



Town of Paradise Town Council Meeting Agenda

December 13, 2016

Date/Time: 2nd Tuesday of each month at 6:00 p.m.

Location: Town Hall Council Chamber, 5555 Skyway, Paradise, CA

Mayor, Jody Jones
Vice Mayor, Scott Lotter
Council Member, Greg Bolin
Council Member, Steve "Woody" Culleton
Council Member, John J. Rawlings

Town Manager, Lauren Gill
Town Attorney, Dwight L. Moore
Town Clerk, Dina Volenski
Community Development Director, Craig Baker
Finance Director/Town Treasurer, Gina Will
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, David Hawks
Chief of Police, Gabriela Tazzari-Dineen

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

- 1e. p6 Approve Minutes of the November 7, 2016 regular adjourned Town Council Meeting.
- 1f. Presentation acknowledging Lieutenant Stephen Rowe from Senator Nielsen's office - Jerry Crow
- 1g. State of the Town Address by Mayor Jody Jones
- 1h. Recognition of Council Members Steve "Woody" Culleton and John J. Rawlings.
- 1i. p12 Adopt Resolution No. 16-77, A Resolution Reciting the Facts of the General Municipal Election Consolidated with the Statewide General Election held on November 8, 2016 Declaring the Result and Such Other Matters as Provided by Law.
- 1j. Present Certificates of Election and administer Oaths of Office to newly elected Council Members Greg Bolin, Melissa Schuster and Mike Zuccolillo.
- 1k. Adjourn meeting for a 10-minute recess for incoming Council Members.
- 1l. Town Clerk will reconvene the Council Meeting and take a roll call to include newly seated Council Members.
- 1m. p154 Town Clerk will chair the selection of Mayor for a one-year term commencing December 13, 2016 and ending December 12, 2017. The Clerk will turn the meeting over to newly selected Mayor for selection of Vice-Mayor for a one year term.
- 1n. Mayor will chair the selection for Vice Mayor for a one-year term commencing December 13, 2016 and ending the first regular meeting in December 2017.
- 1o. Presentation of Online Dog Licensing - Josh Marquis, IT Manager.
- 1p. Presentation - Update on Sewer Feasibility Study by Marc Mattox, Town Engineer.

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p155 Approve November 2016 cash disbursements in the amount of \$1,621,533.09.
- 2b. p162 Waive the second reading of the entire Town Ordinance No. 565 and approve reading by title only; and adopt Town Ordinance No. 565, "An

Ordinance Amending Paradise Municipal Code Sections 8.12.020, 8.12.040, 8.12.050, 8.12.090, 8.12.120, 8.12.150 And 8.12.160 Relating to Felling, Removal, Destruction, Damaging and Replacement of Trees"

- 2c. p173 1. Award Contract No. 16-18, Town Hall Carpet Replacement 2016, to Hignell "Experts in your Home" in the amount of their Bid of \$11,323.42; and, 2. Authorize the Town Manager to execute an agreement with Hignell "Experts in your Home" relating to Contract No. 16-18 and to approve contingency expenditures not exceeding 10%; and, 3. Approve \$10,053.88 budget adjustment to account 1010.20.4201.5303 (General Fund – Central Services) in order to complete Town Hall improvement project.
- 2d. pAuthorize the extension of Public Safety Recruitment Incentives as approved on August 12, 2014 until December 31, 2017.
- 2e. p179 1. Award Contract No. 15-02.NI, Maxwell Dr SR2S Project, to Center for Healthy Communities on behalf of the CSU, Chico Research Foundation in the amount of their proposal of \$52,500.
- 2f. p199 1. Approve the Program Supplement Agreement No. N013-Rev. 1 , to Administering Agency-State Agreement No. 03-5425R for Federal-Aid Projects to assure receipt of federal funds; and, 2. Adopt Resolution No. 16-78, A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager or her Designee to sign the Program Supplement Agreement No. N013-Rev. 1 to Administering Agency-State Agreement for Federal Aid Project No. HSIPL-5425 (025) - \$1,174,300 for the Cypress Curve Realignment Project; and, 3. Award Contract No. 14-02, Cypress Curve Realignment Project, to Knife River Construction of Chico, CA in the amount of their bid of \$879,426.00; and, 4. Authorize the Town Manager to execute an agreement with Knife River Construction relating to Contract No. 14-02 and to approve contingency expenditures not exceeding 10%.
- 2g. p276 1. Award Contract 16-12, Town of Paradise HVAC Maintenance Services, to RB Spencer, Inc. of Yuba City, CA in the amount of their bid \$4,330 per year and \$126.75 per hour.
- 2h. p310 Paradise Police Department Building Electrical Emergency Update - Informational update only, no action requested.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
 - B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
 - C. Mayor closes the hearing
 - D. Council discussion and vote
- 5a. p313 Conduct the second of two public hearings to solicit comments regarding a proposed Substantial Amendment to the 2009/10 and 2013/14 Community Development Block Grant Annual Plans.

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p317 1. Consider awarding Contract No. 15-01, Pearson Rd SR2S Connectivity Project, to Franklin Construction of Chico, CA in the amount of their Base Bid of \$985,226.00; and, 2. Authorize the Town Manager to execute an agreement with Franklin Construction relating to Contract No. 15-01 and to approve contingency expenditures not exceeding 7%. (ROLL CALL VOTE)
- 6b. p332 Consider approving recommendation for use of existing Tree Replacement Fund balance by the Public Works Department and provide direction for use of future funds. (ROLL CALL VOTE)
- 6c. p334 Consider adopting a motion relating to the following actions:
 - 1. Authorize the Town Manager to execute the documents necessary to order and purchase a Type 1 Pierce Enforcer Fire Engine before February 1, 2017; and,
 - 2. Declare the 2008 Sutphen fire engine as surplus and pursuant to Paradise Municipal Code Section 2.45.130A, authorize the Town Manager to enter an agreement with a broker to sell the engine with a commission not exceeding 5%; and,
 - 3. Authorize staff to temporarily use \$175,750 of general fund reserves to purchase the Type 1 Pierce Enforcer Fire Engine until the 2008 Sutphen fire engine is sold wherein the reserves would be immediately replaced; and,
 - 4. Approve the attached resolution, Resolution No. 16-79, authorizing the execution and delivery of a lease with option to purchase, and authorizing certain actions in connection therewith with terms not exceeding 4 years and 2.25%; and,

5. Approve budget adjustment and appropriation of \$40,401 for 2016/17 to cover the first two quarters of lease purchase payments and review Measure C Revenue/Expenditure Plan that outlines a plan to finance the new engine with Measure C funds. (ROLL CALL VOTE)

6d. p343 Review and consider appointing council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions.

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report
 - Community Development Director

9. CLOSED SESSION

9a. Pursuant to Government Code section 54956.9(d)(1), Town Council will hold closed session with the Town Attorney Dwight L. Moore and Town Manager Lauren M. Gill relating to the following pending litigation:

Town of Paradise vs. Wendy Jane Baker, Heather Jane Baker, Norma Louise de Aryan, David Venus Solomon, Dixianne Hawks, Cornelia Waasdorp, aka Cornelia Gold, and Anna Everdina Hawks - Butte County Superior Court Case No. 16CV02070.

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	