



TOWN OF PARADISE

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Management Staff:

Lauren Gill, Interim Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Craig Baker, Community Development Director
Gabriela Tazzari-Dineen, Police Chief
George Morris, Jr., Unit Chief
CAL FIRE/Butte County Fire
Paradise
Gina Will, Finance Director/Town Treasurer

Town Council:

Tim Titus, Mayor
Scott Lotter, Vice Mayor
Greg Bolin, Council Member
Steve "Woody" Culleton, Council Member
John J. Rawlings, Council Member

TOWN COUNCIL AGENDA

REGULAR MEETING – 6:00 PM – February 12, 2013

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Dept., at 872-6291 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Invocation
- d. Roll Call
- e. Proclamations/Presentations:

- (1) 1. Catalyst - Teen Dating Violence Awareness Month
2. Doom the Broom Coalition
3. Paradise Unified School District

- (2) Presentation of VIPS Annual 2012 Report

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS – None.

3. CONSENT CALENDAR

One roll call vote will be taken for all items placed on the consent calendar.

- 3a. Approve Minutes of the January 8, 2013, Regular Town Council Meeting.
- 3b. Approve Cash Disbursements Report in the amount of \$892,326.38.
- 3c. Approve the corrected employment agreement, relating to the Interim Town Manager, Lauren Gill. (The changes have no fiscal impact due to the fact that the savings have already been accounted for in the 2012/2013 Town budget).
- 3d. Acknowledge completion of Town Contract No. 510-20-35 between the Town of Paradise and MRO Engineers Incorporated. (MRO Engineers Inc. performed professional engineering and right-of-way services for the Pearson-Recreation Signalization Project).
- 3e. (1) Acknowledge Barbara Allen and the Paradise Ridge Senior Center for allowing us the use of their facilities in which to hold our Training; and, (2) Acknowledge and accept the donation of 4 tickets from Vice Mayor Scott Lotter to the Paradise Cinema 7 Theater as performance prizes; and, (3) Acknowledge and accept the donation of coffee from Geoffrey Greitzer at Juice and Java in Paradise for the Public Works Snow Day Training event conducted on January 10, 2013.
- 3f. (1) Declare the 1992 Diesel powered FMC Street Sweeper as surplus property; and (2) Adopt Resolution No. 13-02, declaring Public Works Department Sweeper as surplus, and authorizing disposal through sale or donation by the Interim Manager.
- 3g. Accept donations of: (1) \$950.00 worth of labor and equipment from David Rowe Tree Service; and, (2) \$650.00 worth of rental equipment from Ace Rentals, LLC; and, (3) \$750.00 worth of decorative lighting and supplies from Thomas Ace Hardware for the 2012 Holiday Season.
- 3h. Review and file the 2nd quarter investment report for the fiscal year ended June 30, 2013.
- 3i. (1) Declare the office items described in the staff report as surplus property; and, (2) Adopt resolution No. 13-03, declaring Development Services, Fleets Services and Police Department equipment and property

as surplus, and authorizing disposal through sale or donation by the Interim Town Manager or her designee.

4. PUBLIC HEARING PROCEDURE

- a. Staff report (15 minutes total maximum)
- b. Open hearing to the public
 - 1. Project proponents or in favor of (15 minutes total maximum)
 - 2. Project opponents or against (15 minutes total maximum)
 - 3. Rebuttals - when requested (15 minutes total maximum or 3 minutes maximum per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS

- 5a. (1) Conduct the 2nd Public Hearing on the Community Development Block Grant Programs (CDBG) 2013-2014 Annual Action Plan; and, (2) Review the DRAFT 2013-2014 Annual Plan. The Annual Plan outlines how the community will use its CDBG funds for activities that further community and economic development; provide improved community facilities and services; and, provide affordable housing opportunities to low and disadvantaged residents to meet the CDBG program's three broad national objectives; benefit low and moderate income persons, aid in the prevention or elimination of slums or blight, or meet community development needs having a particular urgency. Action on the final plan is scheduled for the Council meeting in April.

6. PUBLIC COMMUNICATION

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

7. COUNCIL CONSIDERATION

- 7a. Review applications and consider appointment to the following two vacancies on the Paradise Planning Commission: (1) One unexpired four-year term ending June 30, 2016 – vacant due to former Commissioner Greg Bolin's election to the Town Council; (2) One unexpired four-year term ending June 30, 2015 – vacant due to the January 16, 2013 resignation of Commissioner April Grossberger; or, (3) Consider alternative direction to staff relating to the recruitment and appointment process for the existing vacancies on the Planning Commission.

- 7b. Discuss and consider (1) Options provided by staff regarding costs and process to accomplish a live broadcast and archival of Town meetings; and, (2) Direct staff to purchase and install either proposed Option A or Option B; or (3) Direct staff to obtain additional pricing information and bring back to Council. **(ROLL CALL VOTE)** (Option A startup cost estimated to be \$1,140, including hardware and online services for the remainder of this fiscal year. Each subsequent year will cost approximately \$49 per month for a total of \$588 [\$42 per month if paid annually for a total of \$504] Option B startup costs are estimated to be \$2,780, including hardware and online services for the remainder of this fiscal year. Each subsequent year will cost approximately \$49 per month for a total of \$588 [\$42 per month if paid annually for a total of \$504]).
- 7c. Consider approving recommended budget adjustments for the following funds, presented in the 2012/2013 Mid-Year Budget Report: **(ROLL CALL VOTE)**
- a. 1010 – General Fund
 - b. 2030 – Building Safety & Waste Water Services
 - c. 2070 – Animal Control
 - d. 2120 – Gas Tax
 - e. 5900 – Transit
- 7d. (1) Authorize the Police Department to award the Police Patrol Vehicle Bid (One 2013 Chevrolet Caprice Police Vehicle) to John Sullivan Chevrolet, 350 Auto Mall Dr., Roseville, CA 95661. **(ROLL CALL VOTE)** (John Sullivan Chevrolet was the low bidder at \$29,347.98).
- 7e. Discuss and consider (1) Continuing to authorize the current funding levels, staffing, organizational structure and operation of the Town of Paradise Code Enforcement Program and authorize town staff to proceed with the hiring of a new part-time Code Enforcement Officer to replace the town's retiring part-time Code Enforcement Officer as soon as feasible (recommended); OR, (2) Provide an alternate direction to Town staff. **(ROLL CALL VOTE)**

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council oral reports of their representation on Committees/Commissions.
- 8b. Discuss (1) Changing the agenda deadline so that the agenda packet is available at 3:00 pm on the Monday of the week prior to the regularly scheduled Council meeting; (2) Adding an item to the agenda under Section 8, Council Communication, to discuss future agenda items; and, (3) Directing staff to bring back an amended resolution relating to the Conduct of Council Meetings for adoption. **(BOLIN)**

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

9a. Town Manager oral reports

- Town Council, Budget Goal Setting Session – Approve proposed date of Friday March 8, 2013
- Town Council, Budget Review with Staff – Approve proposed date of April 23, 2013

10. CLOSED SESSION

- 10a. Pursuant to Government Code section 54956.9(b), the Town Council will hold a closed session to meet with the Town Attorney relating to the following pending litigation: Town of Paradise v. Sierra Preservation Partners, LLC, et al., Butte County Superior Court Case No. 157389.
- 10b. Pursuant to Government Code sections 54956.9(b) and 54956.95, the Town Council will hold closed session to consider the liability claim of the Bank of NY Mellon against the Town of Paradise.
- 10c. Pursuant to Government Code section 54956.9 (c)(4), the Town Council will consider initiating litigation. One potential case.

11. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	