



# **Town of Paradise**

## **Town Council Meeting Amended Agenda**

### **6:00 PM – July 08, 2025**

---

**Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA**

Mayor, Steve Crowder  
Vice Mayor, Steve “Woody” Culleton  
Council Member, Greg Bolin  
Council Member, Heidi Lange  
Council Member, Ronald Lassonde

Town Manager, Jim Goodwin  
Town Attorney, Scott E. Huber  
Town Clerk/Elections Official, Melanie Elvis  
CDD, Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Finance Director/Town Treasurer, Aimee Beleu  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Jason Finney  
Chief of Police, Eric Reinbold  
Recovery & Economic Development Director, Colette Curtis  
Human Resources & Risk Management Director, Crystal Peters  
Information Systems Director, Luis Marquez

### **Meeting Procedures**

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
  
- 1e. Presentation by Paradise Arts, Theater, & Culture Hub Administrative Director Nicole LaJuenesse. **(Introduction by Recovery & Economic Development Director, Colette Curtis)**
  
- 1f. Camp Fire Recovery Updates - Written reports are included in the agenda packet.  
  
Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.  
  
Marc Mattox, Public Works Director/Town Engineer -infrastructure and sewer updates.  
  
Tony Lindsey, CDD-Building and Code Enforcement- Code Enforcement update.
  
- 1g. Paradise Sewer Project Update by Town Engineer Marc Mattox.

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. Approve the minutes of the June 10, 2025 Regular Town Council Meeting and the June 25, 2025 Special Town Council Meeting. **(Melanie Elvis/Town Clerk)**
  
- 2b. Approve June 2025 Cash Disbursements in the amount of \$4,232,673.92. **(Aimee Beleu/Finance Director)**
  
- 2c. 1. Waive second reading of the entire Town Ordinance No. 647 and read by title only; and, 2. Adopt Town Ordinance No. 647, "An Ordinance of the Town Council of the Town of Paradise Amending Title 15 adding Chapter 15.09.101 Broadcast Burning Requirements." **(Jason Finney/Fire Chief & Tony Lindsey/Community Development Director)**
  
- 2d. 1. Adopt Resolution No. 2025-\_\_, "A Resolution of the Town Council of the Town of Paradise approving a memorandum of understanding between the Town of Paradise and the Butte County Resource Conservation District for the provision of consulting services related to broadcast burns"; or, 2. Provide alternative direction to town staff. **(Jason Finney/Fire Chief & Tony Lindsey/Community Development Director)**
  
- 2e. Adopt Resolution No. 2025-\_\_, "A Resolution of the Town Council of the Town of Paradise confirming the costs of vegetation abatement and authorizing the recording of liens and special assessments". **(Tony Lindsey/Community Development Director)**

- 2f. 1. Declare the attached described equipment as surplus property; and, 2. Adopt Resolution No. 2025-\_\_\_\_, "A Resolution of the Town Council of the Town of Paradise, Declaring Certain Town Equipment to be Surplus and Obsolete and Authorizing Disposal by the Town Manager or His Designee." **(Marc Mattox/Public Works Director)**
- 2g. 1. Adopt Resolution No. 2025-\_\_\_\_, "A Resolution of the Town Council of the Town of Paradise certifying to the County of Butte the validity of the legal process used to place direct charges (special assessments) on the secured tax roll"; and, 2. Authorize the Town Manager and Finance Director to approve direct charge (special assessment) changes; and, 3. Authorize the Town Manager and Finance Director to execute the governing authority certification related to the direct assessments on the property tax roll. **(Aimee Bealeu/Finance Director)**
- 2h. Authorize the Town Manager to sign the Letter of Agreement with PATCH to show concurrence with the Town's vision for the walkable downtown, and to enable PATCH to apply for grants through the California Cultural Districts Program. **(Colette Curtis/Recovery & Economic Development Director)**
- 2i. 1. Discuss and consider adopting Resolution No. 2025-\_\_\_\_, "A Resolution of the Town Council of the Town of Paradise Adopting Administrative Policy No. 495, Establishing an Electronic Signature Use Policy for Select Town Documents"; or, 2. Provide an alternative direction to staff. **(Melanie Elvis/Town Clerk)**

### 3. ITEMS REMOVED FROM CONSENT CALENDAR

### 4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

### 5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Ask Town Clerk if there are any cards submitted
  - ii. Ask if there is anyone else wishing to comment
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. 1. Conduct the duly noticed and published public hearing under the requirements of Tax and Equity Fiscal Responsibility Act ("TEFRA") and the Internal Revenue Code of 1986, as amended (the "Code"); and, 2. Adopt Resolution No. 2025-\_\_\_\_ "A Resolution of the Town Council of the Town of Paradise Approving a Plan of Finance of the California Municipal Authority to Issue and Reissue Revenue Bonds for a Qualified Residential Rental Project for the Benefit of Kingdom Development, Inc., or an Affiliate Thereof,

and Certain Other Matters Relating Thereto.” (ROLL CALL VOTE) (**Nadia Alekseev/Housing Program Manager**)

## **6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. 1. Consider concurring with the recommendation of the Measure V Citizen Oversight Committee interview panel to appoint Autumn Field to the Oversight Committee, effective immediately; or, 2. Consider an alternative direction. (ROLL CALL VOTE) (**Melanie Elvis/Town Clerk**)
- 6b. Consider adopting the following resolutions: (The Town of Paradise Budget document is available for review at)
  - 1. Adopt Resolution No. 2025-\_\_\_\_ “A Resolution of the Town Council of the Town of Paradise Adopting the Final Budget for the Town of Paradise Including all Attachments, Appendices, and other related Documents for the 2025-2026 Fiscal Year ending June 30, 2025.”
  - 2. Adopt Resolution No. 2025-\_\_\_\_, “A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Annual Appropriation Limit for Fiscal Year 2025-2026.”
  - 3. Adopt Resolution No. 2025-\_\_\_\_, “A Resolution of the Town Council of the Town of Paradise Amending the General Fund Reserves for Fiscal Year 2025-2026.”
  - 4. Adopt Resolution No. 2025-\_\_\_\_, “A Resolution of the Town Council of the Town of Paradise approving and Adopting the Town of Paradise Capital Improvement Plan (CIP) and Disaster Recovery Plan for the 2025-2026 Fiscal Year.”
  - 5. Adopt Resolution No. 2025-\_\_\_\_, “A Resolution of the Town Council of the Town of Paradise Approving the New Job Classification Descriptions.”
  - 6. Adopt Resolution No. 2025- , “A Resolution of the Town Council of the Town of Paradise, California adopting the amended Salary Pay Plan for Town of Paradise Employees for the Fiscal Year 2025-2026.” (ROLL CALL VOTE);

Or,

  - 7. Adopt an amended resolution and/or amended Operating and Capital Budget. (**Aimee Beleu/Finance Director**)

## 7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items:

- 7a1. 1. Discuss and provide feedback on potential improvements to policies, procedures, and public education strategies designed to better protect future homebuyers from construction deficiencies associated with owner-builders and licensed contractors; and/or 2. Direct Town staff on the next steps, including any specific actions, policy considerations, or legal review items. **(Tony Lindsey/Community Development Director)**
- 7a2. Discuss more effective and efficient ways of communication between contractors, citizens and public works. **(CROWDER)**
- 7a3. Provide direction on the November 11, 2025 Council Meeting/Veteran's Day Holiday Conflict. **(Melanie Elvis/Town Clerk)**

7b. Council reports on committee representation

7c. Future Agenda Items

## 8. STAFF COMMUNICATION

8a. Town Manager Report

## 9. CLOSED SESSION - None

## 10. ADJOURNMENT

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	