



BOARD OF TRUSTEES MEETING

Thursday, September 25, 2025 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

LIVE STREAM available on Town website

AGENDA

This agenda is subject to revision 24 hours prior to commencement of the meeting.

The Board of Trustees values public comment on issues relevant to Town government. To permit the fair and orderly expression of such comments, the Board will adhere to the following rules for public comment, whether for an agenda item or during public comment for non-agenda items brought by the public.

A speaker must be recognized by the Mayor to step to the podium, sign in, use the microphone, state name and address for the record, and address comments solely to the Board, as a whole.

Each speaker is limited to 3 minutes, cannot pool time with another, and each speaker may only speak once per topic. Civility and respect is required. Comments should not be directed to Town staff, individual Board members or to public members. Comments or disruption from audience members not recognized by the Mayor are prohibited. Points already made should not be duplicated. Only written comments limited to one page will be permitted. Public members are also invited to submit comments by email to be distributed to the Board separately. Note that comments submitted to the Board are public record. Please understand that the Board will listen and consider public comments; however, members will not discuss or take action on your comment but may refer it to staff and/or a future meeting for discussion.

Thank you for your cooperation.

Call to Order

- [1.](#) Administer Oath of Office to New Town Officials

Roll Call

Pledge of Allegiance

Introductions/Presentations

- [2.](#) Fountain Creek Watershed District's - Creek Week Clean Up Proclamation

Consent Agenda - *Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.*

3. Minutes from August 28, 2025 Meeting
- [4.](#) Checks over \$15,000 - CIRSA (\$42,065.84) Quarterly Invoice - UC Health (\$18,005.45) Behavioral Health Clinician -Community Matters Institute (\$27,212.50) Professional Services -

Bradley Excavating Inc. (\$ 51,821) - JT Thorpe Industrial Inc. (\$80,301.50) - Hill's Fire & Speed Shop (\$ 19,034.53) .00

5. Financials (July & August)

Staff/Department Reports

- 6. Administrator/Clerk
- 7. Police
- 8. Fire
- 9. Public Works including Roads & Park Maintenance
- 10. Water
- 11. Administration
- 12. Attorney

Business Items

- 13. Ordinance 05-2025 An Ordinance implementing a ballot initiative requiring annexation elections.
- 14. Consideration of the Planning Commission Recommendation to Appoint Citizen Member to Planning Commission Vacancy (Remaining Term 2024-2026)

Public Comment - *Public comments are encouraged to be emailed to the Town office at info@palmer-lake.org with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!*

Board Reports

Next Meeting and Future Items

New Board Member Training 9/26, Board of Trustee Special Meeting 10/2

Convene to Executive Session

- 15. Pursuant to Section 24-6-402(4)(b) and (e), C.R.S., to confer with the Town attorney to receive legal advice on specific legal questions and to determine the Town's position regarding matters that are subject to negotiation, developing strategies, or instructing negotiators, all in relation to a possible amendment of the purchase and sale agreement between the Town and Twenty 1 Five, LLC.

Reconvene to Open Session to Consider:

Possible Amendment to Purchase and Sale Agreement between the Town and Twenty1Five, LLC
Ordinance to vacate a portion of the Estabrook Street right-of-way east of Bowes Avenue

- 16. Ordinance 06-2025 Vacating Portions of the Estabrook Street ROW

Adjourn

Americans with Disabilities Act

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.

OATH OF OFFICE

STATE OF COLORADO
County of El Paso
Town of Palmer Lake

I, **Elizabeth Harris**, do affirm that I will support the constitution of the United States, the constitution of the State of Colorado, the laws of the state of Colorado, and the ordinance of the Town of Palmer Lake, and will faithfully perform the duties of the office of **Trustee**, upon which I am about to enter to the best of my ability.

Signature

Subscribed and sworn to before me this 25th day of
September 2025.

Official administering oath

(SEAL)

Erica N. Romero, Town Clerk

OATH OF OFFICE

STATE OF COLORADO
County of El Paso
Town of Palmer Lake

I, **Roger Moseley**, do swear that I will support the constitution of the United States, the constitution of the State of Colorado, the laws of the state of Colorado, and the ordinance of the Town of Palmer Lake, and will faithfully perform the duties of the office of **Trustee**, upon which I am about to enter to the best of my ability.

Signature

Subscribed and sworn to before me this 25th day of
September 2025.

Official administering oath

(SEAL)

Erica N. Romero, Town Clerk



Item 2.



CREEK WEEK 2025 PRESENTATION FOR MEMBER GOVERNMENTS



Item 2.

FCWD Mission

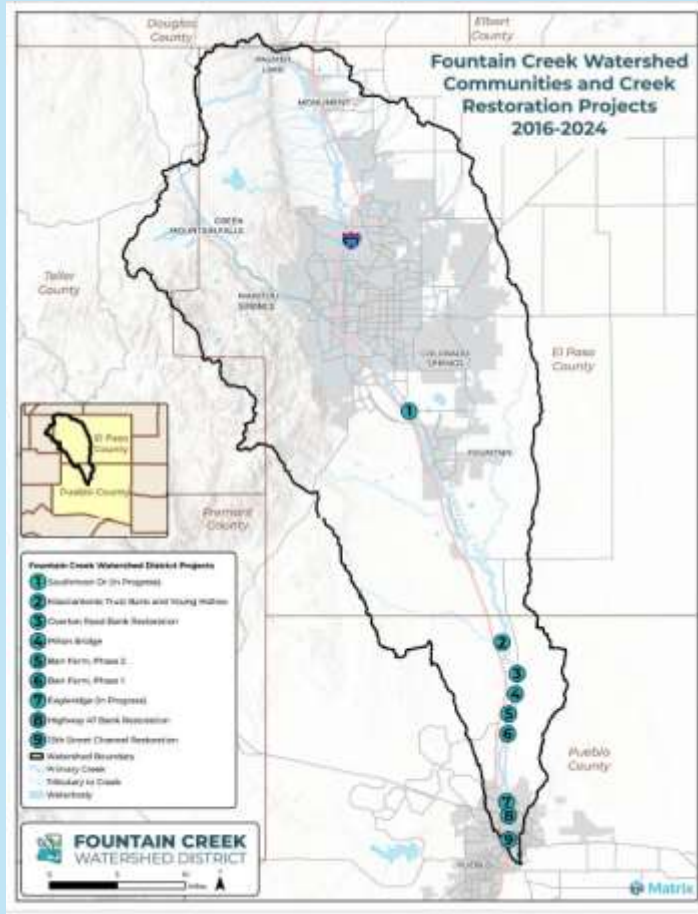
To serve as stewards of the Fountain Creek Watershed, working collaboratively to protect, restore, and sustain its health. Through innovative watershed management, inclusive engagement, and partnership-driven solutions, we strive to inspire a shared commitment to the long-term resilience and vitality of our watershed and its diverse communities.

Protect and enhance the health of the Fountain Creek Watershed



Item 2.

DISTRICT EFFORTS – HAPPY 16TH BIRTHDAY!



- Established by State Legislature in 2009
- 23 plans and studies
- 22 restoration projects
- Robust suite of outreach/education programs
- Projects funded by C.S. Utilities
(\$50M 1041 permit for SDS)
- Supported by 9 member governments
- No sustainable funding



Snapshot of the Fountain Creek Watershed

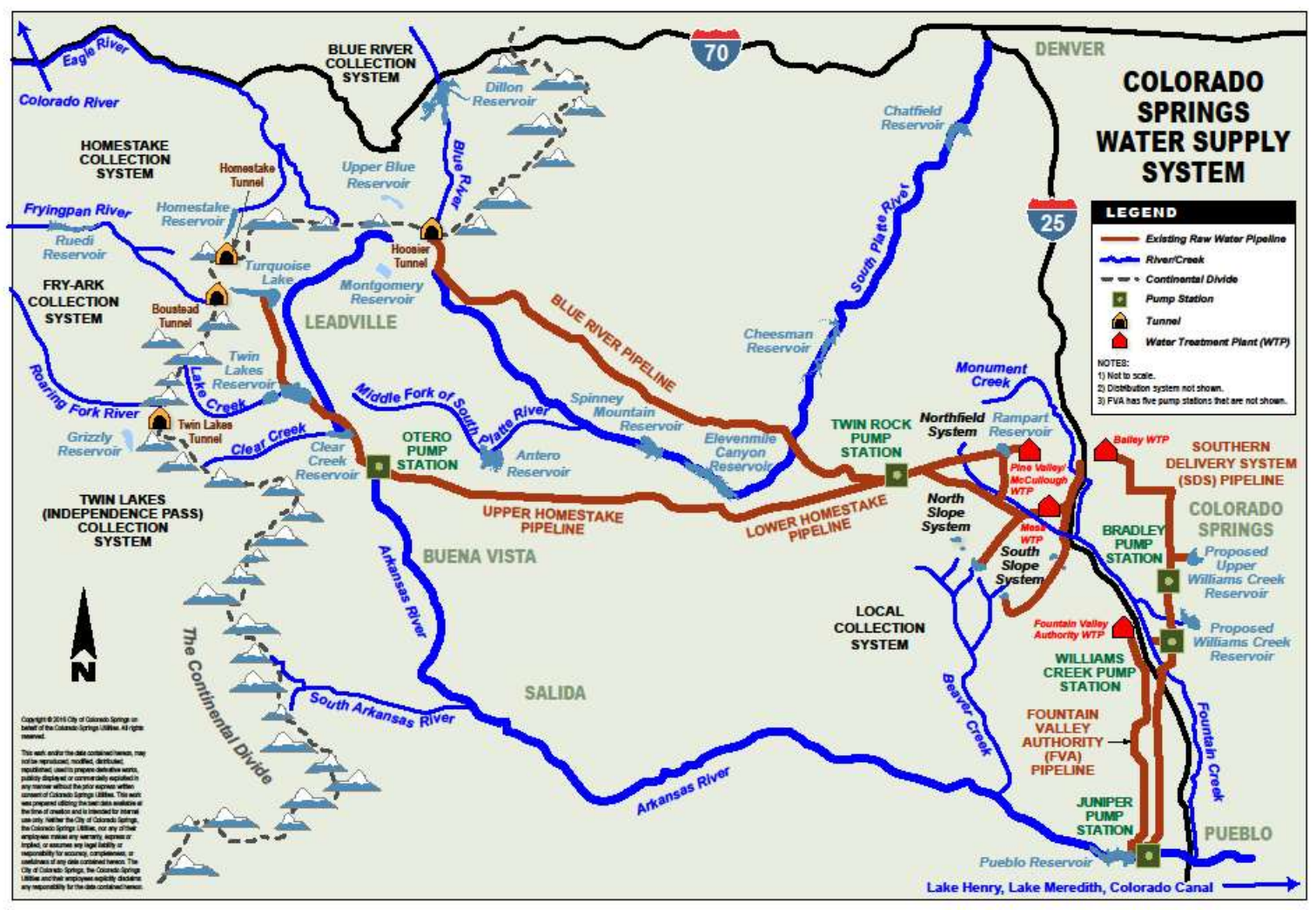
- 927 square miles of land and water
- Two counties, eight municipalities
- Elevation change from 14,115' to 4,695' over 71 miles
- Extremes in slopes, soil types, temperature, precipitation, ecosystems and multitudes of water uses
- Second most studied watershed in the US
- One of the most erratic in the country







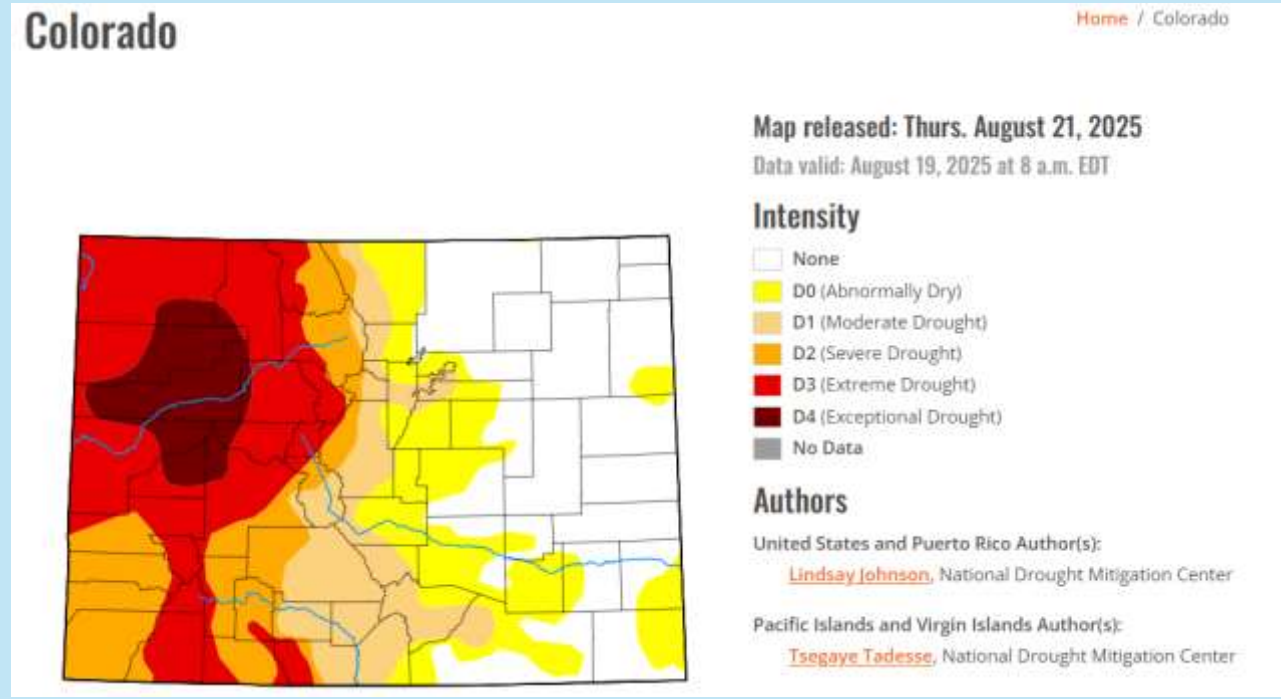
Item 2.





- Population growth
- Drought
- Post-fire conditions
- Wildfires
- Urban canopy
- Sedimentation/erosion
- Stormwater pollution
- Increased impervious surfaces
- Habitat fragmentation
- Water quantity
- Invasive species
- Increasing frequency/severity of storms

Watershed Risks





Fountain Creek... Predictably Unpredictable





District Management

- **Board of Directors – all Jurisdictions Represented**
Member governments contribute General Fund \$ based on population size
 - Terry Hart, Chair
 - Jessica Mills, Lower Arkansas Water Conservancy District, Vice Chair
 - Tamara Estes, City of Fountain, Secretary
 - Miles Lucero, Pueblo County
 - Nancy Henjum, City of Colorado Springs
 - Bill Wysong, El Paso County
 - Mark Aliff, City of Pueblo
 - TBD, Small Municipalities (Monument, Palmer Lake, Green Mountain Falls, and Manitou Springs)
 - Dr. Barr, Pueblo County Landowner
- **Monetary Mitigation Fund Advisory Committee**
- **Technical Advisory Committee**
- **Citizen Advisory Group**



Item 2.

OUTREACH AND EDUCATION

- **Creek Week: 11 years, 24K+ participants, 175+ tons removed**
- **Great American Cleanup**
- **FC Brewshed Alliance: Liquid Lectures, Special Brews**
- **Children's Water Festival**
- **Scoop the Poop Events**
- **Fishing Derbys**
- **Native Plant Promotion**
- **Wild and Scenic Film Festival**
- **Pollinator Parties**
- **Rain Barrel Sale**
- **Presentations**





Item 2.

Creek Week 2025

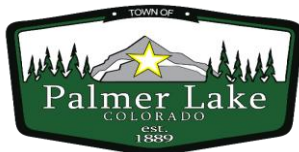
Over 50 public events to choose from Pick a Date, Pick a Location, and Pick it Up!





Thank You,

**Alli Schuch, Executive Director
FCWD Board of Directors
FCWD Staff**



PROCLAMATION RECOGNIZING “CREEK WEEK 2025”

WHEREAS, The Town of Palmer Lake is fortunate to have extensive and diverse natural resources, such as forests, grasslands, riparian areas, lakes, creeks and a wide variety of open spaces; and

WHEREAS, the Fountain Creek watershed, including Fountain Creek, related wetlands, existing trails, and recreational facilities, is a unique watershed that is an important resource and asset to the residents and visitors of Fountain and the Pikes Peak Region; and

WHEREAS, the Fountain Creek Watershed District is partnering with the City of Colorado Springs, Colorado Springs Utilities, El Paso County, Pueblo County, the Cities of Manitou Springs, Fountain, and towns of Monument and Green Mountain Falls, along with numerous community organizations to coordinate the 12th Annual “Creek Week” cleanup, which will encourage the protection, restoration and maintenance of the Fountain Creek watershed; and

WHEREAS, this 9-day litter clean-up effort kicks off in Fountain Creek Regional Park on September 27th and runs through October 5th, 2025, throughout the watershed; and

WHEREAS, “Creek Week” programs and activities are designed to raise awareness about the littering issue within our watershed, to encourage organizations and individuals to collect litter and debris to make Fountain Creek and the watershed cleaner and safer; and

WHEREAS, businesses, churches, schools, non-profits, neighborhood associations, youth groups, service clubs and individuals are encouraged to form a "Creek Crew" to clean up at a “Creek Week” project site; and

WHEREAS, “Creek Week” litter removal activities will reduce pollution in our creeks and clogs in our waterways that can lead to flooding, provide for a safer drinking water supply, and enhance wildlife habitat and property values.

NOW, THEREFORE, the Trustee Members of The Town of Palmer Lake Colorado hereby proclaim September 27 through October 5, 2025, as “Creek Week” in the Fountain Creek Watershed District and encourage our citizens to help protect, restore, and maintain our waterways by participating in “Creek Week” activities.

DONE THIS 25 day of September 2025 in the Town of Palmer Lake, Colorado.

Town of Palmer Lake Board of Trustee

Amy Hutson – Mayor Pro Tem

Attest: _____



QUARTERLY INVOICE

Document Date: October 1, 2025

Invoice No: INV1002560

Member ID: 12468

Due Date: November 15, 2025

**Town of Palmer Lake
P.O. Box 208
Palmer Lake, CO 80133
USA**

DESCRIPTION	COVERAGE DATES	AMOUNT DUE
	01/01/2025-01/01/2026	
All Risk Property		7,588.42
Auto Liability		2,411.26
Auto Physical Damage		3,007.80
General Liability (including separately rated exposures)		2,116.11
Law Enforcement Liability		23,441.76
Public Officials Errors & Omissions Liability		3,500.49
Total		42,065.84
	TOTAL	42,065.84

70% Admin 10-21-5133 = 29,446.09
30% Water 20-71-5133 = 12,619.75
PAYMENT OPTIONS:

Pay On-Line Website Address:
<http://www.cirsa.org>

Pay On-Line by EFT:
 Bank Name: Wellsfargo
 Account Name: CIRSA
 Routing Number: 102000076
 Account Number: 1018076908

Pay by Check Mailing Address:
 CIRSA
 P.O. Box 209543
 Dallas, TX 75320-9543

Delinquencies are subject to CIRSA Bylaws, Article VIII (1) (a) and Article XV.



Town of Palmer Lake
2025 Contribution Breakdown

All Risk Property Deductible:	\$5,000
Auto Liability Deductible:	\$2,500
Auto Physical Damage Deductible:	\$5,000
General Liability Deductible:	\$2,500
Public Officials Errors & Omissions Liability Deductible:	\$2,500
Law Enforcement Liability Deductible:	\$25,000

	Exposure	Contribution
PROPERTY COVERAGE		
All Risk Property Building Values	\$17,012,245.75	\$27,629.19
All Risk Property Contents Values	\$779,490.61	\$1,265.95
OTHER PROPERTY		
Business Income	\$20,012.00	\$32.50
Loss of Rents	\$0.00	\$0.00
Extra Expense	\$22,236.00	\$36.11
Valuable Papers	\$27,795.00	\$45.14
Electronic Data Processing	\$81,154.00	\$131.80
Accounts Receivable	\$27,795.00	\$45.14
Fencing	\$8,189.00	\$13.30
Mobile Equipment	\$616,062.00	\$1,000.53
Employee-Owned Tools	\$0.00	\$0.00
Law Enforcement Animals	\$0.00	\$0.00
Overhead Transmission Lines or Distribution Lines & Poles	\$0.00	\$0.00
Park Equipment	\$22,928.00	\$37.24
Athletic Equipment	\$16,377.00	\$26.60
Outdoor Lighting	\$6,551.00	\$10.64
Transformers	\$0.00	\$0.00
Signage	\$5,459.00	\$8.87
Swimming Pool Items	\$0.00	\$0.00
General Outdoor Items	\$10,154.00	\$16.49
Other Miscellaneous Property	\$0.00	\$0.00
Fine Arts	\$33,354.00	\$54.17
Golf Courses	\$0.00	\$0.00
Watercraft	\$0.00	\$0.00
AUTO LIABILITY COVERAGE		
All Trucks	13	\$3,823.95
Ambulances	0	\$0.00
Cars/Truck-Emergency Response	11	\$5,108.95
Cars-Passenger	0	\$0.00
Fire Trucks	2	\$712.14
Motorcycles	0	\$0.00
School Buses	0	\$0.00
Street Sweepers	0	\$0.00
Trailers	3	\$0.00
Transportation Buses	0	\$0.00
AUTO PHYSICAL DAMAGE COVERAGE		
All Trucks Values	\$481,380.00	\$4,689.41
Ambulances Values	\$0.00	\$0.00
Cars/Truck-Emergency Response Values	\$317,592.00	\$3,093.86
Cars-Passenger Values	\$0.00	\$0.00
Fire Trucks Values	\$427,860.00	\$4,168.04
Motorcycles Values	\$0.00	\$0.00



School Buses Values	\$0.00	\$0.00
Street Sweepers Values	\$0.00	\$0.00
Trailers Values	\$8,200.00	\$79.89
Transportation Buses Values	\$0.00	\$0.00
GENERAL LIABILITY COVERAGE		
Total Operating Expenditures (less airport expenditures)	\$7,273,470.00	\$6,037.62
SEPARATELY-RATED EXPOSURES		
Electric Distribution Payroll	0.00	\$0.00
Electric Generation Payroll	0.00	\$0.00
Gas Payroll	0.00	\$0.00
Residential Property Square Footage	0.00	\$0.00
Jail/Holding Facilities Area	0.00	\$0.00
Recreational Facilities Area	0.00	\$0.00
Swimming Pools (Total Number)	0.00	\$0.00
Water/Sewer Payroll	545,736.00	\$2,426.83
PUBLIC OFFICIALS ERRORS & OMISSIONS COVERAGE		
Total Operating Expenditures (less airport expenditures)	\$7,273,470.00	\$13,023.58
Employment Practices Liability	\$7,273,470.00	\$701.48
Employment Benefit Liability	\$7,273,470.00	\$276.90
LAW ENFORCEMENT LIABILITY		
Police Department Full Time Officers	7.00	\$57,075.59
Police Department Reserve/Part Time Officers	9.00	\$36,691.45
Optional Coverages		
Property Damage from Mobile Equipment		\$0.00
No-Fault Water Line Rupture and/or Sewer Backup	Option	\$0.00
Total Contribution		\$168,263.36

2025 Property Schedule - Palmer Lake

Class ID	Use	Address	Postal	Remove Building	Remove Data	Property Excluded	Building Value	Contents Value	Deductible	Final Property Contribution	Final Contents Contribution	Contribution	Member
24680016	Fire Connex	Fire Connex	80133	No	No	No	\$ 4,094.25	\$ 35,701.86	\$ 5,000	\$ 6.65	\$ 57.98	\$ 64.63	Palmer Lake
24680003	Fire Department	12 Valley Crescent St.	80133	No	No	No	\$ 286,400.00	\$ 178,509.30	\$ 5,000	\$ 465.14	\$ 289.91	\$ 755.05	Palmer Lake
24680015	Fire Shed	Fire Shed	80133	No	No	No	\$ 4,094.25	\$ 113,055.89	\$ 5,000	\$ 6.65	\$ 183.61	\$ 190.26	Palmer Lake
24680009	Gazebo #1	68 Lower Glenway St.	80133	No	No	No	\$ 22,600.00	\$ -	\$ 5,000	\$ 36.70	\$ -	\$ 36.70	Palmer Lake
24680010	Gazebo #2	423 Colorado 105	80133	No	No	No	\$ 22,600.00	\$ -	\$ 5,000	\$ 36.70	\$ -	\$ 36.70	Palmer Lake
24680004	Glen Avenue Filter Plant	540 Glen St.	80133	No	No	No	\$ 3,427,500.00	\$ 59,503.10	\$ 5,000	\$ 5,566.52	\$ 96.64	\$ 5,663.16	Palmer Lake
24680011	High Zone Water Storage Tank - 250,000 Gallons	High St.	80133	No	No	No	\$ 678,700.00	\$ -	\$ 5,000	\$ 1,102.26	\$ -	\$ 1,102.26	Palmer Lake
24680006	Library	66 Lower Glenway St.	80133	No	No	No	\$ 576,700.00	\$ -	\$ 5,000	\$ 936.61	\$ -	\$ 936.61	Palmer Lake
24680021	Living Word - Building 1	350 Highway 105	80133	No	No	No	\$ 370,800.00	\$ -	\$ 5,000	\$ 602.21	\$ -	\$ 602.21	Palmer Lake
24680032	Living Word Building 12	350 Highway 105	80133	No	No	No	\$ 659,200.00	\$ -	\$ 5,000	\$ 1,070.59	\$ -	\$ 1,070.59	Palmer Lake
24680034	Living Word Building 14	350 Highway 105	80133	No	No	No	\$ 149,968.00	\$ -	\$ 5,000	\$ 243.56	\$ -	\$ 243.56	Palmer Lake
24680032	Living Word Building 2	350 Highway 105	80133	No	No	No	\$ 259,148.00	\$ -	\$ 5,000	\$ 420.88	\$ -	\$ 420.88	Palmer Lake
24680032	Living Word Building 3	350 Highway 105	80133	No	No	No	\$ 236,900.00	\$ -	\$ 5,000	\$ 384.74	\$ -	\$ 384.74	Palmer Lake
24680024	Living Word Building 4	350 Highway 105	80133	No	No	No	\$ 262,700.00	\$ -	\$ 5,000	\$ 438.81	\$ -	\$ 438.81	Palmer Lake
24680024	Living Word Building 5	350 Highway 105	80133	No	No	No	\$ 86,700.00	\$ -	\$ 5,000	\$ 1,399.47	\$ -	\$ 1,399.47	Palmer Lake
24680013	Low Zone Water Storage Tank - 500,000 Gallons	Spruce Ave.	80133	No	No	No	\$ 431,700.00	\$ -	\$ 5,000	\$ 1,119.80	\$ -	\$ 1,119.80	Palmer Lake
24680014	Low Zone Water Storage Tank - 500,000 Gallons	195 Spruce Ave.	80133	No	No	No	\$ 689,500.00	\$ 202,310.54	\$ 5,000	\$ 1,135.46	\$ 328.57	\$ 1,463.92	Palmer Lake
24680005	Maintenance Building	Spruce Ave.	80133	No	No	No	\$ 21,836.00	\$ -	\$ 5,000	\$ 35.46	\$ -	\$ 35.46	Palmer Lake
24680018	Park Pavilion	Palmer Lake Park	80133	No	No	No	\$ 518,605.00	\$ -	\$ 5,000	\$ 842.25	\$ -	\$ 842.25	Palmer Lake
24680019	Pedestrian Bridge	Highway 105	80133	No	No	No	\$ 4,094.25	\$ -	\$ 5,000	\$ 6.65	\$ -	\$ 6.65	Palmer Lake
24680017	Police Connex	Police Connex	80133	No	No	No	\$ 209,000.00	\$ 35,701.86	\$ 5,000	\$ 339.43	\$ 57.98	\$ 397.41	Palmer Lake
24680000	Police Department	54 Valley Crescent St.	80133	No	No	No	\$ 83,304.34	\$ 83,304.34	\$ 5,000	\$ 135.29	\$ 135.29	\$ 474.72	Palmer Lake
24680006	Spruce Mountain Pump Station	201 Spruce Ave.	80133	No	No	No	\$ 1,670,900.00	\$ 11,900.62	\$ 5,000	\$ 2,713.67	\$ 19.33	\$ 2,733.00	Palmer Lake
24680007	Spruce Mountain Pump Station - D2 Well Station	902 Spruce Ave.	80133	No	No	No	\$ 913,800.00	\$ -	\$ 5,000	\$ 1,484.08	\$ -	\$ 1,484.08	Palmer Lake
24680002	Town Hall	28 Valley Crescent St.	80133	No	No	No	\$ 557,600.00	\$ 23,801.24	\$ 5,000	\$ 905.59	\$ 36.66	\$ 942.25	Palmer Lake
24680001	Town Office	42 Valley Crescent St.	80133	No	No	No	\$ 239,600.00	\$ -	\$ 5,000	\$ 389.13	\$ -	\$ 389.13	Palmer Lake
24680012	Well A2	201 Spruce Ave.	80133	No	No	No	\$ 1,135,900.00	\$ 779,490.61	\$ 5,000	\$ 1,844.79	\$ -	\$ 1,844.79	Palmer Lake
							\$ 17,012,445.75	\$ -	\$ 5,000	\$ 27,629.19	\$ -	\$ 28,895.14	

2025 Vehicle Schedule - Palmer Lake

CRSA ID	Member Vehicle Number	Year	Make And Model	Number of Vehicles	Vehicle Type	Location	V I N	Final APD Value	Auto Physical Damage Deductible	Final Annual AL Contribution	Final Annual APD Contribution	Total AL & APD Contribution	Member
24680003	0006	2001	International		All Trucks	Palmer Lake	1HTSDAR6G1H369967	\$ 80,000.00	\$5,000	\$294.15	\$779.33	\$1,073.48	Palmer Lake
24680007	0010	2005	Chevrolet		All Trucks	Palmer Lake	1GCEK14V52Z27970	\$ 30,000.00	\$5,000	\$294.15	\$292.25	\$586.40	Palmer Lake
24680012	0017	2008	Chevrolet		All Trucks	Palmer Lake	3D9MD78L79G511469	\$ 30,000.00	\$5,000	\$294.15	\$292.25	\$586.40	Palmer Lake
24680013	0018	2009	Dodge		All Trucks	Palmer Lake	1GR3KZCG1E132718	\$ 45,000.00	\$5,000	\$294.15	\$535.79	\$830.94	Palmer Lake
24680016	0021	2014	Chevrolet		All Trucks	Palmer Lake	3C6BR7D72CG677019	\$ 30,000.00	\$5,000	\$294.15	\$438.37	\$732.52	Palmer Lake
24680017	0022	2015	Dodge		All Trucks	Palmer Lake	3C6BR7D72CG677019	\$ 30,000.00	\$5,000	\$294.15	\$292.25	\$586.40	Palmer Lake
24680020		2019	Ford		All Trucks	Palmer Lake	1FVAKDD8H8787	\$ 27,800.00	\$5,000	\$294.15	\$368.23	\$623.38	Palmer Lake
24680022		2005	Freightliner		All Trucks	Palmer Lake	1FVAKDD8H8787	\$ 41,750.00	\$5,000	\$294.15	\$418.40	\$712.55	Palmer Lake
24680025		2021	Chevrolet		All Trucks	Roads Department	1CCTYAEH4M2184260	\$ 40,680.00	\$5,000	\$294.15	\$596.79	\$890.94	Palmer Lake
24680033		2005	FHHT		All Trucks	Roads	1FVAKDD8H8787	\$ 15,000.00	\$5,000	\$294.15	\$146.12	\$440.27	Palmer Lake
24680034	0007	2002	Ford		All Trucks	Palmer Lake	1FVAKDD8H8787	\$ 3,200.00	\$5,000	\$294.15	\$31.17	\$425.71	Palmer Lake
24680030		1998	Pierce		0 Fire Trucks	Palmer Lake	4P1CT0ZU7W4000174	\$ 27,860.00	\$5,000	\$358.07	\$396.64	\$754.71	Palmer Lake
24680027		2015	Subaru		Cars/Trucks - Emergency Response	Fire Department	4P1CT0ZU7W4000174	\$ 6,000.00	\$5,000	\$464.45	\$58.45	\$522.90	Palmer Lake
24680028		2018	Ford		Cars/Trucks - Emergency Response	Police	1FTEW1EG6K1F4287	\$ 10,000.00	\$5,000	\$464.45	\$97.42	\$561.87	Palmer Lake
24680029		2020	Jeep		Cars/Trucks - Emergency Response	Police	1C4HJ9QLW197509	\$ 25,000.00	\$5,000	\$464.45	\$243.54	\$707.99	Palmer Lake
24680031		2016	CHEVY		Cars/Trucks - Emergency Response	Police	1GNSFK7CGR280333	\$ 34,200.00	\$5,000	\$464.45	\$427.86	\$922.31	Palmer Lake
24680037		2023	CHEVY		Cars/Trucks - Emergency Response	Police	1GNSFK7CGR280333	\$ 70,000.00	\$5,000	\$464.45	\$681.91	\$1,146.36	Palmer Lake
24680038	0008	2003	HH		Trailers	Palmer Lake	3C5CP8K1FG161911	\$ 1,600.00	\$5,000	\$-	\$15.59	\$15.59	Palmer Lake
24680018	0023	2016	Br-Min		Trailers	Palmer Lake	49UJF16233B052486	\$ 1,600.00	\$5,000	\$-	\$15.59	\$15.59	Palmer Lake
24680039		2014	Chrysler		Cars/Trucks - Emergency Response	Palmer Lake	58CH1U813CG003246	\$ 5,000.00	\$5,000	\$464.45	\$48.71	\$487.16	Palmer Lake
24680040		2015	Dodge		Cars/Trucks - Emergency Response	Palmer Lake	47PAB1516CT051709	\$ 35,145.00	\$5,000	\$464.45	\$381.19	\$1,022.64	Palmer Lake
24680041		2016	Chevrolet		Cars/Trucks - Emergency Response	Fire Department	3G9BSM0Z1G10441	\$ 15,000.00	\$5,000	\$464.45	\$146.12	\$610.57	Palmer Lake
24680043		2016	Ford		Cars/Trucks - Emergency Response	Police Department	1FMSK8AR0GCGE1704	\$ 10,000.00	\$5,000	\$464.45	\$97.42	\$561.87	Palmer Lake
24680044		2016	Ford		Cars/Trucks - Emergency Response	Police Department	1FMSK8AR0GCGE169	\$ 10,000.00	\$5,000	\$464.45	\$97.42	\$561.87	Palmer Lake
								\$ 1,235,032.00		\$ 9,645.04	\$ 1,203,120.00	\$ 2,167,624.00	



Bill To:
 Palmer Lake Police Department
 42 Valley Crescent, PO Box 208
 Palmer Lake, CO 80133

Remit Payments to:
 UCH-MHS Non-patient Payments
 P.O. Box 736348
 Dallas, TX 75373-6348

Invoice #	Date	Total Due	Due Date	Terms
MHS2507PL	7-Aug-25	\$ 8,707.31	6-Sep-25	Net 30

Activity	Period	Hours	Rate	Amount
<u>Co-Responder Program</u>				
Behavioral Health Clinician Salary				
Regular	7/1/25-7/31/25	114.75	\$ 41.94	\$ 4,812.63
Overtime	7/1/25-7/31/25	32.75	\$ 64.06	\$ 2,097.93
				\$ 6,910.56
Behavioral Health Clinician Benefits (26%)	7/1/25-7/31/25			\$ 1,796.75

BALANCE DUE **\$ 8,707.31**

Financial Services:
 Attn: Jessica Gonzalez
 Memorial Admin Center
 2420 E. Pikes Peak Ave, Suite #1112
 Colorado Springs, CO 80909
 Email: Jessica.Gonzalez2@uhealth.org

10-31-5109-052



Bill To:
 Palmer Lake Police Department
 42 Valley Crescent, PO Box 208
 Palmer Lake, CO 80133

Remit Payments to:
 UCH-MHS Non-patient Payments
 P.O. Box 736348
 Dallas, TX 75373-6348

Invoice #	Date	Total Due	Due Date	Terms
MHS2508PL	5-Sep-25	\$ 9,298.14	5-Oct-25	Net 30

Activity	Period	Hours	Rate	Amount
<u>Co-Responder Program</u>				
Behavioral Health Clinician Salary				
Regular	8/1/25-8/31/25	129.5	\$ 41.94	\$ 5,431.25
Overtime	8/1/25-8/31/25	30.5	\$ 63.88	\$ 1,948.23
				\$ 7,379.48
Behavioral Health Clinician Benefits (26%)	8/1/25-8/31/25			\$ 1,918.66

BALANCE DUE **\$ 9,298.14**

Financial Services:
 Attn: Jessica Gonzalez
 Memorial Admin Center
 2420 E. Pikes Peak Ave, Suite #1112
 Colorado Springs, CO 80909
 Email: Jessica.Gonzalez2@uhealth.org

10-31-5109-052

Vendor ID	Name	Payment Number	Check Date	Check Number
UCH-MHS	UCHealth	0003432	9/11/2025	51021

Invoice Number	Date	Description	Amount	Amount Paid	Discount	Net Amount Paid	Item 4.
MHS2507PL	8/7/2025	Behavioral health clinician	\$8,707.31	\$8,707.31	\$0.00	\$8,707.31	
MHS2508PL	9/5/2025	Behavioral health clinician	\$9,298.14	\$9,298.14	\$0.00	\$9,298.14	

Totals: \$18,005.45 \$18,005.45 \$0.00 \$18,005.45

LMP100 M/P CHECK

ENDORSE HERE

X

CHECK BOX FOR MOBILE REMOTE DEPOSIT

WRITE NAME OF FINANCIAL INSTITUTION ONLINE ABOVE

Security Features exceed industry standards and include:

- ImageMatch®: Matching account and check number
- on back (patent no. 9,290,038)
- Mobile Deposit: Mobile Deposit check mark to indicate
- check has been deposited via mobile device
- The Security Weave® pattern on back designed to deter fraud
- Microprint (MP) lines printed on front and back
- The words "ORIGINAL DOCUMENT" across the back
- Photo Safe Deposit®: Icon visible on front and back
- Do not cash if:
 - Any of the features listed above are missing or appear altered
 - Fugitive ink on back looks pink or has disappeared
 - Brown stains or colored spots appear on both front and back

Town of Palmer Lake

02903119495

051021



Community Matters Institute
5021 Juniper St
Littleton, CO 80123-1531 USA
+13037300396
bhaywood@communitymattersinstitute.org

INVOICE

BILL TO

Palmer Lake
Glen Smith, Town
Administrator
Town of Palmer Lake
42 Valley Crescent
P.O. Box 208
Palmer Lake, CO 80133

INVOICE # PL 25-07
DATE 09/08/2025
DUE DATE 09/23/2025
TERMS Net 15

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Palmer Lake	Professional Services Billable to High Street (Brook Street) Subdivision 4 lots ✓	7.75	150.00	1,162.50
Palmer Lake	Professional Services Billable to Travel Center ✓	95.50	150.00	14,325.00
Palmer Lake	Professional Services Billable to Travel Center ✓	6	100.00	600.00
Palmer Lake	Professional Services Billable to Red Rocks NKA Monument Creek ✓	3	150.00	450.00
Palmer Lake	Professional Services Billable to Town/Final billing Land Use Code	76.25	140.00	10,675.00

BALANCE DUE

\$27,212.50

(Handwritten signature)

10-21-5109-045 = 1162.50 REIMB

10-21-5109-040 = 14925.00 REIMB

10-21-5109-043 = 450.00 REIMB

10-21-5109 = 10,675.00

Town of Palmer Lake-Community Matters Institute- Invoice PL 25-07
45 Days - July 16 through August 31, 2025

Billable to High Street (Brook Street) Subdivision 4 lots						
DATE	TASK	WHO	HOURS	RATE	Amt. due	
7/23/2025	Materials on High Street to Erica- recap status	Cole	1	\$150	\$ 150.00	
July and August	Correspondence to Doug and Calvin re: process, cite code sections, determinations, 8 e-mails, DRT coordination- charge 1/2 time	Cole	2	\$150	\$ 300.00	
7/24/2025	Completeness Review on rezoning; issues with definition of minor subdivision	Cole	2	\$150	\$ 300.00	
7/25/2025	Revised Submittal now called the Overlook - review- plat name incorrect- TC with DRT	Cole	1.25	\$150	\$ 187.50	
August 13th	Review Resubdivision and coordinate with DRT	Cole	1	\$150	\$ 150.00	
8/27/2025	DRT and applicant ZOOM re: easements	Cole	0.5	\$150	\$ 75.00	
8/29/2025	Issue with Plan Set sent to DRT; Review Completeness Review for GMS/Town staff- NO CHARGE	Cole	N/C		N/C	
Subtotal			7.75		\$ 1,162.50	

Town of Palmer Lake-Community Matters Institute- Invoice PL 25-07

45 Days - July 16 through August 31, 2025

Billable To Travel Center						
DATE	TASK	WHO	HOURS	RATE	Amt. due	
7/13/2025	Review DRT comments on Buc-ees from first submittal- addressed- y/n	Cole	3.25	\$150	\$ 487.50	
July 13-18th	Review of 640+ revised PD written plan and drawing set, DRT technical discussions , clarifications and shared questions	Cole	23.5	\$150	\$ 3,525.00	
		Cole		\$150	\$ -	
July 28th- 29th	Draft conditions of approval for Mark and. John review, revisit, tC with DRT	Cole	4.75	\$150	\$ 712.50	
7/29/2025	Review lighting, e-mail Nina clarify cut sheets/Sara Frear	Cole	2.25	\$150	\$ 337.50	
8/1- 8/7/2025	Response by line item to Vertex response to all referral comments and DRT comment- 89page document, review and TC with technical, review again with DRT in terms of format	Cole	22.75	\$150	\$ 3,412.50	
Week of August 4th	Staff report -based on technical Review of PDP July 11th submittal, DRT discussion and clarifications, August 6- draft report and finalize after team discussion, August 7- revise memo per request of DRT, Buc-ees Teams call, 4 memos/emails on Buc-ees, 2 hrs on Sunday submittals - what to focus on, team correspondence and coordination, Team summary for Town Attorney	Cole	18.5	\$150	\$ 2,775.00	
August 11th	Buc-ees DRT meeting and 2 hour resolution of issues	Cole	3.5	\$150	\$ 525.00	
8/12/2025	Teams call- Sara, Nina, Mark , CGS close the loop, coordination	Cole	1	\$150	\$ 150.00	
8/13/2025	Answer Town Attorney comments	Cole	1	\$150	\$ 150.00	
8/14/2025	Provide information and background for memo for PC per Town Attorney, Nina on CDOT and lighting discussions with GMS	Cole	5	\$150	\$ 750.00	
8/15/2025	CMI inserts into staff report, coordinate with DRT, and Town Attorney	Cole	1.5	\$150	\$ 225.00	
8/18/2025	DRT Buc-ees- Required staff reports to Town Attorney for Planning Commission- one overall summary	Cole	1	\$150	\$ 150.00	

Town of Palmer Lake-Community Matters Institute- Invoice PL 25-07

45 Days - July 16 through August 31, 2025

Billable To Travel Center (Cont.)						
DATE	TASK	WHO	HOURS	RATE	Amt. due	
8/18- 20/2025	DRT review for Public Hearing, Prep for PC Public Hearing,	Cole	5.5	\$150	\$ 825.00	
8/20/2025	Live stream 6 hour mtg and take notes (Reduced rate)	Cole	6	\$100	\$ 600.00	
8/26/2025	Staff coordination, meeting dates, reconciliation per Scotty	Cole	1	\$150	\$ 150.00	
8/27/2025	Requested staff reports, memos and e-mails per Town all Buc-ees	Cole	1	\$150	\$ 150.00	
Subtotal			101.5		\$ 14,925.00	

Town of Palmer Lake-Community Matters Institute- Invoice PL 25-07
45 Days - July 16 through August 31, 2025

Billable To Red Rocks NKA monument Creek						
DATE	TASK	WHO	HOURS	RATE	Amt. due	
8/25-28/2025	Review previous submittal- processing given new Code and Referendum- TC with DRT, review subdivision issue with Davenport, port send files to DRT; memo for Interim town administrator	Cole/Daven	3	\$150	\$	450.00
Subtotal			3		\$	450.00

Town of Palmer Lake-Community Matters Institute- Invoice PL 25-07

45 Days - July 16 through August 31, 2025

Billable To Town/Final billing Land Use Code						
DATE	TASK	WHO	HOURS	RATE	Amt. due	
7/17/2025	Prepare PC packet for July 23rd workshop, coordination	Cole	4.5	\$140	\$	630.00
7/20/2025	Sunday- Memo on LU Code, all 6 articles edited, GMS Krob comment	Cole	12	\$140	\$	1,680.00
7/21/2025	Amy and Matt- facilitators for PC meeting- addressing questions ,commercial issue, processing	Cole	2	\$140	\$	280.00
July 24th-	processing of applications- misc. info for Erica, High Street, no charge to applicant	Cole	3	\$140	\$	420.00
July 25th	DRT coordination	Cole	1	\$140	\$	140.00
July 28th	Erica and Amy H- PC/BOT hearings and workshops-	Cole	1	\$140	\$	140.00
July 28th	LUC- memo for packets for PC and process chart, corrections requested documented	Cole	3	\$140	\$	420.00
July 28th	DRT meeting	Cole	1	\$140	\$	140.00
July 28th	process applications for Erica	Cole	0.5	\$140	\$	70.00
August 4- 14th	Finalize articles 1- 6 based on PC comments and work session with BOT and PC. Provide clean copy to Town Clerk for August 14th, 2025 Public Hearing	Cole	35.5	\$140	\$	4,970.00
8/11/2025	DRT meeting	Cole	0.5	\$140	\$	70.00
August 18th	Land Use Code- after adoption clean up, coordinate with Town Clerk	Cole	1	\$140	\$	140.00
8/22/2025	Prep for DRT, 2 hr. DRT follow up with DRT, create status of applications list	Cole	4.5	\$140	\$	630.00
August	Weekly assistance on planning processes and applications (2 hr. per week)	Cole	2	\$140	\$	280.00
August 25th	DRT call and review of application files in limbo	Cole	1.75	\$140	\$	245.00
8/26/2025	DOLA grant coordination and reports; codification of Title 17, mapping assignments, final edits - report back to PC.	Cole	1	\$140	\$	140.00
8/27-8/29	Coordination on active land use applications	Cole	2	\$140	\$	280.00
Subtotal			76.25			10675

Town of Palmer Lake-Community Matters Institute- Invoice PL 25-07

45 Days - July 16 through August 31, 2025

Summary of Invoice PL 25-07			
Total Hours for Town		76.25	\$ 10,675.00
Total reimbursable from Applicants		112.25	\$ 16,537.50
Summary by Client			
Invoice Summary	Billable to High Street (Brook Street) Subdivision 4 lots	7.75	\$ 1,162.50
	Billable To Travel Center	101.50	\$ 14,925.00
	Billable To Red Rocks NKA monument Creek	3.00	\$ 450.00
	Billable To Town/Final billing Land Use Code	76.25	\$ 10,675.00
	Total Invoice	188.50	\$ 27,212.50

**Contracted rates are \$140 for Town work and \$150 for Applicant review; Technical services (e.g. GIS Mapping, Graphics) billed at \$75 per hour. Effective 1/1/2025

Item 4.

Invoice



2220 Busch Ave
Colorado Springs, CO 80904
Phone: 719-685-9755 Fax: 719-685-9199

Date	Invoice #
9/7/2025	5411

Bill To
Town of Palmer Lake PO Box 208 Palmer Lake, CO 80133

Project

Terms
Net 15

P.O. Number	Project
	25179 Water Mains & Service (2025)

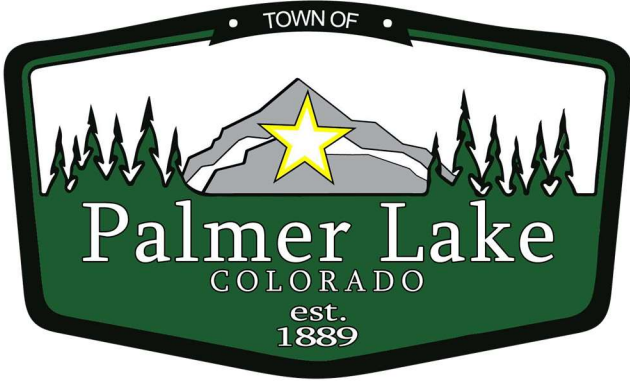
Description	Quantity	Unit Price	Amount
6/16 (Mon) New Tap - Daily Rate		2,235.00	2,235.00
6/17 (Tues) Canon City Crest & Wheat Ridge - Daily Rate		2,235.00	2,235.00
6/18 (Wed) Canon City Crest & Wheat Ridge - Daily Rate		2,235.00	2,235.00
6/19 (Thurs) Canon City Crest & Wheat Ridge - Daily Rate		2,235.00	2,235.00
8/5 (Tues) Water main 40 lf - Daily Rate		2,235.00	2,235.00
--Dump Truck Mob equipment and Haul in Class 6 4 hrs@ \$125/hr		500.00	500.00
8/6 (Wed) Water Main 40 lf - Daily Rate		2,235.00	2,235.00
8/7 (Thurs) Water Main 60 lf -@ \$55.60 / lf		3,336.00	3,336.00
8/8 (Fri) Water Main - Daily Rate		2,235.00	2,235.00
--Hydrovac Sewer 5 hrs @ \$350.00		1,750.00	1,750.00
8/11 (Mon) Water Main - Daily Rate		2,235.00	2,235.00
8/12 (Tues) Water Main 55 lf -@ \$55.60 / lf		3,058.00	3,058.00
8/13 (Wed) Water Main (Valve Cluster / Hydrant) - Daily Rate		2,235.00	2,235.00
8/14 (Thurs) Water Main Concrete on hydrant- Daily Rate		2,235.00	2,235.00
--Dump Truck deliver squeegee material 3 hrs @ \$125.00/hr		375.00	375.00
--Amrize Invoice 16.24 ton of squeegee -		337.00	337.00
8/15 (Fri) Install blow-off, tap main - Daily Rate		2,235.00	2,235.00
8/20 (Wed) Repair 149 Canon City Crest - Daily Rate		2,235.00	2,235.00
8/21 (Thurs) 151 Canon City Crest - Daily Rate		2,235.00	2,235.00
8/22 (Fri) 153 / 161 Canon City Crest - Daily Rate		2,235.00	2,235.00
8/25 (Mon) 169 Canon City Crest - Daily Rate		2,235.00	2,235.00
8/26 (Tues) 574 Greeley - Daily Rate		2,235.00	2,235.00
8/27 (Wed) 175 Canon City Crest - Daily Rate		2,235.00	2,235.00
8/28 (Thurs) 149 Canon City Crest - Daily Rate		2,235.00	2,235.00
8/29 (Fri) Abandon 2" and clean-up - Daily Rate		2,235.00	2,235.00

*Canon City Crest
Project
20-71-6001
CR*

	Total	\$51,821.00
	Payments/Credits	\$0.00
	Balance Due	\$51,821.00



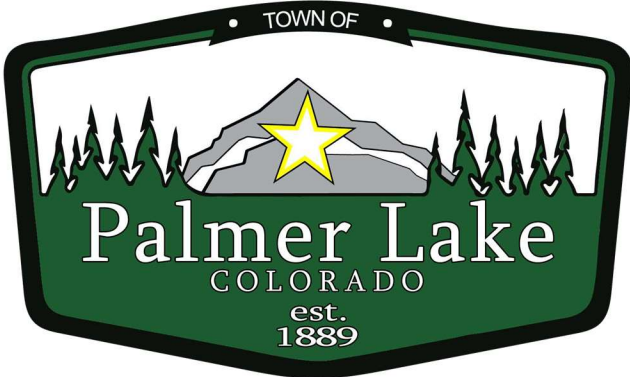
TOWN OF PALMER LAKE
Financial Statements
July 2025
Unaudited



**Schedule of Cash Position
July 2025**

TOWN OF PALMER LAKE
Schedule of Cash Position
July 2025

FINANCIAL INSTITUTION	ACCOUNT NAME	CHECKING / SAVINGS	BANK RATE	BALANCE
GENERAL FUND				
GENERAL FUND OPERATING:				
Community Banks of CO	General Fund Operating	Checking	n/a	\$ 3,563,505
GENERAL FUND RESERVES:				
Colorado Trust (ColoTrust) <i>* Operating Reserve - 3 months (\$775,497)</i>	General Fund Reserve	Savings	4.37%	\$ 1,622,624
Colorado Trust (ColoTrust)	Police Reserve	Savings	4.37%	\$ 7
Colorado Trust (ColoTrust)	Fire Reserve	Savings	4.37%	\$ 68,961
Colorado Trust (ColoTrust)	Roads Reserve	Savings	4.37%	\$ 11,484
General Fund Reserves Subtotal				<u>\$ 1,703,076</u>
General Fund Accounts Total				<u><u>\$ 5,266,581</u></u>
WATER FUND				
WATER FUND OPERATING:				
Community Banks of CO	Water Fund Operating	Checking	n/a	\$ 1,434,284
WATER FUND RESERVES:				
Colorado Trust (ColoTrust)	Water Reserve	Savings	4.37%	\$ 206,690
Colorado Trust (ColoTrust)	Water Cap Imp Reserve	Savings	4.37%	\$ 229,693
RESTRICTED FUNDS (WATER FUND):				
Colorado Trust (ColoTrust) <i>* Restricted - Loan Reserve - 3 months (\$216,571)</i>	Water Loan Reserve	Savings	4.37%	\$ 228,981
Water Fund Accounts Total				<u><u>\$ 2,099,648</u></u>
CONSERVATION TRUST FUND				
CONSERVATION TRUST FUND:				
Colorado Trust (ColoTrust)	CTF Reserve	Savings	4.37%	\$ 31,402
Conservation Trust Fund Account Total				<u><u>\$ 31,402</u></u>



**Financial Reports
July 2025**

TOWN OF PALMER LAKE

Item 5.

SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL GENERAL FUND

For the Seven Months Ended July 31, 2025
UNAUDITED

	2025 Original Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 58%)
REVENUE				
Taxes	\$ 3,579,885	\$ 2,525,028	\$ (1,054,857)	71%
Fees and Licenses	288,725	137,331	(151,394)	48%
Fines	60,000	23,097	(36,903)	38%
Interest	85,567	48,893	(36,674)	57%
Departmental	70,500	55,904	(14,596)	79%
Grants and Donations	1,512,517	96,461	(1,416,056)	6%
Miscellaneous	87,600	590,673	503,073	674%
Total Revenue	\$ 5,684,794	\$ 3,477,387	\$ (2,207,407)	61%
EXPENDITURES				
Administration				
Salaries and Benefits	\$ 307,253	\$ 179,906	\$ 127,347	59%
Professional Services	372,700	371,740	960	100%
Administrative/Operations	260,700	156,622	104,078	60%
Capital Outlays	26,200	23,154	3,046	88%
Total Administration	\$ 966,853	\$ 731,422	\$ 235,431	76%
Police Department				
Salaries and Benefits	\$ 1,124,609	\$ 551,816	\$ 572,793	49%
Professional Services	114,400	34,186	80,214	30%
Administrative/Operations	184,009	111,550	72,459	61%
Capital Outlays	12,000	47,457	(35,457)	395%
Total Police Department	\$ 1,435,018	\$ 745,009	\$ 690,009	52%
Fire Department				
Salaries and Benefits	\$ 999,520	\$ 534,744	\$ 464,776	54%
Professional Services	17,700	13,710	3,990	77%
Administrative/Operations	137,525	44,668	92,857	32%
Capital Outlays	15,000	17,825	(2,825)	119%
Total Fire Department	\$ 1,169,745	\$ 610,947	\$ 558,798	52%
Public Works Department - Roads				
Salaries and Benefits	\$ 293,379	\$ 165,069	\$ 128,310	56%
Professional Services	31,300	13,723	17,577	44%
Administrative/Operations	187,800	106,116	81,684	57%
Capital Outlays	1,825,996	102,113	1,723,883	6%
Total Roads Department	\$ 2,338,475	\$ 387,021	\$ 1,951,454	17%
Public Works Department - Parks				
Administrative/Operations	\$ 47,600	\$ 42,871	\$ 4,729	90%
Capital Outlays	20,000	9,374	10,626	47%
Total Parks Department	\$ 67,600	\$ 52,245	\$ 15,355	77%
Total Expenditures	\$ 5,977,691	\$ 2,526,644	\$ 3,451,047	42%
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	\$ (292,897)	\$ 950,743	\$ 1,243,640	
FUND BALANCE - BEGINNING OF YEAR		\$ 4,174,737		
FUND BALANCE - END OF YEAR		\$ 5,125,480		

Recommended Operating Reserve - 3 months

775,497

TOWN OF PALMER LAKE

SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUNDS AVAILABLE - BUDGET AND ACTUAL

WATER ENTERPRISE FUND

For the Seven Months Ended July 31, 2025

UNAUDITED

	2025 Original Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 58%)
REVENUE				
Water Billing	\$ 1,438,257	\$ 775,590	\$ (662,667)	54%
Water Improvement Fee	79,626	45,943	(33,683)	58%
Water Loan	217,596	126,950	(90,646)	58%
Water Tap Fees	75,090	25,030	(50,060)	33%
Water Meter/Parts	2,550	850	(1,700)	33%
Late Fees/Service Fees	15,000	10,930	(4,070)	73%
Interest	30,000	16,836	(13,164)	56%
Grants	-	7,500	7,500	0%
Miscellaneous	-	2,983	2,983	0%
Total Revenue	<u>\$ 1,858,119</u>	<u>\$ 1,012,612</u>	<u>\$ (845,507)</u>	<u>54%</u>
EXPENDITURES				
Salaries and Benefits	\$ 551,139	\$ 239,081	\$ 312,058	43%
Professional Services	133,500	51,388	82,112	38%
Administrative/Operations	443,300	275,638	167,662	62%
Capital Outlays	454,800	256,119	198,681	56%
Debt Service	211,887	105,944	105,943	50%
Total Expenditures	<u>\$ 1,794,626</u>	<u>\$ 928,170</u>	<u>\$ 866,456</u>	<u>52%</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>\$ 63,493</u>	<u>\$ 84,442</u>	<u>\$ 20,949</u>	
FUND BALANCE - BEGINNING OF YEAR		<u>\$ 1,264,490</u>		
FUND BALANCE - END OF YEAR		<u>\$ 1,348,932</u>		
Less: Restricted Operating Reserve - 3 months		(216,571)	<i>Note 1</i>	
FUND BALANCE - END OF YEAR - Unrestricted		<u><u>\$ 1,132,361</u></u>		

Note 1: CWR&PDA Loan Requirement

TOWN OF PALMER LAKE

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL CONSERVATION TRUST FUND For the Seven Months Ended July 31, 2025 UNAUDITED

	2025 Original Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 58%)
REVENUE				
State Shared Revenue	\$ 36,000	\$ 15,525	\$ (20,475)	43%
Interest	1,425	795	(630)	56%
Total Revenue	\$ 37,425	\$ 16,320	\$ (21,105)	44%
EXPENDITURES				
Salaries and Benefits	\$ 13,296	\$ -	\$ 13,296	0%
Administrative/Operations	4,000	2,681	1,319	67%
Capital Outlays	10,000	-	10,000	0%
Total Expenditures	\$ 27,296	\$ 2,681	\$ 24,615	10%
NET CHANGE IN FUND BALANCE	\$ 10,129	\$ 13,639	\$ 3,510	
FUND BALANCE - BEGINNING OF YEAR		\$ 84,625		
FUND BALANCE - END OF YEAR - Restricted		\$ 98,264		



**Accounts Payable Reports
July 2025**

Ranges: From: To: From: To:
 Check Number First Last Check Date 7/1/2025 7/31/2025
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
50809	AIRGAS	AIRGAS USA, LLC	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$102.45
50810	ALLCOPYPRODUCTS	ALL COPY PRODUCTS, INC.	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$227.57
50811	AMCOBIIT	AMCOBI	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$3,796.00
50812	ARCHITIVITY	ARCHITIVITY LIMITED	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$6,000.00
50813	ASPENAUTOCLINIC	ASPEN AUTO CLINIC MONUMENT	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$272.08
50814	BLAKEJORDE	BLAKE JORDE	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$75.00
50815	CHELSEYSAVOREN	CHELSEY SAVOREN	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$75.00
50816	CITINTERNATIONA	CIT INTERNATIONAL	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$900.00
50817	COREANDMAIN	CORE & MAIN LLP	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$477.72
50818	CRAIGFIRE	CRAIG FIRE & SAFETY, INC.	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$17,825.00
50819	DAWNEHRESMAN	DAWN EHRESMAN	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$75.00
50820	E470PUBLICHWY	E-470 PUBLIC HIGHWAY AUTHORITY	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$13.05
50821	ENVIROTECH	ENVIROTECH SERVICES, INC.	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$5,002.50
50822	HACHCOMPANY	HACH COMPANY	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$1,380.86
50823	HOMEDEPOTCREDIT	HOME DEPOT CREDIT SERVICES	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$1,629.95
50824	HYDROCORP	HYDROCORP INC	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$459.45
50825	JEFFREYHUSPEK	JEFFREY HUSPEK	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$75.00
50826	KELLYBOOKSLLC	MOUNTAIN SHADOWS ACCOUNTING GR	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$5,000.00
50827	NEVADATAPMASTER	NEVADA TAP MASTER, INC.	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$850.00
50828	REBECCATARABORE	REBECCA TARABORELLI	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$75.00
50829	SARAHLEASE	SARAH LEASE	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$75.00
50830	SPRINGSMOUNTAIN	Spring Mountain Water	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$106.15
50831	STERICYCLE	STERICYCLE, INC.	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$42.55
50832	T2SYSTEMS	T2 SYSTEMS CANADA INC.	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$70.00
50833	KNASTERTECHNOLO	THE KNASTER TECHNOLOGY GROUP	7/2/2025	COBANK-CKG 9495	PMCHK00000232	\$95.00
50834	4RIVERSEQUIPMEN	4 RIVERS EQUIPMENT	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$3,836.75
50835	COLORADODIVISIO	COLORADO DIVISION OF FIRE PREV	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$70.00
50836	ECONOMICPLANNIN	ECONOMIC & PLANNING SYSTEMS, I	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$7,405.54
50837	ECS	EMPLOYERS COUNCIL	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$222.00
50838	ERIKALARSON	ERIKA LARSON	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$75.00
50839	JAN-PROFRANCHIS	JAN-PRO FRANCHISE DEVELOPMENT	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$1,016.15
50840	JRENGINEERING	JR ENGINEERING, LLC	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$2,620.00
50841	KARENGOLDMAN	KAREN GOLDMAN	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$725.00
50842	KENYONPJORDAN	KENYON P. JORDAN, PH.D.	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$300.00
50843	TORWEIHE,LETICI	Leticia Torweihe	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$72.43
50844	PLELEMENTARYPTO	PALMER LAKE ELEMENTARY PTO	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$75.00
50845	PALMERLAKESANIT	PALMER LAKE SANITATION	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$2,742.12
50846	DPCINDUSTRIES	PVS DX, INC.	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$70.00
50847	QUINTONTURNER	QUINTON TURNER	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$75.00
50848	REPUBLICSERVICE	REPUBLIC SERVICES #653	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$837.08
50849	STEPHANIESIBERT	STEPHANIE SIBERT	7/10/2025	COBANK-CKG 9495	PMCHK00000233	\$75.00
50850	ABGROCKYMOUNTAI	ABGRM	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$608.02
50851	ALERT360	ALERT 360	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$32.03
50852	CENTURYLINK	CENTURYLINK	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$702.62
50853	CHAVEZCONSULTIN	CHAVEZ CONSULTING INC., LLC	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$4,637.50
50854	CINTAS	CINTAS	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$1,878.06
50855	CITYOFFORTCOLLI	CITY OF FORT COLLINS	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$90.00
50856	COLORADOANALYTI	COLORADO ANALYTICAL LAB	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$492.20
50857	COLORADODIVISIO	COLORADO DIVISION OF FIRE PREV	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$35.00
50858	COREANDMAIN	CORE & MAIN LLP	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$356.12
50859	COURTNEYRAINEY	COURTNEY RAINEY	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$75.00
50860	DESPIPELINE	DES PIPELINE MAINTENANCE LLC	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$7,200.00
50861	GLENSMITH	GLEN SMITH	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$50.76
50862	CICCOLELLAJOHN	JOHN CICCOLELLA	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$320.00
50863	OLSONENTERTAINM	OLSON ENTERTAINMENT LLC	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$624.00
50864	ORKIN	Orkin	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$495.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
50865	RHINEHARTOIL	PARKLAND USA CORPORATION	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$3,511.62
50866	PITNEYBOWES	PITNEY BOWES GLOBAL FINANCIAL	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$86.73
50867	ROCKYMOUNTAININ	ROCKY MOUNTAIN INFORMATION NET	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$50.00
50868	SWANKMOTION	SWANK MOTION PICTURES, INC.	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$450.00
50869	TRILAKESPRINTIN	TRI-LAKES PRINTING	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$30.00
50870	VETERANSTOWINGA	VETERAN'S TOWING AND RECOVERY	7/17/2025	COBANK-CKG 9495	PMCHK00000234	\$293.41
* 50871	ACTIVE911,INC.	Active911, Inc.	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$405.00
50872	AIRGAS	AIRGAS USA, LLC	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$157.93
50873	AMYLOVATO	AMY LOVATO	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$75.00
50874	CASCADEFIRE	CASCADE FIRE EQUIPMENT	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$815.17
50875	CITINTERNATIONA	CIT INTERNATIONAL	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$55.00
50876	COLORADOANALYTI	COLORADO ANALYTICAL LAB	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$235.00
50877	COLORADODIVISIO	COLORADO DIVISION OF FIRE PREV	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$105.00
50878	CKT	COMMON KNOWLEDGE TECHNOLOGY	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$5,767.50
50879	COMMUNITYMATTER	COMMUNITY MATTERS INSTITUTE	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$12,787.50
50880	COREANDMAIN	CORE & MAIN LLP	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$1,515.14
50881	L.N.CURTISANDSO	L.N. CURTIS AND SONS	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$3,317.19
50882	MES	MES SERVICE COMPANY, LLC	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$998.03
50883	MEYER&SAMS,INC	MEYER & SAMS, INC. DBA GMS INC	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$11,800.00
50884	MOUNTAINSTATES	MOUNTAIN STATES RECREATION, IN	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$186.00
50885	OREILLY	O'Reilly Automotive, Inc.	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$335.37
50886	DPCINDUSTRIES	PVS DX, INC.	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$2,419.94
50887	SOURCEMANAGE	SOURCE MANAGEMENT INC.	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$60.25
50888	SPRINGSMOUNTAIN	Springs Mountain Water	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$82.90
50889	THRIFTYTHRONES	THRIFTY THRONES	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$1,780.00
50890	UNCC	UTILITY NOTIFICATION CENTER OF	7/24/2025	COBANK-CKG 9495	PMCHK00000235	\$33.10
50891	ACTIVE911,INC.	Active911, Inc.	7/24/2025	COBANK-CKG 9495	PMCHK00000236	\$405.00
50892	ALLCOPYPRODUCTS	ALL COPY PRODUCTS, INC.	7/31/2025	COBANK-CKG 9495	PMCHK00000237	\$227.57
50893	AMCOBIIT	AMCOBI	7/31/2025	COBANK-CKG 9495	PMCHK00000237	\$3,735.50
50894	COMMUNITYMATTER	COMMUNITY MATTERS INSTITUTE	7/31/2025	COBANK-CKG 9495	PMCHK00000237	\$22,837.50
50895	HOMEDEPOTCREDIT	HOME DEPOT CREDIT SERVICES	7/31/2025	COBANK-CKG 9495	PMCHK00000237	\$714.39
50896	KELLYBOOKSLLC	MOUNTAIN SHADOWS ACCOUNTING GR	7/31/2025	COBANK-CKG 9495	PMCHK00000237	\$5,000.00
50897	THECOUNTYFIREPR	THE COUNTY FIRE PROTECTION GRO	7/31/2025	COBANK-CKG 9495	PMCHK00000237	\$895.59
50898	UCH-MHS	UCHealth	7/31/2025	COBANK-CKG 9495	PMCHK00000237	\$25,433.69
Total Checks: 90						Total Amount of Checks: \$188,710.98

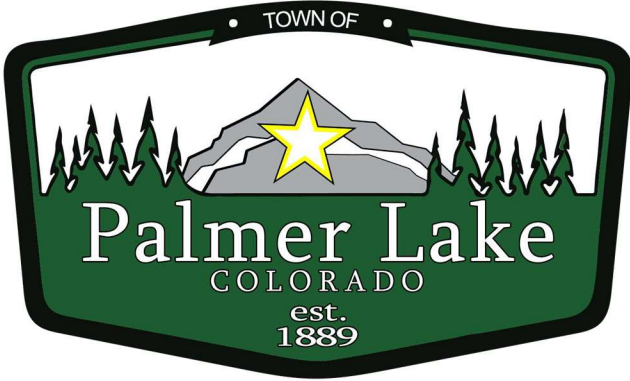
Town of Palmer Lake
 ACH REGISTER REPORT
 Payables Management

	From:	To:
ACH Date	7/1/2025	7/31/2025
Checkbook ID	COBANK-CKG 9495	COBANK-CKG 9495

Sorted By: Date

Trx Date	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Amount
7/1/2025	CMTRX00000211	Bank Transaction Entry	WDL000002196	Xfinity	13.23
7/1/2025	CMTRX00000211	Bank Transaction Entry	WDL000002199	Comcast Business	306.83
7/1/2025	CMTRX00000211	Bank Transaction Entry	WDL000002201	PCS	2,076.77
7/2/2025	CMTRX00000211	Bank Transaction Entry	WDL000002204	FPPA	12,787.26
7/3/2025	CMTRX00000211	Bank Transaction Entry	WDL000002209	Parking Kiosk Fees	289.91
7/3/2025	CMTRX00000213	Bank Transaction Entry	WDL000002239	Venue Rental Fees	15.00
7/7/2025	CMTRX00000211	Bank Transaction Entry	WDL000002208	Humana	1,461.72
7/7/2025	CMTRX00000211	Bank Transaction Entry	WDL000002211	WEX Fuel	3,707.65
7/8/2025	CMTRX00000210	Bank Transaction Entry	WDL000002186	Black Hills Energy	136.57
7/8/2025	CMTRX00000211	Bank Transaction Entry	WDL000002200	CORE Electric	8,004.90
7/8/2025	CMTRX00000213	Bank Transaction Entry	WDL000002240	Venue Rental Fees	75.00
7/9/2025	CMTRX00000211	Bank Transaction Entry	WDL000002207	HealthEquity	7.50
7/10/2025	CMTRX00000211	Bank Transaction Entry	WDL000002212	Paycom	98,998.67
7/14/2025	CMTRX00000210	Bank Transaction Entry	WDL000002187	Black Hills Energy	49.70
7/14/2025	CMTRX00000210	Bank Transaction Entry	WDL000002188	Black Hills Energy	37.29
7/14/2025	CMTRX00000210	Bank Transaction Entry	WDL000002189	Black Hills Energy	63.21
7/14/2025	CMTRX00000210	Bank Transaction Entry	WDL000002190	Black Hills Energy	25.45
7/14/2025	CMTRX00000210	Bank Transaction Entry	WDL000002191	Black Hills Energy	31.09
7/14/2025	CMTRX00000210	Bank Transaction Entry	WDL000002192	Black Hills Energy	32.78
7/14/2025	CMTRX00000210	Bank Transaction Entry	WDL000002193	Black Hills Energy	32.78
7/14/2025	CMTRX00000210	Bank Transaction Entry	WDL000002194	Black Hills Energy	32.21
7/15/2025	CMTRX00000211	Bank Transaction Entry	WDL000002210	Pinnacle Assurance	8,162.38
7/16/2025	CMTRX00000211	Bank Transaction Entry	WDL000002195	Visa Cardmember Services	2,010.98
7/17/2025	CMTRX00000211	Bank Transaction Entry	WDL000002202	PCS	2,103.83
7/17/2025	CMTRX00000211	Bank Transaction Entry	WDL000002205	FPPA	13,482.93
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002173	Amcobi	221.80
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002174	Amcobi	123.60
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002175	Amcobi	1,503.80
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002176	Amcobi	118.32
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002177	Amcobi	100.57
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002178	Amcobi	89.25
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002179	Amcobi	488.97
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002180	Amcobi	103.09
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002181	Amcobi	189.45
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002182	Amcobi	95.41
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002183	Amcobi	1,218.24
7/21/2025	CMTRX00000210	Bank Transaction Entry	WDL000002184	Amcobi	97.17
7/24/2025	CMTRX00000211	Bank Transaction Entry	WDL000002213	Paycom	110,628.34
7/28/2025	CMTRX00000210	Bank Transaction Entry	WDL000002185	Anthem	14,368.96
7/30/2025	CMTRX00000211	Bank Transaction Entry	WDL000002206	FPPA	13,007.23
7/31/2025	CMTRX00000211	Bank Transaction Entry	WDL000002197	Xfinity	13.23
7/31/2025	CMTRX00000211	Bank Transaction Entry	WDL000002198	Comcast Business	193.35
7/31/2025	CMTRX00000211	Bank Transaction Entry	WDL000002203	PCS	2,100.73

Total ACHs:	43	Total Amount of ACHs:	\$ 298,607.15
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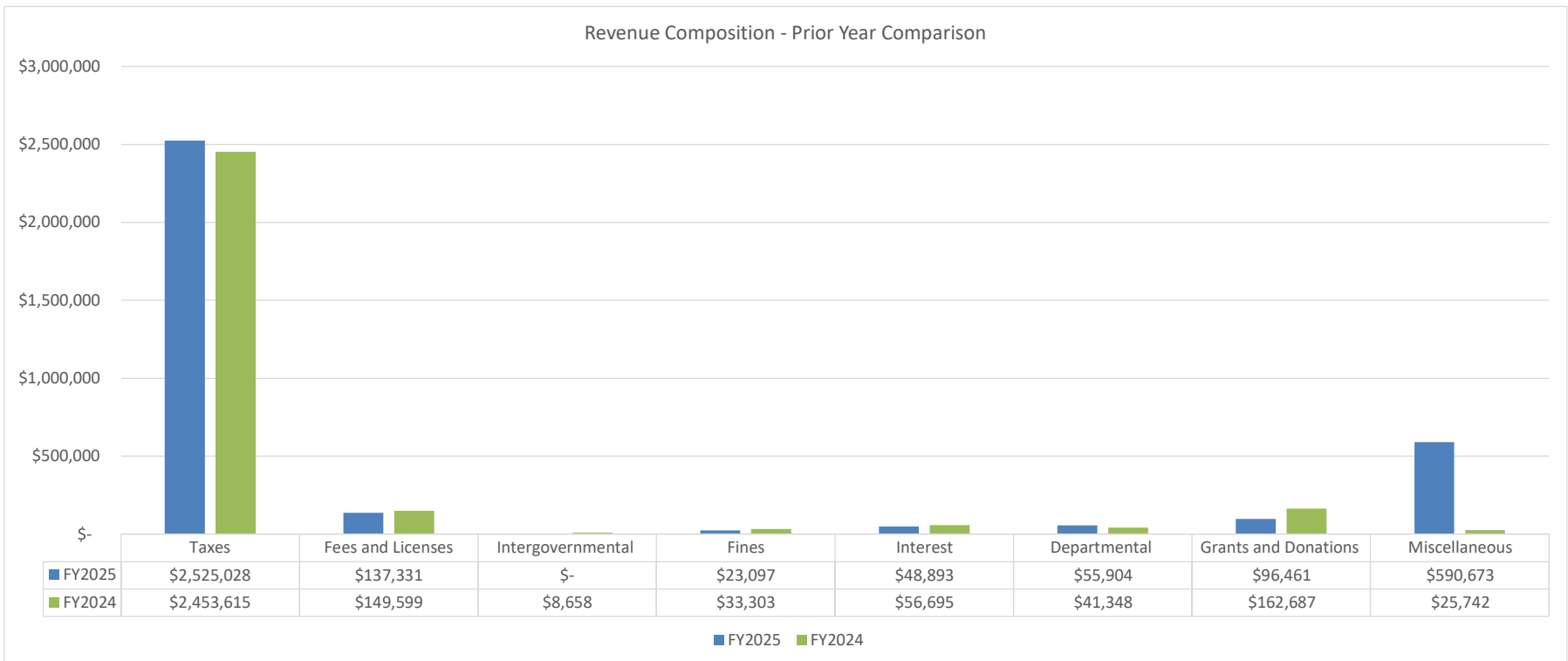
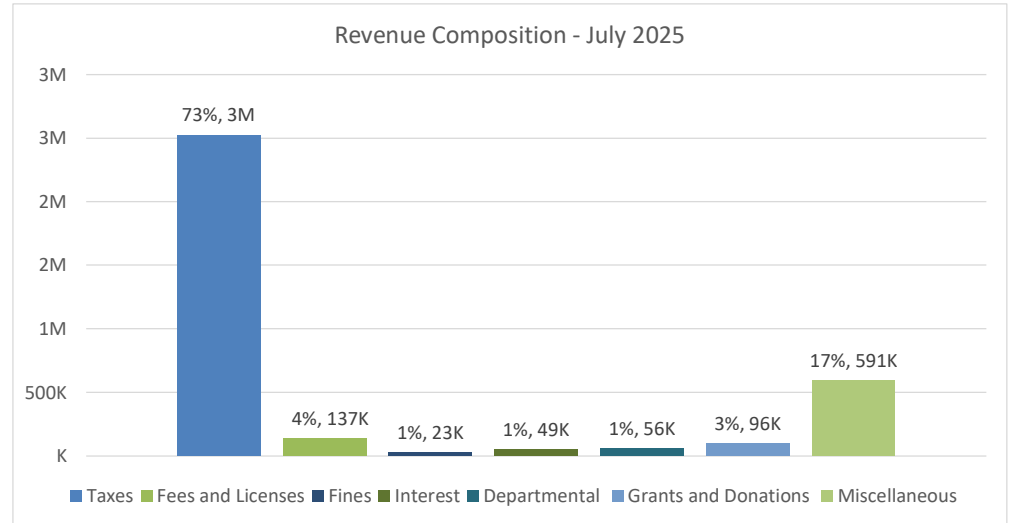
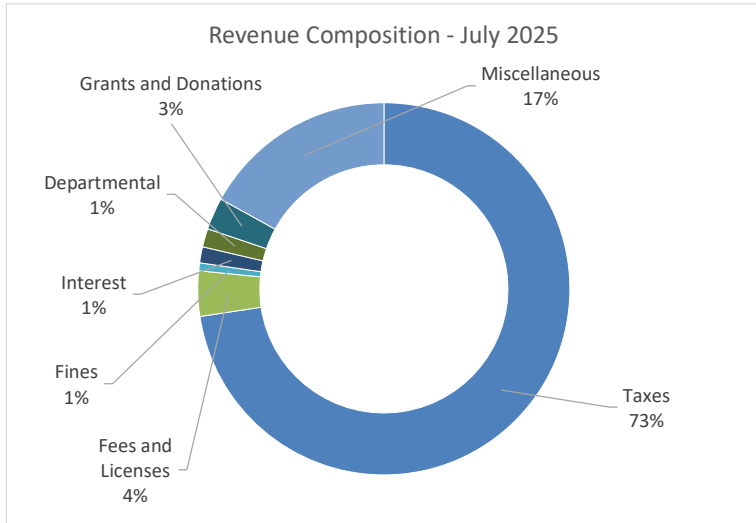
Charts
July 2025

TOWN OF PALMER LAKE

Item 5.

REVENUE CHARTS GENERAL FUND

For the Seven Months Ended July 31, 2025
UNAUDITED

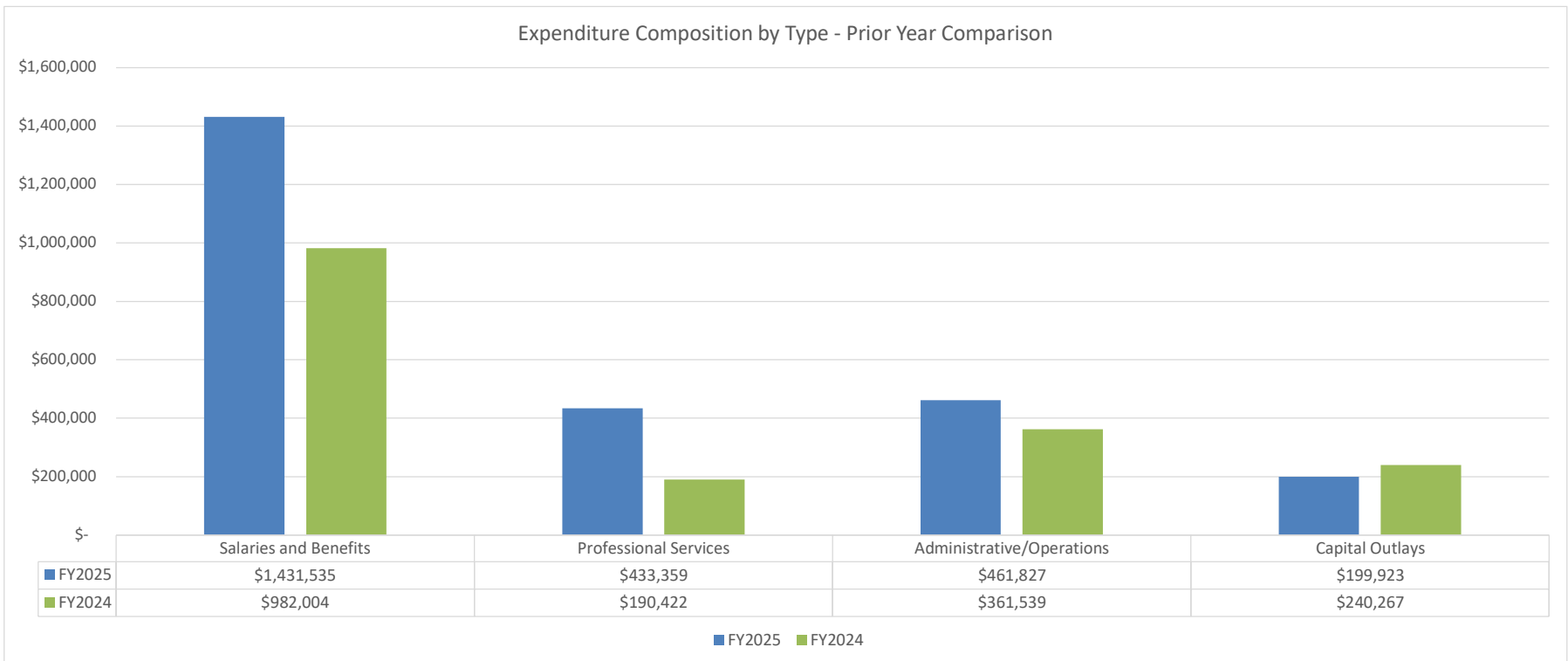
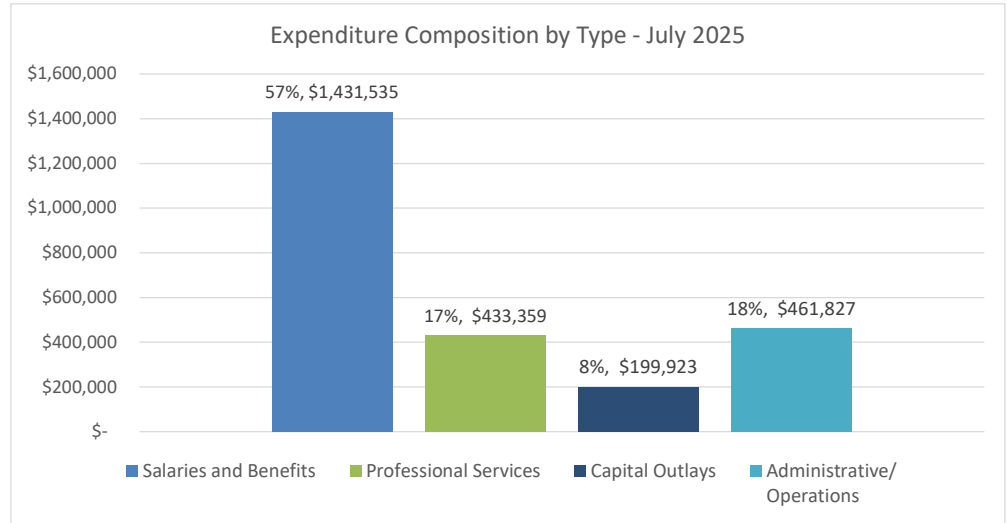
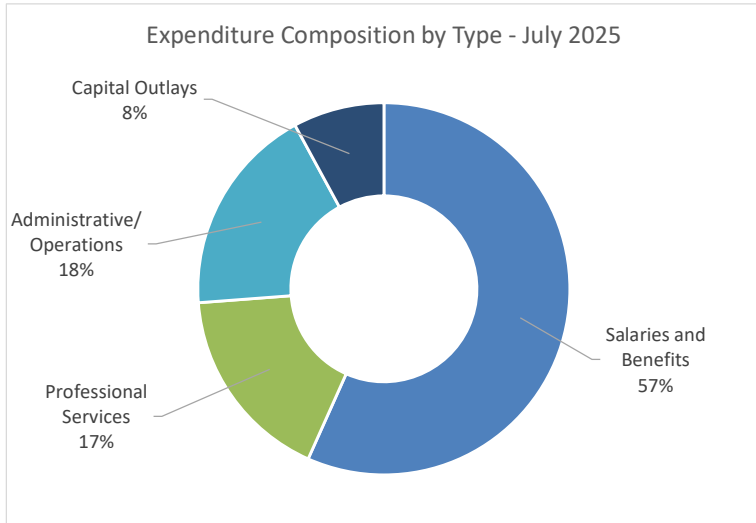


TOWN OF PALMER LAKE

Item 5.

EXPENDITURE CHARTS GENERAL FUND

For the Seven Months Ended July 31, 2025
UNAUDITED



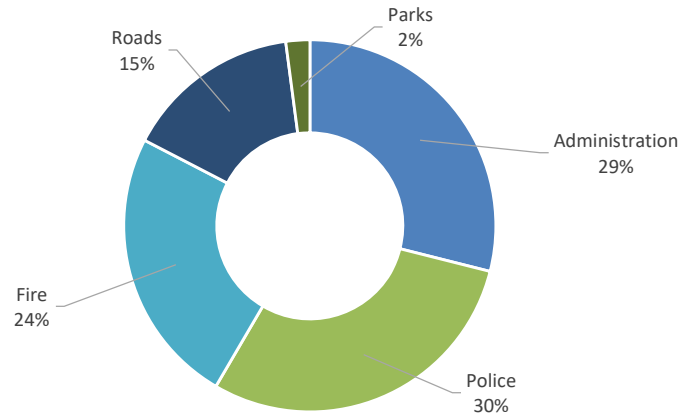
TOWN OF PALMER LAKE

Item 5.

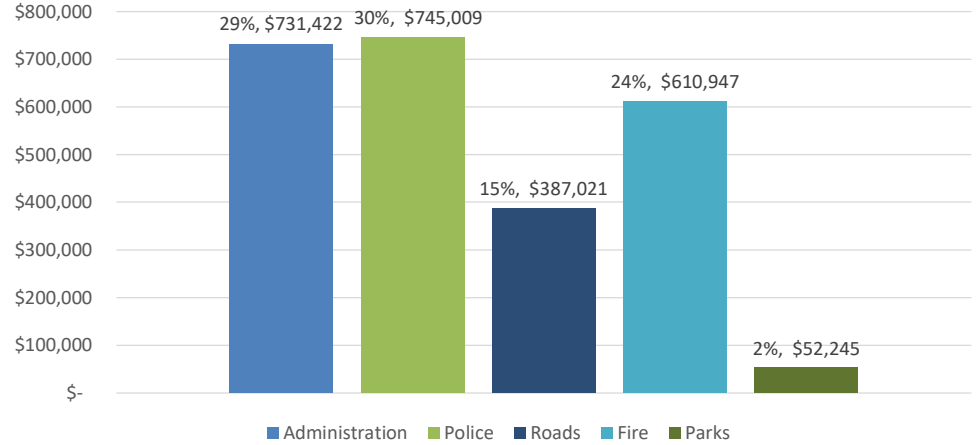
EXPENDITURE CHARTS GENERAL FUND

For the Seven Months Ended July 31, 2025
UNAUDITED

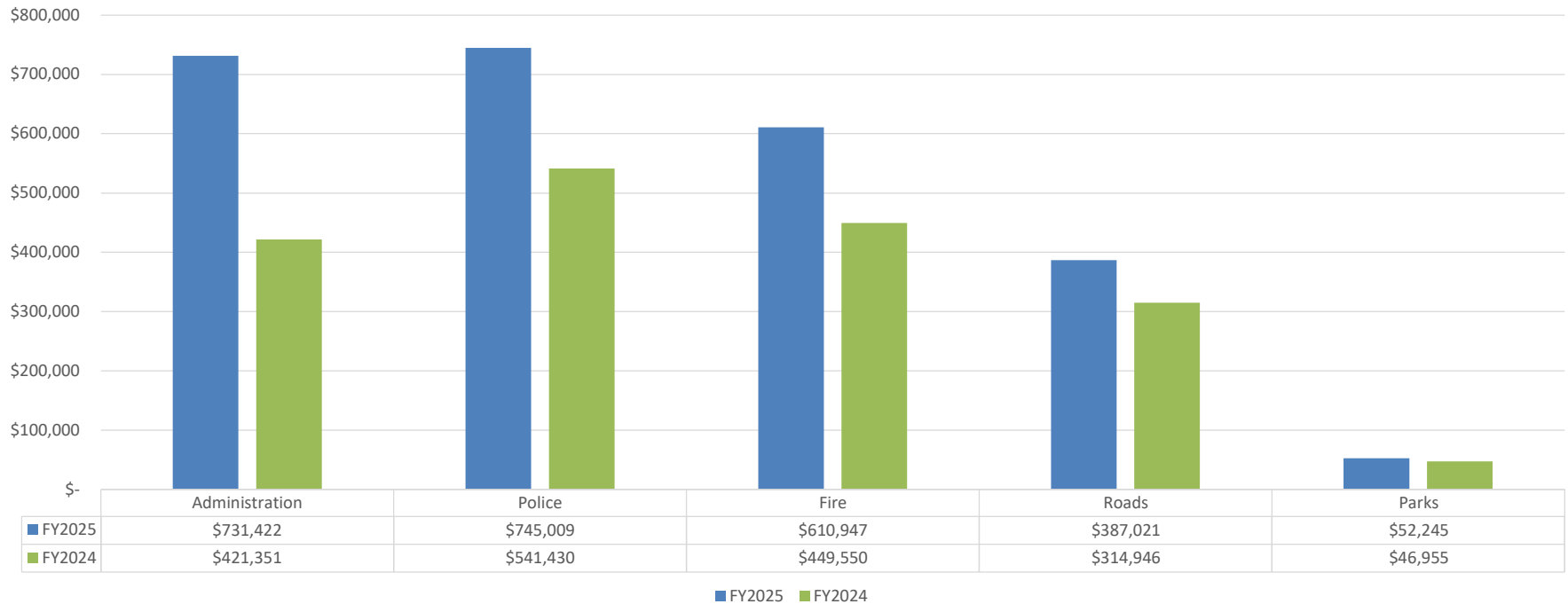
Expenditure Composition by Department - July 2025



Expenditure Composition by Department - July 2025



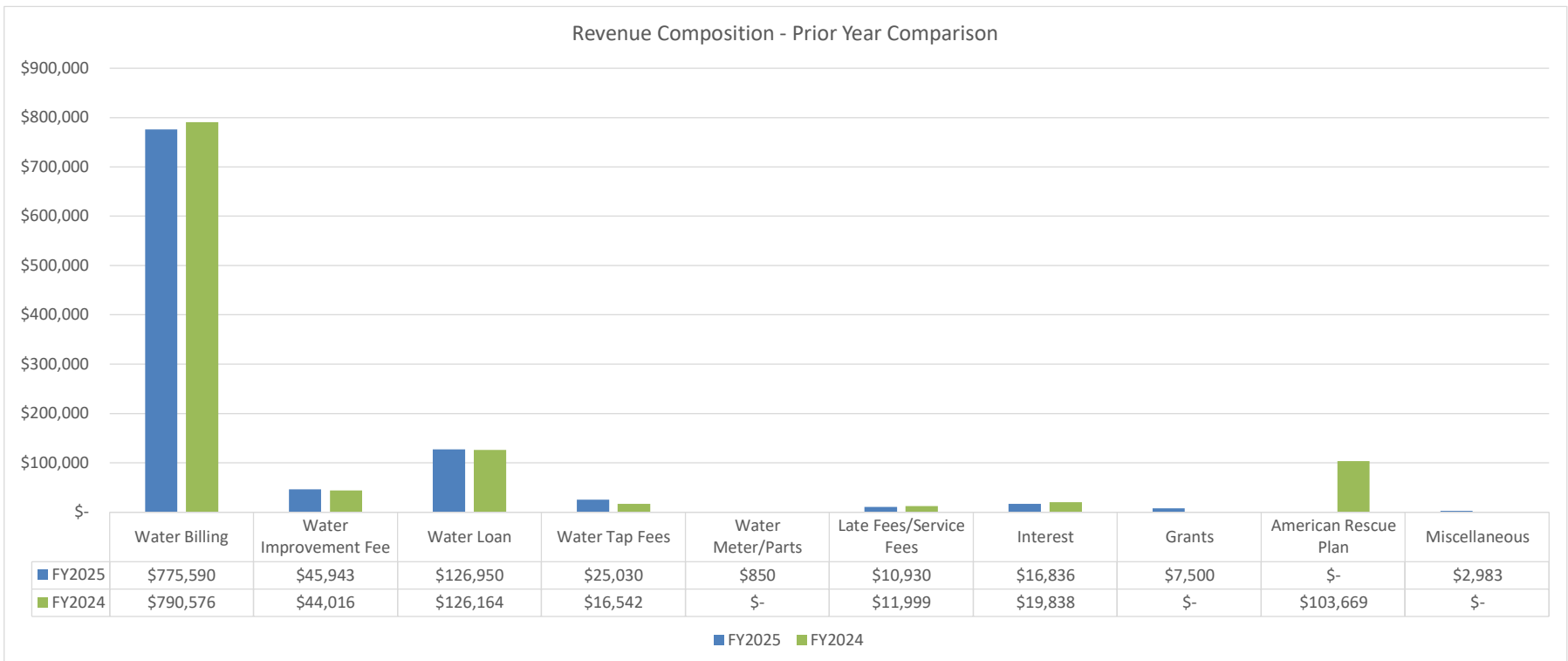
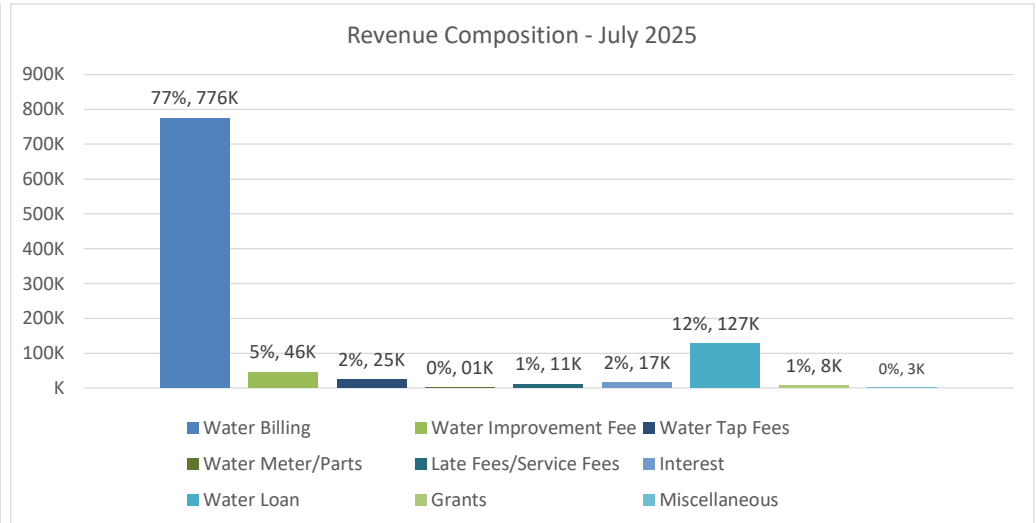
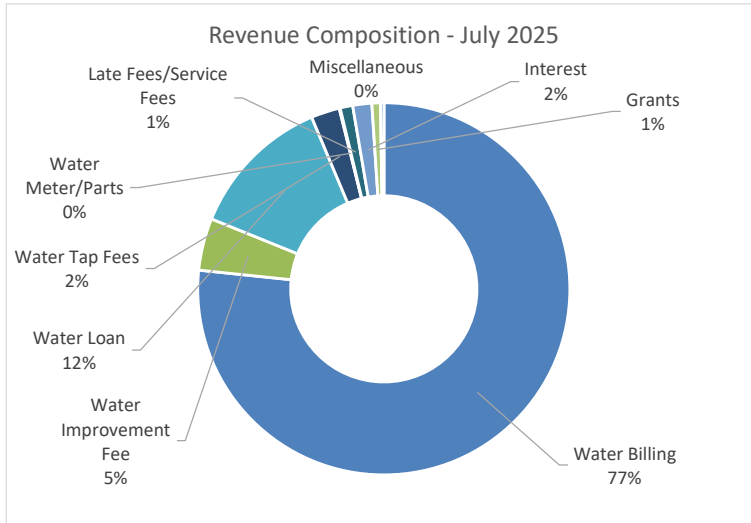
Expenditure Composition by Department - Prior Year Comparison



TOWN OF PALMER LAKE

Item 5.

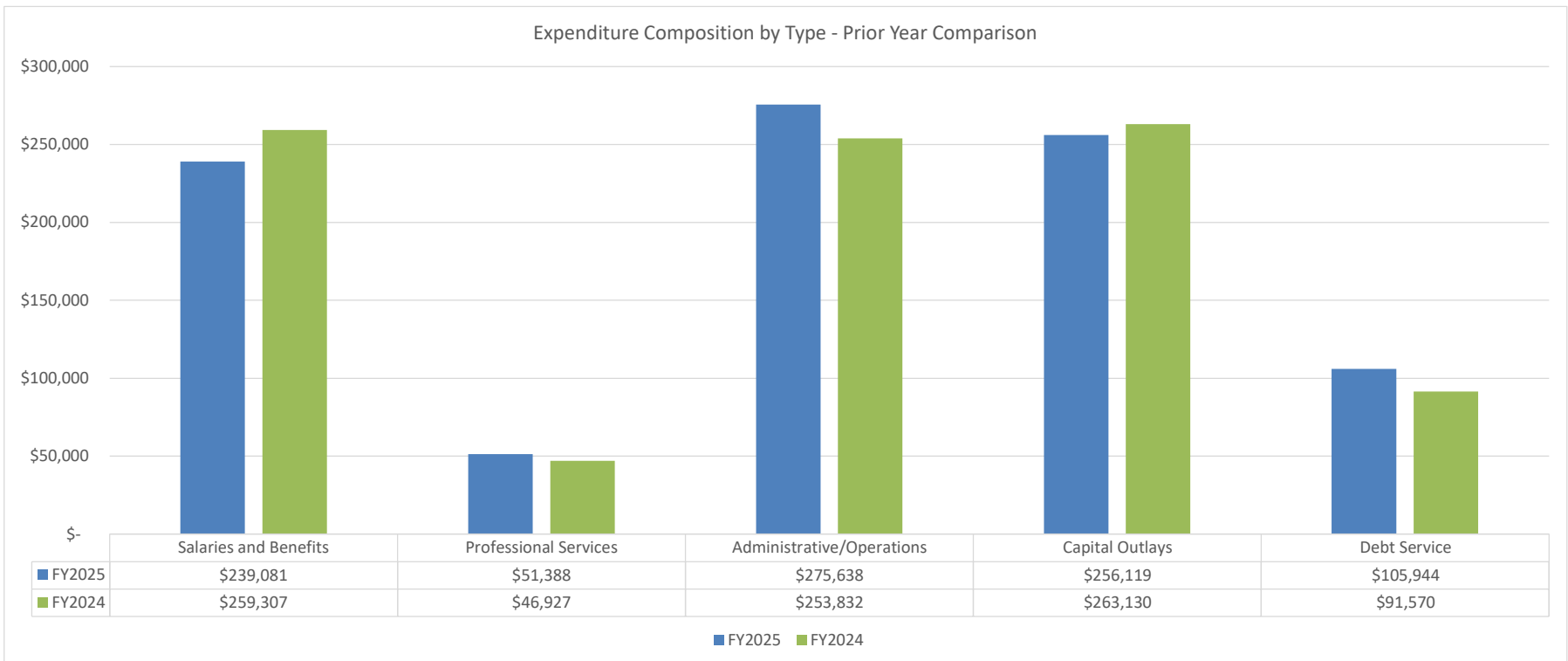
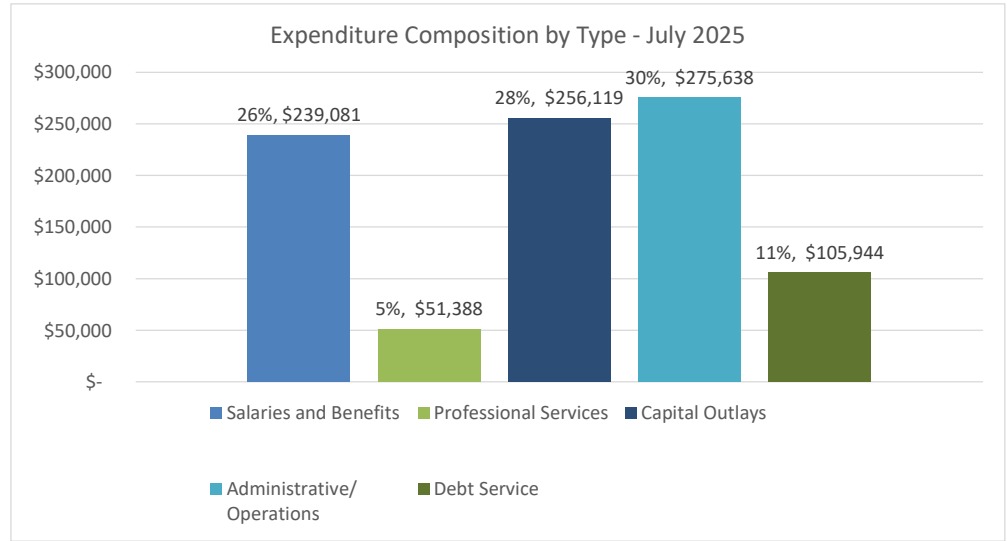
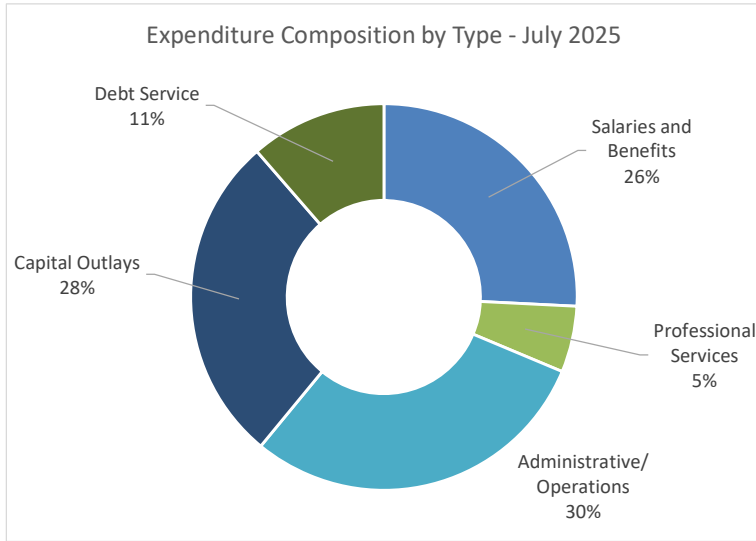
REVENUE CHARTS WATER ENTERPRISE FUND For the Seven Months Ended July 31, 2025 UNAUDITED



TOWN OF PALMER LAKE

Item 5.

EXPENDITURE CHARTS WATER ENTERPRISE FUND For the Seven Months Ended July 31, 2025 UNAUDITED





TOWN OF PALMER LAKE
Financial Statements
August 2025
Unaudited



**Schedule of Cash Position
August 2025**

TOWN OF PALMER LAKE
Schedule of Cash Position
August 2025

FINANCIAL INSTITUTION	ACCOUNT NAME	CHECKING / SAVINGS	BANK RATE	BALANCE
GENERAL FUND				
GENERAL FUND OPERATING:				
Community Banks of CO	General Fund Operating	Checking	n/a	\$ 3,141,942
GENERAL FUND RESERVES:				
Colorado Trust (ColoTrust) <i>* Operating Reserve - 3 months (\$775,497)</i>	General Fund Reserve	Savings	4.37%	\$ 1,628,655
Colorado Trust (ColoTrust)	Police Reserve	Savings	4.37%	\$ 7
Colorado Trust (ColoTrust)	Fire Reserve	Savings	4.37%	\$ 69,218
Colorado Trust (ColoTrust)	Roads Reserve	Savings	4.37%	\$ 11,527
General Fund Reserves Subtotal				<u>\$ 1,709,407</u>
General Fund Accounts Total				<u><u>\$ 4,851,349</u></u>
WATER FUND				
WATER FUND OPERATING:				
Community Banks of CO	Water Fund Operating	Checking	n/a	\$ 1,593,761
WATER FUND RESERVES:				
Colorado Trust (ColoTrust)	Water Reserve	Savings	4.37%	\$ 207,458
Colorado Trust (ColoTrust)	Water Cap Imp Reserve	Savings	4.37%	\$ 230,546
RESTRICTED FUNDS (WATER FUND):				
Colorado Trust (ColoTrust) <i>* Restricted - Loan Reserve - 3 months (\$216,571)</i>	Water Loan Reserve	Savings	4.37%	\$ 229,832
Water Fund Accounts Total				<u><u>\$ 2,261,597</u></u>
CONSERVATION TRUST FUND				
CONSERVATION TRUST FUND:				
Colorado Trust (ColoTrust)	CTF Reserve	Savings	4.37%	\$ 31,519
Conservation Trust Fund Account Total				<u><u>\$ 31,519</u></u>



Financial Reports
August 2025

TOWN OF PALMER LAKE

Item 5.

SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL GENERAL FUND

For the Eight Months Ended August 31, 2025
UNAUDITED

	2025 Original Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 67%)
REVENUE				
Taxes	\$ 3,579,885	\$ 2,745,494	\$ (834,391)	77%
Fees and Licenses	288,725	151,128	(137,597)	52%
Fines	60,000	31,083	(28,917)	52%
Interest	85,567	55,863	(29,704)	65%
Departmental	70,500	60,513	(9,987)	86%
Grants and Donations	1,512,517	97,946	(1,414,571)	6%
Miscellaneous	87,600	612,877	525,277	700%
Total Revenue	\$ 5,684,794	\$ 3,754,904	\$ (1,929,890)	66%
EXPENDITURES				
Administration				
Salaries and Benefits	\$ 307,253	\$ 200,868	\$ 106,385	65%
Professional Services	372,700	410,498	(37,798)	110%
Administrative/Operations	260,700	168,481	92,219	65%
Capital Outlays	26,200	23,154	3,046	88%
Total Administration	\$ 966,853	\$ 803,001	\$ 163,852	83%
Police Department				
Salaries and Benefits	\$ 1,124,609	\$ 633,803	\$ 490,806	56%
Professional Services	114,400	46,400	68,000	41%
Administrative/Operations	184,009	128,464	55,545	70%
Capital Outlays	12,000	47,457	(35,457)	395%
Total Police Department	\$ 1,435,018	\$ 856,124	\$ 578,894	60%
Fire Department				
Salaries and Benefits	\$ 999,520	\$ 621,115	\$ 378,405	62%
Professional Services	17,700	14,021	3,679	79%
Administrative/Operations	137,525	74,929	62,596	54%
Capital Outlays	15,000	17,825	(2,825)	119%
Total Fire Department	\$ 1,169,745	\$ 727,890	\$ 441,855	62%
Public Works Department - Roads				
Salaries and Benefits	\$ 293,379	\$ 185,787	\$ 107,592	63%
Professional Services	31,300	15,058	16,242	48%
Administrative/Operations	187,800	111,022	76,778	59%
Capital Outlays	1,825,996	113,063	1,712,933	6%
Total Roads Department	\$ 2,338,475	\$ 424,930	\$ 1,913,545	18%
Public Works Department - Parks				
Administrative/Operations	\$ 47,600	\$ 46,956	\$ 644	99%
Capital Outlays	20,000	9,374	10,626	47%
Total Parks Department	\$ 67,600	\$ 56,330	\$ 11,270	83%
Total Expenditures	\$ 5,977,691	\$ 2,868,275	\$ 3,109,416	48%
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES				
	\$ (292,897)	\$ 886,629	\$ 1,179,526	
FUND BALANCE - BEGINNING OF YEAR				
		\$ 4,174,737		
FUND BALANCE - END OF YEAR				
		\$ 5,061,366		

Recommended Operating Reserve - 3 months

775,497

TOWN OF PALMER LAKE

SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUNDS AVAILABLE - BUDGET AND ACTUAL

WATER ENTERPRISE FUND

For the Eight Months Ended August 31, 2025

UNAUDITED

	2025 Original Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 67%)
REVENUE				
Water Billing	\$ 1,438,257	\$ 908,538	\$ (529,719)	63%
Water Improvement Fee	79,626	52,684	(26,942)	66%
Water Loan	217,596	145,101	(72,495)	67%
Water Tap Fees	75,090	25,030	(50,060)	33%
Water Meter/Parts	2,550	850	(1,700)	33%
Late Fees/Service Fees	15,000	12,500	(2,500)	83%
Interest	30,000	19,309	(10,691)	64%
Grants	-	7,500	7,500	0%
Miscellaneous	-	2,983	2,983	0%
Total Revenue	<u>\$ 1,858,119</u>	<u>\$ 1,174,495</u>	<u>\$ (683,624)</u>	<u>63%</u>
EXPENDITURES				
Salaries and Benefits	\$ 551,139	\$ 275,197	\$ 275,942	50%
Professional Services	133,500	57,690	75,810	43%
Administrative/Operations	443,300	294,485	148,815	66%
Capital Outlays	454,800	336,421	118,379	74%
Debt Service	211,887	105,944	105,943	50%
Total Expenditures	<u>\$ 1,794,626</u>	<u>\$ 1,069,737</u>	<u>\$ 724,889</u>	<u>60%</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>\$ 63,493</u>	<u>\$ 104,758</u>	<u>\$ 41,265</u>	
FUND BALANCE - BEGINNING OF YEAR		<u>\$ 1,264,490</u>		
FUND BALANCE - END OF YEAR		<u>\$ 1,369,248</u>		
Less: Restricted Operating Reserve - 3 months		(216,571)	<i>Note 1</i>	
FUND BALANCE - END OF YEAR - Unrestricted		<u><u>\$ 1,152,677</u></u>		

Note 1: CWR&PDA Loan Requirement

TOWN OF PALMER LAKE

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL CONSERVATION TRUST FUND For the Eight Months Ended August 31, 2025 UNAUDITED

	2025 Original Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 67%)
REVENUE				
State Shared Revenue	\$ 36,000	\$ 15,525	\$ (20,475)	43%
Interest	1,425	911	(514)	64%
Total Revenue	<u>\$ 37,425</u>	<u>\$ 16,436</u>	<u>\$ (20,989)</u>	<u>44%</u>
EXPENDITURES				
Salaries and Benefits	\$ 13,296	\$ -	\$ 13,296	0%
Administrative/Operations	4,000	2,681	1,319	67%
Capital Outlays	10,000	-	10,000	0%
Total Expenditures	<u>\$ 27,296</u>	<u>\$ 2,681</u>	<u>\$ 24,615</u>	<u>10%</u>
NET CHANGE IN FUND BALANCE	<u>\$ 10,129</u>	<u>\$ 13,755</u>	<u>\$ 3,626</u>	
FUND BALANCE - BEGINNING OF YEAR		<u>\$ 84,625</u>		
FUND BALANCE - END OF YEAR - Restricted		<u><u>\$ 98,380</u></u>		



**Accounts Payable Reports
August 2025**

Ranges: From: To: From: To:
 Check Number First Last Check Date 8/1/2025 8/31/2025
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
50899	AIRGAS	AIRGAS USA, LLC	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$104.89
50900	AUBRIEVELASQUEZ	AUBRIE VELASQUEZ	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$75.00
50901	BIGOTIRES	LEEDS WEST GROUPS DBA BIG O TI	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$131.83
50902	BLUEBEAMINC	BLUEBEAM INC	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$660.00
50903	CDPHE	CDPHE	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$525.00
50904	CINTAS	CINTAS	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$67.74
50905	WINWATER	COLORADO SPRINGS WINWATER WORK	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$2,141.20
50906	DMCWEARPARTS	DMC WEAR PARTS	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$1,679.00
50907	EVOQUA	EVOQUA WATER TECHNOLOGIES LLC	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$4,539.00
50908	HACHCOMPANY	HACH COMPANY	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$7,744.00
50909	HYDROCORP	HYDROCORP INC	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$459.45
50910	JTTORPE	JT THORPE INDUSTRIAL, INC.	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$232,130.00
50911	MEYER&SAMS,INC	MEYER & SAMS, INC. DBA GMS INC	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$20,946.60
50912	MYFLEETCENTER	MYFLEETCENTER	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$114.73
50913	OREILLY	O'Reilly Automotive, Inc.	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$144.46
50914	PALINTEST	PALINTEST LIMITED	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$1,197.19
50915	PATTIEBROOKS	PATTIE BROOKS	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$75.00
50916	PIKESPEAKSTATE	Pikes Peak State College	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$9,957.28
50917	DPCINDUSTRIES	PVS DX, INC.	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$70.00
50918	QUENTINDAVIS	QUENTIN DAVIS	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$179.95
50919	RANDYROYAL	RANDY ROYAL	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$575.00
50920	REDMANPOURS	RED MAN POURS LLC	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$11,025.00
50921	REPUBLICSERVICE	REPUBLIC SERVICES #653	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$846.61
50922	STERICYCLE	STERICYCLE, INC.	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$42.55
50923	T2SYSTEMS	T2 SYSTEMS CANADA INC.	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$3,100.00
50924	GAZETTE	THE GAZETTE	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$7,096.42
50925	THRIFTYTHRONES	THRIFTY THRONES	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$1,780.00
50926	TLECC	TIMBER LINE ELECTRIC & CONTROL	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$6,292.47
50927	USABLUEBOOK	USABLUEBOOK	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$1,628.42
50928	UNCC	UTILITY NOTIFICATION CENTER OF	8/7/2025	COBANK-CKG 9495	PMCHK00000238	\$31.55
50929	ALERT360	ALERT 360	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$32.03
50930	AT&TMOBILITY	AT & T MOBILITY	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$3,343.72
50931	BIGOTIRES	LEEDS WEST GROUPS DBA BIG O TI	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$2,099.95
50932	CENTURYLINK	CENTURYLINK	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$701.14
50933	CIRSA	CIRSA	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$2,500.00
50934	COREANDMAIN	CORE & MAIN LLP	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$270.08
50935	ECS	EMPLOYERS COUNCIL	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$344.00
50936	JAN-PROFRANCHIS	JAN-PRO FRANCHISE DEVELOPMENT	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$281.15
50937	JENNWILDE	JENN WILDE	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$25.00
50938	JRENGINEERING	JR ENGINEERING, LLC	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$16,490.00
50939	KENYONPJORDAN	KENYON P. JORDAN, PH.D.	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$325.00
50940	MONARCHMERCHAND	MONARCH MERCHANDISING	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$158.09
50941	ORKIN	Orkin	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$228.65
50942	PALMERLAKECOUNC	PALMER LAKE ARTS COUNCIL	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$225.00
50943	PALMERLAKESANIT	PALMER LAKE SANITATION	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$1,912.48
50944	DPCINDUSTRIES	PVS DX, INC.	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$70.00
50945	PERRY,ROBERT	Robert Perry	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$850.24
50946	SOURCEMANAGE	SOURCE MANAGEMENT INC.	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$24.10
50947	TRANSLINGUA	TRANSLINGUA	8/14/2025	COBANK-CKG 9495	PMCHK00000239	\$550.00
50948	CHESTERDEANGELI	CHESTER DEANGELIS	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$111.37
50949	CHRISKEOUGH	CHRIS KEOUGH	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$4,021.41
50950	CKT	COMMON KNOWLEDGE TECHNOLOGY	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$4,758.00
50951	HOLMAN	CONTRACT UPFITTING SOLUTIONS	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$10,950.00
50952	VANDERPOOL,HOLD	Holden Vanderpool	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$649.83
50953	CICCOLELLAJOHN	JOHN CICCOLELLA	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$320.
50954	JOHNTOOL	JOHN TOOL	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$159.

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
50955	LYONSGADDIS	LYONS GADDIS	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$2,112.00
50956	MONARCHMERCHANT	MONARCH MERCHANDISING	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$176.84
50957	OREILLY	O'Reilly Automotive, Inc.	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$903.35
50958	PALMERLAKESANIT	PALMER LAKE SANITATION	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$50.00
50959	SPRINGSMOUNTAIN	Springs Mountain Water	8/21/2025	COBANK-CKG 9495	PMCHK00000240	\$59.65
50960	APC	AMERICAN PRINTING & COPYING, I	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$557.10
50961	AWAKEPALMERLAKE	AWAKE PALMER LAKE	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$3,121.00
50962	BUSINESSRADIO	BUSINESS RADIO LICENSING	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$125.00
50963	CHAVEZCONSULTIN	CHAVEZ CONSULTING INC., LLC	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$1,268.75
50964	CINTAS	CINTAS	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$22.59
50965	COLORADODIVISIO	COLORADO DIVISION OF FIRE PREV	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$70.00
50966	COREANDMAIN	CORE & MAIN LLP	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$139.67
50967	EVOQUA	EVOQUA WATER TECHNOLOGIES LLC	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$1,513.00
50968	GALLS	GALLS, LLC	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$136.99
50969	INTELLICHOICE	Intellichoice, Inc.	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$2,204.58
50970	JTTORPE	JT THORPE INDUSTRIAL, INC.	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$80,301.50
50971	LOCLYZMEDIA	LOCLYZ MEDIA SERVICES	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$750.00
50972	STRATEGICGOV	STRATEGIC GOVERNMENT RESOURCES	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$9,421.65
50973	TRILAKESPRINTIN	TRI-LAKES PRINTING	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$524.00
50974	WINNIECARTER	WINNIE CARTER	8/28/2025	COBANK-CKG 9495	PMCHK00000241	\$75.00
Total Checks: 76						Total Amount of Checks: \$470,294.05

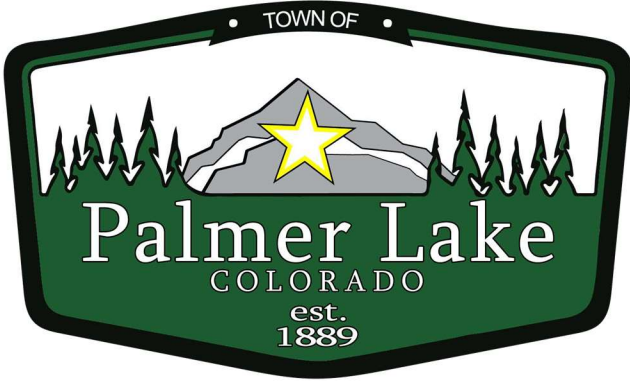
Town of Palmer Lake
 ACH REGISTER REPORT
 Payables Management

ACH Date From: To:
 8/1/2025 8/31/2025
 Checkbook ID COBANK-CKG 9495 COBANK-CKG 9495

Sorted By: Date

Trx Date	Orig. Audit Trail	Distribution Reference	Orig. Master Number	Orig. Master Name	Amount
8/4/2025	CMTRX00000215	Bank Transaction Entry	WDL000002269	Parking Kiosk Fees	466.56
8/4/2025	CMTRX00000215	Bank Transaction Entry	WDL000002273	Venue Rental Card Connect Fees	129.59
8/5/2025	CMTRX00000217	Bank Transaction Entry	WDL000002297	WEX Fuel	4,023.47
8/6/2025	CMTRX00000215	Bank Transaction Entry	WDL000002262	CORE Electric	7,735.50
8/7/2025	CMTRX00000215	Bank Transaction Entry	WDL000002253	Black Hills Energy	137.60
8/7/2025	CMTRX00000215	Bank Transaction Entry	WDL000002268	Humana	1,853.96
8/7/2025	CMTRX00000215	Bank Transaction Entry	WDL000002271	Paycom	85,740.64
8/8/2025	CMTRX00000215	Bank Transaction Entry	WDL000002267	HealthEquity	7.50
8/8/2025	CMTRX00000217	Bank Transaction Entry	WDL000002299	Card Connect	75.00
8/12/2025	CMTRX00000215	Bank Transaction Entry	WDL000002254	Black Hills Energy	25.68
8/12/2025	CMTRX00000215	Bank Transaction Entry	WDL000002255	Black Hills Energy	25.68
8/12/2025	CMTRX00000215	Bank Transaction Entry	WDL000002256	Black Hills Energy	32.17
8/12/2025	CMTRX00000215	Bank Transaction Entry	WDL000002257	Black Hills Energy	25.68
8/12/2025	CMTRX00000215	Bank Transaction Entry	WDL000002258	Black Hills Energy	26.28
8/12/2025	CMTRX00000215	Bank Transaction Entry	WDL000002259	Black Hills Energy	28.63
8/12/2025	CMTRX00000215	Bank Transaction Entry	WDL000002260	Black Hills Energy	35.73
8/12/2025	CMTRX00000215	Bank Transaction Entry	WDL000002261	Black Hills Energy	25.68
8/12/2025	CMTRX00000215	Bank Transaction Entry	WDL000002270	Pinnacol Assurance	6,945.68
8/13/2025	CMTRX00000215	Bank Transaction Entry	WDL000002266	FPPA	12,979.89
8/14/2025	CMTRX00000215	Bank Transaction Entry	WDL000002263	PCS	1,674.28
8/14/2025	CMTRX00000217	Bank Transaction Entry	WDL000002300	Card Connect	150.00
8/18/2025	CMTRX00000217	Bank Transaction Entry	WDL000002298	Visa Cardmember Services	14,686.40
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002241	Amcobi	1,005.28
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002242	Amcobi	1,310.20
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002243	Amcobi	118.32
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002244	Amcobi	266.95
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002245	Amcobi	96.29
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002246	Amcobi	99.31
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002247	Amcobi	89.25
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002248	Amcobi	93.65
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002249	Amcobi	172.73
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002250	Amcobi	151.45
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002251	Amcobi	101.83
8/21/2025	CMTRX00000214	Bank Transaction Entry	WDL000002252	Amcobi	221.80
8/21/2025	CMTRX00000215	Bank Transaction Entry	WDL000002272	Paycom	109,478.43
8/26/2025	CMTRX00000217	Bank Transaction Entry	WDL000002296	Anthem	12,326.93
8/27/2025	CMTRX00000215	Bank Transaction Entry	WDL000002264	PCS	1,653.42
8/27/2025	CMTRX00000215	Bank Transaction Entry	WDL000002265	FPPA	14,084.73
8/27/2025	CMTRX00000217	Bank Transaction Entry	WDL000002301	Card Connect	225.00

Total ACHs: 39 Total Amount of ACHs: \$ 278,327.17



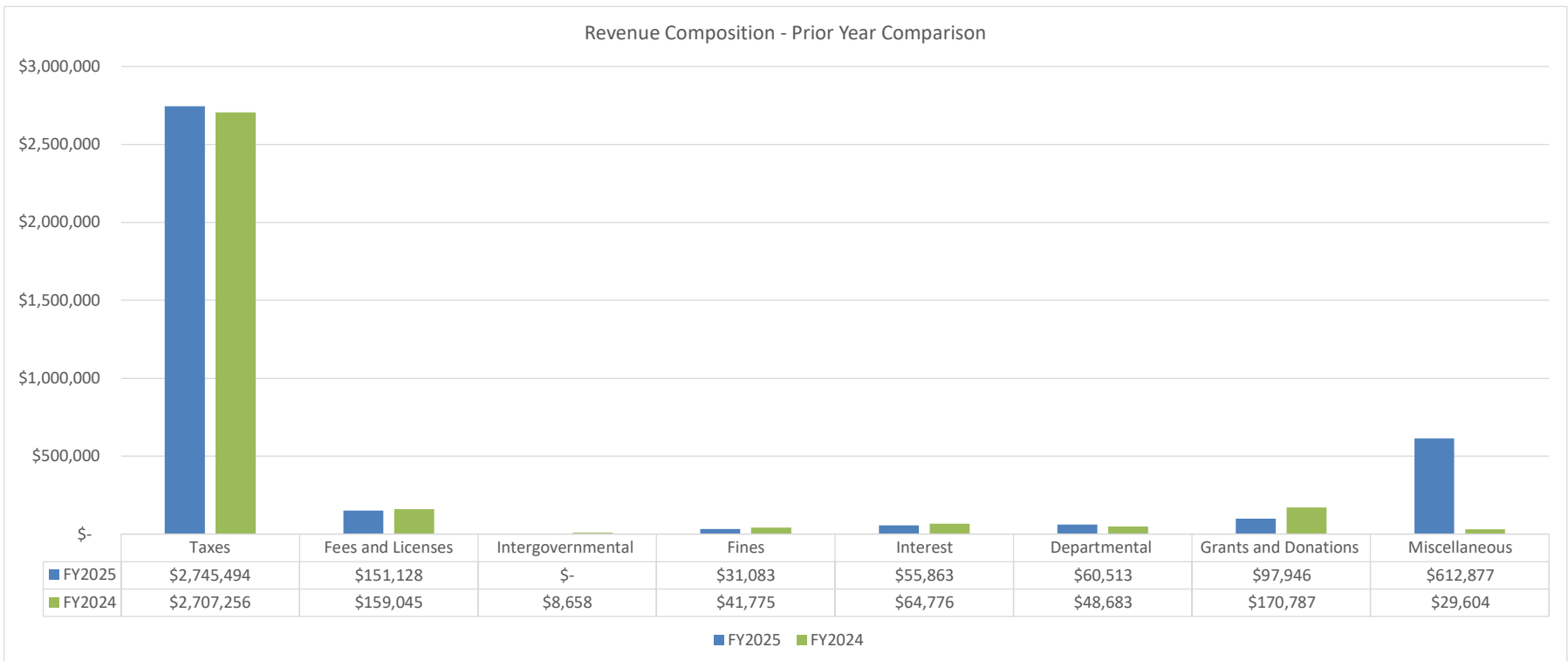
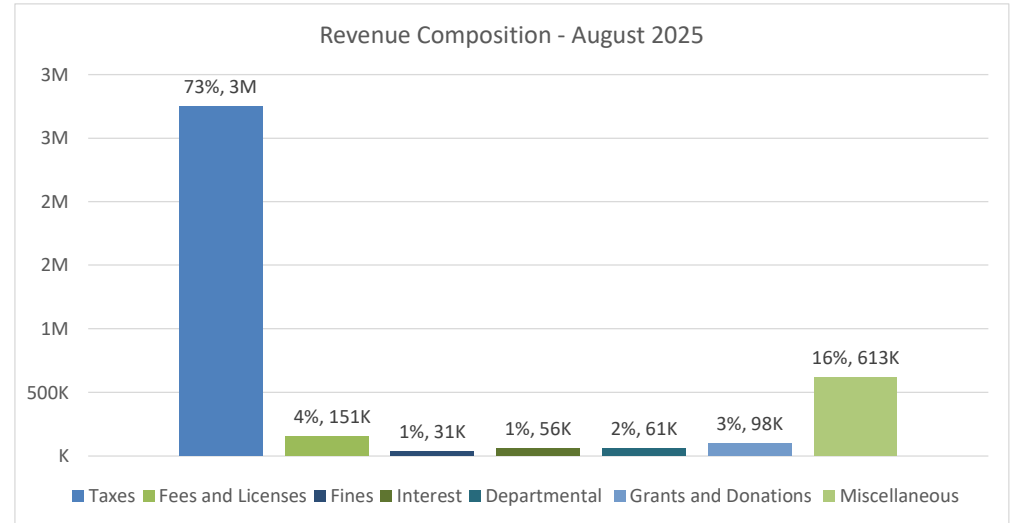
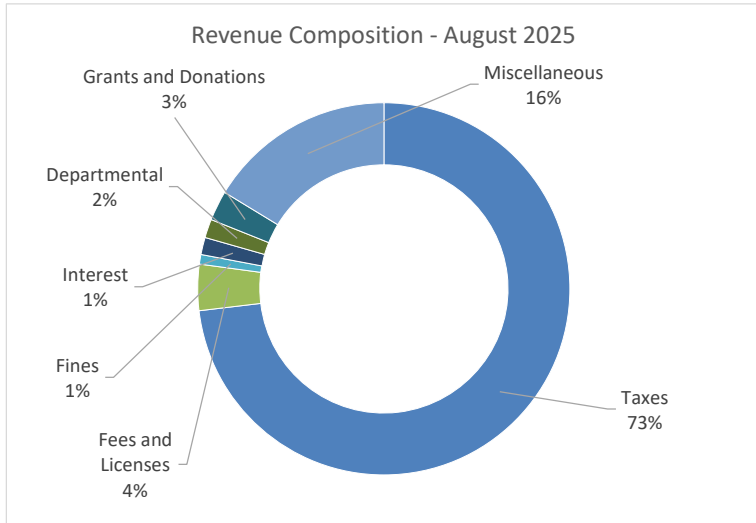
Charts
August 2025

TOWN OF PALMER LAKE

Item 5.

REVENUE CHARTS GENERAL FUND

For the Eight Months Ended August 31, 2025
UNAUDITED

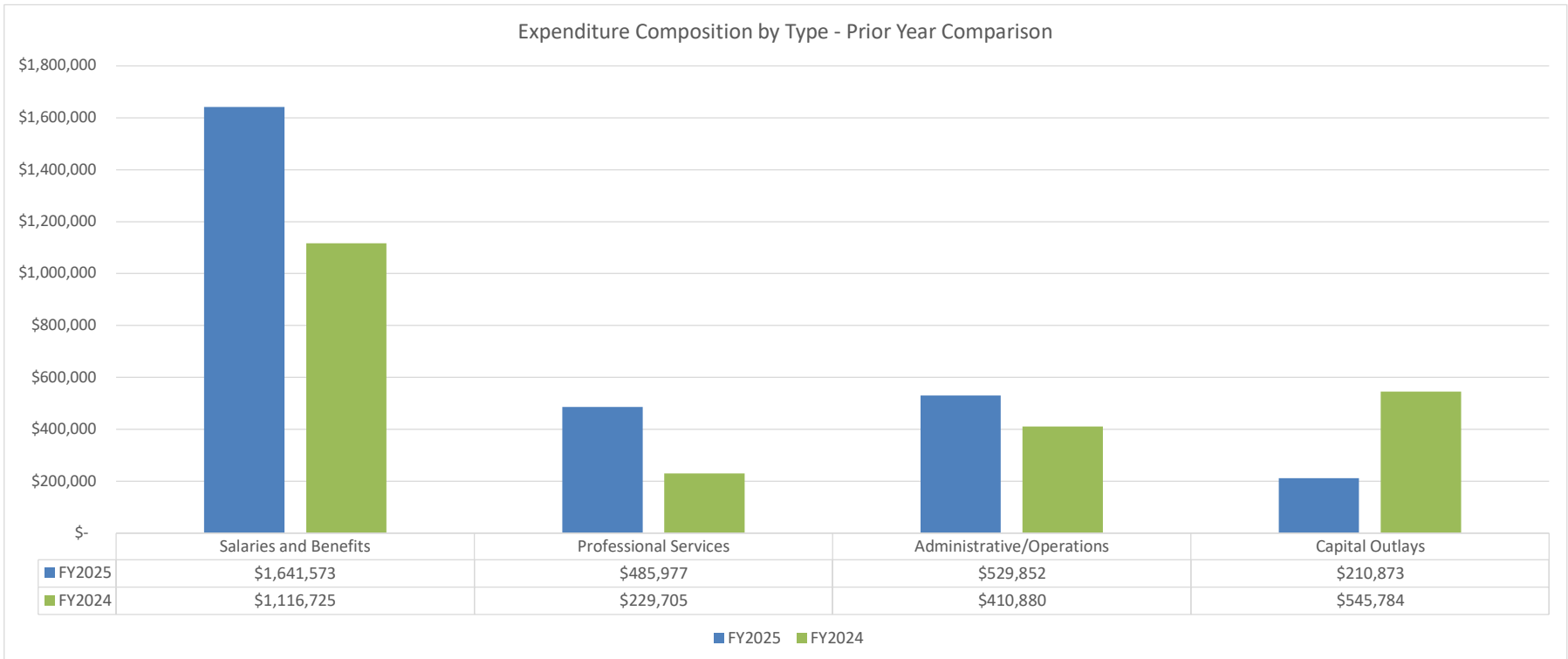
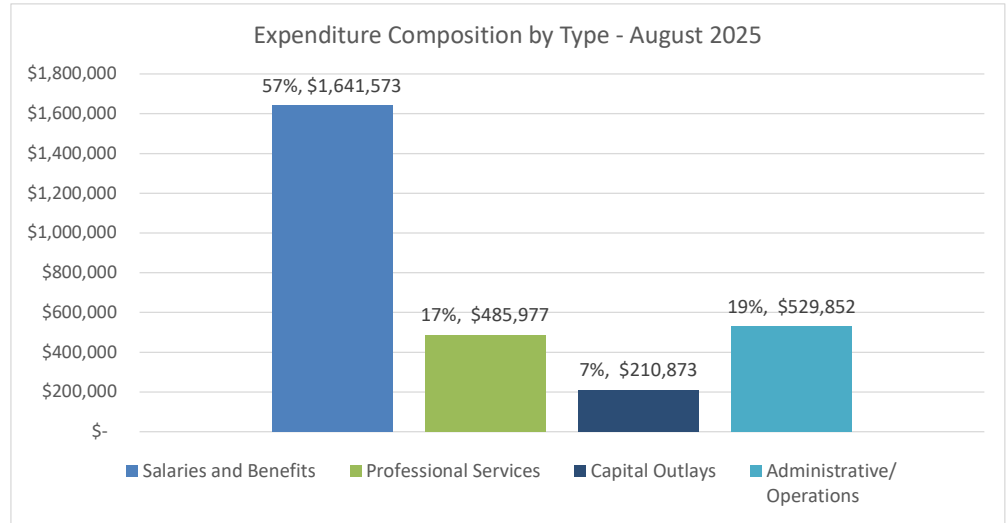
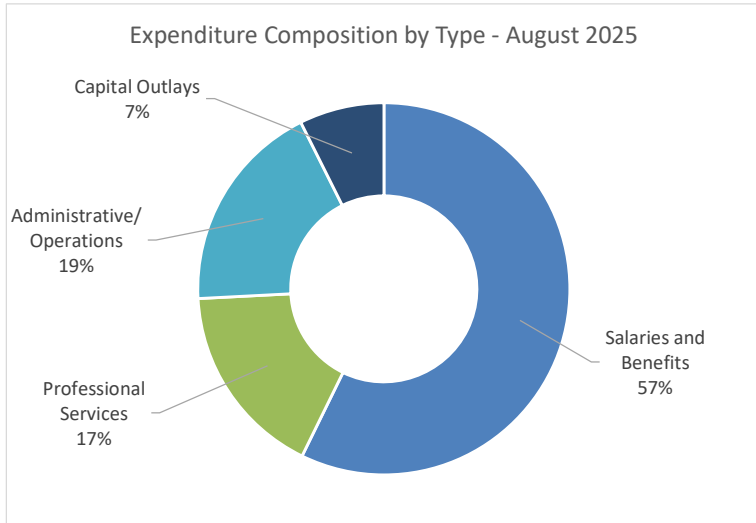


TOWN OF PALMER LAKE

Item 5.

EXPENDITURE CHARTS GENERAL FUND

For the Eight Months Ended August 31, 2025
UNAUDITED



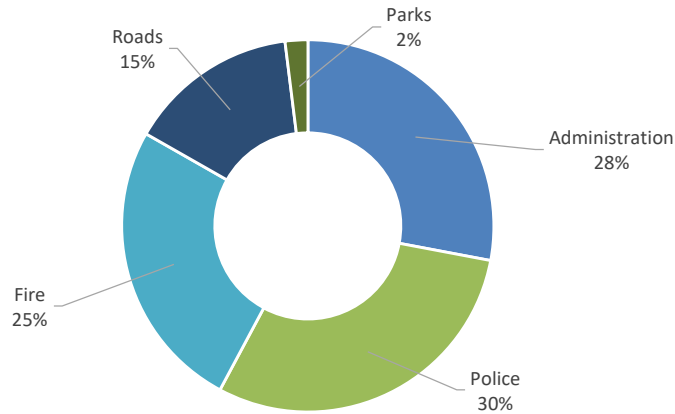
TOWN OF PALMER LAKE

Item 5.

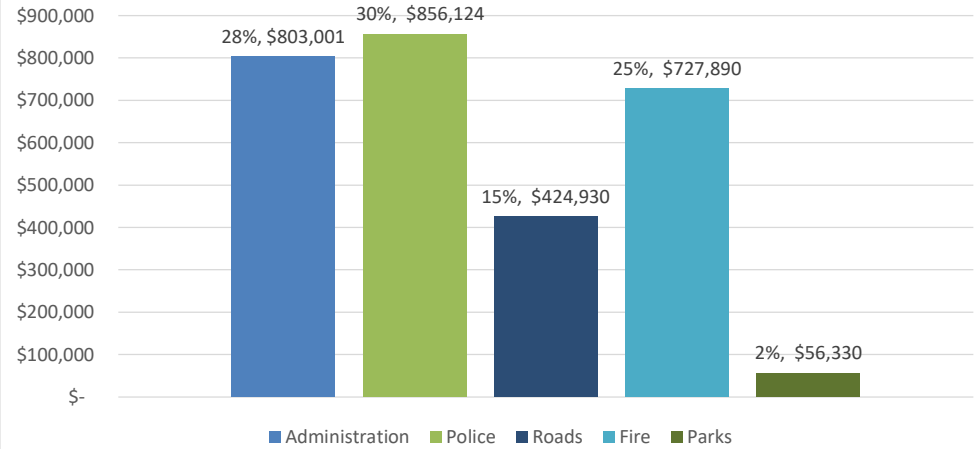
EXPENDITURE CHARTS GENERAL FUND

For the Eight Months Ended August 31, 2025
UNAUDITED

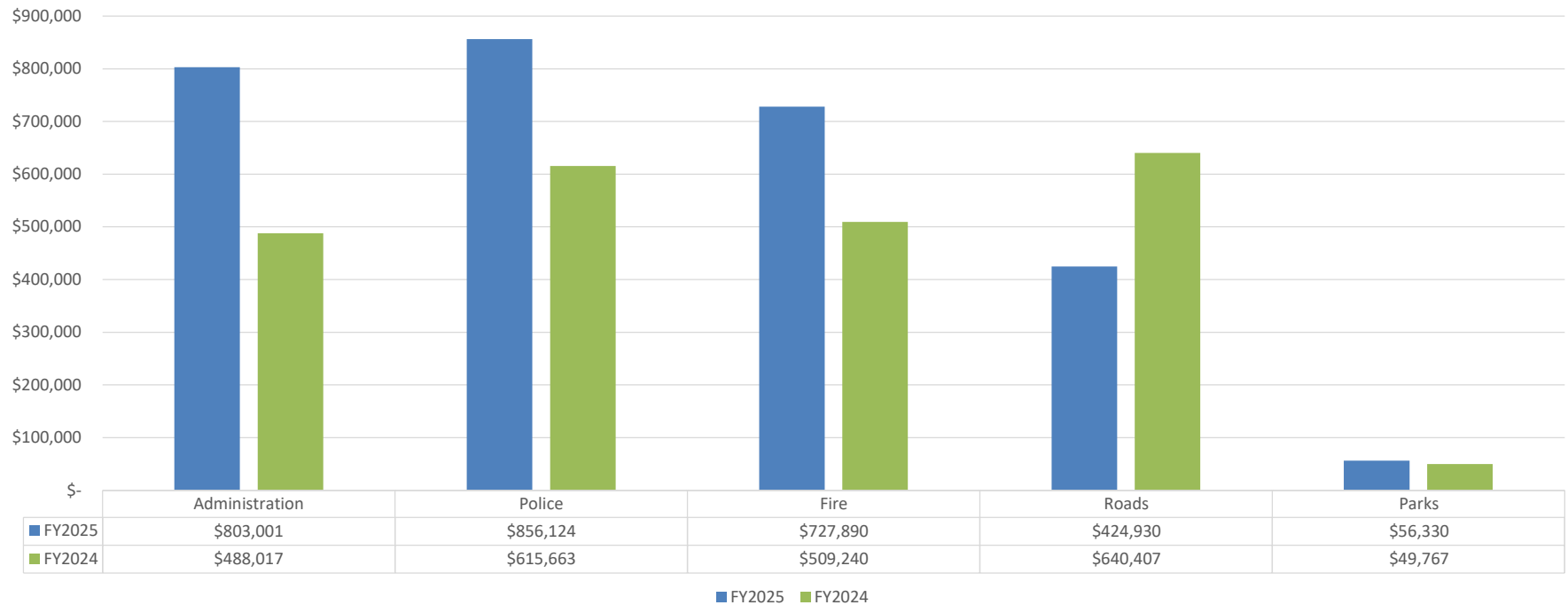
Expenditure Composition by Department - August 2025



Expenditure Composition by Department - August 2025



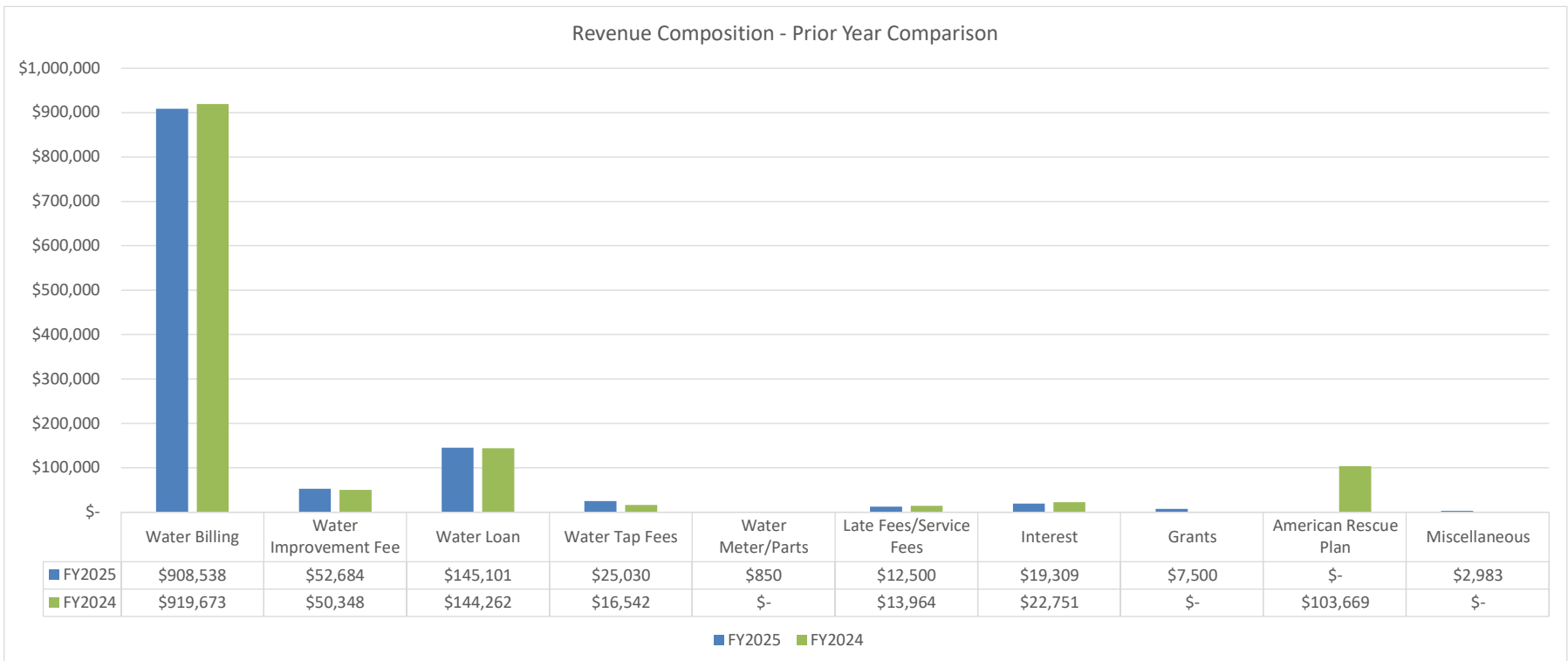
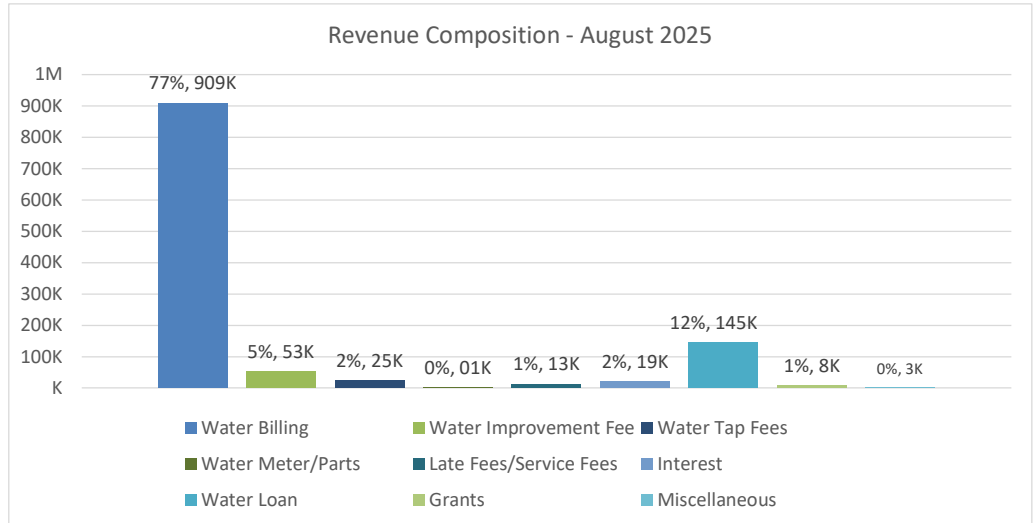
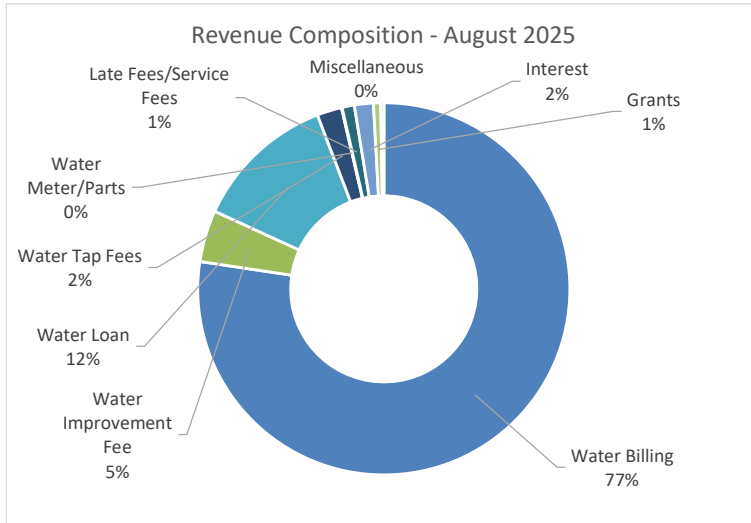
Expenditure Composition by Department - Prior Year Comparison



TOWN OF PALMER LAKE

Item 5.

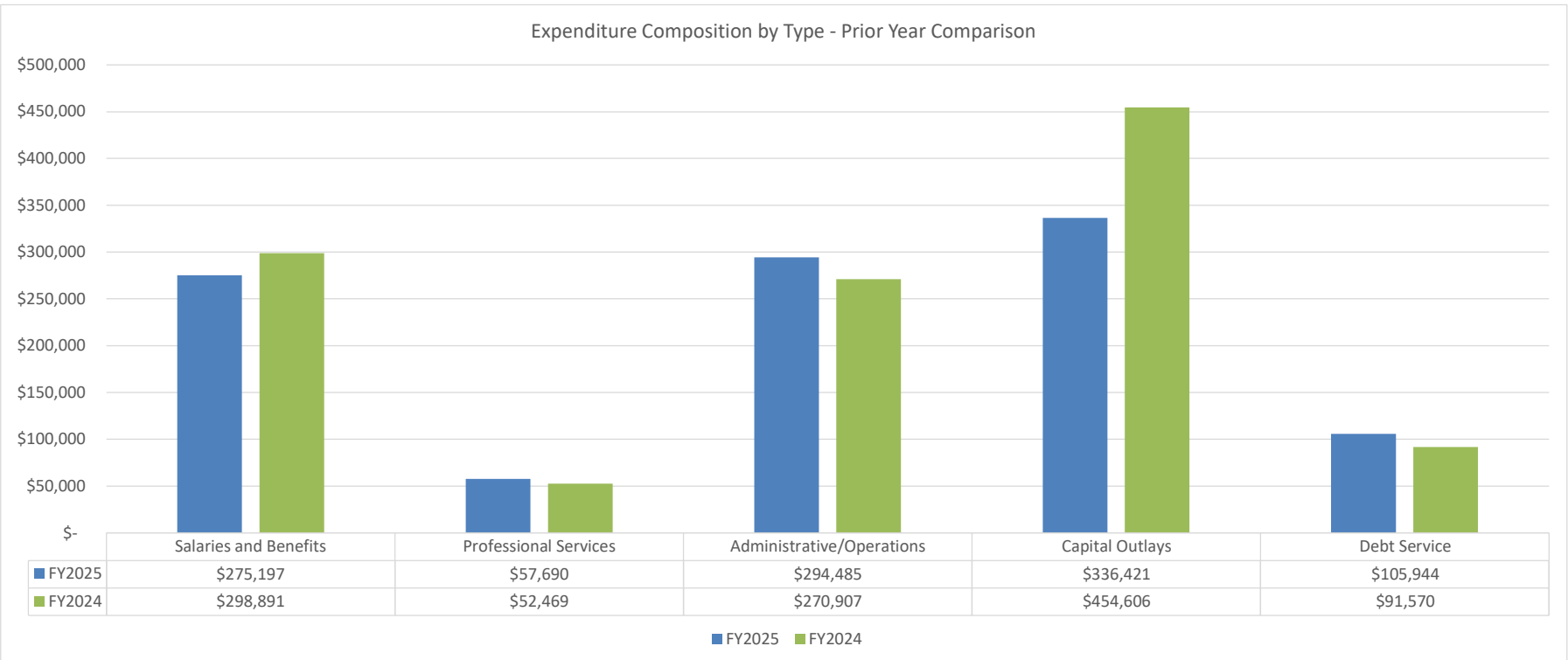
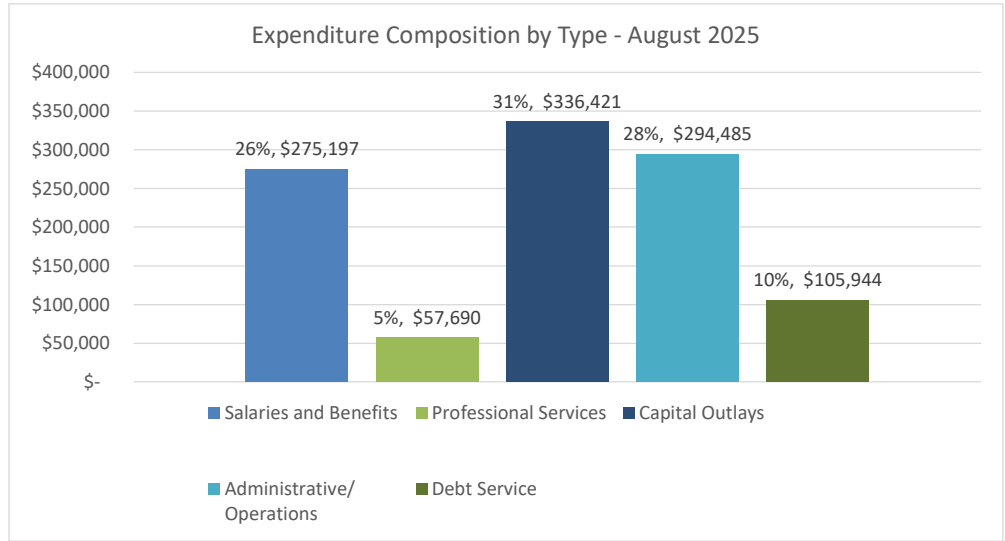
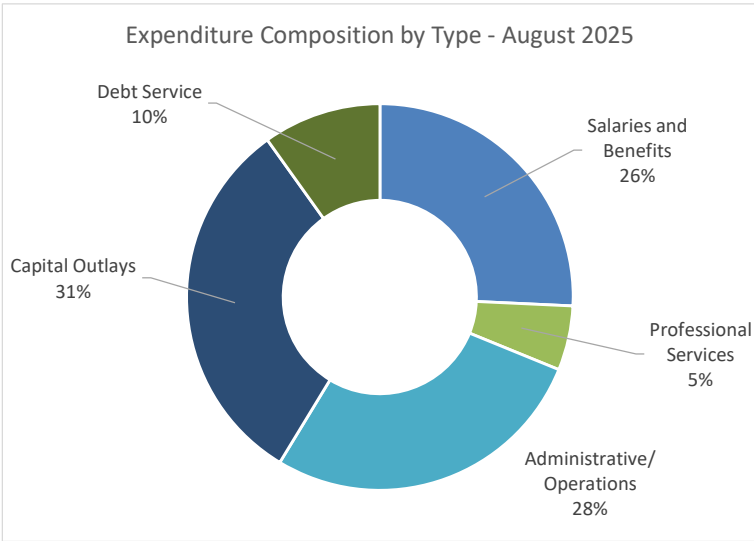
REVENUE CHARTS WATER ENTERPRISE FUND For the Eight Months Ended August 31, 2025 UNAUDITED



TOWN OF PALMER LAKE

Item 5.

EXPENDITURE CHARTS WATER ENTERPRISE FUND For the Eight Months Ended August 31, 2025 UNAUDITED

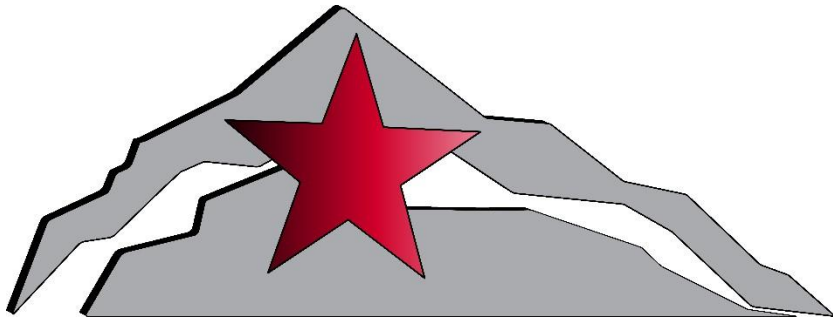




Board of Trustees Summary Sheet

	September 2025
Title	Police Monthly Report
Action	N/A
Date	08/1/25-08/31/2025
Contact	Lieutenant A. Lundy
Summary	In the month of August 2025, the PLPD made 96 traffic stops and issued 86 citations. Also, in the month of August 26 reports were taken and there were 7 traffic accidents. PLPD Officers charged 7 domestic violence cases in the month of August. PLPD made 21 citizen contacts.
Training	All officers completed arrest control training. Officer Olson completed CIT training. Officer Perry graduated from the in-depth DRE training academy.
Other Actions	PLPD successfully hosted another blood drive. There were 20 donors, 1 deferral, 2 short draws, and 15 whole blood donations including 2 double red donations. A total of 19 units of blood were collected with a goal of 18. Approximately 57 lives could be saved from these donations. National Night Out was successfully

	completed on the 5 th . The PLPD fleet started the process to rebrand the graphics to be brighter and more visible. Police recruit Alan Dominguez started the PPRLEA (Police Academy) in the month of August. PLPD received the Lexipol Connect Bronze Award for Excellence in Online Training Management.
Calls for service	PLPD officers responded to 220 calls for service in the month of August.
B.H.C.O.N.	The PLPD B.H.C.O.N. program launched at the beginning of this year. The grant funded program is intended to circumvent arrests of mentally ill individuals when appropriate and afford these individuals resources to seek the help they need. The program has had 148 calls for service and has taken 23 case reports as a result.
S.T.E.P.	S.T.E.P. was instituted in March of 2021 and has made a great impact on police operations and overall street safety of Palmer Lake. Officers have conducted 360 shifts over the last 2 years. The most common citations written are for failure to stop at stop signs and speeding. Monies gained from these shifts have been a great benefit to the overall Town budget as a supplemental income. Proceeds from the S.T.E.P. program have recently purchased 2 vehicles for the PLPD which were previously unbudgeted for but needed.
H.V.E.	PLPD's High Visibility Enforcement (DUI/DUID) program has added to the safety of Palmer Lake's residents by effectively enforcing DUIs and DUIDs within its jurisdiction. H.V.E. has created 167 calls for service and taken 18 case reports. 290 hours have been worked between 3 Officers. There have been 133 contacts and 12 arrests, 2 of which were felony level DUIs. There is an average of 1 DUI arrest per H.V.E. shift.



PALMER LAKE FIRE DEPARTMENT

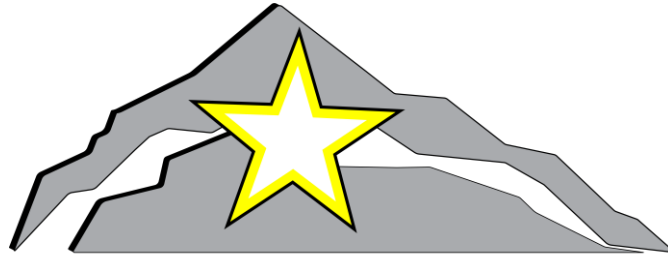
Title	Fire Department Report- August 2025
Date	September 10, 2025
Contact	
Summary	<p>One firefighter and 2050 returned from the Horse Fire-Wyoming.</p> <p>3 firefighters and 2042 returned from the Lee Fire-Colorado.</p> <p>Responded to 3 working structure fires in town (1 Commercial and 2 Residential).</p> <p>Crews conducted multiple training evolutions on a training tower that was located on-site.</p>
Training	
Photographs	Lee Fire, Bike Track Burn Site, Residential structure fire.
Other Action	
Code Enforcement	







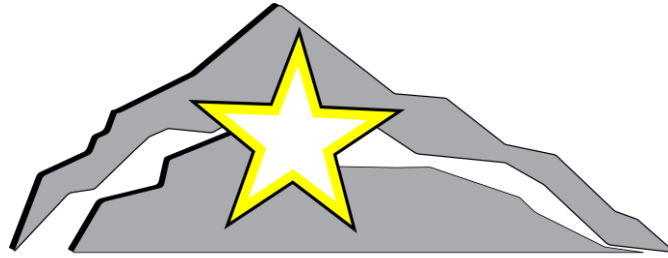




Town of Palmer Lake

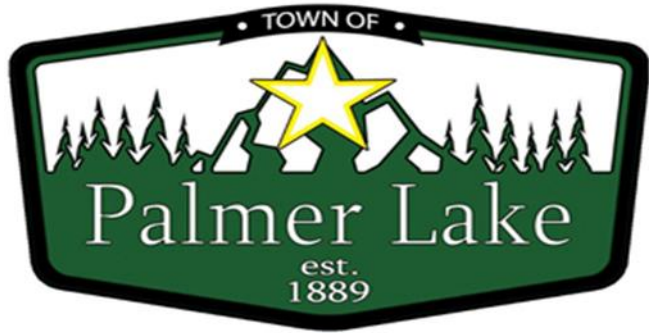
Board of Trustees Summary Sheet

	August 2025
Title	Public Works Monthly Report
Date	September 2, 2025
Contact	Stacy DeLozier
Summary	<p>Grade and Mag Roads Dust control Cut drainage ditches on roads around PL City Limits Cold Patch Asphalt Potholes all over Town Clean out various road culverts Cut tree limbs/ brush from roadways and parks Extra attention towards making Centennial Park look great, mowing, weed whacking, tree trimming, boulders, millings, trash pickup etc. Replace and repair applicable road signs and order more signs Perform routine maintenance on all equipment Empty trash cans at Lake Rec. area, parks, Pickleball Court and trailhead daily Fix and maintain split rail fences around lake and town Maintain Trailhead parking Kiosk daily Attended lots of various meetings The Pickleball Court bathrooms are finally open Coordinate placement of Port A Potty's around town and move when needed for Parks, New service company Thrifty Thrones Summer/ Fall cleaning and maintenance around the shop/yard Helped with lots of small projects at Town Hall, PLFD and PLPD Lots of street-cut permits issued throughout PL City limits Monthly playground maintenance and inspection Work with parks and Awake The Lake on various projects, July 4th Did the monthly repairs/ maintenance on all Parks lawn mowers/ equipment. Placing acquired boulders all around Town and removing the ugly telephone poles Help Parks prepare for MHYC and Creek Week Prep spot where Troll will be placed under the bridge</p>



Town of Palmer Lake

Training	Ongoing weekly/ monthly safety training and meetings Monthly safety meetings
Other Activity	Spruce Mt. road is in the design process with JR Engineering, now both railroads need to be involved, the next update meeting will be 9/4/25. GMS is working on the 105-sidewalk design, no new news yet Had a meeting with Parks and Palmer Divide Soccer Club about potential future soccer field at the south end of the lake, discussions still taking place and the Town lawyer is involved. Waiting for GMS to submit plans for Glen Park Drainage issue. Working on 2026 PW/Parks Proposed budget.



Board of Trustees Summary Sheet

	Water Department August 2025
	15.60 total acre ft produced - 9.25 af SWTP/6.35 af GWTP
	SWTP production – 97,750 gpd avg.
	GWTP production – 66,800 gpd avg.
	Daily average demand – 164,550 gallons/114 gpm
	Canon City Crest 6” water main replacement project completed; new fire hydrant installed near intersection with Greeley Blvd.
	Storage tank rehabilitation project work completed; sealcoat is curing for 2 weeks prior to refilling.



Board of Trustees Summary Sheet

	September 2025																																																																						
Title	Administration																																																																						
Date	09/11/2025																																																																						
Contact	Admin personnel																																																																						
Kiosk Revenue	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Month</th> <th>2025</th> <th>2024</th> <th>2023</th> <th>2022</th> </tr> </thead> <tbody> <tr><td>January</td><td>1,367.40</td><td>2,098.80</td><td>2,135.90</td><td>-</td></tr> <tr><td>February</td><td>1,514.71</td><td>1,780.80</td><td>1,939.80</td><td>1,132.50</td></tr> <tr><td>March</td><td>3,366.99</td><td>1,897.40</td><td>2,194.20</td><td>3,874.10</td></tr> <tr><td>April</td><td>3,704.70</td><td>3,768.30</td><td>3,476.80</td><td>4,043.90</td></tr> <tr><td>May</td><td>5,936.00</td><td>6,349.40</td><td>4,028.00</td><td>5,957.20</td></tr> <tr><td>June</td><td>8,434.50</td><td>7,514.40</td><td>5,050.90</td><td>7,616.10</td></tr> <tr><td>July</td><td>7,859.20</td><td>9,004.70</td><td>7,632.00</td><td>7,245.10</td></tr> <tr><td>August</td><td></td><td>5,920.10</td><td>6,540.20</td><td>7,033.10</td></tr> <tr><td>September</td><td></td><td>5,668.42</td><td>5,337.10</td><td>5,639.20</td></tr> <tr><td>October</td><td></td><td>5,374.20</td><td>4,844.20</td><td>4,796.50</td></tr> <tr><td>November</td><td></td><td>1,749.70</td><td>2,660.60</td><td>2,591.70</td></tr> <tr><td>December</td><td></td><td>2,104.10</td><td>1,367.40</td><td>1,590.00</td></tr> <tr style="border-top: 2px solid black;"> <td>Total</td> <td>32,183.50</td> <td>53,230.32</td> <td>47,207.10</td> <td>51,519.40</td> </tr> </tbody> </table>	Month	2025	2024	2023	2022	January	1,367.40	2,098.80	2,135.90	-	February	1,514.71	1,780.80	1,939.80	1,132.50	March	3,366.99	1,897.40	2,194.20	3,874.10	April	3,704.70	3,768.30	3,476.80	4,043.90	May	5,936.00	6,349.40	4,028.00	5,957.20	June	8,434.50	7,514.40	5,050.90	7,616.10	July	7,859.20	9,004.70	7,632.00	7,245.10	August		5,920.10	6,540.20	7,033.10	September		5,668.42	5,337.10	5,639.20	October		5,374.20	4,844.20	4,796.50	November		1,749.70	2,660.60	2,591.70	December		2,104.10	1,367.40	1,590.00	Total	32,183.50	53,230.32	47,207.10	51,519.40
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Land Use permits Issued	<p>August 2025 Type: Single Family; Qty: 0 Other; Qty: 1 Total water taps issued: 1043</p>																																																																						

Business Licenses

BUSINESS LICENSE STATUS CHANGES BY BUSINESS TYPE	2025	2025
	Aug	Aug
Business Type	STR	other
New Licenses	0	1
Licenses Renewed	2	10
Licenses Expired	0	1
Businesses Closed	0	0
CURRENT BUSINESS LICENSES BY BUSINESS TYPE (New + Renewed)	42	143
TOTAL CURRENT BUSINESS LICENSES (New + Renewed)	185	

SCHEDULED TO RENEW IN OCTOBER 2025:

BUSINESS NAME
380 Upper Glenway LLC
Agape and Grace LLC, dba Calvert's Mini Market
Biblica, Inc.
DARS Supply Inc.
Fire Team Skateboards LLC
Geo Craft Builders
Rockland Properties
Sherinas Gifts, Inc. dba Finders Keepers

Water Billing

Year	Month	# of Water Accounts	# of Gallons Sold	# of Shutoffs
2022	Jan-Dec	1015	41,405,900	11
2023	Jan-Dec	1018	44,855,150	7
2024	Jan-Dec	1,022	47,011,334	0
2025	January	1022	3,505,500	0
	February	1022	3,114,600	1
	March	1023	2,787,302	1
	April	1023	3,058,632	0
	May	1023	3,148,147	1
	June	1024	4,150,990	3
	July	1024	4,454,800	0
	August	1024	4,554,000	0
	YTD			28,773,971

Grant Activity Updates	No updates					
Upcoming Approved Special Events	<table border="1"><tr><td data-bbox="248 317 862 359">.5K – Awake The Lake</td><td data-bbox="862 317 1094 359">9/28</td></tr><tr><td data-bbox="248 359 862 401">House On Haunted Hill</td><td data-bbox="862 359 1094 401">10/17-11/1</td></tr></table>		.5K – Awake The Lake	9/28	House On Haunted Hill	10/17-11/1
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TOWN OF PALMER LAKE, COLORADO

ORDINANCE NO. 05-2025

AN ORDINANCE AMENDING SECTION 17.14.040 OF THE PALMER LAKE MUNICIPAL CODE GOVERNING ANNEXATION OF LAND TO IMPLEMENT THE PROVISIONS OF A BALLOT INITIATIVE APPROVED BY THE TOWN OF PALMER LAKE ELECTORS REQUIRING VOTER APPROVAL OF ANNEXATIONS

WHEREAS, the Board of Trustees of the Town of Palmer Lake, Colorado, pursuant to Colorado statute and the Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town; and

WHEREAS, annexation of land to the Town of Palmer Lake is governed by Colorado statute and by the provisions of Section 17.14.040 of the Palmer Lake Town Code.; and

WHEREAS, on September 9, 2025 a majority of the electors of the Town of Palmer Lake approved the following Initiative Question:

Initiative Question 1:

Shall the proposed ordinance be enacted by the Palmer Lake Board of Trustees?

Section 1. Requirement for Voter Approval of Annexation

Any proposal to annex land into the Town of Palmer Lake shall be subject to approval by a majority vote of the registered electors of the Town of Palmer Lake at a regular or special municipal election. No annexation shall be deemed effective unless and until it has been approved by the voters in accordance with this ordinance.

Section 2. Compliance with State Law

All annexation proposals shall comply with the requirements of the Colorado Revised Statutes, including but not limited to CRS 31-12-101 et. seq., and any other applicable municipal and state laws.

Section 3. Effective Date

This ordinance shall be in full force and effect from and after its passage, approval by the electors (if required), and publication as provided by law.

Section 4. Applicability to Prior Annexations

Any annexation approved by the Town Board of Trustees within one year prior to the effective date of this ordinance but not yet finalized (including those pending legal challenge or awaiting infrastructure development) shall be subject to voter approval as described in Section 1.

Shall the proposed initiated ordinance be adopted?

- Yes
- No

WHEREAS, the Board of Trustees desires to implement the initiative approved by the electors requiring annexation elections by incorporating those provisions into the Town Code annexation provisions contained in Section 17.14.040.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE, COLORADO AS FOLLOWS:

Section 1. Section 17.14.040 is hereby amended by adding the underlined language and deleting the ~~stricken through~~ language to read in its entirety as set forth on Exhibit A, attached.

Section 2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid, for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Board of Trustees hereby declares that it would have passed this Ordinance and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. Repeal. Existing ordinances or parts of ordinances covering the same matters embraced in this Ordinance are hereby repealed and all ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed except that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

INTRODUCED AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 25th DAY OF SEPTEMBER

ATTEST: TOWN OF PALMER LAKE, COLORADO

Erica N. Romero
Town Clerk

BY: _____
Amy Hutson
Mayor Pro Tem

EXHIBIT A

17.14.040. Annexation of land.

- (a) *Applicability.* This section shall apply to all actions to annex new land into the municipal boundaries of the town and shall apply to all property sought to be annexed to the town by voluntary petition of landowners, except this section is not intended to apply to and nothing in this section shall be interpreted to increase the requirements or add to the processes for annexation of enclaves, partially surrounded land, and municipally owned land as provided for in C.R.S. § 31-12-106.
- (b) *Specific procedure and compliance with State law.*
- (1) All annexation proposals shall comply with the requirements of the Colorado Revised Statutes, including but not limited to CRS 31-12-101, et seq., and any other applicable municipal and state laws. The applicant for the annexation of land and the town shall complete all those actions necessary for full compliance with C.R.S. §§ 31-12-101 et. seq., the Colorado Annexation Act of 1965, as amended.
 - (2) In case of any conflict between the provisions of this Code and the requirements of C.R.S. §§ 31-12-101 et. seq., the provisions of C.R.S. §§ 31-12-101 et. seq. shall apply.
 - (3) By petitioning for and accepting annexation of property to the town, the petitioner shall be deemed to agree to be governed and abide by the terms and conditions herein set forth, together with any other conditions or requirements which the town board of trustees may lawfully impose in a specific case.
 - (4) The petitioner has the burden of demonstrating that his or her property is eligible for annexation, as defined by C.R.S. §§ 31-12-104 and 31-12-105.
 - (5) Property annexed to the town shall be eligible for municipal services, including utilities, subject to and as provided by the annexation agreement pertaining to the annexation, this Code, and town ordinances, resolutions, rules, and regulations as now or hereafter constituted.
 - (6) Each application for annexation shall be accompanied by an application for zoning of the annexed properties into one or more of the zoning districts shown in article 2 and the town shall complete the procedure for making a decision on the proposed zoning of the land pursuant to section 17.14.010 rezoning (amendment to official zoning map), but final action by the town board of trustees regarding zoning for the annexed property shall not be taken before the annexation of the property has been completed.
 - (7) The town shall provide to the applicant a draft annexation agreement prior to the zoning public hearing before the planning commission. The annexation agreement shall outline the responsibilities of the applicant and the town regarding the provision and extension of streets and utilities, the dedication of water rights, the payment of fees and charges related to the annexation and proposed development, the provision of facilities for the public and for residents and occupants of the annexed land, and other matters related to the impacts of the annexation on the town. Any changes or additions to the annexation agreement proposed by the town or suggested by the applicant shall be resolved before the public hearing before the planning commission. If a property to be annexed has multiple ownership, all of the owners must sign the annexation agreement. If multiple properties are combined for annexation purposes, but each will be developed separately, separate annexation agreements are to be signed by each owner. The final annexation agreement shall be signed by the applicant and made available to the town clerk before final action by the town board of trustees on the proposed annexation.

(8) Requirement for Voter Approval of Annexation.

- a. Any proposal to annex land into the Town of Palmer Lake shall be subject to approval by a majority vote of the registered electors of the Town of Palmer Lake at a regular or special municipal election. No annexation shall be deemed effective unless and until it has been approved by the voters in accordance with this subsection (8).
- b. Any annexation approved by the Town Board of Trustees within one year prior to October 30, 2025, but not yet finalized (including those pending legal challenge or awaiting infrastructure development) shall be subject to voter approval as described in Subsection a., above.
- (c) *Request for concept review.* Prior to the submission of a petition for annexation, the petitioner may request a concept review. Upon receipt of a request, the town will schedule a meeting with the planning commission and/or the town board of trustees, as necessary.
- (1) *Purpose of concept review.* The concept review is an informal opportunity for the petitioner to discuss the scope and general concept of the proposed annexation with the planning commission and/or the board of trustees and to receive assistance in identifying issues and concerns regarding the proposed annexation that would likely be of concern to the planning commission, the board of trustees and the public prior to the submission of a petition for annexation.
- (2) *Information required.* At the concept review, the petitioner should be prepared to provide general information regarding the property to be annexed, including but not limited to:
- a. Existing uses of the property.
 - b. Land uses and densities proposed for the property following annexation and expected zoning classifications.
 - c. Major public improvements necessary to serve the property, including potential access points and major streets.
 - d. Anticipated public utility and service demands.
 - e. Natural hazards and physical features.
 - f. Sketches, photographs and conceptual drawings or plans that will aid in the understanding of the proposed annexation.
 - g. Statement of benefit to the town and any other matters relevant to the annexation, development, and service needs of the property.
- (d) *Petition for annexation.* In addition to the matters and allegations required by C.R.S. § 31-12-107, the petition for annexation shall contain the information set forth below:
- (1) A written legal description of the boundaries of the area proposed to be annexed. If requested by the town, the petitioner shall include within the boundaries of such area the full width of any and all county roads designated by the town for annexation, along with the privately owned lands.
 - (2) Evidence of fee ownership of each separately owned parcel of land proposed for annexation. Such evidence shall consist of a commitment for or a title insurance policy, a written attorney title opinion, a subdivision certificate or a written ownership and encumbrance report, all dated within 30 days before the date of submission to the town. If a corporation, partnership, or joint venture owns the property, the petitioner shall furnish such additional information (e.g., partnership agreement or joint venture affidavit, as provided by C.R.S. § 38-30-166) as may be requested by the town in order to determine that the signatories have been authorized by that entity to execute such documents.
 - (3) Legal descriptions of water and ditch rights appurtenant to the properties within the area proposed to be annexed.

- (e) *Criteria for decision.* In making their recommendation or decision, the planning commission, and board of trustees, respectively, shall approve the annexation of land, only if it makes the findings required by C.R.S. § 31-12-110. In addition, the annexation shall comply with the annexation policies of the town's community master plan (aka comprehensive plan).
- (f) *Required notice.* An application for the annexation of land requires special noticing requirement pursuant to C.R.S. § 31-12-108. Notice shall be published in a newspaper of general circulation in the municipality at least once each week for four consecutive weeks before the hearing.
- (1) Published notice shall:
 - a. Identify the application type.
 - b. Describe the nature and scope of the proposed project.
 - c. Identify the location subject to the application.
 - d. Identify where and when the application and associated materials may be inspected; and
 - e. Indicate opportunity to appear at the public hearing, including the public hearing date, time, and location.
 - (2) Mailed notice complying with C.R.S. § 31-12-108 shall be sent to the town board of trustees and the town attorney and to any special district or school district in which the areas to be annexed are located, at least 25 days before the date fixed for the public hearing.
 - (3) Mailed notice complying with C.R.S. § 31-12-108 shall be sent to the owners of real property within 300 feet of the boundaries of the proposed annexation, irrigation ditch companies whose rights-of-way traverse the property to be annexed, and to the mineral estate owners and their lessees of the property to be annexed. Notice provided by the town to the owners of the minerals estate and their lessees shall not relieve the petitioner(s) from the responsibility of providing notice as required by C.R.S. § 24-65.5-101, et. seq.
 - (4) In the case of a "flagpole" annexation, the town shall also provide notice to abutting property owners as specified in C.R.S. § 31-12-105 as amended.
- (g) *Annexation agreement.*
- (1) *Agreement required.* As a condition of approval of an annexation, the town will require the petitioner to agree to certain terms and conditions for such annexation and to execute an annexation agreement memorializing such agreement.
 - (2) *Enforceability.* The terms and conditions of the final annexation agreement are not effective or enforceable until approved by the town board of trustees by ordinance.
- (h) *Deed conveying water rights.* Any person seeking to annex to the town shall comply with the requirements of section 13.28.040 of the Town Code regarding deeding of water and water rights to the town, unless expressly exempted from doing so by the terms of an annexation agreement.

(Ord. No. 4-2024, § 1(Exh. A), 4-11-2024)

Ord. No. 4-2024, § 1(Exh. A), adopted April 11, 2024, amended the Code by the addition of § 17.98; however, said provisions have been redesignated as § 17.14.040, at the editor's discretion, for purposes of maintaining a consistent numbering style and allowing for future expansion of the Code.



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: September 25, 2025	ITEM NO.	SUBJECT: Resolution to Approve Citizen Appointments to Planning Commission
Presented by: Town Clerk		

Background

The town received an application from a citizen for the Planning Commission. Commission members met with the applicant on September 17, 2025, and made recommendations of two members for appointment to the Commission.

Mr. Richard Kuehster is being recommended to fill the vacancy.

Recommended Action

Approve Resolution 60-2025 to approve the citizen appointment to the Planning Commission as presented.

**TOWN OF PALMER LAKE
EL PASO COUNTY
STATE OF COLORADO**

RESOLUTION NO. 60 - 2025

**A RESOLUTION TO APPROVE CITIZEN APPOINTMENT(S) TO THE PALMER LAKE
PLANNING COMMISSION, PALMER LAKE, COLORADO**

WHEREAS, Palmer Lake is a statutory town organized under Part 3 of Article 4 of Title 31 of the Colorado Revised Statutes; and

WHEREAS, pursuant to State Statute and the Palmer Lake municipal code, the Board of Trustees is authorized to approve the recommendation of appointed officials to the Planning Commission; and

WHEREAS, at the Planning Commission meeting on September 17, 2025, the Planning Commission recommended approval of two citizen appointments to fill two vacant seats.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE OF EL PASO COUNTY, COLORADO, AS FOLLOWS:

Section 1. The following individuals are appointed to fill the vacancies for the Town of Palmer Lake Planning Commission:

Richard Kuehster – remaining term 2024-2026

Section 2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. Repeal. Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 25th Day of September, 2025.

TOWN OF PALMER LAKE, COLORADO

Amy Hutson , Mayor Pro Tem

ATTEST:

By: _____
Erica N. Romero, Town Clerk

TOWN OF PALMER LAKE, COLORADO

ORDINANCE NO. 06-25

**AN ORDINANCE VACATING A PORTION OF
THE ESTABROOK STREET RIGHT-OF-WAY**

WHEREAS, the Board of Trustees of the Town of Palmer Lake, Colorado, pursuant to Colorado statute and the Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town; and

WHEREAS, Colorado statute, including Sections 43-2-302 and 43-2-303, C.R.S., authorize the Board of Trustees, to vacate, by ordinance, rights-of-way within the Town when (1) such right-of-way is not currently needed for municipal purposes and it is not anticipated that such right-of-way will be needed by the Town for the foreseeable future, and (2) vacation of such right-of-way will not leave any land adjoining the right-of-way without access to an established public road or a private-access easement connecting said land with an established public road; and

WHEREAS, the Town is the owner of a certain right-of-way within the Town's boundaries known as Estabrook Street; and

WHEREAS, the Board of Trustees has determined that a portion of the Estabrook Street right-of way east of Bowes Avenue, as depicted in orange on Exhibit A, attached, is not needed for municipal purposes now or for the foreseeable future; and

WHEREAS, vacating the portion of the Estabrook Street right-of-way depicted on Exhibit A will not leave any adjoining land without access to an established public road or to a private-access easement connecting with an established public road.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES
OF THE TOWN OF PALMER LAKE, COLORADO AS FOLLOWS:**

1. The portion of the Estabrook Street right-of-way depicted in orange on Exhibit A is hereby vacated with the title to such vacated portions to vest in the adjoining land owners as provided in Section 43-2-302, C.R.S., subject to the same encumbrances, liens, limitations, restrictions, and estates as the land to which it accrues.
2. The Town reserves an easement over, across and through the vacated portions of the Estabrook Street right-of-way as depicted on Exhibit A, for the continued use of existing sewer, gas, water or similar pipelines and appurtenances, for ditches or

canals and appurtenances, and for electric telephone and similar lines and appurtenances, to the extent they exist as of the effective date of this Ordinance.

- 3. This Ordinance and Exhibit A shall be recorded in the records of El Paso County, Colorado to evidence the vacation.
- 4. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Board of Trustees hereby declares that it would have passed this Ordinance and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.
- 5. Repeal. Existing ordinances or parts of ordinances covering the same matters embraced in this Ordinance are hereby repealed and all ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed except that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

INTRODUCED AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS _____ DAY OF _____, 2025.

ATTEST: TOWN OF PALMER LAKE, COLORADO

Erica N. Romero, Town Clerk

BY: _____
Amy Hutson, Mayor Pro Tem

EXHIBIT A

Orange Area is the portion of Estabrook St R-O-W to be vacated (\$75k per acre pricing).

