



# Town of Paradise Town Council Meeting Agenda 6:00 PM – February 11, 2025

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## Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder  
Vice Mayor, Steve “Woody” Culleton  
Council Member, Greg Bolin  
Council Member, Heidi Lange  
Council Member, Ronald Lassonde

Town Manager, Jim Goodwin  
Town Attorney, Scott E. Huber  
Town Clerk/Elections Official, Melanie Elvis  
CDD, Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Finance Director/Town Treasurer, Aimee Beleu  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Jason Finney  
Chief of Police, Eric Reinbold  
Recovery & Economic Development Director, Colette Curtis  
Human Resources & Risk Management Director, Crystal Peters  
Information Systems Director, Luis Marquez

### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
  
- 1e. Special recognition is awarded to sworn and non-sworn police personnel and volunteers for their exemplary contributions to the department. (**Police Chief/Eric Reinbold**)

Officer of the Year:  
**Officer Derek Archuleta**

Dispatcher of the Year:  
**Dispatcher Amanda Oakley**

Civilian Employee of the Year:  
**Animal Control Officer Andrew Anaya**

VIP of the Year:  
**Frank Dodini**

PASH Volunteer of the Year:  
**Laurie Burns**

- 1f. p7 Camp Fire Recovery Updates - Written reports are included in the agenda packet.

Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.

Marc Mattox, Public Works Director/Town Engineer -infrastructure and sewer updates.

Tony Lindsey, CDD-Building and Code Enforcement- Code Enforcement update.

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p21 Approve the minutes from the January 14, 2025 Special and Regular Town Council meetings and the minutes from the January 21, 2025 Special Town Council meeting. (**Town Clerk/Melanie Elvis**)
- 2b. p31 Approve January 2025 Cash Disbursements in the amount of \$6,643,909.16. (**Finance Director/Aimee Belev**)
- 2c. p39 Concur with staff recommendation to file CEQA Notice of Exemptions for Maintenance Culvert Replacements on Nunneley, Ingalls and Scottwood Roads. (**Town Engineer/Marc Mattox**)

- 2d. p50 1. Waive second reading of the entire Town Ordinance No. \_\_\_\_ and approve reading by title only; and, 2. Adopt Town Ordinance No. \_\_\_\_\_, " An Ordinance of the Town Council of the Town of Paradise Amending Sections 8.58.010-8.58.60 of the Paradise Municipal Code related to Defensible space/hazardous fuel management Fuel Break Requirements". (**Tony Lindsey/Community Development Director**)
- 2e. p56 1. Adopt Resolution No. 2025-\_\_\_, "A Resolution of The Town Council of the Town of Paradise Authorizing Disposal of Certain Town Records Maintained in the Human Resources Department Pursuant to Government Code Section 34090"; and, 2. Adopt Resolution No. 2025-\_\_\_, "A Resolution of The Town Council of the Town of Paradise Authorizing Disposal of Certain Town Records Maintained in the Finance Department Pursuant to Government Code Section 34090."; or, 3. Make the determination that certain records listed for destruction have no value to the agency, and direct that all or some of the records listed in Exhibits "B" continue to be maintained. (**Crystal Peters/HR & Risk Management & Aimee Belev/Finance Director**)
- 2f. p65 1. Concur with staff's recommendation of Consor North American, Inc., Psomas, and Unico Engineering, Inc. to perform professional construction management, inspection and materials testing services on a variety of federally, state and locally funded efforts, contingent upon Caltrans Office of Audits and Investigation acceptance of financial document submittals; and,2. Approve the attached Master Agreement for Professional Services and authorize the Town Manager to execute up to three agreements relating to On-Call Construction Management, Inspection and Materials Testing Services; and, 3. Adopt Resolution 2025-\_\_\_ "A Resolution of the Town Council of the Town of Paradise, Designating Authority to the Paradise Town Manager to execute The Master Agreement for Professional Services and Individual Task Orders under the resultant master agreement for RFQ 2024-001 On-Call Construction Management, Inspection and Materials Testing Services up to the maximum contract aggregate amount of twenty three million, four hundred and ten thousand, nine hundred and ninety five dollars (\$23,410,995) to expedite and facilitate camp fire recovery efforts." (**Town Engineer/Marc Mattox**)

### **3. ITEMS REMOVED FROM CONSENT CALENDAR**

### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

## 5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Ask Town Clerk if there are any cards submitted
  - ii. Ask if there is anyone else wishing to comment
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p265 1. Hold a duly noticed and published public hearing and consider concurring with the project “CEQA determination” finding embodied within Planning Commission Resolution No. 2025-01; and, 2. Concur with the project recommended General Plan Land Use Map amendment and rezone action adopted by the Planning Commission on January 21, 2025, and embodied within Planning Commission Resolution No. 2025-01; and, 3. Adopt Town of Paradise Resolution No. 2025-\_\_\_, “A Resolution of the Town Council of the Town of Paradise Amending the Land Use Map of the 1994 Paradise General Plan (TOP: PL24-00128)”; and, 4. Waive the first reading of the entire Town Ordinance No. \_\_\_\_\_ and read by title only; and, 5. Introduce Town of Paradise Ordinance No. \_\_\_\_\_ “An Ordinance Rezoning Certain Real Properties From “C-F” (Community Facilities) to the “C-B” (Central Business) Zone Pursuant to Paradise Municipal Code Sections 17.45.500 Et. Seq. (TOP: PL24-00128)”; or, 6. Provide an alternate directive to town staff. (ROLL CALL VOTE) (**Community Development Director/Susan Hartman**)
- 5b. p284 1. Hold a duly noticed and published public hearing and consider concurring with the project “CEQA determination” finding presented and considered by the Planning Commission on January 21, 2025, and embodied within Planning Commission Resolution No 2025-02; and, 2. Waive the first reading of the entire Town Ordinance No. \_\_\_\_\_ and read by title only; and, 3. Introduce Town Ordinance No. \_\_\_\_\_, “An Ordinance Amending Text Regulations within Paradise Municipal Code Title 5 [Business Licenses] and Title 17 [Zoning] Relative to the Central Business Zoning District; Vending Licenses; Farmers Markets; and the Walkable Downtown Core”; or, 4. Provide alternative direction to town staff. (ROLL CALL VOTE) (**Community Development Director/Susan Hartman**)

## 6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p366 Adopt Resolution No. 2025-\_\_\_, “A resolution of the Town Council of the Town of Paradise approving the plans, specifications and estimate for the On-System Road Rehabilitation Project – Clark Road 2025 and authorizing advertisement for bids on the project”. (ROLL CALL VOTE) (**Town Engineer/Marc Mattox**)

- 6b. p372 1. Hear an informational update relating to the Town's progress for completion of FEMA and FHWA funded Camp Fire repairs to public roadways; and, 2. Provide direction on reviewing the Town's CDBG-DR Action Plan and budget at the March 11, 2025 Council meeting. (**Town Engineer/Marc Mattox**)
- 6c. p376 Consider appointing two Council Members to serve on a Facilities Ad Hoc Committee to review and advise on next steps relating to the Town of Paradise's overall facilities as well as facilities replacement needs resulting from the 2018 Camp Fire. (ROLL CALL VOTE) (**Town Engineer/Marc Mattox**)
- 6d. p377 Consider authorizing the Town Manager to issue advanced payment for previously Town Council approved purchase of Pierce Type 3 Fire Engine. (ROLL CALL VOTE) (**Town Engineer/Marc Mattox**)
- 6e. p380 Consider appointing two members of the Town Council to serve as an Ad Hoc CAL FIRE Contract Negotiations Committee. (ROLL CALL VOTE) (**Town Manager/Jim Goodwin**)
- 6f. p381 1. Waive second reading of the entire Town Ordinance No. 641 and approve reading by title only; and,
  - 2. Adopt Town Ordinance No. \_\_\_\_, " An Ordinance of the Town Council of the Town of Paradise Authorizing Implementation of a Community Choice Aggregation Program in the Town of Paradise Under Public Utilities Code Section 366.2." and,
  - 3. Adopt Resolution. No. 2025-\_\_ "A Resolution of the Town Council of the Town of Paradise Requesting Membership in Pioneer Community Energy and Approving the Amended and Restate Joint Exercise of Powers Agreement as Amended Through Amendment No. 6." (ROLL CALL VOTE) (**Recovery & Economic Development Director/Colette Curtis**)
- 6g. p401 1. Consider adopting Resolution No. 2025-\_\_\_\_, "A Resolution of The Town Council Of The Town of Paradise Declaring An Emergency And Authorizing Repair Or Replacement Of the Bille Road at Olympia Way 18" Culverts Without Observance Of Public Bidding Requirements"; and, 2. Authorize the Town Manager to execute agreements for a contractor and/or materials for the subject project. (ROLL CALL VOTE) (**Public Works Director/Marc Mattox**)

## 7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

## 8. STAFF COMMUNICATION

- 8a. Town Manager Report
- 8b. Community Development Director

## 9. CLOSED SESSION - None

## 10. ADJOURNMENT

STATE OF CALIFORNIA )  
COUNTY OF BUTTE )

SS:

I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:

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TOWN/ASSISTANT TOWN CLERK SIGNATURE