



# Town of Paradise

## Town Council Meeting Agenda

### 6:00 PM – July 13, 2021

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#### Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder  
Vice Mayor, Jody Jones  
Council Member, Greg Bolin  
Council Member, Steve “Woody” Culleton  
Council Member, Rose Tryon

Town Manager, Kevin Phillips  
Town Attorney, Scott E. Huber  
Town Clerk, Dina Volenski  
CDD-Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Administrative Services Director/Town Treasurer – Ross Gilb  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Garrett Sjolund  
Chief of Police, Eric Reinbold  
Disaster Recovery Director, Colette Curtis

#### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## **1. OPENING**

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

### **1e. Camp Fire Recovery Updates:**

Cole Glenwright, CALOES – Hazard Tree Removal Update

The following are written updates included in the agenda packet:

p5 Colette Curtis, Disaster Recovery Director - Private Tree Removal Program, Advocacy, Recovery, Projects, Emergency Management Business Update, Nonresidential Market Study and Design Standards

p9 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update

p11 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update

## **2. CONSENT CALENDAR**

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p18 Approve minutes of the May 27, 2021 Special and June 8, 2021 Regular Town Council meetings.
- 2b. p25 Approve June 2021 Cash Disbursements in the amount of \$7,745,606.83
- 2c. p33 1. Waive second reading of the entire Town Ordinance No. 609 and approve reading by title only; and, 2. Adopt Town of Paradise Ordinance No. 609, "An Ordinance Amending Paradise Municipal Code Section 8.58.060 relating to Defensible Space and Hazardous Fuel Management".
- 2d. p374 Consider adopting Resolution No. 21-25, A Resolution of the Town Council of the Town of Paradise authorizing a grant of easement at 5555 Skyway to Pacific Gas and Electric Company.
- 2e. p52 Consider adopting Resolution No.21-26, A Resolution of the Town Council of the Town of Paradise approving the plans and specifications for Skyway and Pearson Road Traffic Signal Repairs Project and authorizing advertisement for bids on the project.
- 2f. p56 Consider reviewing the FY 2020/21 Audit Planning Letter from Mann Urrutia Nelson (MUN) CPA's & Associates, LLP. (Information only no action is required)

## **3. ITEMS REMOVED FROM CONSENT CALENDAR**

#### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

#### **5. PUBLIC HEARINGS**

For items that require a published legal notice and/or a mailed notice.

##### **Public Hearing Procedure:**

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Project proponents (in favor of proposal)
  - ii. Project opponents (against proposal)
  - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p59 1. Conduct a public hearing to solicit comments and/or suggestions regarding the Draft 2020-2024 Consolidated Plan, the 2020 Annual Action Plan and the 2021 Annual Action Plan; and, 2. Adopt the Draft 2020-2014 Consolidated Plan, the 2020 Annual Action Plan and the 2021 Annual Action Plan as submitted; or, 3. Revise the Draft 2020-2014 Consolidated Plan, the 2020 Annual Action Plan and the 2021 Annual Action Plan as submitted; and, 4. Authorize staff to submit the adopted 2020-2024 Consolidated Plan, the 2020 Annual Action Plan and the 2021 Annual Action Plan to the U.S. Department of Housing and Urban Development. (ROLL CALL VOTE)

#### **6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p232 Consider adopting the following resolutions related to the 2021/2022 Town of Paradise Fiscal Year Budget:

Adopt Resolution No. 21-27 A Resolution of the Town Council of the Town of Paradise Adopting the Final Budget for the Town of Paradise Including all Attachments, Appendices and other related documents for the 2021-2022 Fiscal Year ending June 20, 2022. (ROLL CALL VOTE)

Adopt Resolution No. 21-28, A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Annual Appropriation Limit for Fiscal Year 2021-2022. (ROLL CALL VOTE)

Adopt Resolution No. 21-29, A Resolution of the Town Council of the Town of Paradise Amending the General Fund Reserves for Fiscal Year 2021-2022. (ROLL CALL VOTE)

Adopt Resolution No. 21-30, A Resolution of the Town Council of the Town of Paradise approving and Adopting the Town of Paradise Capital

Improvement Plan (CIP) and Disaster Recovery Plan for the 2021-2022 Fiscal Year. (ROLL CALL VOTE)

Adopt Resolution No. 21-31, A Resolution of the Town Council of the Town of Paradise Approving the New Job Classification Descriptions. (ROLL CALL VOTE)

Adopt Resolution No. 21-32, A Resolution of the Town Council of the Town of Paradise, California adopting the amended Salary Pay Plan for Town of Paradise Employees for the Fiscal Year 2021-2022. (ROLL CALL VOTE)

- 6b. p658 1. Consider awarding contract for Emergency Operations Plan Update to Constant Associates; and, 2. Authorize the Town Attorney to draft the contract agreement; and, 3. Authorize the Town Manager to execute the contract agreement. (ROLL CALL VOTE)
- 6c. p661 1. Consider approving a new Town Seal design as presented; or, 2. Give Staff direction to continue development of a new Seal design; or, 3. Give Staff alternate direction. (ROLL CALL VOTE)

## **7. COUNCIL INITIATED ITEMS AND REPORTS**

- 7a. Council initiated agenda items
- 7a1. p664 Consider designating a voting delegate and two (2) alternate(s) and providing direction to the Town's voting delegate regarding the League of California Cities proposed Resolution(s) for the 2021 League General Assembly to be held September 22-24, 2021.
- 7a2. Consider discussion and approval of a letter of support or Proclamation to acknowledge the Village of Lytton, British Columbia that was 90% destroyed by fire. (CROWDER)
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

## **8. STAFF COMMUNICATION**

- 8a. Town Manager Report
- Community Development Director

## **9. CLOSED SESSION - None**

## **10. ADJOURNMENT**

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| STATE OF CALIFORNIA )<br>COUNTY OF BUTTE )   | SS. |
| I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: |     |
| <hr/>  |     |
| TOWN/ASSISTANT TOWN CLERK SIGNATURE  |     |