



Town of Paradise

Town Council Meeting Agenda

6:00 PM – September 12, 2023

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Greg Bolin
Vice Mayor, Rose Tryon
Council Member, Steve Crowder
Council Member, Steve “Woody” Culleton
Council Member, Ron Lassonde

Town Manager, Jim Goodwin
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer, Aimee Beleu
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Patrick Purvis
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. Financial Update - Jim McCourt from Meeder Investments
- 1f. Update on TOT applications and process - Colette Curtis, Recovery and Economic Development Director.
- 1g. Camp Fire Recovery Updates - Written reports are included in the agenda packet.
 - p6 Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
 - p10 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update
 - p12 Tony Lindsey, CDD-Building and Code Enforcement-Code Enforcement Update
 - p17 Kate Anderson, Business and Housing Manager-Business and Housing Update

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p19 Approve minutes of the August 8th, 2023 Special and Regular Town Council meetings and the August 17th, 2023 Special Town Council meeting.
- 2b. p26 Approve August 2023 Cash Disbursements in the amount of \$5,959,963.86.
- 2c. p34 Consider authorizing the Mayor and Town Manager to execute documents necessary to amend the contract for banking services with U.S. Bank originally dated October 1, 2017 to extend the terms of the agreement from October 1, 2023 to March 31, 2024. (This is the second and final extension.)
- 2d. p36 1. Authorize the Town Manager to execute an agreement with the California Department of Forestry and Fire Protection (CAL FIRE) for acceptance of the USDA 2023 Volunteer Fire Capacity Grant award to purchase new structural and wildland personal protective equipment (PPE); and, 2. Adopt Resolution No. 2023-41, A Resolution of the Town Council of the Town of Paradise, "Approving the Department of Forestry and Fire Protection Agreement #7GF23086 for services from the date of last signatory on page 1 of the Agreement to June 30, 2024 under the Volunteer Fire Capacity Program of the Cooperative Forestry Act of 1978."

- 2e. p47 Adopt Resolution No. 2023-42, “A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Finance Division Pursuant to Government Code Section 34090.”
- 2f. p51 Approve recommended personnel change to position control as follows:
 - 1. Temporary over-hire of an Accountant for training due to attrition (item 2)
 - 2. Add additional Account position beginning September 2023
 - 3. Sunset Accounting Manager position when vacated (anticipated December 2023)
- 2g. p52 Adopt Resolution No. 2023-43, “A Resolution of the Town Council of the Town of Paradise Authorizing Application for, and Receipt of, Grant Funds for California Strategic Growth Council (SGC) Round 1 of the Community Resilience Centers (CRC Program).”
- 2h. p56 1. Declare the attached described equipment as surplus property; and, 2. Adopt Resolution No. 2023-44, “A Resolution of the Town Council of the Town of Paradise Declaring Certain Town Equipment to be Surplus and Obsolete and Authorizing Disposal by the Town Manager or his Designee.”

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.
Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p61 1. Conduct a duly noticed and published public hearing to receive comments on the Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program; and, 2. Authorize the Town Manager to submit the CAPER to the Department of Housing and Urban Development (HUD). (ROLL CALL VOTE)
- 5b. p81 1. Conduct the duly noticed and published public hearing; and, 2. Concur with the project “CEQA determination” finding presented and considered by the Planning Commission on August 15, 2023; and, 3. Concur with the project recommended rezone action adopted by the

Planning Commission on August 15, 2023, and embodied within Planning Commission Resolution No. 2023-03; and, 4. Waive the first reading of Town Ordinance No. 628 and read by title only (roll call vote); and, 5. Introduce Town of Paradise Town Ordinance No. 628 “An Ordinance Rezoning Certain Real Property from “RR-1” (Rural Residential 1-acre minimum) to an RR ½ (Rural Residential ½-acre minimum) Zone Pursuant to Paradise Municipal Code Sections 17.45.500 Et. Seq. (Fisher: PL23-00111)”; or, 6. Adopt an alternative directive to town staff. (ROLL CALL VOTE)

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p96 Consider adopting Town of Paradise Resolution No. 2023-45, “A Resolution of the Town Council of the Town of Paradise Amending the Local Agency Management Program (LAMP) Relating to Onsite Sewage Disposal Regulations.” (ROLL CALL VOTE)
- 6b. p102 1. Consider concurring with staff recommendation to file a CEQA Notice of Exemption for the Interim Striping Safety Project 2023; and, 2. Adopt Resolution No. 2023-46, “A Resolution of the Town Council of the Town of Paradise Approving the Plans and Specifications for the Interim Striping Safety Project 2023 and Authorizing Advertisement for Bids on the Project.” (ROLL CALL VOTE)
- 6c. p106 1. Consider concurring with staff recommendation to file a CEQA Notice of Exemption for the Evacuation Zone Sign Project; and, 2. Adopt Resolution No. 2023-47, “A Resolution of the Town Council of the Town of Paradise Approving the Plans and Specifications for the Evacuation Zone Sign Project and Authorizing Advertisement for Bids on the Project.” (ROLL CALL VOTE)
- 6d. p111 1. Consider waiving the first reading of Town Ordinance No. 629 and read by title only; and, 2. Introduce Ordinance No. 629 “An Ordinance of the Town Council of the Town of Paradise Amending Paradise Municipal Code Section 10.02.060 Regarding Vehicular Speed Limits.” (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
 - 7a1. Discuss the use of private lots being used, by contractors and/or individuals, without the homeowner/property owner's permission. (CROWDER)
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

8a. Town Manager Report

- Community Development Director

9. CLOSED SESSION - None

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: _____	
_____ TOWN/ASSISTANT TOWN CLERK SIGNATURE	