



## **PARKS AND TRAILS COMMISSION**

**Tuesday, May 12, 2026 at 5:30 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

**\*LIVE STREAM available on Town website\***

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### **AGENDA**

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*This agenda is subject to revision 24 hours prior to commencement of the meeting.*

*The Commission values public comment on issues relevant to Town government. To permit the fair and orderly expression of such comments, the Commission will adhere to the following rules for public comment, whether for an agenda item or during public comment for non-agenda items brought by the public.*

*A speaker must be recognized by the Chair to step to the podium, sign in, use the microphone, state name and address for the record, and address comments solely to the Commission, as a whole.*

*Each speaker is limited to 3 minutes, cannot pool time with another, and each speaker may only speak once per topic. Civility and respect is required. Comments should not be directed to Town staff, individual Commission members or to public members. Comments or disruption from audience members not recognized by the Chair are prohibited. Points already made should not be duplicated. Only written comments limited to one page will be permitted. Public members are also invited to submit comments by email to be distributed to the Commission separately. Note that comments submitted to the Town Commission are public record. Please understand that the Commission will listen and consider public comments; however, members will not discuss or take action on your comment but may refer it to staff and/or a future meeting for discussion.*

*Thank you for your cooperation.*

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**Call to Order**

**Roll Call**

**Pledge**

**Approval of Minutes**

- [1.](#) Meeting Minutes 4.7.26

**Petty Cash Report**

**Public Works Supervisor Report**

- [2.](#) Public Works Supervisor Report April 2026

**Town Administrator Report**

**Business Items**

- [3.](#) Report of Volunteer Hours
- [4.](#) Kiosk Revenue

- 5. Discussion/Update on Mile High Youth Core and Volunteers of Colorado Training Dates
- 6. Discussion/Action on Voting for Parks Chair and Vice-Chair
- 7. Discussion/Update on Kent-Prairie Trail
- 8. Discussion/Update on LP 38 Innovations Center and Art in the Park possibilities

**Trails and Bridges**

- 9. Discussion/Update on Elephant Rock Trail and Ramp Connection

**Centennial Park**

- 10. Discussion/Update on Pickle Ball Windscreen
- 11. Discussion/Update on Baseball Field Fencing and Lewis Palmer Highschool Service Day
- 12. Discussion/Update on Fitness Court Location and Next Steps
- 13. Discussion/Update on Gaga Pit

**Glen Park**

- [14.](#) Discussion/Update on Pickle Ball/Tennis Court by Renner Sports Court
- 15. Discussion/Update on No Feeding Wildlife Signs
- 16. Discussion/Update on Rebound Wall Upgrade for Pickle Ball and Tennis Courts

**Public Comment** - *This time is reserved for the public to speak to items not on the agenda.*

**Report of Other Meetings**

**Next Meeting and Future Items**

- 17. Workshop with Board of Trustees on May 26th
- 18. Service Day in the Park May 30th 9:00AM-12:00PM

**Adjourn**

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**Americans with Disabilities Act**

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Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.

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**PARKS AND TRAILS COMMISSION**

**Tuesday, April 07, 2026 at 5:30 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

**MINUTES**

**Call to Order / Roll Call**

Meeting called to order at 5:31PM

**Present:** Carolyn Kincade, Mike Pietsch, Denaje Ferguson, Reid Wiecks, Lauren Penner

**Absent:** Kevin Noleen, Jennifer Nilson

**Pledge**

**Approval of Minutes**

- 1. Minutes of March 10th, 2026

**Motion to approve the minutes of March 10<sup>th</sup>, 2026.** (Ferguson, Pietsch) "Aye" Vote. Motion Passed Unanimously.

**Petty Cash Report**

**Past:** \$100

**Donations:** \$42

**Current:** \$142

**Public Works Supervisor Report**

- 2. Public Works Supervisor Report April 2026

**Town Administrator Report**

Interim Town Administrator Smith reported on coordinating baseball field upgrades, including infield resurfacing and fence improvements, with help from the Lewis-Palmer high school team. To protect the field and accommodate older youth leagues, officials are considering a new locking fence and weighing whether to extend the foul lines or increase the fence height. Additionally, a new attorney is reviewing the Eco Spa Elephant Rock property to advance the lease and easement process.

**Business Items**

- 3. Report of Volunteer Hours

## 4. Kiosk Revenue

## 5. Report/Consider Items for Project List

Commissioner Kincade volunteered to coordinate watering of flowers in Columbine Park.

Commissioner Kincade will coordinate with Town Office on Mailers for noxious weeds.

**Motion to add items 31, 34, 92-96 and then remove the ones that should be removed because they've already been completed.** (Wiecks, Ferguson) "Aye" Vote. Motion Passed Unanimously.

## 6. Discussion/Update on Adding Signs to Parks

Commissioner Ferguson volunteered to research sign options and vendors and will communicate his findings with the Commission.

## 7. Discussion/Update on Mile High Youth Corp and VOC training site visit

Commissioner Wiecks reported that the project with Mile High Youth Corps will take place over two days, April 20-21, and again in June for three days, with potential tasks including creating a diversion to address runoff issues along the Creekside Trail and re-routing the Kent Prairie Trail to reduce water flow.

## 9. Discussion/Update on Elephant Rock Perimeter Trail and Pavilion Improvements

Commissioner Wiecks proposed that the Parks Commission do work on the Pavilion and the Cabin sites, but during discussion it was stated that the easement would need to be concluded before work commences.

## 10. Discussion/Update on Spring Service in the Parks Day

Commissioner Wiecks spoke on the coordination of service days for the parks. Consensus among the commission is to schedule this for May 30<sup>th</sup> 9am-12pm. Commissioner Kincade volunteered to be the coordinator for this item.

## 11. Discussion/Update on Pending Matters Needing Attorney Review

Commissioner Wiecks updated the Commission on the hiring of an attorney and the Commissioners present filled out a stack rank form for legal issues previously identified.

**Trails and Bridges****Centennial Park**

## 12. Discussion/Update on South End of Lake Soil Sample Testing by GMS

Commissioner Wiecks led a discussion revolving around the need for soil samples for a potential artificial turf field, despite the area being a former marsh, to determine if it can support the weight of the field, and this is a concern due to the area's history of puddles and poor drainage.

## 13. Discussion/Update on Recommendation of Outfield Fence Relocation To Accommodate Youth Soccer Field

The Commission discussed relocating the outfield fence to accommodate a youth soccer field and increase fall season activity, with further details to be reviewed at a follow-up meeting.

14. Discussion/Update on National Fitness Campaign & Fitness Court Grant

The Commission discussed the National Fitness Campaign and Fitness Court Grant, specifically reviewing a proposal for a standalone outdoor exercise facility. While Commissioners expressed general support for the project, they noted that the currently proposed site conflicts with a disc golf hole and suggested slightly altering the map.

**Motion to recommend to move forward with the grant process for the national fitness campaign & Fitness Court Proposal.** (Ferguson, Penner) "Aye" Vote. Motion Passed Unanimously.

**Motion to only proceed with the fitness court and that the next workshop be at the Lake.** (Wiecks, Ferguson) "Aye" Vote. Motion Passed Unanimously.

15. Discussion/Update on Gaga Pit Project

Commissioner Ferguson indicated that there are no updates on the Gaga Pit project, with the last correspondence being an email on March 12th, and it has been suggested that the location for the Gaga Pit be discussed at the upcoming workshop, with a possible location being between the pavilion and the playground.

16. Discussion/Update on Centennial Park Signs

Commissioner Wiecks updated the Commission on locations for the Centennial Park signs that have been marked, including the baseball field entrance, the depot entrance, and the old art center entrance, with the signs being at least eight feet tall and having long legs to make them visible.

17. Discussion/Update on Community Service Event Scheduled with LPHS Baseball Team on April 10<sup>th</sup>

Commissioner Wiecks updated the board on the primary objectives of the volunteers to be completed including removing the outfield fence and the bullpen fence, as well as weeding the infield.

**Glen Park**

18. Discussion/Update on Renner Sports Court Assessment and Recommendations for Resurfacing Timeline

Commissioner Wiecks updated the board on the current status for receiving the estimates.

19. Discussion/Update on Glen Park Tennis Court Rebound Wall Repair and Expansion Proposal

Commissioner Wiecks updated the board on the poor repair of the wall. Stated that the rebound wall would need new plywood and that the cost of the exterior plywood is \$55 per sheet. Making the total cost for the repair, including paint and hardware, is estimated to be around \$500

**Motion to proceed with repairing and expanding the pickleball tennis court rebound wall in Glen Park.** (Wiecks, Pietsch) "Aye" Vote. Motion Passed Unanimously.

**Public Comment - This time is reserved for the public to speak to items not on the agenda.**

No public comment received.

**Report of Other Meetings**

Commissioner Penner Reported about Fountain Creek Watershed District new program. An in-lieu fee program that allows developers to mitigate wetland destruction through a one-time payment. This fee transfers the responsibility for future maintenance to a district-managed account used for regional wetland rehabilitation or creation, with potential projects including a site near Elephant Rock.

Commissioner Wiecks reported on a meeting with Amy Sienkowsky, director of the LP District 38 innovation program, about a possible opportunity to create art in the parks sculptures

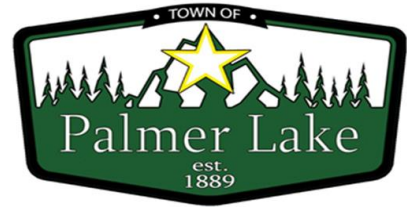
**Next Meeting and Future Items**

Next Parks workshop will be on April 28<sup>th</sup> at 5:30PM at the pavilion in Centennial Park.

**Adjourn**

Meeting Adjourned at 7:34PM (Wiecks Penner) "Aye" Vote. Motion Passed Unanimously.

DRAFT



Item 2.

**TOWN OF PALMER LAKE  
PARKS & TRAILS COMMISSION - AGENDA MEMO**

<b>DATE:</b> May 2026	<b>ITEM NO.</b>	<b>SUBJECT:</b> Parks Report for May 2026
<b>Presented by:</b> Stacy DeLozier PW/Parks Supervisor		

**Ongoing/Completed:**

More brush clearing and stump removal by Creekside Trail and Glen Park. Assisting PLFD with fire mitigation at Glen Park.

New fence is installed for the ballfield. The owner will be back soon to make a few more adjustments and make the far-left field entrance gate bigger for EMS services.

Habitat Management will be here in the next week to do their first noxious weed mitigation spray.

Ordered 4 boxes of the Poison Hemlock Defoliating Moths, ETA will be sometime June-July.

Reid and I painted all the new Centennial Park sign holes to be drilled. We will install all of these over the next month.

Pad for Troll to be installed under the bridge is done for now until we get the Troll mounted and in place.

Assisted MHYC with projects for their training and work down at ERock.

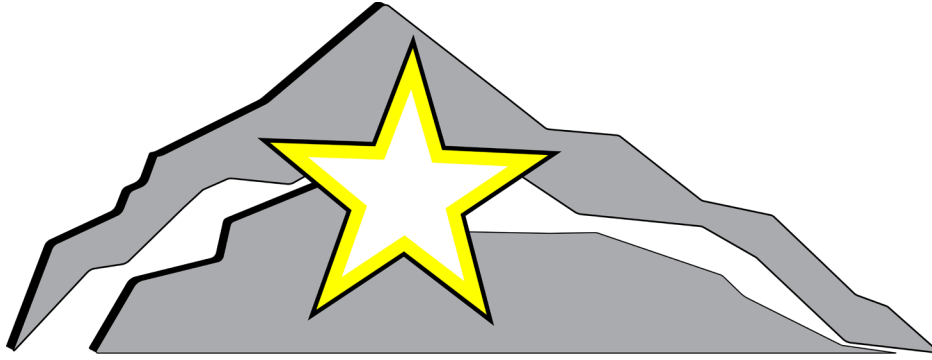
East side county bathroom is now open for the summer months

**Upcoming:**

We will put fountain in the lake in a week or two. Had to do some repair work to the fountain and might want to consider rounding up the funds for a new one next year.

New windscreens for the Centennial Pickleball courts are installed and look great, thank you for all the help PLPBC.

CIRSA annual Town audit is scheduled with me on June 10<sup>th</sup>.



# Town of Palmer Lake

## *Summary Sheet*

	<b>APRIL 2026</b>
Title	<b>PARKS Report</b>
Date	Board Meeting: 4/9 & 4/23 Parks Meeting: 4/7 & 4/28
Contact	Parks & Trails Commission
Summary of Volunteer Hours	Labor (clean up, maintenance) : <u>28</u> hr. Clerical (email, calls, grants, spreadsheets) : <u>22</u> hr. Miscellaneous Meetings (other than Parks) : <u>10</u> hr.
Total Volunteer Time	Total = <u>60</u> hours
Upcoming Activity	Palmer Lake Pickleball Tournament 5/30-5/31, 7:00am-5:00pm

Date	Hours	YTD
Jan-24	111	111
Feb-24	76.5	187.5
Mar-24	130	317.5
Apr-24	211	528.5
May-24	178	706.5
Jun-24	215	921.5
Jul-24	81	1002.5
Aug-24	71	1073.5
Sep-24	110.75	1184.25
Oct-24	58.5	1242.75
Nov-24	74.5	1317.25
Dec-24	60.75	1378
<b>TOTAL 2024</b>	<b>1378</b>	
Jan-25	43	43
Feb-25	92	135
Mar-25	90.5	225.5
Apr-25	50	275.5
May-25	82.5	358
Jun-25	118.5	476.5
Jul-25	70.25	546.75
Aug-25	61.5	608.25
Sep-25	124.25	732.5
Oct-25	62	794.5
Nov-25	78.5	873
Dec-25	76.5	949.5
<b>TOTAL 2025</b>	<b>949.5</b>	
Jan-26	38.5	38.5
Feb-26	57	95.5
Mar-26	36.5	132
Apr-26	60	192
May-26		
Jun-26		
Jul-26		
Aug-26		
Sep-26		
Oct-26		
Nov-26		
Dec-26		
<b>TOTAL 2026</b>	<b>132</b>	

Town of Palmer Lake - Public Works Department - Parks

# PARKING KIOSK REVENUE & EXPENDITURES

	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 MARCH ACTUAL
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<i>FISCAL YEAR</i>					
Revenue	51,519	47,207	53,230	52,875	9,365
Expenditures	4,241	6,042	11,205	10,251	865
Total Expenditures	4,241	6,042	11,205	10,251	865
<b>Fiscal Year Net Revenue (revenue minus expenditures)</b>	<b>47,278</b>	<b>41,165</b>	<b>42,025</b>	<b>42,624</b>	<b>8,500</b>

<i>CUMULATIVE</i>					
Beginning Balance	-	47,278	88,443	130,468	173,092
Fiscal Year Net Revenue	47,278	41,165	42,025	42,624	8,500
<b>Ending Balance</b>	<b>47,278</b>	<b>88,443</b>	<b>130,468</b>	<b>173,092</b>	<b>181,592</b>

### Parking Kiosk Revenues

Month	2022	2023	2024	2025	2026
January	-	2,135.90	2,098.80	1,367.40	2,268.40
February	1,132.50	1,939.80	1,780.80	1,514.71	2,607.60
March	3,874.10	2,194.20	1,897.40	3,366.99	4,489.10
April	4,043.90	3,476.80	3,768.30	3,704.70	
May	5,957.20	4,028.00	6,349.40	5,936.00	
June	7,616.10	5,050.90	7,514.40	8,434.50	
July	7,245.10	7,632.00	9,004.70	7,859.20	
August	7,033.10	6,540.20	5,920.10	5,077.40	
September	5,639.20	5,337.10	5,668.42	5,972.16	
October	4,796.50	4,844.20	5,374.20	3,625.20	
November	2,591.70	2,660.60	1,749.70	3,509.80	
December	1,590.00	1,367.40	2,104.10	2,506.90	
<b>Total</b>	<b>51,519.40</b>	<b>47,207.10</b>	<b>53,230.32</b>	<b>52,874.96</b>	<b>9,365.10</b>



## Grant Massey

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**From:** Reid Wiecks <reidwiecks@gmail.com>  
**Sent:** Monday, April 27, 2026 10:39 AM  
**To:** Grant Massey  
**Subject:** Parks agenda packet item: Palmer Lake Glen Park PB courts

-----**WARNING: This email originated from outside the Town of Palmer Lake. DO NOT CLICK on any attachments or links from unknown senders or unexpected emails. Always check the sender's display name and email address are correct before you communicate.**-----

Grant please add this to the packet for the reg. Parks mtg in May.  
 Thank you.

Begin forwarded message:

**From:** Reid Wiecks <ReidWiecks@gmail.com>  
**Subject: Re: Palmer Lake Glen Park PB courts**  
**Date:** April 22, 2026 at 8:54:30 AM MDT  
**To:** "Cuddy, Justin" <justin.cuddy@tarkettsports.com>

Good morning Justin.

Thank you for the information.

I do have a question: what is the PT system you mention and what does it entail, cost? What would the cost be, approximately, to just remove the surface coatings to bare concrete?

Thanks  
 Reid

On Apr 21, 2026, at 12:24 PM, Cuddy, Justin  
 <justin.cuddy@tarkettsports.com> wrote:

Hi Reid,

Apologies for the delays, I forgot to message you back.

For 2027 rough numbers:

- standard court resurface: \$42,500 - \$44,000
- remove existing coatings and resurface court: \$86,000 - \$91,000

The court does have a lot of cracks. Cracks are not warrantied and as you know, can reappear asap due to the existing structural integrity of the reinforced concrete slab. It may be worth exploring a PT system on the site.

Let me know if you have any questions. The option to remove the existing coatings and bring down to bare concrete is to help mitigate bubbling and peeling, as too many layers lets moisture seep through.

Thanks,

Justin Cuddy  
Regional Sales Manager - Courts

Cell: 847.650.4084  
Email: justin.cuddy@tarkettsports.com

L.E.R., Inc. dba Renner Sports Surfaces  
2775 W. 7th Ave.  
Denver Colorado 80204  
United States

-----Original Message-----

From: Reid Wiecks <reidwiecks@gmail.com>  
Sent: Monday, April 6, 2026 9:19 AM  
To: Cuddy, Justin <Justin.Cuddy@tarkettsports.com>  
Subject: Palmer Lake Glen Park PB courts

CAUTION: EXTERNAL e-mail - Be Aware - sent by reidwiecks@gmail.com

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Good morning Justin  
Just wondering if you had those estimates for the possible redo options of the courts in Glen Park, Palmer Lake? We have a meeting tomorrow night and was going to update the commissioners. If not, no worries - no rush.  
Thanks  
Reid

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