



Town of Paradise

Town Council Meeting Agenda

6:00 PM – September 13, 2022

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Greg Bolin
Council Member, Steve “Woody” Culleton
Council Member, Jody Jones
Council Member, Rose Tryon

Town Manager, Kevin Phillips
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer – Ross Gilb
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Patrick Purvis
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

- 1e. Camp Fire Recovery Updates - Written reports are included in the agenda packet.
 - p5 Colette Curtis, Recovery and Economic Development Director - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
 - p8 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update
 - p10 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update
 - p14 Kate Anderson, Business and Housing Manager - Business and Housing Update

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p16 Approve minutes of the August 9, 2022 Regular Town Council meeting.
- 2b. p22 Approve August 2022 Cash Disbursements in the amount of \$2,396,687.32
- 2c. p30 1. Adopt Resolution No. 2022-___, A Resolution of The Town Council of the Town of Paradise Authorizing Disposal of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090; or, 2. Make the determination that certain records listed for destruction have value to the agency, and direct that all or some of the records listed in Exhibit B continue to be maintained.
- 2d. p36 Receive an update for the Stearns Rd Dry Creek Culvert Emergency.
- 2e. p39 Adopt Resolution No. 2022-___, A Resolution of the Town Council of the Town of Paradise Amending and Re-Adopting Conflict of Interest Code for the Agencies and Departments of the Town of Paradise Which Incorporate by Reference the Fair Political Practices Commission's Standard Model Conflict of Interest.
- 2f. p46 1. Authorize the Town Manager to enter into a contract with L. D. Strobel Company, Incorporated, for the installation of electrical grounding to R56 Grounding Standards at the Police Department, Fire Station 81, and related equipment; and, 2. Approve staff recommended budget adjustments.
- 2g. p48 Waive second reading of Town Ordinance No. 620 and approve reading by title only; and, Adopt Town Ordinance No. 620, "An Ordinance of the Town Council of the Town of Paradise Amending Paradise Municipal Code Chapter 8.55, Relating to the Development of Land Areas Prone to Flood Hazard.

- 2h. p55 1. Waive second reading of the entire Town Ordinance No. 621 and approve reading by title only; and, 2. Adopt Town Ordinance No. 621, " An Ordinance Amending Paradise Municipal Code 8.04.010 Relating to Declaration of What Constitutes an Unlawful Public Nuisance, Fire Hazards Definition".
- 2i. p61 Consider approving Amendment to Agreement between the Town of Paradise and P31, increasing the Not to Exceed amount for Category 4 Arborist Services.
- 2j. p64 Adopt Resolution No. 2022-_____ "A Resolution of The Town Council of The Town of Paradise Adopting the New CalHome Homebuyer Acquisition Only/Acquisition With Rehabilitation Programs Guidelines".
- 2k. p70 Authorize the Mayor and Town Manager to execute documents necessary to amend the contract for banking services with U.S. Bank originally dated October 1, 2017 to extend the terms of the agreement from October 1, 2022 to October 1, 2023.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p71 1. Conduct the duly noticed public hearing to receive comment on the 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program; and, 2. Authorize the Town Manager to submit the CAPER to the Department of Housing and Urban Development. (ROLL CALL VOTE)

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p91 Consider adopting a motion relating to the following actions:
1. Authorize the Town Manager to execute the necessary documents to order and purchase a Type 1 Pierce Enforcer Fire Engine before September 15th, 2022; and, 2. Adopt Resolution No. 2022-__, "A Resolution of the Town Council of the Town of Paradise Declaring a Certain Fire Vehicle to be Surplus Property and Authorize the Disposal Thereof"; and, 3. Authorize the Town Manager to recycle/scrap the surplus 2002 Type 1 Pierce fire engine, pending approval of a Butte County AQMD "Community Clean Air Grant" for the maximum award amount. (ROLL CALL VOTE)
- 6b. p94 1. Consider authorizing the Town Manager to enter into a contract with Motorola Solutions, for the purchase and installation of a new Dispatch radio system, and related equipment, upon approval of the Town Attorney; and, 2. Approve staff recommended budget adjustments. (ROLL CALL VOTE)
- 6c. p97 Discuss and consider providing staff with direction on desired changes, if any, to the Paradise Municipal Code relating to the creation of short-term rental zoning regulations to present at a future council meeting; or, Provide alternative direction to town staff.
- 6d. p100 1. Consider adopting the proposed "Second Amendment to the Franchise Agreement" between the Town of Paradise and Northern Recycling & Waste Services thereby amending Section 5.01 of the Agreement; and, 2. Authorizing the Town Manager to execute the adopted "Second Amendment to the Franchise Agreement" document on behalf of the Town of Paradise; and, 3. Authorizing town staff to file with the office of the Town Clerk a fully executed copy of the adopted "Second Amendment to the Franchise Agreement"; or, 4. Adopt an alternative directive to town staff regarding this agenda item. (ROLL CALL VOTE)
- 6e. p104 1. Consider authorizing the Town Manager to enter into a contract with Technique Communications, for the installation of a fiber data connection between the Police Department and Fire Station 81; and, 2. Approving staff recommended budget adjustments. (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
7b. Council reports on committee representation
7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report
• Community Development Director Update

9. CLOSED SESSION - None

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: _____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	