



Town of Paradise

Town Council Meeting Agenda

6:00 PM – February 14, 2023

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Greg Bolin
Vice Mayor, Rose Tryon
Council Member, Steve Crowder
Council Member, Steve “Woody” Culleton
Council Member, Ron Lassonde

Town Manager, Kevin Phillips
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer – Ross Gilb
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Patrick Purvis
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

- 1e. Proclamation recognizing Senator Dianne Feinstein, Senator Alex Padilla and Congressman Doug LaMalfa for their assistance in securing funding for the Roe Road Project.
- 1f. Proclamation recognizing Alliance For Workforce Development.
- 1g. Special recognition is awarded to sworn and non-sworn police personnel and volunteers for their exemplary contributions to the department.

Police Officer of the Year: **Officer Derek Archuleta**

Civilian Employee of the Year: **Support Services Supervisor Jeannette Huggins**

VIP of the Year: **Frank Dodini**

PASH Volunteer of the Year: **Richard Abbott**

- 1h. Camp Fire Recovery Updates - Written reports are included in the agenda packet.
 - p6 Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
 - p9 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and sewer Update
 - p11 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update
 - p17 Kate Anderson, Business and Housing Manager - Business and Housing Update

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p19 Approve the Regular, January 10, 2023 and Special, January 17, 2023 meeting minutes of the Paradise Town Council.
- 2b. p26 Approve January 2023 Cash Disbursements in the amount of \$3,196,412.63
- 2c. p34 Declaring the attached itemized list of equipment from the Fire Department as surplus property; and, adopt Resolution No. 2023-04, "A Resolution of the Town Council of the Town of Paradise Declaring Certain Property to be Surplus and Authorizing Disposal Thereof".
- 2d. p38 Adopt Resolution No. 2023-05, "A Resolution of the Town Council of Town of Paradise accepting the work performed under the On-System

Culvert Repair Project (Contract No. 7301.CON) Performed by Eschelman Construction Company."

- 2e. p41 Adopt Resolution No. 2023-06, "A Resolution of the Town Council of the Town of Paradise Amending and Re-Adopting Conflict of Interest Code for the Agencies and Departments of the Town of Paradise Which Incorporate by Reference the Fair Political Practices Commission's Standard Model Conflict of Interest."
- 2f. p48 Adopt Resolution No. 2023-07, "A Resolution of the Town Council of Town of Paradise Accepting the Work Performed Under the Off-System Culvert Repair Project (Contract No. 8408.CON) Performed by Allen Gill Construction, Inc."
- 2g. p51 Review and file the 2nd Quarter Investment Report for the Fiscal Year Ending June 30, 2023.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p73 Review the updated Federal Advocacy Platform and provide comments to staff.
- 6b. p90 1. Consider concurring with the recommendation of the interview panel; and, 2. Appoint applicant Charles Homan to fill the existing vacancy on the Planning Commission (effective immediately with term to expire June 30, 2024; or, 3. Consider an alternative direction. (ROLL CALL VOTE)
- 6c. p92 1. Consider approving the formation of a public services sub-committee to consider input and requests for public services funding; and, 2. Appoint two Council members to the public services sub-committee. (ROLL CALL VOTE)
- 6d. p94 1. Consider reviewing and approving the proposed Inter-Municipal Agreement and authorize the Town Manager to execute following review and approval by the Town Attorney, City of Chico City Council and City Attorney; and 2. Authorize the Town Manager to approve minor adjustments to the Inter-Municipal Agreement as requested by the City of Chico during its review and consideration process; and 3. Direct staff to continue the next steps in the Paradise Sewer Project including supporting the City of Chico

in an application to the Butte Local Agency Formation Commission for the extension of wastewater treatment services to the Town of Paradise; or, 4. Provide alternative action. (ROLL CALL VOTE)

- 6e. p366 Upon conclusion of public discussion of this agenda item: 1. Consider establishing a standing committee of the Town Council entitled "Legislative Committee" and appoint two members of the Council to the serve on the committee, including setting policies and priorities of the committee; or, 2. Provide an alternative directive to Town staff.
- 6f. p368 1. Consider reviewing and filing the financial information provided by staff concerning the FY 2022-23 operating and capital budgets; and
2. Approve position control from 1.0 to 0.9 FTE for the Senior Accountant position; and
3. Approve position control from 0.6 to 0.9 FTE for the Administrative Assistant (Public Works) position; and
4. Approve the job classification of Engineering Intern and add this new position to the salary pay plan and position control; and
5. Approve the job classification of Accounting Analyst and add this new position to the salary pay plan and position control; and
6. Adopt Resolution No. 2023-___, "A Resolution of the Town Council of the Town of Paradise, California adopting the amended Salary Pay Plan for Town of Paradise Employees for the Fiscal Year 2022-2023; and
7. Approve staff recommended budget adjustments. (ROLL CALL VOTE)
- 6g. p458 1. Consider reviewing and approving the Memorandum of Understanding (MOU) with local non-profits for lot acquisition for affordable homeownership; and, 2. Adopt Resolution No. 2023-___ "A Resolution of the Town Council of the Town of Paradise Directing the Method of Purchase of Lots for the Construction of Affordable Housing and Making Findings Related Thereto." (ROLL CALL VOTE)
- 6h. p464 Provide direction regarding future spending of transient occupancy tax revenues.

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- 7a1. Discuss enforcement of professional landscapers blowing and leaving the leaves in the street. (BOLIN)
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report
- Community Development Director

9. CLOSED SESSION - None

10. ADJOURNMENT

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| STATE OF CALIFORNIA) COUNTY OF BUTTE) | SS. |
| I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: | |
| _____ | |
| TOWN/ASSISTANT TOWN CLERK SIGNATURE _____ | |