town Manager Kevin Phillips relating to the following pending litigation:

Town of Paradise vs. Comcast Phone of California and Comcast Digital Phone and AT&T Corp. – Case No. 20-08-018 before the Public Utilities Commission of the State of California.

## **10. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	