



BOARD OF TRUSTEE MEETING

Thursday, February 12, 2026 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

LIVE STREAM available on Town website

AGENDA

This agenda is subject to revision 24 hours prior to commencement of the meeting.

The Board of Trustees values public comment on issues relevant to Town government. To permit the fair and orderly expression of such comments, the Board will adhere to the following rules for public comment, whether for an agenda item or during public comment for non-agenda items brought by the public.

A speaker must be recognized by the Mayor to step to the podium, sign in, use the microphone, state name and address for the record, and address comments solely to the Board, as a whole.

Each speaker is limited to 3 minutes, cannot pool time with another, and each speaker may only speak once per topic. Civility and respect is required. Comments should not be directed to Town staff, individual Board members or to public members. Comments or disruption from audience members not recognized by the Mayor are prohibited. Points already made should not be duplicated. Only written comments limited to one page will be permitted. Public members are also invited to submit comments by email to be distributed to the Board separately. Note that comments submitted to the Board are public record. Please understand that the Board will listen and consider public comments; however, members will not discuss or take action on your comment but may refer it to staff and/or a future meeting for discussion.

Thank you for your cooperation.

Call to Order

Roll Call

Invocation

Pledge of Allegiance

Consent Agenda - *Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.*

- 1.** MINUTES January 08, 2026 (as amended and presented 1/30/26), January 22, 2026, January 30, 2026
- 2.** Checks over \$15,000 - SITEONE LANDSCAPE SUPPLY, LLC (\$15,526.40)
- 3.** Monthly Financials - December 2025

Staff/Department Reports

- 4.** Interim Town Administrator/ Police Chief

5. Water
6. Public Works including Roads & Park Maintenance
7. Fire
8. Town Clerk/ Administration

Public Hearing – *Mayor will introduce the item and hear the applicant request. Mayor will ask if any public member wishes to speak for or against the request. Public should address the Board members directly while members listen. Applicant may provide closing remarks and members may ask questions of the applicant. Mayor will close the hearing and members will discuss the item, take action or continue the hearing to a particular date.*

Business Items

9. Board of Trustees Vacancies – Discussion and Possible Appointment
10. Monument Ridge West, LLC- Annexation Application Withdrawal Notice
11. Discussion/Update - Town Attorney

Public Comment - *Public comments are encouraged to be emailed to the Town office at info@palmer-lake.org with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!*

Board Reports

Next Meeting and Future Items

Adjourn

Americans with Disabilities Act

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.



BOARD OF TRUSTEES MEETING

Thursday, January 08, 2026 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order/Roll Call

- Meeting was called to order at 6:05PM
- Present: Mayor Dennis Stern; Trustees Roger Moseley, Tony Beltran, and Atis Jurka. Trustee Beth Harris noted absent.
- Also Present: Town Attorney Scott Krob, Town Clerk Erica Romero, Interim Town Administrator/Police Chief Glen Smith, Staff Christi Birkland and Grant Massey.

Invocation & Pledge of Allegiance – Mayor Dennis Stern

Introductions/Presentations

- Administer Oath of Office, Ofc. Alan Dominguez
 - o continued until January 22, 2026, due to Ofc. Alan Dominguez availability.

Consent Agenda – *Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.*

1. Financials - November 2025
2. Checks Over \$15,000 - Hill's Fire & Speed Shop (\$18,658.25) CIRSA (\$48,614.29)
3. Minutes from December 11, 2025, Meeting
4. Resolution 01-2025 to Designate Posting Sites
5. Resolution 03-2026 to Re-appoint Members to Parks and Trails Commission
6. Resolution 05-2026 to Appoint Board Official to PPACG
7. Resolution 07-2026 to Appoint Board Official to PPRBD
8. Resolution 09-2026 Cancelling the Recall Election

- **Motion to Accept the Consent Agenda.** (Beltran, Stern) "Aye" Vote.
 - o Aye, Beltran, Stern
 - o Nay, Moseley, Jurka
 - o **Motion Failed**
- **Motion to remove Resolutions 05-2026 and 07-2026 from the Consent Agenda.** (Moseley, Jurka) "Aye" Vote.

Town of Palmer Lake, CO

MINUTES

1/8/2026

- Aye, Jurka, Moseley, Beltran
- Nay, Stern
- **Motion Passed**
- **Motion to accept consent Agenda as modified** (Stern, Moseley) "Aye" Vote. Motion passed unanimously.
- **Motion to approve resolution 07-2026 to appoint Dennis Stern to the PPRBD** (Jurka, Beltran) "Aye" vote.
 - Aye, Stern, Jurka, Beltran
 - Nay, Moseley
 - **Motion Passed**
- **Motion to continue Resolution 05-2026 to Appoint Board Official to PPACG until the next board meeting.** (Jurka, Moseley) Roll Call Vote.
 - **Accept:** Jurka, Moseley
 - **Deny:** Stern, Beltran
 - **Motion Failed**
- **Motion to approve Resolution 05-2026 to Appoint Board Official to PPACG until the next board meeting.** (Stern, Moseley) "Aye" Vote. Motion passed unanimously.

Staff/Department Reports

9. Attorney Krob provided litigation updates, including election-related matters and pending court actions, he also noted that an independent third-party investigation had been initiated regarding employment-related complaints, and confirmed RFP for legal services had been issued
 Mayor Stern issued a prepared statement that he wished to enter into the record with the response from El Paso County District Attorney Michael Allen, disputing Trustee Moseley's statements about the phone conversation they had.
10. Police/Interim Town Administrator
11. Town Clerk/Administration - Election cost summary; agenda software update; meeting schedule adjustments; board and commission vacancy overview; workshop topic dates.
12. Water - Reports received. No questions
13. Public Works including Roads & Park Maintenance - Reports received. No questions
14. Fire - 2025 response-time statistics presented; facility condition discussed.

Business Items

Agenda was amended to include a new business item of discussion on the fifth amendment of the contract between the Town and Twenty1Five LLC.

- **Motion to approve the fifth amendment to the contract** (Moseley, Stern) "Aye" Vote. Motion passed unanimously.
- 15. Discussion - Town of Palmer Lake Fire Department
 - Chief Vincent and Interim Town Manager Smith presented the report on the physical state of the fire station.

16. Resolution 02-2026 to Re-appoint Members to Planning Commission

Town Clerk Romero provided a list of positions that were vacant or up for re-appointment across all boards and commissions.

Planning Commissioner Herb Tomitsch spoke about his desire to not seek re-appointment.

- **Motion to re-appoint Richard Kuehster to the Planning Commission.** (Stern, Beltran) "Aye" Vote. Motion passed unanimously.

17. Resolution 04-2026 to Re-appoint Members to Board of Adjustments

- **Motion to approve Resolution 04-2026 to Re-appoint Members to Board of Adjustments.** (Jurka, Stern) "Aye" Vote. Motion passed unanimously.

18. Ordinance 01-2026 Amending Section 1.2.010 Penalties for Non - Felony Criminal Violations Fee's - The Board adopted an ordinance amending Town Code penalties for non-felony criminal violations to comply with a recent Colorado Supreme Court decision.

- **Motion to Approve Ordinance 01-2026 Amending Section 1.2.010 Penalties for Non - Felony Criminal Violations Fee's** (Beltran, Jurka) "Aye" Vote. Motion passed unanimously.

19. Resolution 08-2026 Management of General & Conservation Trust Funds

- **Motion to approve Resolution 08-2026 Management of General & Conservation Trust Funds.** (Stern, Moseley) "Aye" Vote. Motion passed unanimously.
- **Motion to designate the Town Clerk Erica Romero as Town Treasurer and be reimbursed for any cost for acquiring a bond.** (Jurka, Stern) "Aye" vote. Motion passed unanimously.

20. Accept Resignation of Trustee Tim Caves & Michael Boyett & Address Vacancy Announcement

- **Motion to accept resignation of Trustee Tim Caves & Michael Boyett.** (Stern, Jurka) "Aye" Vote. Motion passed unanimously.

Staff was directed to advertise two trustee vacancies with an application deadline of January 30, 2026, and to return with an update at the January 22 meeting.

21. Accept Resignation of Krob Law & Address Request for Proposal

- **Motion to accept resignation including his offer of interim until a permanent is chosen, with a caveat to not undertake major new projects** (Stern, Beltran) Roll Call Vote.
 - o Accept: Jurka, Stern, Beltran
 - o Deny: Moseley
 - o **Motion Passed.**

The Board requested Attorney Krob to produce a list of current projects to be presented the next month.

Public Comment - Public comments are encouraged to be emailed to the Town office at info@palmer-lake.org with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!

- Martha Brodzik – expressed concerns regarding the meeting’s audio quality, noting that approximately half of the board’s comments were inaudible to the public and likely the livestream recording. Ms. Brodzik then provided a rebuttal to the correspondence from Mr. Allen read earlier by Mayor Stern, stating that based on a phone call overheard during the week of Thanksgiving, Mr. Allen had suggested that Trustee Moseley recommend Mayor Stern’s voluntary resignation. Additionally, the speaker noted Mr. Allen’s recent announcement of his candidacy for State Attorney General, characterizing the decision as a calculated move based on months of statewide support assessment.
- Angela Fike – Speaking on behalf of Dana Dugan, addressed the Board to correct the record regarding DA Allen’s recent communications, citing a contemporaneous exchange between Dana Dugan (President of Integrity Matters) and Trustee Moseley. Ms. Fike stated that Trustee Moseley confirmed DA Allen had requested he ask Mayor Stern to resign voluntarily, reportedly noting that "intent does not matter" in the case of an unlawful appointment. Ms. Fike further testified that DA Allen acknowledged a mandatory duty to pursue a *Quo Warranto* action if directed by the Governor. Ultimately, expressing disappointment in what they characterized as an abdication of duty by DA Allen, suggesting the handling of the matter was politically influenced and noting DA Allen's frustration at learning of the appointment through the press.
- Gene Kalesti – Addressed the Board regarding the legal status of Mayor Stern’s claim to the Mayor’s office, asserting that a Quo Warranto action is the only mechanism to formally resolve the dispute. He outlined the legal pathway from Governor to District Attorney to Court, noting that under Colorado law, the DA’s discretion becomes mandatory if directed by the Governor. He contended that DA Allen’s refusal to initiate this process insulates the county from accountability and ignores the legal irrelevance of intent in an unlawful appointment. Furthermore, the speaker highlighted Mayor Stern’s active recall status and alleged misconduct at prior meetings, calling for his immediate resignation. Finally, Mr. Kalesti raised concerns regarding selective enforcement, questioning Town Attorney Krob’s focus on complaints against Trustee Moseley while ignoring formal requests to investigate former Mayor Havenar, and requested a formal on-the-record response from the Town Attorney.
- Angela Fike – Wanted to clarify that while Palmer Lake ordinances may allow for individuals to hold multiple roles those roles must be specifically defined by the town’s own code. The speaker stated they would provide the specific ordinances via email. Additionally, she characterized Town Attorney Krob as a liability, alleging a pattern of inconsistent legal advice over the past year. Finally, she raised a claim of discrimination regarding the Town’s decision to hire outside counsel to investigate Trustee Moseley while declining to do so for former Mayor Havenar, asserting that the latter’s emails contained evidence of collusion that the Town has failed to address.
- Daren Fike – Urged the Board of Trustees to make a motion during the Board Report section to schedule a special meeting the week of January 12th. The proposed agenda would include a vote on the Buc-ee’s annexation and a discussion regarding the February Buc-ee’s meeting. He argued that voting on the annexation in mid-January could negate the need for the February meeting and, crucially, save the Town the significant expense and time associated with a special election. As an alternative, he suggested adding these items to the regular January 22nd agenda if a special meeting cannot be accommodated.

Commented [ER1]: Trustee Moseley requested I change this work to Hearing not Meeting - however after verifying the word hearing is not mentioned. No changes were made per his request.

Board Reports

- Trustee Jurka – Provided an update on a grand opening of a new business in Palmer Lake, Mind Quest.
- Trustee Moseley – Asked for an update on the Town’s new Audit.
 - o Response from Interim Town Administrator Smith that it is still ongoing.
- Trustee Moseley – Provided a detailed clarification regarding a 31-minute phone call with DA Allen held in late November. Trustee Mosley ~~testified~~ stated that three trustees had formally sent a Quo Warranto request to the DA, as the Board lacked the authority to vote on the mayor’s legal status due to Open Meetings Law constraints. Trustee Moseley clarified that the DA specifically asked him to request Mayor Stern’s voluntary resignation to resolve the matter at a local level, rather than the DA’s office initiating court action. While Trustee Moseley acknowledged the DA’s discretionary authority to stay hands-off, he maintained that the DA’s outreach was a result of a "valid complaint" regarding the appointment. Trustee Moseley concluded by stating his account was based on a contemporaneous discussion held immediately following the call and emphasized that while he values Mayor Stern’s contributions to the budget and meeting management, the underlying reasons for the active recall remain valid for the community to decide.
- Trustee Beltran – reflected on their first month in office, stating that their motivation for joining the Board was to bridge the existing split and serve the community they have lived in for nearly 20 years. The Trustee acknowledged that the town is undergoing unavoidable change, as requested by the voters, and encouraged passionate residents to join local commissions to help improve the town.
- Trustee Stern – Addressed their conduct at the previous meeting, clarifying that turning away from Trustee Moseley was a protest against continued attacks on Town Attorney Krob, rather than a dismissal of the public. He defended Mr. Krob’s expertise and integrity, noting he provided services at a reduced rate and was driven away by a small faction. He then asserted that Mr. Krob chose to resign in open session to maintain transparency despite the matter being slated for executive session. Furthermore, he alleged that certain individuals have conspired outside of Open Meetings Laws to silence dissent and claimed that the loss of Mr. Krob’s services would result in increased costs and a significant loss of talent for Palmer Lake.

Commented [ER2]: Trustee Moseley requested we change this word for testified to stated. I have made the change.

Next Meeting and Future Items

Board of Trustee Regular Meeting January 22, 2025,

Adjourn

- **Motion to Adjourn.** (Beltran, Stern) “Aye” Vote. Motion passed unanimously.

Town of Palmer Lake, CO

MINUTES

1/8/2026

Town Clerk- Erica N. Romero

Mayor Dennis Stern



BOARD OF TRUSTEES MEETING

Thursday, January 22, 2026 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order/Roll Call 6:00 PM Atis Jurka, Roger Moseley, Beth Harris, Dennis Stern, Tony Beltran.

Invocation – Trustee Beltran

Pledge of Allegiance

Mayor Stern issued a public apology to Mike Beeson and Jennifer Rausch and emphasized the importance of verifying information before making public statements.

A point of order was raised regarding agenda-setting authority and related procedural concerns. The town attorney indicated that the concerns would be addressed during the attorney's report later in the meeting. The board agreed to proceed with the agenda and address the matter at that time.

Introductions/Presentations

1. Colorado Municipal League Presentation – Kevin Bommer the executive director with CML provided in person presentation on Good Governance and Your role as an elected official.
2. Hinkle & Company - Jim Hinkle provided a status update on the 2024 audit and stated he was 60% complete. He thanked the staff for their quick response and efforts to help get this completed. He stated at this time he has no concerns.
3. Administer Oath of Office, Ofc. Alan Dominguez – Lt. Adam Lundy presented Officer Alan Dominguez his ceremonial oath of office and welcomed him to Town of Palmer Lake Police Department.
4. Special Event Application - Alisha Sears and Jeff Hulsmann appeared before the committee representing Awake the Lake and provided historical background on the event, as well as information regarding its significance and value to the Town of Palmer Lake.

Town Clerk Erica Romero stated that Awake the Lake is one of the largest annual events in the Town and expressed appreciation for the applicants' cooperation and understanding of the updated event requirements. Clerk Romero confirmed that all required materials and conditions have been satisfied at this time, and the Town looks forward to continuing forward with event planning.

Committee members noted and appreciated the significant improvements observed during the 2025 event, particularly related to traffic management and police presence. The

committee expressed support for continuing to build upon these improvements to further enhance the event in future years.

Consent Agenda

5. Minutes from January 8, 2026 (Special Board of Trustee Executive Session)
6. Checks over \$15,000- Meyer & Sams, Inc. (\$19,585.60)

Motion to approve the consent agenda, to include continuing the January 8, 2026, regular meeting minutes, with any corrections to be submitted to Clerk Romero within the next two days. (Moseley, Beltran) “Aye” Vote. Motion passed unanimously.

Staff/Department Reports

7. Attorney – Attorney Krob provided an update, and The Board discussed agenda-setting procedures, including allowing items to be placed by the mayor in coordination with staff (town administrator, town attorney, town clerk/treasurer) or by two trustees, and establishing a clear submission deadline per Attorney Krob recommendation.

Town Clerk Romero recommended using a standardized agenda request template, directing all agenda requests through the Clerk’s office, and proposed a submission deadline of 9:00 a.m. on the Wednesday prior to the meeting, with agenda publication by Friday, noting that adjustments may be necessary due to operational needs such as quorum issues.

Public Comment was provided on his topic by Martha Brodzik regarding questions regarding agenda setting and cautioned not to rush into this. The Town Attorney advised the Board that, except in unusual circumstances, the Board should adhere to its published agenda. He noted that items not requiring public notice or hearings may be discussed if appropriate and recommended a limited departure from standard practice to address recent agenda concerns. He emphasized that this should not become routine practice.

It was discussed and recommended that there was a need for a written policy governing how agenda items are added, recognizing the operational responsibilities of the Town Clerk and the need for flexibility in managing agendas for multiple boards and commissions.

The Board discussed holding a workshop to further develop an agenda-setting policy. The Town Clerk confirmed that agenda-setting topics are already being tracked and suggested incorporating the discussion into an upcoming workshop addressing Chapter 2 of the Town Code.

Motion to establish an agenda-setting policy authorizing the Mayor, Town Administrator, Town Clerk, Town Treasurer, or Town Attorney to add items to the agenda, and allow agenda items to be added by two trustees, provided materials are submitted to the Town Clerk by 9:00 a.m. on the Wednesday prior to the meeting. (Harris, Jurka) “Aye” Vote. Motion passed unanimously.

Attorney Krob addressed at the request of Trustee Jurka, the scope of work that would continue should he remain as Interim Town Attorney until a permanent attorney is retained. He provided the Board with a summary list of pending legal matters, including the status of each item and recommendations on whether work should continue or be deferred.

Attorney Krob advised that certain matters require continued legal support to ensure compliance and continuity of operations, including municipal court proceedings (noting statutory speedy trial requirements), CORA request review and compliance, routine contract and intergovernmental agreement review, and preparation of the attorney opinion letter required for the 2024 audit.

Additional items discussed included completion of Accessory Dwelling Unit (ADU) code updates to comply with recent state legislation, review of ongoing land use and development matters, annexation-related proceedings, and selected real estate transactions. For several matters, Attorney Krob noted that work could either proceed on a limited basis to avoid delay or be deferred until a new attorney is appointed, depending on Board direction and urgency.

Attorney Krob emphasized the importance of maintaining legal compliance, proper public notice, and continuity of critical Town functions, while allowing the Board discretion in determining which matters should proceed during the interim period.

A motion to have a special board meeting on the 30th of January at 6:00PM to confirm the hearing date of 5 February for Buc-ee's. (Moseley, Beltran) "Aye" Vote. Motion passed unanimously.

Attorney Krob also provided updates on pending litigation and other outstanding legal matters and reiterated his request for Board direction regarding which items the Board wishes him to continue working on during the interim period.

8. Interim Town Administrator and Police Chief Glen Smith provided an overview of the Town's code process. Smith also addressed and clarified a prior statement made by Trustee Moseley regarding contract coverage, explaining the current process and outlining his scope of authority in his role as Interim Town Administrator. Trustee Jurka asked questions regarding requests for proposals in which Smith provided information regarding the process and direction he followed.
9. Town Clerk/Administration – Town Clerk Romero provided clarification regarding Humana as the Town's provider of dental, vision, and life insurance, noting that coverage for the Town-owned library is reimbursed at 75 percent. Romero also clarified that the Town maintains twelve Amcobi water accounts, corresponding to each water tap, and that the water treatment plant is billed as a customer of the system. She explained that the Town has an established process for determining water rates and they too have to abide by. Town Clerk Romero followed up with the request for direction on several potential workshops, including updates to the fee schedule, development of an agenda-setting policy, Board conduct, consideration of a dark sky ordinance, and strategies for generating Town revenue. The goal is to prioritize these topics and establish a schedule. It was suggested that tentative dates be identified for interviewing Board of Trustees candidates to help avoid future delays in filling vacancies. Town Clerk Romero reported that the vacant Accounting Clerk position is under evaluation, taking into consideration the Town's external accounting contract and existing administrative roles. The intent is to reorganize the position, potentially combining responsibilities, to ensure efficient operations and high-quality financial services. Town Clerk Romero also confirmed that the Town's loan payments are being accounted for appropriately,

noting that the principal payment from the Water Fund to the General Fund is structured as interest-only for the first five years.

Trustee Moseley stated for the record he submitted a Colorado Open Records Act (CORA) request and disagreed with the response provided. It was reported that the request was reviewed and responded to, with the determination that the requested information was confidential and not subject to disclosure under applicable law. For the record Trustee Moseley asked who authorized the investigation with what authority. In his CORA he said if you can't answer which are confidential and which are not, he expects to know why.

Public Hearing

10. Continuation of Eligibility for Annexation for Petition Submitted by Crossing at Monument Creek aka Red Rock Acres Annexation

(Trustee Moseley excused himself due to established conflict of interest)

A continuation of the hearing was held regarding the eligibility for annexation of the Crossing at Monument Creek, also known as Red Rock Acres. A NES representative of the applicant presented information regarding the property, including its location and contiguity with the Town limits. It was continued due to meeting the noticing requirements in which Attorney Krob provided an update that has been completed and allowed the application to provide any information necessary. It was agreed that since there was new notice the board requested that the applicant provide his previous presentation and allow any new public comments.

The applicant stated that the annexation area would utilize existing municipal infrastructure, with water service to be provided by the Palmer Lake Water Department and municipal wastewater service by the Palmer Lake Sanitation Department. Fire and police protection would be provided by the Town of Palmer Lake.

It was further stated that the annexation area is integrated with the surrounding municipality, demonstrates contiguity with Town boundaries, and utilizes existing adjacent roadways, thereby meeting the statutory eligibility criteria for annexation.

Public comments were received from residents, including Kurt Reece, stated a certified letter was sent however he did not receive. He stated he was approaching de-annexation and he would like to protect his property rights. Rich Sims, he had concerns about fire access and how that would work with Palmer Lake Fire Department. He stated when this property was put for annexation in Monument it failed and how that impacts CDOT and infrastructure specific to access. David Gardner proposed annexation, noting prior involvement in earlier development proposals and acknowledging that development of the property is likely to occur at some point. Concerns were raised regarding traffic impacts, road access, potential widening of Rockbrook Road, impacts to adjacent properties, and language in the November 2025 Annexation Impact Report referencing roadway access and potential inclusion of Rockbrook Road in the annexation.

Staff and the applicant clarified that the hearing was limited to determining statutory eligibility for annexation, not approval of annexation, zoning, or land use, and that detailed studies and public engagement would occur in later phases. The applicant confirmed that the annexation request includes approximately 35 acres and does not include Rockbrook Road or other adjacent roadways.

The public hearing was closed.

It was noted that El Paso County requires the inclusion of the entirety of Rockbrook Road within the annexation boundary. Additional concerns were raised regarding the proposed land use pattern and its potential impact on the community.

The applicant clarified that the request before the Board was limited to eligibility for annexation only and did not include approval of any zoning or land use actions. The applicant acknowledged that issues such as traffic, access points, and infrastructure improvements would be addressed in future proceedings.

Motion to approve 13-2026 resolution and approved a resolution making findings that the Monument Crossing (Red Rock Acres) property is eligible for annexation. (Stern, Jurka) Roll Call Vote

Approve: Jurka, Stern, Harris, Beltran

Deny:

Motion passed.

Trustee Moseley returned to participate in the meeting.

Business Items

11. Town of Palmer Lake Development Review Team – Interim Town Admin Smith provided an overview of the Development Review Team (DRT) functions and processes. It was reported that the Town of Palmer Lake currently has approximately 20 active land use projects, with DRT meetings held weekly on Mondays to review and advance applications.

Concerns were raised regarding the cost of the DRT, which was established in 2023. The Administrator noted efforts to better understand cost drivers and efficiencies, acknowledging that several large or complex projects may have contributed to increased expenses.

The Town relies on the DRT, including consulting partners from CMI, GMS Consulting Engineers, and Chavez Consulting, to provide technical guidance and review of land use applications. Interim Town Admin Smith requested consideration of a one-year agreement with the consulting team to ensure continuity of services while further evaluating effectiveness and costs. It was also stated that the Town benefits from working with consultants who have historical knowledge of the community, reducing review time and increasing consistency in land use processing.

Additional discussion addressed concerns regarding cost and effectiveness of the DRT and consultant contracts. It was noted that the existing contract allows for disengagement if needed.

Historical context was provided regarding prior land use challenges involving consultant services, which were resolved following corrective actions beginning in January 2020.

Consultants clarified that DRT services represent only a portion of their work for the Town and expressed interest in providing a future presentation regarding the MS4 permit, which constitutes a significant component of ongoing services.

Mark Morton of GMS Consulting Engineers stated that while the DRT is an important element of their work, they remain mindful of the Town's financial resources and strive to be efficient in their review efforts.

12. Resolution 10-2026 Approving a Contract for Professional Services with Chavez Consulting, LLC

Motion to disapprove and publish an RFP for that service. (Harris) No second was received

Motion to approve Resolution 10-2026 (Stern, Jurka) Roll Call Vote

Approve: Stern, Jurka, Moseley

Deny: Harris, Beltran

Motion Passed

Motion to have an RFP for the consulting work that Chavez Consulting provides for the town to go out in June. (Harris, Jurka) Roll Call Vote.

Approve: Harris, Jurka, Moseley, Beltran

Deny: Stern

Motion Passed

13. Resolution 11-2026 Approving a Contract for Professional Services with CMI

A contract for professional services with CMI was discussed, Trustee Moseley stated his dissatisfaction with the service prior to serving on the board with citing issues such as bloated code and unedited documents. Interim Town Admin Smith responded, stating he has no record of criticism or feedback for CMI consulting however if provided he would evaluate and take into consideration if there were issues. Interim Town Admin Smith explained they performed work under two separate contracts in the past, and this contract consists of planning services related to the DRT and spelled out in the updated contract.

Motion to approve Resolution 11-2026 for Professional Services with CMI with the condition to advertise an RFP for Professional Service for general services for consulting that CMI is providing. (Jurka, Harris) Roll Call Vote.

Approve: Jurka, Harris, Stern, Beltran

Deny: Moseley

Motion Passed.

14. Resolution 12-2026 Approving a Contract for General Services with GMS, Inc.

Motion to approve Resolution 12-2026 for Professional Services with GMS Inc. (Stern, Moseley)

Approve: Jurka, Moseley, Harris, Stern

Deny: Beltran

Motion Passed.

Motion to issue an RFP for services was amended to be conditional upon revisiting the matter in June, allowing additional time to assess the performance of current service provider before determining whether to proceed with an RFP. (Jurka, Harris) Roll Call Vote.

Approve: Jurka, Moseley, Harris

Deny: Stern, Beltran

Motion Passed.

Trustee Jurka requested a recess

15. Discussion/Direction Illumination Point

The Board discussed options for addressing Illumination Point's non-compliance, including issuing a notice of hearing to inquire into compliance or taking no action at this time. The Board directed that a draft notice be prepared and brought back to the Board for further discussion

16. Board Nomination/Appointment for Board of Adjustments

Trustee Harris recused herself from this agenda item.

Motion to appoint Trustee Beth Harris to the Board of Adjustments. (Moseley, Beltran) "Aye" Vote. Motion passed unanimously.

17. Discussion/Update - Questions received from Trustee Harris & Trustee Jurka -Status of Attorney Krob's replacement, Screening process for replacing Attorney Krob, Replacement for Accounting Clerk/ Financial Support, Responsibility for screening applicants, Code Compliance tracking and visibility, Backup for Town Clerk duties

Town Clerk Romero discussed the requirements for obtaining Certified Municipal Clerk (CMC) certification and noted that the Deputy Clerk is still new and currently in training. She also addressed the responsibilities of the Town Clerk and emphasized the importance of appropriate training and backup procedures. Town Clerk Romero also reported that, despite recent personnel changes, the code enforcement complaint process and internal procedures have remained unchanged, and there has been no impact to overall code compliance operations.

The Board discussed the process for replacing Attorney Krob, including the status of the Request for Proposals (RFP), which has been open for several weeks and has received limited interest to date. Discussion followed regarding the risks and implications of terminating the current attorney's contract prior to securing a replacement.

The Board also discussed a petition-initiated ordinance, noting concerns about ambiguity and potential legal risk, and acknowledged that the Board is not authorized to alter the language submitted by electors.

Staff expressed concerns regarding limited resources and support, noting the challenges of meeting expectations while under heightened scrutiny, and emphasized their continued efforts to act in the best interest of the Town.

A motion to end the contract with Krob Law effective Friday January 23rd at 5:00PM Mountain time. At that point Krob Law will cease all communications with the Town of

Palmer Lake except those necessary for billing or payment for Krob Law that is reviewed by the Board of Trustees. Krob Law will cease any and all communications or work on behalf of the Town at this time. Krob Law and it's associates and/or employees technological access to any electronic records, email, Etc. that are not available to the general public shall be terminated. Additionally, all Town of Palmer Lake business that Krob Law has been engaged with shall be transferred to the Town Clerk and/or the new interim Town Attorney. Also town staff is instructed to find an interim Town Attorney if possible by January 30th, 2026.

(Harris, Jurka) Roll Call Vote

Approve: Jurka, Moseley, Harris

Deny: Stern, Beltran

Motion Passed.

The Board directed staff to contact CIRSA regarding the availability of interim legal representation and to reach out to potential candidates for the Town Attorney position.

Motion to have the Interim Town Administrator enter into a contract with a CIRSA lawyer.

(Jurka, Moseley) "Aye" Vote. Motion passed unanimously.

Public Comment

- Angela Fike – raised concerns about missing approved minutes from the October 23rd board meeting and asked questions about the planning commission's resolutions and discrepancies in the town's records.
- Daren Fike – Raised concerns about the election expenses report provided at a previous Board of Trustees meeting.

Board Reports

Trustee Jurka is working on getting confirmation from Fire Association regarding their pancake breakfast and Easter egg hunt.

Trustee Harris stated she no further needed an executive session. Mayor Stern disagreed with the this as he was not aware of what was being discussed.

Mayor Stern provided an update on The Pikes Peak Regional Building Department's yearly financial report showed they started with a \$700,000 projected deficit and ended with a \$1,050,000 surplus, and they are self-supporting and he was impressed with them.

Next Meeting and Future Items - February 12th & 26th 2026 – Direction was given to provide a special meeting on January 30, 2026, as previously stated in the meeting.

Motion to Adjourn Executive Session (Stern, Beltran) Motion passed 5-0

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – Lakeview Heights

Reconvene to Open Session – 12:32am January 23, 2026

Adjourn – Stern, Harris 12:34am January 23, 2026

2/5/2026

SITEONE LANDSCAPE SUPPLY, LLC

15,526.40

Fifteen Thousand Five Hundred Twenty Six Dollars and 40 Cents

SITEONE LANDSCAPE SUPPLY, LLC
24110 Network Place
Chicago IL 60673-1241

Vendor ID	Name	Payment Number	Check Date	Check Number		
PIONEER	SITEONE LANDSCAPE SUPPLY, LL	0003901	2/5/2026	51431		
Invoice Number	Date	Description	Amount	Amount Paid	Discount	Net Amount Paid
161998397-001	1/22/2026	Water dept squeegee	\$583.42	\$583.42	\$0.00	\$583.42
161998397-0012	1/22/2026	Water dept squeegee	\$595.66	\$595.66	\$0.00	\$595.66
161995631-001	1/28/2026	Road base	\$8,497.28	\$8,497.28	\$0.00	\$8,497.28
161995631-0012	1/30/2026	Road base	\$5,850.04	\$5,850.04	\$0.00	\$5,850.04

Totals:	\$15,526.40	\$15,526.40	\$0.00	\$15,526.40
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Vendor ID	Name	Payment Number	Check Date	Check Number		
PIONEER	SITEONE LANDSCAPE SUPPLY, LL	0003901	2/5/2026	51431		
Invoice Number	Date	Description	Amount	Amount Paid	Discount	Net Amount Paid
161998397-001	1/22/2026	Water dept squeegee	\$583.42	\$583.42	\$0.00	\$583.42
161998397-0012	1/22/2026	Water dept squeegee	\$595.66	\$595.66	\$0.00	\$595.66
161995631-001	1/28/2026	Road base	\$8,497.28	\$8,497.28	\$0.00	\$8,497.28
161995631-0012	1/30/2026	Road base	\$5,850.04	\$5,850.04	\$0.00	\$5,850.04

Totals:	\$15,526.40	\$15,526.40	\$0.00	\$15,526.40
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300 Colonial Center Pkwy, Suite 550
Roswell, GA 30076-4883

WATER
DEPT

SALES INVOICE

Item 2.

CUSTOMER #	INVOICE #
2127798	161998397-001
INVOICE DATE	DUE DATE
01/22/2026	02/21/2026

LOCAL BRANCH:

MONUMENT CO - PIONEER LANDSCAP # 1178
15490 WOODCARVER RD
MONUMENT, CO 80132-8100
719-487-9981

BILL TO:

TOWN OF PALMER LAKE
PO BOX 208
PALMER LAKE CO 80133

SHIP TO:

TOWN OF PALMER LAKE
195 SPUCE AVENUE ~ HWY 105/PALMER LAKE
MONUMENT, CO 80132

ORDER #	PO #	SHIP VIA	CUSTOMER CONTACT	SALES ASSOCIATE
161998397-001	SQUEEGEE	ROUTE PLANNER	CASEY .	KRISTINA WILLIS
TERMS			PROJECT NAME	
NET 30 DAYS				

LN	ITEM #	DESCRIPTION	QTY ORDER	QTY SHIP	QTY CANC	QTY OPEN	NET PRICE	EXT PRICE
1	DAGG-7891-TN	BULK SQUEEGEE	15	14.77	0.23	0	39.5000 / TN	583.42
2	DAGG-7891-TN	BULK SQUEEGEE	15	0	0	0	39.5000 / TN	0.00

20-71-5201 CR

The Go-To App for Landscape Pros: SiteOne's mobile app makes your job easier with features designed to keep your business moving, such as real time product inventory, 24/7 ordering, time-saving tools and more. Learn more and download at SiteOne.com/Mobile.

Do you have EDI platform and would like to get the invoices electronically imported into your system? If so, please contact us at EDI@SiteOne.com for the next steps. Thank you for your business.

PLEASE REMIT PAYMENT TO:
SITEONE LANDSCAPE SUPPLY, LLC
24110 NETWORK PLACE
CHICAGO, IL 60673-1241

SUBTOTAL: \$583.42
SALES TAX: \$0.00
FREIGHT: \$0.00
TOTAL: \$583.42
TOTAL PAYMENT: \$0.00
AMOUNT DUE: \$583.42

CUSTOMER SIGNATURE: _____

SiteOne Landscape Supply warrants that all products conform to the description on the label. Because conditions of use, which are of critical importance are beyond our control, seller makes no warranty, expressed or implied, concerning the use of these products. No employee of the company is authorized to make any warranty or representation, expressed or implied, concerning our products. Always follow directions and carefully observe all precautions on the label or manufacturer's instructions. Products used contrary to directions may cause serious plant or personal injury. Buyer assumes all risk of use of handling whether in accordance with direction or not and accepts the products sold to them by the company on these conditions.

Note: Returns subject to 25% restock charge.



300 Colonial Center Pkwy, Suite 550
Roswell, GA 30076-4883

WATER DEPT.

SALES INVOICE

Item 2.

CUSTOMER #	INVOICE #
2127798	161998397-0012
INVOICE DATE	DUE DATE
01/22/2026	02/21/2026

LOCAL BRANCH:
MONUMENT CO - PIONEER LANDSCAP # 1178
15490 WOODCARVER RD
MONUMENT, CO 80132-8100
719-487-9981

BILL TO:

TOWN OF PALMER LAKE
PO BOX 208
PALMER LAKE CO 80133

SHIP TO:

TOWN OF PALMER LAKE
195 SPUCE AVENUE ~ HWY 105/PALMER LAKE
MONUMENT, CO 80132

ORDER #	PO #	SHIP VIA	CUSTOMER CONTACT	SALES ASSOCIATE
161998397-001	SQUEEGEE	ROUTE PLANNER	CASEY .	KRISTINA WILLIS
TERMS			PROJECT NAME	
NET 30 DAYS				

LN	ITEM #	DESCRIPTION	QTY ORDER	QTY SHIP	QTY CANC	QTY OPEN	NET PRICE	EXT PRICE
1	DAGG-7891-TN	BULK SQUEEGEE	15	0	0.23	0	39.5000 / TN	0.00
2	DAGG-7891-TN	BULK SQUEEGEE	15	15.08	0	0	39.5000 / TN	595.66

20-71-5201 CR

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PLEASE REMIT PAYMENT TO:
SITEONE LANDSCAPE SUPPLY, LLC
24110 NETWORK PLACE
CHICAGO, IL 60673-1241

SUBTOTAL: \$595.66
SALES TAX: \$0.00
FREIGHT: \$0.00
TOTAL: \$595.66
TOTAL PAYMENT: \$0.00
AMOUNT DUE: \$595.66

CUSTOMER SIGNATURE: _____

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300 Colonial Center Pkwy, Suite 550
Roswell, GA 30076-4883

SALES INVOICE

Item 2.

CUSTOMER #	INVOICE #
2127798	161995631-001
INVOICE DATE	DUE DATE
01/28/2026	02/27/2026

LOCAL BRANCH:
DIRECT BULK CO # 1252
11731 N STATE HIGHWAY 83
PARKER, CO 80134-9055
303-841-3737

BILL TO:

TOWN OF PALMER LAKE
PO BOX 208
PALMER LAKE CO 80133

SHIP TO:

TOWN OF PALMER LAKE
195 SPUCE AVENUE ~ HWY 105/PALMER LAKE
MONUMENT, CO 80132

ORDER #	PO #	SHIP VIA	CUSTOMER CONTACT	SALES ASSOCIATE
161995631-001	ROAD BASE	ROUTE PLANNER	CASEY .	KRISTINA WILLIS
TERMS			PROJECT NAME	
NET 30 DAYS				

LN	ITEM #	DESCRIPTION	QTY ORDER	QTY SHIP	QTY CANC	QTY OPEN	NET PRICE	EXT PRICE
1	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	27.42	0	0	34.0000 / TN	932.28
2	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	29.89	0	0	34.0000 / TN	1,016.26
3	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	23.97	0	1.03	34.0000 / TN	814.98
4	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	22.7	0	2.3	34.0000 / TN	771.80
5	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	29.98	0	0	34.0000 / TN	1,019.32
6	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	30.59	0	0	34.0000 / TN	1,040.06
7	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	31.94	0	0	34.0000 / TN	1,085.96
8	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	28.29	0	0	34.0000 / TN	961.86
9	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	25.14	0	0	34.0000 / TN	854.76
10	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	25	34.0000 / TN	0.00
11	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	25	34.0000 / TN	0.00
12	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	25	34.0000 / TN	0.00
13	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	25	34.0000 / TN	0.00
14	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	25	34.0000 / TN	0.00
15	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	25	34.0000 / TN	0.00
16	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	25	34.0000 / TN	0.00

Water - 20-71-5212 CR

\$4248.64

SPLIT 1/2 TO H2O DEPT

\$4248.64

P/w 1/2
10-51-5250

PLEASE REMIT PAYMENT TO:
SITEONE LANDSCAPE SUPPLY, LLC
24110 NETWORK PLACE
CHICAGO, IL 60673-1241

SUBTOTAL:	\$8,497.28
SALES TAX:	\$0.00
FREIGHT:	\$0.00
TOTAL:	\$8,497.28
TOTAL PAYMENT:	\$0.00
AMOUNT DUE:	\$8,497.28

CUSTOMER SIGNATURE: _____

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Note: Returns subject to 25% restock charge.



300 Colonial Center Pkwy, Suite 550
Roswell, GA 30076-4883

SALES INVOICE

Item 2.

CUSTOMER #	INVOICE #
2127798	161995631-0012
INVOICE DATE	DUE DATE
01/30/2026	03/01/2026

LOCAL BRANCH:

DIRECT BULK CO # 1252
11731 N STATE HIGHWAY 83
PARKER, CO 80134-9055
303-841-3737

BILL TO:

TOWN OF PALMER LAKE
PO BOX 208
PALMER LAKE CO 80133

SHIP TO:

TOWN OF PALMER LAKE
195 SPUCE AVENUE ~ HWY 105/PALMER LAKE
MONUMENT, CO 80132

ORDER #	PO #	SHIP VIA	CUSTOMER CONTACT	SALES ASSOCIATE
161995631-001	ROAD BASE	ROUTE PLANNER	CASEY .	KRISTINA WILLIS
TERMS			PROJECT NAME	
NET 30 DAYS				

LN	ITEM #	DESCRIPTION	QTY ORDER	QTY SHIP	QTY CANC	QTY OPEN	NET PRICE	EXT PRICE
1	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	0	34.0000 / TN	0.00
2	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	0	34.0000 / TN	0.00
3	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	1.03	34.0000 / TN	0.00
4	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	2.3	34.0000 / TN	0.00
5	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	0	34.0000 / TN	0.00
6	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	0	34.0000 / TN	0.00
7	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	0	34.0000 / TN	0.00
8	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	0	34.0000 / TN	0.00
9	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	0	34.0000 / TN	0.00
10	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	30	0	0	34.0000 / TN	1,020.00
11	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	29.66	0	0	34.0000 / TN	1,008.44
12	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	28.82	0	0	34.0000 / TN	979.88
13	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	28.82	0	0	34.0000 / TN	979.88
14	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	31.03	0	0	34.0000 / TN	1,055.02
15	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	23.73	0	1.27	34.0000 / TN	806.82
16	CAGG-0243-TN	BULK ROADBASE 3/4 IN. MINUS	25	0	0	25	34.0000 / TN	0.00

PLEASE REMIT PAYMENT TO:
SITEONE LANDSCAPE SUPPLY, LLC
24110 NETWORK PLACE
CHICAGO, IL 60673-1241

SUBTOTAL: \$5,850.04
SALES TAX: \$0.00
FREIGHT: \$0.00
TOTAL: \$5,850.04
TOTAL PAYMENT: \$0.00
AMOUNT DUE: \$5,850.04

10-51-5250

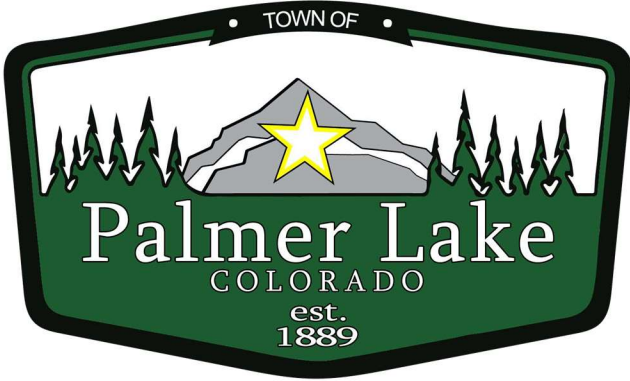
CUSTOMER SIGNATURE: _____

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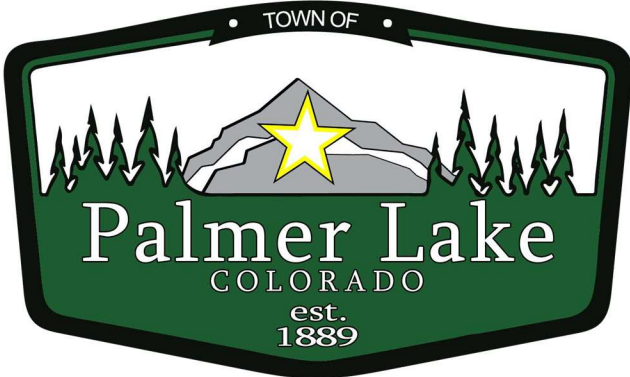


TOWN OF PALMER LAKE
Financial Statements
December 2025
Unaudited



**Schedule of Cash Position
December 2025**

TOWN OF PALMER LAKE				
Schedule of Cash Position				
December 2025				
FINANCIAL INSTITUTION	ACCOUNT NAME	CHECKING / SAVINGS	BANK RATE	BALANCE
GENERAL FUND				
GENERAL FUND OPERATING:				
Community Banks of CO	General Fund Operating	Checking	n/a	\$ 3,116,833
GENERAL FUND RESERVES:				
Colorado Trust (ColoTrust) <i>* Operating Reserve - 3 months (\$1,098,014)</i>	General Fund Reserve	Savings	3.94%	\$ 1,651,377
Colorado Trust (ColoTrust)	Police Reserve	Savings	3.94%	\$ 7
Colorado Trust (ColoTrust)	Fire Reserve	Savings	3.94%	\$ 70,183
Colorado Trust (ColoTrust)	Roads Reserve	Savings	3.94%	\$ 11,688
General Fund Reserves Subtotal				\$ 1,733,255
General Fund Accounts Total				\$ 4,850,088
WATER FUND				
WATER FUND OPERATING:				
Community Banks of CO	Water Fund Operating	Checking	n/a	\$ 701,774
WATER FUND RESERVES:				
Colorado Trust (ColoTrust)	Water Reserve (WOF)	Savings	3.94%	\$ 326,195
Colorado Trust (ColoTrust)	Water Capital Reserve (WCF)	Savings	3.94%	\$ 577,523
RESTRICTED FUNDS (WATER FUND):				
Colorado Trust (ColoTrust) <i>* Restricted - Loan Reserve - 3 months (\$229,263)</i>	Water Loan Reserve (WCF)	Savings	3.94%	\$ 230,816
Water Fund Accounts Total				\$ 1,836,308
CONSERVATION TRUST FUND				
CONSERVATION TRUST FUND:				
Colorado Trust (ColoTrust)	CTF Reserve	Savings	3.94%	\$ 31,959
Conservation Trust Fund Account Total				\$ 31,959



**Financial Reports
December 2025**

TOWN OF PALMER LAKE

Item 3.

SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL GENERAL FUND

For the Twelve Months Ended December 31, 2025

UNAUDITED

	2025 Amended Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 100%)
REVENUE				
Taxes	\$ 3,509,884	\$ 3,679,881	\$ 169,997	105%
Fees and Licenses	246,734	235,791	(10,943)	96%
Fines	60,000	59,716	(284)	100%
Interest	85,567	84,993	(574)	99%
Departmental	530,103	90,157	(439,946)	17%
Grants and Donations	325,589	240,134	(85,455)	74%
Miscellaneous	448,523	864,224	415,701	193%
Total Revenue	\$ 5,206,400	\$ 5,254,896	\$ 48,496	101%
EXPENDITURES				
Administration				
Salaries and Benefits	\$ 307,253	\$ 319,631	\$ (12,378)	104%
Professional Services	739,868	738,818	1,050	100%
Administrative/Operations	274,700	264,381	10,319	96%
Capital Outlays	26,200	31,279	(5,079)	119%
Total Administration	\$ 1,348,021	\$ 1,354,109	\$ (6,088)	100%
Police Department				
Salaries and Benefits	\$ 1,124,609	\$ 1,046,535	\$ 78,074	93%
Professional Services	114,400	92,469	21,931	81%
Administrative/Operations	185,183	204,820	(19,637)	111%
Capital Outlays	74,558	77,005	(2,447)	103%
Total Police Department	\$ 1,498,750	\$ 1,420,829	\$ 77,921	95%
Fire Department				
Salaries and Benefits	\$ 1,109,031	\$ 1,000,090	\$ 108,941	90%
Professional Services	17,700	15,351	2,349	87%
Less: Administrative/Operations	157,525	147,651	9,874	94%
Capital Outlays	71,000	77,089	(6,089)	109%
Total Fire Department	\$ 1,355,256	\$ 1,240,181	\$ 115,075	92%
Public Works Department - Roads				
Salaries and Benefits	\$ 293,379	\$ 258,245	\$ 35,134	88%
Professional Services	31,300	27,911	3,389	89%
Administrative/Operations	187,800	141,950	45,850	76%
Capital Outlays	281,539	123,436	158,103	44%
Total Roads Department	\$ 794,018	\$ 551,542	\$ 242,476	69%
Public Works Department - Parks				
Administrative/Operations	\$ 57,600	\$ 51,930	\$ 5,670	90%
Capital Outlays	20,000	9,374	10,626	47%
Total Parks Department	\$ 77,600	\$ 61,304	\$ 16,296	79%
Total Expenditures	\$ 5,073,645	\$ 4,627,965	\$ 445,680	91%
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES				
	\$ 132,755	\$ 626,931	\$ 494,176	
FUND BALANCE - BEGINNING OF YEAR				
		\$ 4,721,781		
FUND BALANCE - END OF YEAR				
		\$ 5,348,712		

Recommended Operating Reserve - 3 months (unaudited)

1,098,014

TOWN OF PALMER LAKE

SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUNDS AVAILABLE - BUDGET AND ACTUAL WATER ENTERPRISE FUND

For the Twelve Months Ended December 31, 2025
UNAUDITED

	2025 Amended Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 100%)
REVENUE				
Water Billing	\$ 1,250,000	\$ 1,373,182	\$ 123,182	110%
Water Improvement Fee	79,626	79,650	24	100%
Water Loan	217,596	217,704	108	100%
Water Tap Fees	37,545	25,030	(12,515)	67%
Water Meter/Parts	2,550	850	(1,700)	33%
Late Fees/Service Fees	15,000	20,002	5,002	133%
Interest	30,000	29,255	(745)	98%
Grants	-	7,500	7,500	0%
Miscellaneous	-	3,418	3,418	0%
Total Revenue	<u>\$ 1,632,317</u>	<u>\$ 1,756,591</u>	<u>\$ 124,274</u>	<u>108%</u>
EXPENDITURES				
Salaries and Benefits	\$ 530,941	\$ 451,125	\$ 79,816	85%
Professional Services	133,500	92,260	41,240	69%
Administrative/Operations	566,300	446,810	119,490	79%
Capital Outlays	265,232	427,312	(162,081)	161%
Debt Service	211,887	211,887	-	100%
Total Expenditures	<u>\$ 1,707,860</u>	<u>\$ 1,629,394</u>	<u>\$ 78,466</u>	<u>95%</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>\$ (75,543)</u>	<u>\$ 127,197</u>	<u>\$ 202,740</u>	
FUND BALANCE - BEGINNING OF YEAR		<u>\$ 1,553,576</u>		
FUND BALANCE - END OF YEAR		<u>\$ 1,680,773</u>		
Less: Restricted Operating Reserve - 3 months (unaudited)		(229,263)	<i>Note 1</i>	
FUND BALANCE - END OF YEAR - Unrestricted		<u><u>\$ 1,451,510</u></u>		

Note 1: CWR&PDA Loan Requirement

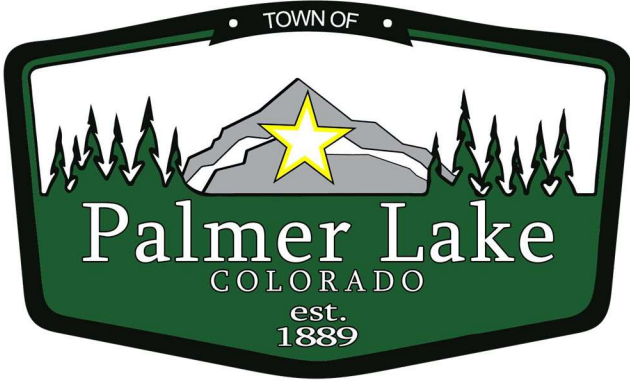
TOWN OF PALMER LAKE

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL CONSERVATION TRUST FUND

For the Twelve Months Ended December 31, 2025

UNAUDITED

	<u>2025 Amended Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget (YTD 100%)</u>
REVENUE				
State Shared Revenue	\$ 36,000	\$ 22,619	\$ (13,381)	63%
Interest	1,425	1,351	(74)	95%
Total Revenue	<u>\$ 37,425</u>	<u>\$ 23,970</u>	<u>\$ (13,455)</u>	<u>64%</u>
EXPENDITURES				
Salaries and Benefits	\$ 13,296	\$ 10,528	\$ 2,768	79%
Administrative/Operations	4,000	27,063	(23,063)	677%
Capital Outlays	10,000	-	10,000	0%
Total Expenditures	<u>\$ 27,296</u>	<u>\$ 37,591</u>	<u>\$ (10,295)</u>	<u>138%</u>
NET CHANGE IN FUND BALANCE	<u>\$ 10,129</u>	<u>\$ (13,621)</u>	<u>\$ (23,750)</u>	
FUND BALANCE - BEGINNING OF YEAR		<u>\$ 79,157</u>		
FUND BALANCE - END OF YEAR - Restricted		<u><u>\$ 65,536</u></u>		



**Accounts Payable Reports
December 2025**

Ranges: From: To: From: To:
 Check Number First Last Check Date 12/1/2025 12/31/2025
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Check Number

* Voided Checks

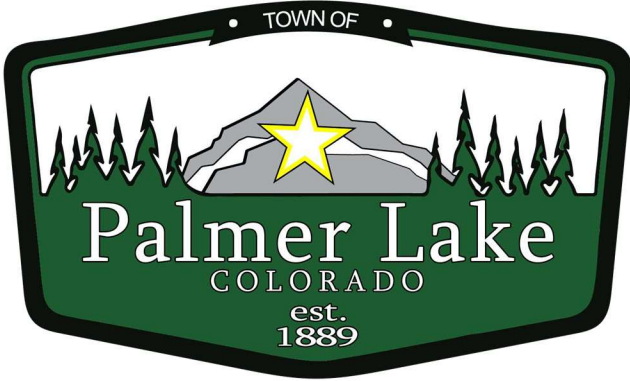
Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
* 51233	AIRGAS	AIRGAS USA, LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$112.38
* 51234	ALLCOPYPRODUCTS	ALL COPY PRODUCTS, INC.	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$227.57
* 51235	AMCOBIIT	AMCOBI	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$3,890.50
* 51236	BRADLEYEXCAVATI	BRADLEY EXCAVATING INC.	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$4,812.50
* 51237	CHAVEZCONSULTIN	CHAVEZ CONSULTING INC., LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$4,725.00
* 51238	COLORADOANALYTI	COLORADO ANALYTICAL LAB	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$100.00
* 51239	CURTISCLAAR	CURTIS CLAAR	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$3.32
* 51240	EVOQUA	EVOQUA WATER TECHNOLOGIES LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$1,513.00
* 51241	FILTRONICSINC	FILTRONICS, INC.	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$19,694.00
* 51242	HACHCOMPANY	HACH COMPANY	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$2,826.40
* 51243	HICKSCONTRACTOR	HICKS CONTRACTOR SERVICES LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$1,586.44
* 51244	HOMEDEPOTCREDIT	HOME DEPOT CREDIT SERVICES	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$1,419.73
* 51245	HYDROCORP	HYDROCORP INC	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$459.45
* 51246	KROBLAWOFFICES	KROB LAW OFFICE, LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$8,207.50
* 51247	MES	MES SERVICE COMPANY, LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$369.16
* 51248	KELLYBOOKSLLC	MOUNTAIN SHADOWS ACCOUNTING GR	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$5,000.00
* 51249	SPRINGSMOUNTAIN	Springs Mountain Water	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$46.95
* 51250	STERICYCLE	STERICYCLE, INC.	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$42.55
* 51251	T2SYSTEMS	T2 SYSTEMS CANADA INC.	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$105.00
* 51252	GAZETTE	THE GAZETTE	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$1,839.56
* 51253	THRIFTYTHRONES	THRIFTY THRONES	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$1,125.00
* 51254	UNCC	UTILITY NOTIFICATION CENTER OF	12/4/2025	COBANK-CKG 9495	PMCHK00000257	\$31.55
51255	AIRGAS	AIRGAS USA, LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$112.38
51256	ALLCOPYPRODUCTS	ALL COPY PRODUCTS, INC.	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$227.57
51257	AMCOBIIT	AMCOBI	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$3,890.50
51258	BRADLEYEXCAVATI	BRADLEY EXCAVATING INC.	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$4,812.50
51259	CHAVEZCONSULTIN	CHAVEZ CONSULTING INC., LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$4,725.00
51260	COLORADOANALYTI	COLORADO ANALYTICAL LAB	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$100.00
51261	CURTISCLAAR	CURTIS CLAAR	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$3.32
51262	EVOQUA	EVOQUA WATER TECHNOLOGIES LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$1,513.00
51263	FILTRONICSINC	FILTRONICS, INC.	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$19,694.00
51264	HACHCOMPANY	HACH COMPANY	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$2,826.40
51265	HICKSCONTRACTOR	HICKS CONTRACTOR SERVICES LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$1,586.44
51266	HOMEDEPOTCREDIT	HOME DEPOT CREDIT SERVICES	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$1,419.73
51267	HYDROCORP	HYDROCORP INC	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$459.45
51268	KROBLAWOFFICES	KROB LAW OFFICE, LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$8,207.50
51269	MES	MES SERVICE COMPANY, LLC	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$369.16
51270	KELLYBOOKSLLC	MOUNTAIN SHADOWS ACCOUNTING GR	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$5,000.00
51271	SPRINGSMOUNTAIN	Springs Mountain Water	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$46.95
51272	STERICYCLE	STERICYCLE, INC.	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$42.55
51273	T2SYSTEMS	T2 SYSTEMS CANADA INC.	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$105.00
51274	GAZETTE	THE GAZETTE	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$1,839.56
51275	THRIFTYTHRONES	THRIFTY THRONES	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$1,125.00
51276	UNCC	UTILITY NOTIFICATION CENTER OF	12/4/2025	COBANK-CKG 9495	PMCHK00000256	\$31.55
51277	ALERT360	ALERT 360	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$32.03
51278	AT&TMOBILITY	AT & T MOBILITY	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$1,730.28
51279	BIGOTIRES	LEEDS WEST GROUPS DBA BIG O TI	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$108.85
51280	BRIANNESUAREZ	BRIANNE SUAREZ	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$385.00
51281	CASCADEFIRE	CASCADE FIRE EQUIPMENT	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$215.37
51282	CIRSA	CIRSA	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$175.08
51283	COLORADODIVISIO	COLORADO DIVISION OF FIRE PREV	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$45.00
51284	CKT	COMMON KNOWLEDGE TECHNOLOGY	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$2,804.30
51285	COMMUNITYMATTER	COMMUNITY MATTERS INSTITUTE	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$7,585.00
51286	DETECTACHEM	DETECTACHEM, INC.	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$51.12
51287	DISTRICT10WATER	DISTRICT 10 WATER USERS ASSOC.	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$55.00
51288	E470PUBLICHWY	E-470 PUBLIC HIGHWAY AUTHORITY	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$21.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
51289	GALLS	GALLS, LLC	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$148.99
51290	GUNCLEANERSOF	Gun Cleaners of Colorado LLC	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$127.50
51291	HILLSFIRE&SPEED	HILL'S FIRE & SPEED SHOP	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$18,658.25
51292	JAN-PROFRANCHIS	JAN-PRO FRANCHISE DEVELOPMENT	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$485.00
* 51293	OREILLY	O'Reilly Automotive, Inc.	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$327.90
51294	PALMERLAKESANIT	PALMER LAKE SANITATION	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$1,049.16
51295	DPCINDUSTRIES	PVS DX, INC.	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$70.00
51296	RAMPARTSUPPLY	RAMPART SUPPLY	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$74.25
51297	REPUBLICSERVICE	REPUBLIC SERVICES #653	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$873.21
51298	VECTORSOLUTIONS	TARGET SOLUTIONS LEARNING	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$3,876.40
51299	TROJANTECH	TROJAN TECHNOLOGIES CORP.	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$6,399.80
51300	UCH-MHS	UCHealth	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$8,511.51
51301	WEARPARTS&EQUIP	Wear Parts & Equipment	12/11/2025	COBANK-CKG 9495	PMCHK00000258	\$1,478.20
51302	BIGTIRES	LEEDS WEST GROUPS DBA BIG O TI	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$859.08
51303	CENTURYLINK	CENTURYLINK	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$691.80
51304	CINTAS	CINTAS	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$47.38
51305	CKT	COMMON KNOWLEDGE TECHNOLOGY	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$3,184.75
51306	DYNAMICAIIRSYSTE	DYNAMIC AIR SYSTEMS	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$230.00
51307	ELPASOTELLER	EL PASO-TELLER COUNTY 9-1-1	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$500.00
51308	JAN-PROFRANCHIS	JAN-PRO FRANCHISE DEVELOPMENT	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$281.15
51309	JENNIFERNILSON	JENNIFER NILSON	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$165.13
51310	CICCOLELLAJOH	JOHN CICCOLELLA	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$320.00
51311	MONARCHMERCHANT	MONARCH MERCHANDISING	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$246.70
51312	MONUMENTTOWING	MONUMENT TOWING	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$115.00
51313	MYFLEETCENTER	MYFLEETCENTER	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$166.55
51314	ORKIN	Orkin	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$98.65
51315	RAMPARTSUPPLY	RAMPART SUPPLY	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$174.04
51316	SLWS	SALT LAKE WHOLESALE SPORTS	12/18/2025	COBANK-CKG 9495	PMCHK00000259	\$2,280.28
51317	ALLCOPYPRODUCTS	ALL COPY PRODUCTS, INC.	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$227.57
51318	AMCOBIIT	AMCOBI	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$3,805.50
51319	ANDREW RUDNICKI	ANDREW RUDNICKI	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$154.00
51320	ASPENAUTOCLINIC	ASPEN AUTO CLINIC MONUMENT	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$1,464.26
51321	BARCOPRODUCTS	BARCO PRODUCTS, LLC	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$1,061.16
51322	BRADLEYEXCAVATI	BRADLEY EXCAVATING INC.	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$9,215.00
51323	BUCEESLTD	BUC-EE'S LTD	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$1,755.96
51324	CIRSA	CIRSA	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$48,614.29
51325	CITYFINANCEACCT	CITY FINANCE ACCT REC	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$11,542.51
51326	CIVICPLUSLLC	CIVICPLUS LLC	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$12,821.81
51327	COLORADOANALYTI	COLORADO ANALYTICAL LAB	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$100.00
51328	COLORADODIVISIO	COLORADO DIVISION OF FIRE PREV	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$45.00
51329	COLORADOHOMIINT	COLORADO HOME INTERIORS AND RE	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$14,062.50
51330	CKT	COMMON KNOWLEDGE TECHNOLOGY	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$1,475.00
51331	COREANDMAIN	CORE & MAIN LLP	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$8,898.79
51332	EVOQUA	EVOQUA WATER TECHNOLOGIES LLC	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$1,513.00
51333	GEN-TECH	GEN-TECH	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$934.00
51334	MYFLEETCENTER	MYFLEETCENTER	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$93.47
51335	PIKESPEAKAREACO	PIKES PEAK AREA COUNCIL OF GOV	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$1,462.00
51336	STERICYCLE	STERICYCLE, INC.	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$42.55
51337	TLECC	TIMBER LINE ELECTRIC & CONTROL	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$4,018.00
51338	TRILAKESMONUMEN	Tri-Lakes Monument Fire Protec	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$2,785.00
51339	USABLUEBOOK	USABLUEBOOK	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$857.30
51340	USDAFORESTS SERVI	USDA FOREST SERVICE	12/30/2025	COBANK-CKG 9495	PMCHK00000260	\$1,457.54

Total Checks: 108

Total Amount of Checks: \$250,865.43



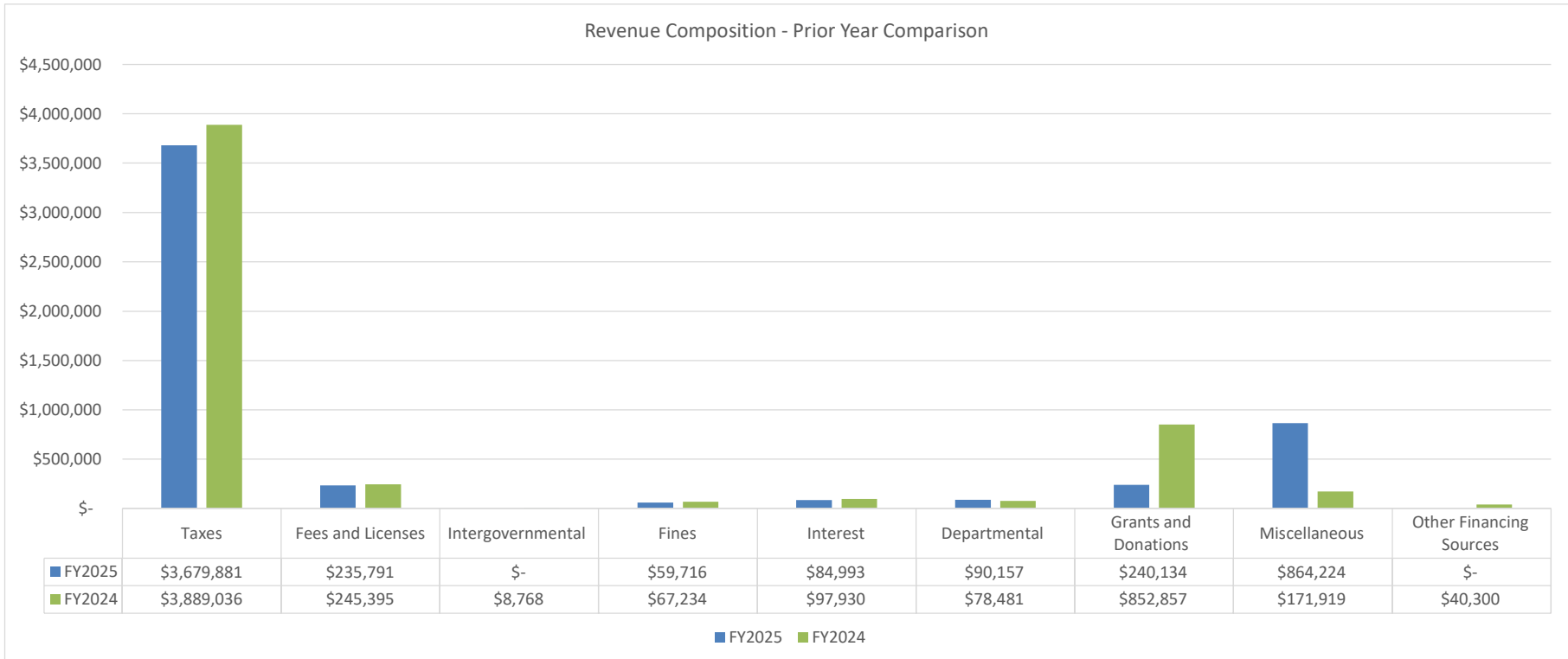
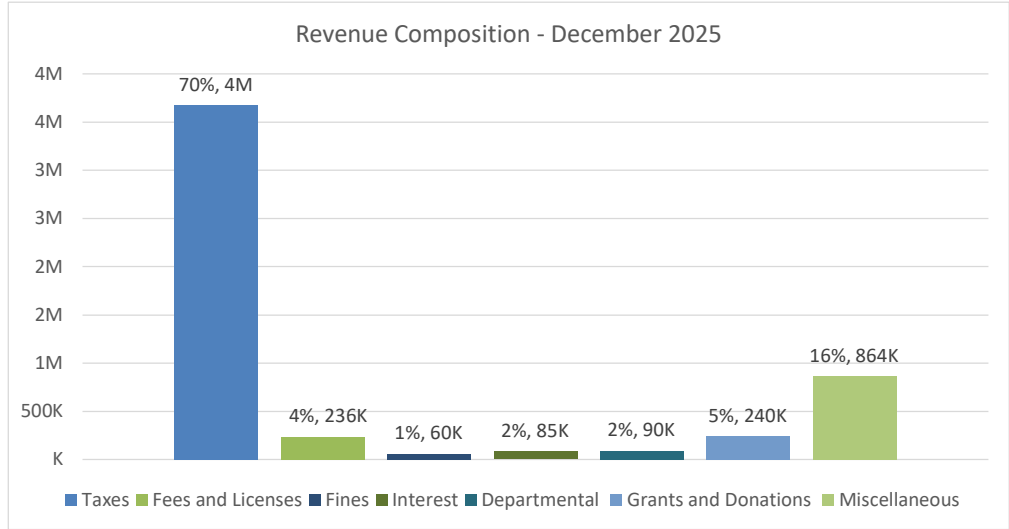
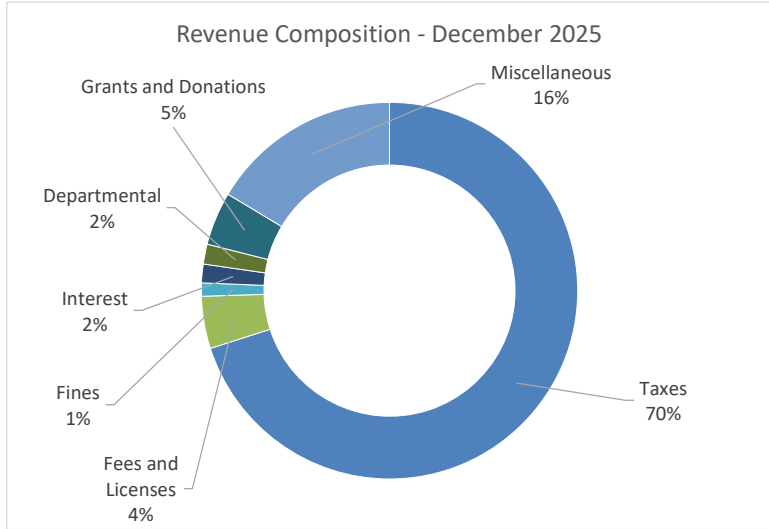
Charts
December 2025

TOWN OF PALMER LAKE

Item 3.

REVENUE CHARTS GENERAL FUND

For the Twelve Months Ended December 31, 2025
UNAUDITED

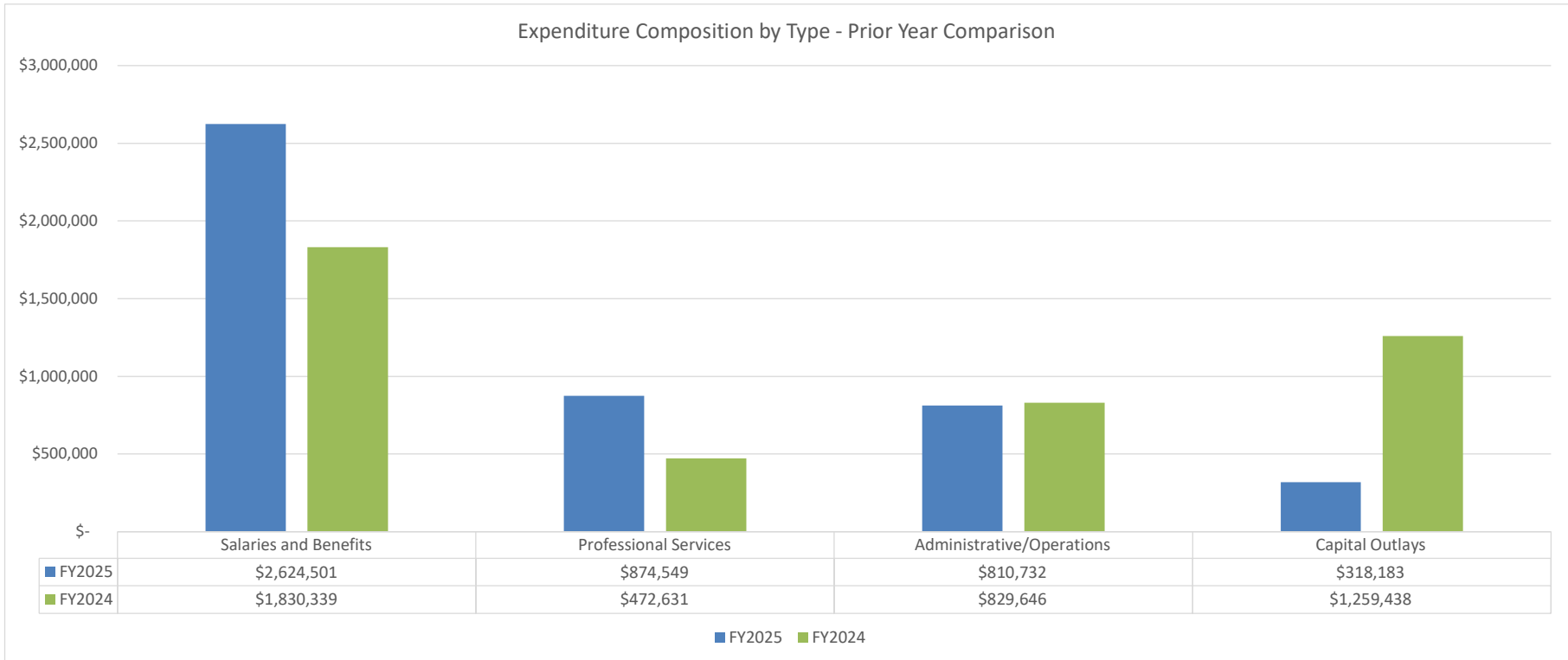
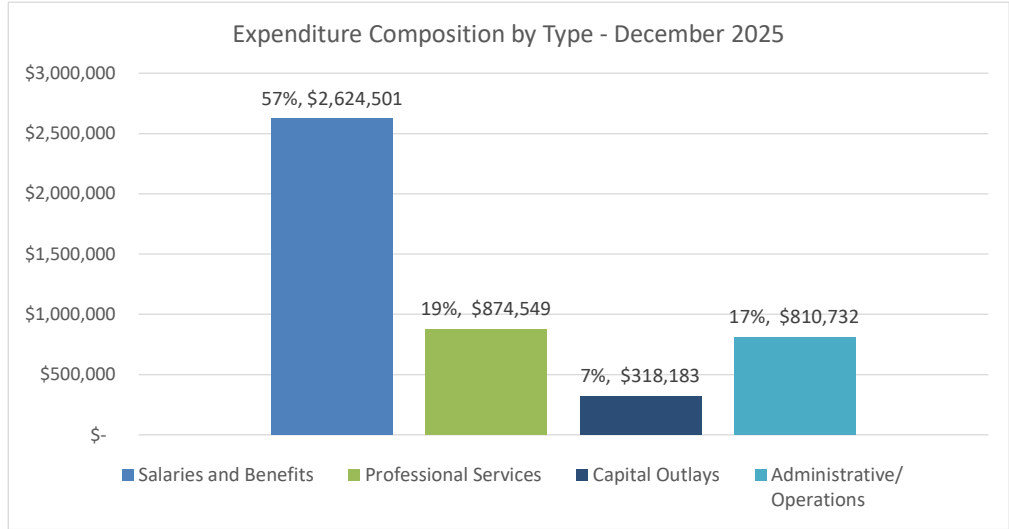
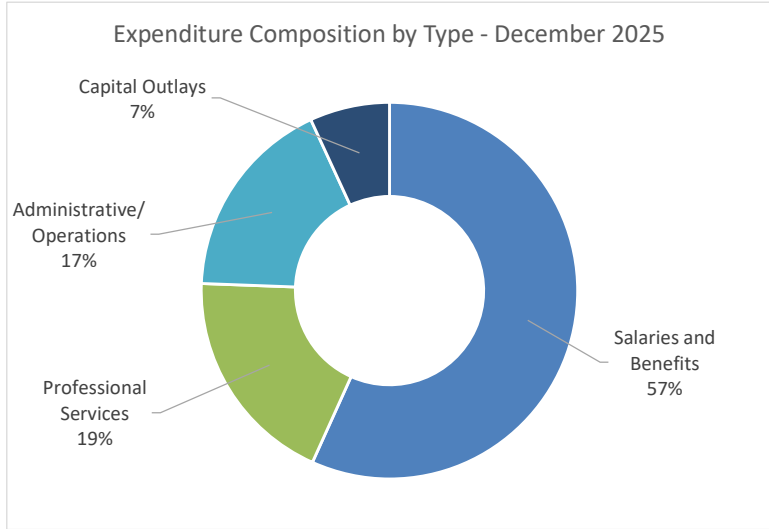


TOWN OF PALMER LAKE

Item 3.

EXPENDITURE CHARTS GENERAL FUND

For the Twelve Months Ended December 31, 2025
UNAUDITED



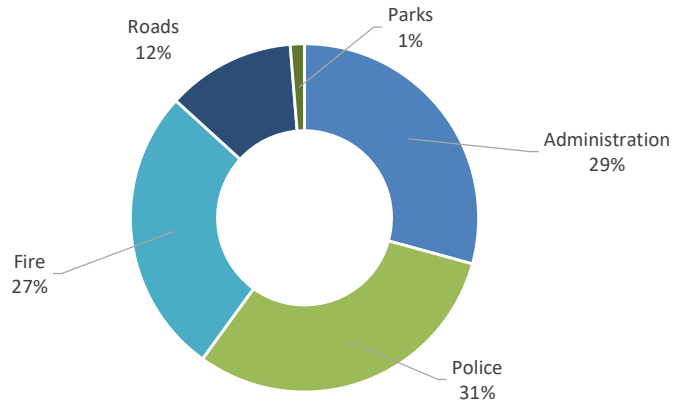
TOWN OF PALMER LAKE

Item 3.

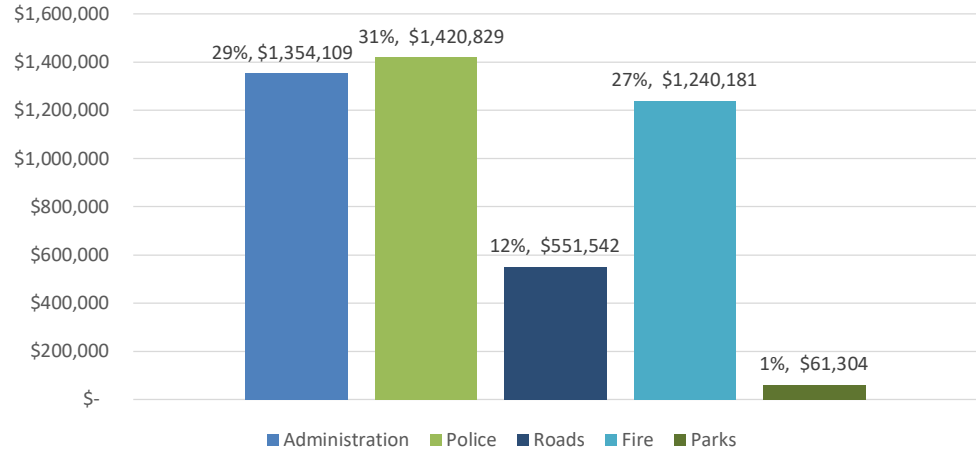
EXPENDITURE CHARTS GENERAL FUND

For the Twelve Months Ended December 31, 2025
UNAUDITED

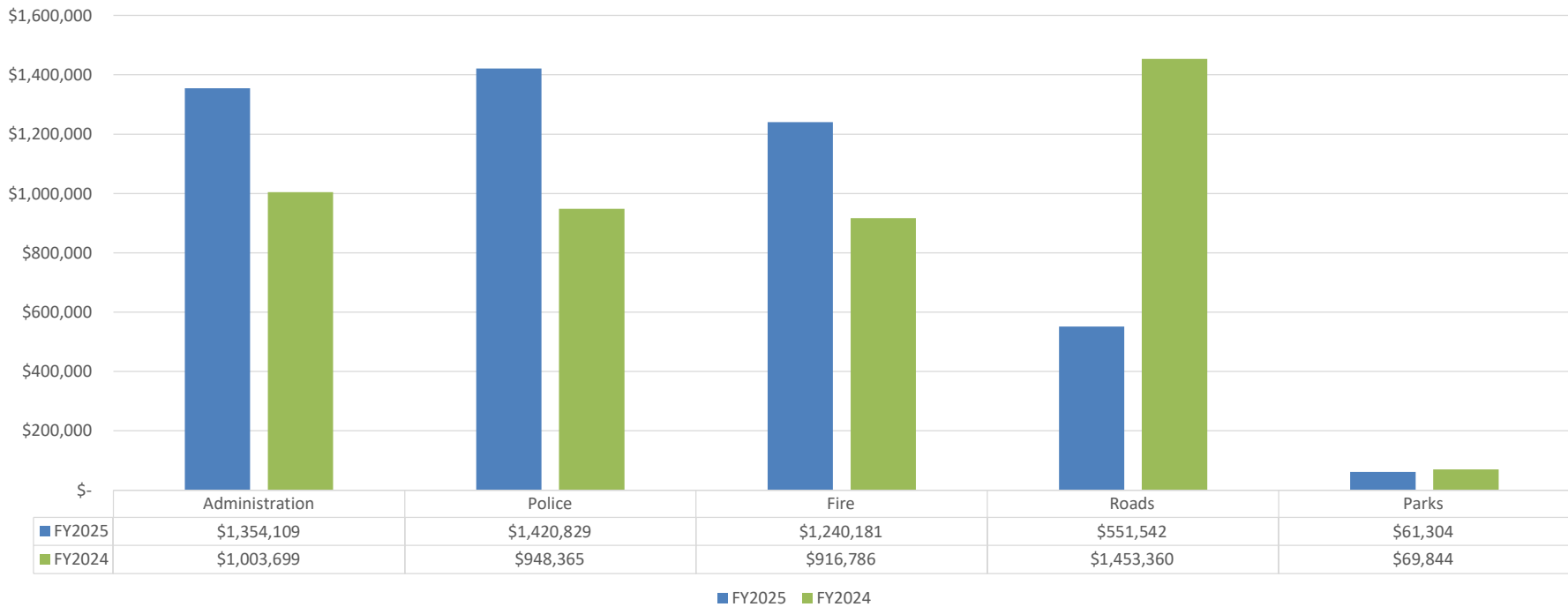
Expenditure Composition by Department - December 2025



Expenditure Composition by Department - December 2025



Expenditure Composition by Department - Prior Year Comparison

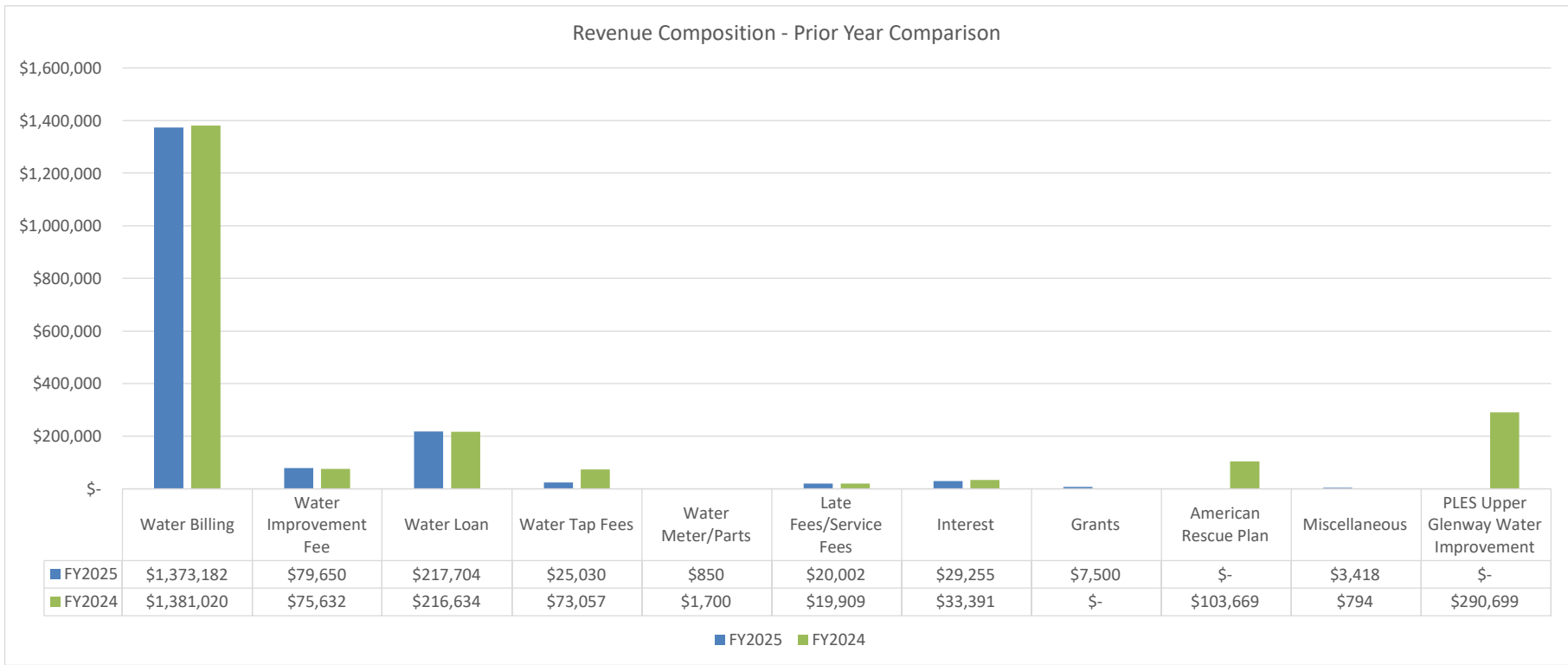
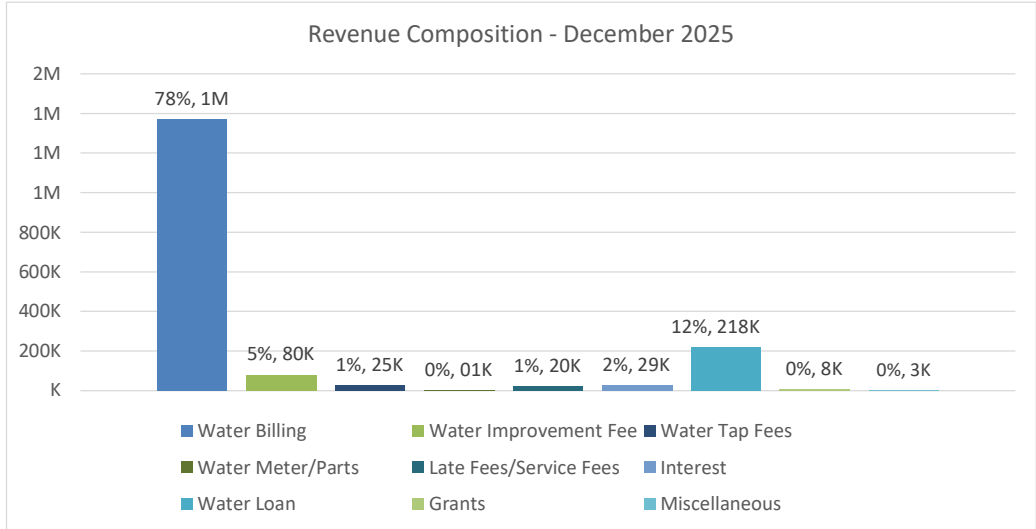
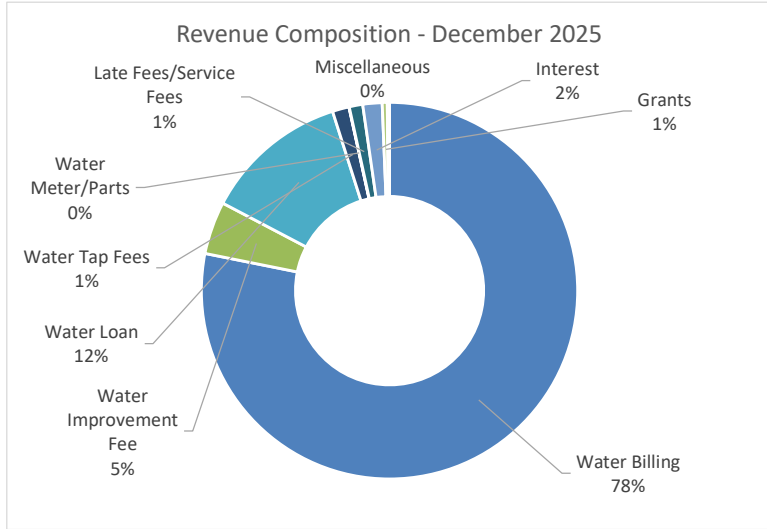


TOWN OF PALMER LAKE

Item 3.

REVENUE CHARTS WATER ENTERPRISE FUND

For the Twelve Months Ended December 31, 2025
UNAUDITED



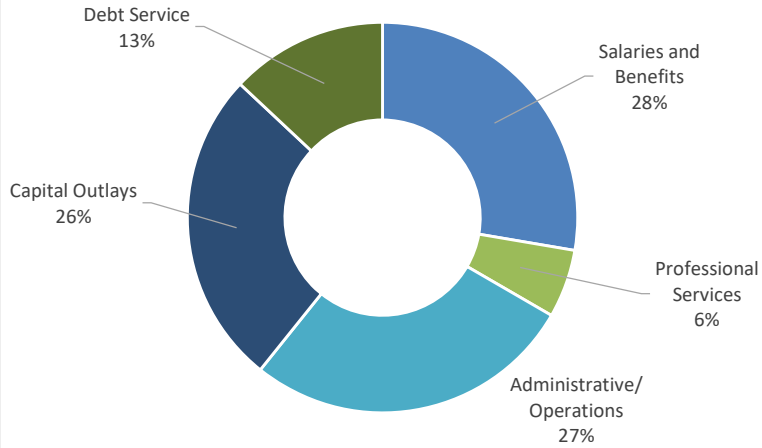
TOWN OF PALMER LAKE

Item 3.

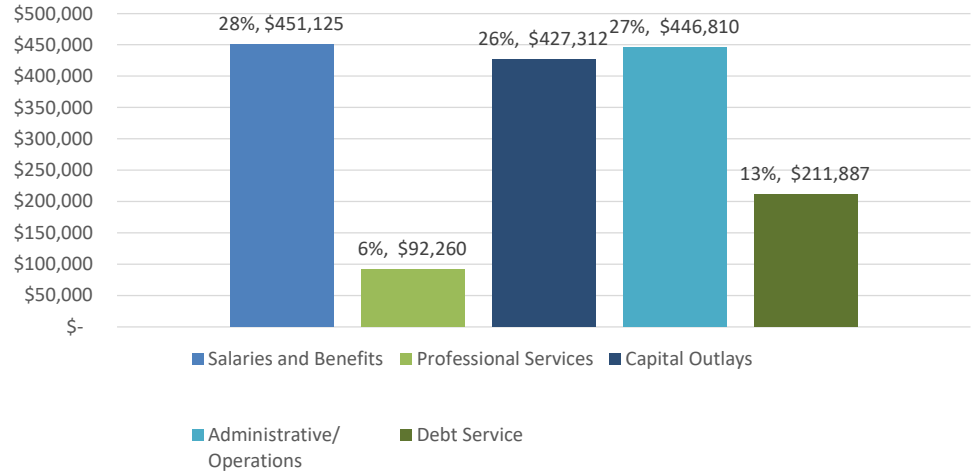
EXPENDITURE CHARTS WATER ENTERPRISE FUND

For the Twelve Months Ended December 31, 2025
UNAUDITED

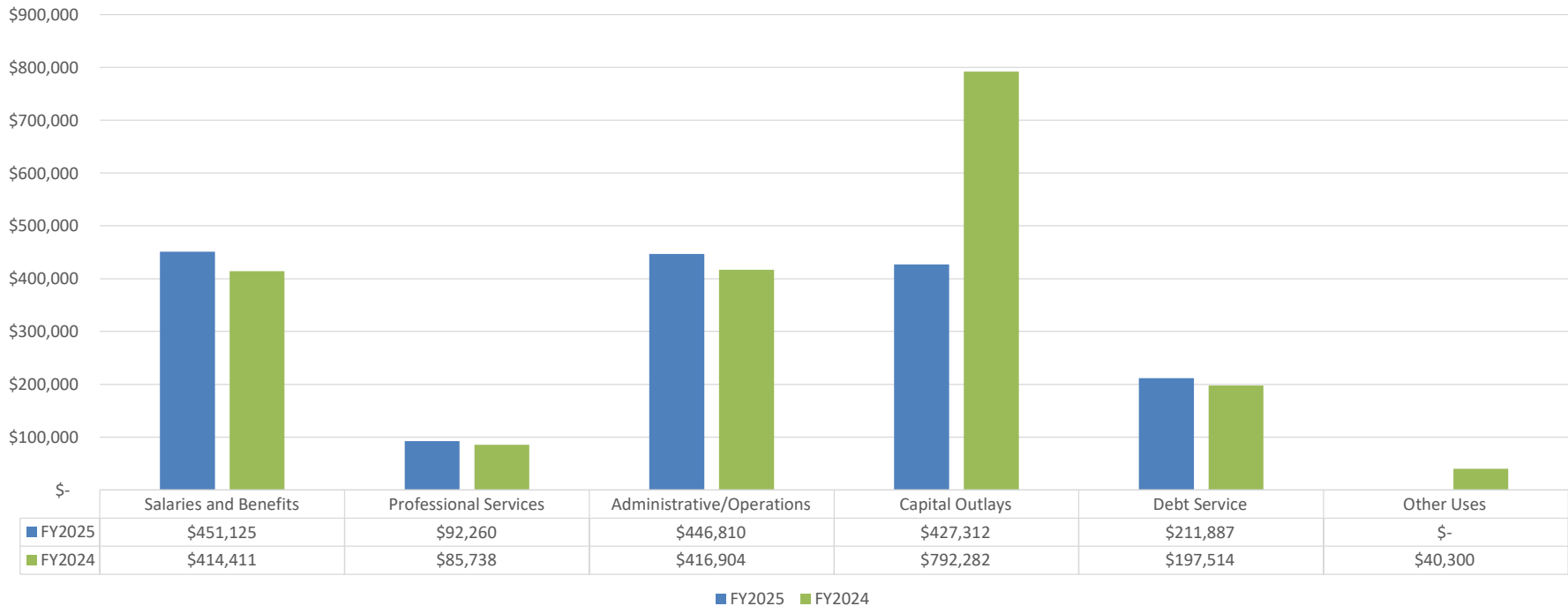
Expenditure Composition by Type - December 2025



Expenditure Composition by Type - December 2025



Expenditure Composition by Type - Prior Year Comparison

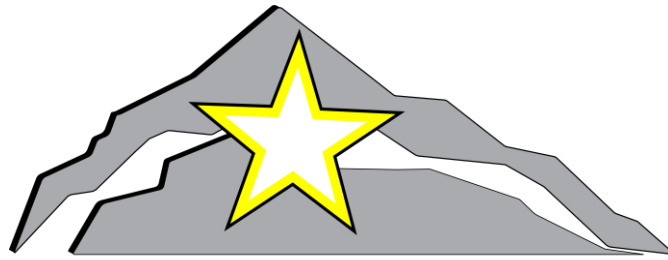




Water Department

January 2026 Monthly Operations

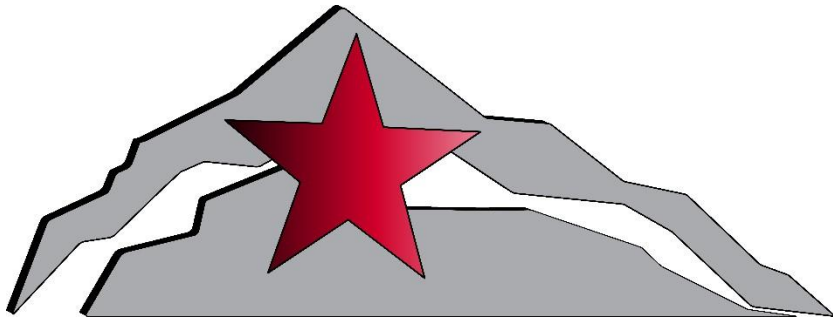
- Repaired service line saddle leak at 93 Hermosa 1/27.
- 1st quarter regulatory samples collected for DBP / Chlorite and submitted to lab; results were well within standards.
- Quarterly chlorine dioxide maintenance and yield analysis completed.
- Quarterly instrumentation calibrations completed.



Town of Palmer Lake

Board of Trustees Summary Sheet

	February 2026
Title	Public Works Monthly Report
Date	February 2, 2026
Contact	Stacy DeLozier
Summary	<p>Routine monthly roads and parks maintenance.</p> <p>Rock retaining wall at the Glen park is complete.</p> <p>Christmas lights and Holiday decorations are all taken down and in storage.</p> <p>Trimming brush around ROW's all over Town.</p> <p>Various Parks work around the Glen Park and Creekside Trail. (new park benches, new Bear Proof trash cans etc)</p> <p>Monthly Parks Commission Meeting</p> <p>Snow removal when needed.</p> <p>Pothole patch work taking place all over Town.</p> <p>Assist the Water Department with all of these water leaks that have been popping up.</p>
Training	Ongoing weekly/ monthly safety training, meetings, PPACG, Monthly safety meetings, MS4 training with Chavez on 2/4/26.
Other Activity	



PALMER LAKE FIRE DEPARTMENT

Title	Fire Department Report- January 2026
Date	4 February 2026
Contact	Chief Vincent
Summary	Hockey Tournament Occurred with no issues.
Training	
Photographs	
Other Action	
Code Enforcement	



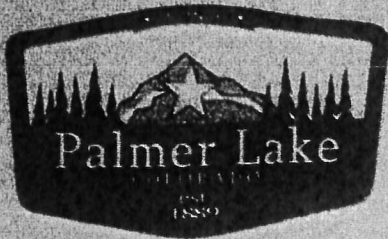
Board of Trustees Summary Sheet

	February 2026				
Title	Administration				
Date	02/12/2026				
Contact	Admin personnel				
Kiosk Revenue	As of 2/10/26, pending December financials				
	Month	2022	2023	2024	2025
	January	-	2,135.90	2,098.80	1,367.40
	February	1,132.50	1,939.80	1,780.80	1,514.71
	March	3,874.10	2,194.20	1,897.40	3,366.99
	April	4,043.90	3,476.80	3,768.30	3,704.70
	May	5,957.20	4,028.00	6,349.40	5,936.00
	June	7,616.10	5,050.90	7,514.40	8,434.50
	July	7,245.10	7,632.00	9,004.70	7,859.20
	August	7,033.10	6,540.20	5,920.10	5,077.40
	September	5,639.20	5,337.10	5,668.42	5,972.16
	October	4,796.50	4,844.20	5,374.20	3,625.20
	November	2,591.70	2,660.60	1,749.70	3,509.80
	December	1,590.00	1,367.40	2,104.10	
Total	51,519.40	47,207.10	53,230.32	50,368.06	
Contact Us (online)	Date	First Name	Subject		
	1/1/26	Dakota	Volunteering		
	1/9/26	Alexander	Economy		
	1/12/26	Jon	Ice is not safe		
	1/15/26	Steven	Pavilion Rental		
	1/19/26	Brett	Palmer Park Pavillion		
	1/27/26	Mike	Requesting Fire reports		
	1/27/26	Jane	Meeting video 09/26/25		

Land Use permits Issued	Type: Single Family; Qty: 0 Other; Qty: 2 Total water taps issued: 1043
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Business Licenses	BUSINESS LICENSE STATUS CHANGES BY BUSINESS TYPE		2026	2026
			Jan	Jan
	Business Type		STR	other
	New Licenses		1	4
	Licenses Renewed		0	15
	Licenses Expired		0	0
	Businesses Closed		0	0
	CURRENT BUSINESS LICENSES BY BUSINESS TYPE (New + Renewed)		41	144
	TOTAL CURRENT BUSINESS LICENSES (New + Renewed)		185	
 SCHEDULED TO RENEW IN February 2026:				
BUSINESS NAME				
Basset Home Services				
Becoming One Events, LLC dba Pinecrest Weddings				
Big Mission Automotive, Inc.				
Eldorado Artesian Springs Inc				
Hi-five Design LLC				
Imperial Bag & Paper Company, LLC				
Master Bilt Homes, Inc.				
Neighborhood Local Operations LLC dba Mr. Rooter Plumbing				
Nicole Currier				
Rad Extracts, LLC				
Rock House Ice Cream, Candy and More				
Summit Builders Inc				
The Drum Set Coach				
Tri Noleen Inc				
Twisted Tails LLC				
Your Roofer Inc				

Water Billing	Year	Month	# of Water Accounts	# of Gallons Sold	# of Shutoffs	
	2022	Jan-Dec	1015	41,405,900	11	
	2023	Jan-Dec	1018	44,855,150	7	
	2024	Jan-Dec	1022	47,011,334	0	
	2025	Jan-Dec	1023	43,083,171	7	
	2026	Jan	1023	3,086,400	0	
		YTD	1023	3,086,400	7	
	Grant Activity Updates	No updates.				
	Upcoming Approved Special Events					
Code Enforcement	Code Compliance Report January 2026					
	Code Activity:					
	<u>Issue</u>		<u>Reported</u>		<u>Resolved</u>	
	Business License		1		1	
	Bears /Trash Cans		1		1	
	Fence (height/temporary)		1		1	
	Junkyards and dumping/unsafe yard		1		-	
	Signs (removal non-compliant)		1		1	
	Signs (Business)		2		-	
	Short Term Rentals		1		1	
			8		5	
Other Activity	Historical Society Annual Meeting 2/19/2026 "Cherokee Trail Artifacts Across the Palmer"					



TOWN OFFICE USE ONLY

Date Received: _____ By: _____

TOWN APPOINTMENT

The following application shall be completed for anyone wishing to be considered for Town appointment. A resume and/or additional pages, if desired, may also be submitted with this application. Email completed application to info@palmer-lake.org.

APPLICANT INFORMATION

Name: DeNise Ferguson Phone: [REDACTED]

Email: [REDACTED]

Mailing Address: [REDACTED]

City: Palmer Lake State: CO Zip: 80133

Physical Address: [REDACTED]

City: Palmer Lake State: CO Zip: 80133

Occupation: Software Engineer Employer: [REDACTED]

Years lived in Palmer Lake: 1 1/2 Approximate Hours/Week you can devote: 10 hrs

Note: As an appointed member of Town Government, you will be tasked with assignments that require a time commitment. Additionally, in order to serve, one year of residency in Palmer Lake is required.

APPOINTMENT INFORMATION

Desired Position:

Advisory Board of Adjustments Board of Trustees Parks Commission Planning Commission

will withdraw parks appointment if approved

Describe any previous Municipal Government experience (attach additional sheets if needed):

Participated in multiple Palmer Lake town meetings alongside Arvuda city council council meetings.

Describe any education, experience, or other qualification you believe will assist in being a productive member of the Town Board, Commission, or Committee (attach additional sheets if needed):

I have read the towns municipal codes and ordinances and have a firm understanding of the direction the town would like to move to. I also work with complex applications to provide value to my company, the skills I have learned on the job would translate well to a board position.

Describe your reasons for wanting to be involved with the Town (attach additional sheets if needed).

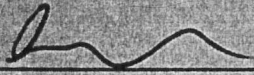
I would like to help guide the town out of this tumultuous time to allow for growth and prosperity for our community and residents.

If appointed, do you want your contact information added to the website? If so, what information?

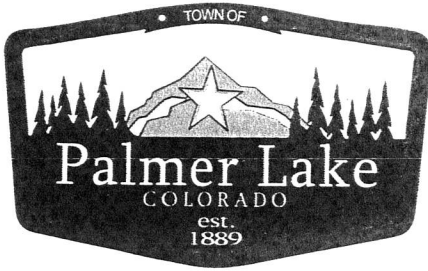
Name and email

APPLICANT ACKNOWLEDGEMENT

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS. BY SIGNING BELOW, I HEREBY CERTIFY THAT I AM THE PERSON WHOSE NAME APPEARS ON THIS APPLICATION AS THE APPLICANT. I UNDERSTAND THAT A DIGITALLY SIGNED COPY OF THIS DOCUMENT TRANSMITTED BY EMAIL SHALL BE DEEMED TO HAVE THE SAME LEGAL EFFECT AS DELIVERY OF AN ORIGINAL SIGNATURE FOR THE PURPOSES OF VALIDITY, ENFORCEABILITY, AND ADMISSIBILITY.

	<u>DeWaje Ferguson</u>	<u>01/30/2016</u>
Applicant Signature	Printed Name	Date

Forms may be electronically signed by typing your name in the Applicant Signature field. Forms may be submitted electronically by saving it to your computer and attaching it to an email to info@palmer-lake.org. The form may be manually signed by printing the form and signing by hand and then turned in at the Town office.



TOWN OFFICE USE ONLY
Date Received: _____ By: _____

TOWN APPOINTMENT

The following application shall be completed for anyone wishing to be considered for Town appointment. A resumé and/or additional pages, if desired, may also be submitted with this application. Email completed application to info@palmer-lake.org.

APPLICANT INFORMATION

Name: John Hartzog Phone: [REDACTED]

Email: [REDACTED]m

Mailing Address: [REDACTED]

City: Palmer Lake State: Co Zip: 80133

Physical Address: [REDACTED]

City: Palmer Lake State: CO Zip: 80133

Occupation: Retired Employer: _____

Years lived in Palmer Lake: 2+ Approximate Hours/Week you can devote: 10 to 20

Note: As an appointed member of Town Government, you will be tasked with assignments that require a time commitment. Additionally, in order to serve, one year of residency in Palmer Lake is required.

APPOINTMENT INFORMATION

Desired Position:

- Advisory Board of Adjustments Board of Trustees Parks Commission Planning Commission

Describe any previous Municipal Government experience (attach additional sheets if needed):

Provided government interface at the local, state, and federal level for both nuclear and renewable energy. Florida public service commission expert witness, and Texas PUCT, ERCOT advisory position.

Describe any education, experience, or other qualification you believe will assist in being a productive member of the Town Board, Commission, or Committee (attach additional sheets if needed):

Retired Nuclear Submarine Officer. Retired energy executive, with positions in nuclear electric production, management, finances, and IT. and renewable energy development, operations, energy marketing, regulatory and govt interface.

Describe your reasons for wanting to be involved with the Town (attach additional sheets if needed):

I moved here two years ago from Florida. I literally could have moved anywhere I wanted. Palmer Lake is what I chose. After observing the functioning of the BOT over the last two years, it seems an outside look and approach is needed. My experience in finance and budgets is particularly relevant.

If appointed, do you want your contact information added to the website? If so, what information?

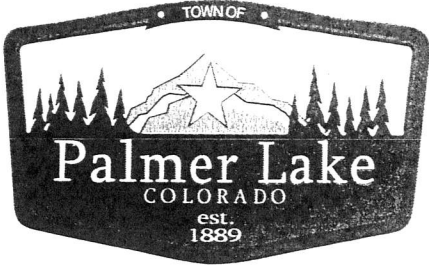
Name. Email, phone number, address.

APPLICANT ACKNOWLEDGEMENT

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS. BY SIGNING BELOW, I HEREBY CERTIFY THAT I AM THE PERSON WHOSE NAME APPEARS ON THIS APPLICATION AS THE APPLICANT. I UNDERSTAND THAT A DIGITALLY SIGNED COPY OF THIS DOCUMENT TRANSMITTED BY EMAIL SHALL BE DEEMED TO HAVE THE SAME LEGAL EFFECT AS DELIVERY OF AN ORIGINAL SIGNATURE FOR THE PURPOSES OF VALIDITY, ENFORCEABILITY, AND ADMISSIBILITY.

John Hartzog John R. Hartzog 1/21/2026
Applicant Signature Printed Name Date

Forms may be electronically signed by typing your name in the Applicant Signature field. Forms may be submitted electronically by saving it to your computer and attaching it to an email to info@palmer-lake.org. The form may be manually signed by printing the form and signing by hand and then turned in at the Town office.



TOWN OFFICE USE ONLY
Date Received: _____ By: _____

TOWN APPOINTMENT

The following application shall be completed for anyone wishing to be considered for Town appointment. A resumé and/or additional pages, if desired, may also be submitted with this application. Email completed application to info@palmer-lake.org.

APPLICANT INFORMATION

Name: John Marble Phone: [REDACTED]

Email: [REDACTED]

Mailing Address: [REDACTED]

City: Palmer Lake State: CO Zip: 80133

Physical Address: [REDACTED]

City: Palmer Lake State: CO Zip: 80133

Occupation: Sales Associate Employer: [REDACTED]

Years lived in Palmer Lake: 2 Approximate Hours/Week you can devote: 30

Note: As an appointed member of Town Government, you will be tasked with assignments that require a time commitment. Additionally, in order to serve, one year of residency in Palmer Lake is required.

APPOINTMENT INFORMATION

Desired Position:

- Advisory Board of Adjustments Board of Trustees Parks Commission Planning Commission

Describe any previous Municipal Government experience (attach additional sheets if needed):

Describe any education, experience, or other qualification you believe will assist in being a productive member of the Town Board, Commission, or Committee (attach additional sheets if needed):

Describe your reasons for wanting to be involved with the Town (attach additional sheets if needed):

If appointed, do you want your contact information added to the website? If so, what information?

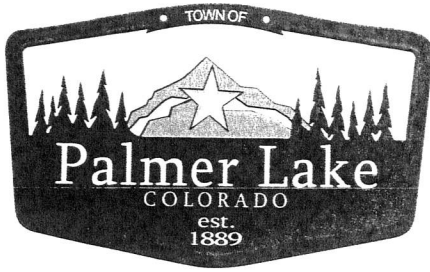
Please add my phone number and email address if I am appointed.

APPLICANT ACKNOWLEDGEMENT

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS. BY SIGNING BELOW, I HEREBY CERTIFY THAT I AM THE PERSON WHOSE NAME APPEARS ON THIS APPLICATION AS THE APPLICANT. I UNDERSTAND THAT A DIGITALLY SIGNED COPY OF THIS DOCUMENT TRANSMITTED BY EMAIL SHALL BE DEEMED TO HAVE THE SAME LEGAL EFFECT AS DELIVERY OF AN ORIGINAL SIGNATURE FOR THE PURPOSES OF VALIDITY, ENFORCEABILITY, AND ADMISSIBILITY.

<u>John Marble</u>	<u>John Marble</u>	<u>1/29/2026</u>
Applicant Signature	Printed Name	Date

Forms may be electronically signed by typing your name in the Applicant Signature field. Forms may be submitted electronically by saving it to your computer and attaching it to an email to info@palmer-lake.org. The form may be manually signed by printing the form and signing by hand and then turned in at the Town office.



TOWN OFFICE USE ONLY

Date Received: _____ By: _____

TOWN APPOINTMENT

The following application shall be completed for anyone wishing to be considered for Town appointment. A resumé and/or additional pages, if desired, may also be submitted with this application. Email completed application to info@palmer-lake.org.

APPLICANT INFORMATION

Name: Michael D. Beeson Phone: [REDACTED]

Email: [REDACTED]

Mailing Address: [REDACTED]

City: Palmer Lake State: CO Zip: 80133

Physical Address: [REDACTED]

City: Palmer Lake State: CO Zip: 80133

Occupation: Retired USAF Officer Employer: N/A

Years lived in Palmer Lake: 2.5 Approximate Hours/Week you can devote: 10-15

Note: As an appointed member of Town Government, you will be tasked with assignments that require a time commitment. Additionally, in order to serve, one year of residency in Palmer Lake is required.

APPOINTMENT INFORMATION

Desired Position:

- Advisory
 Board of Adjustments
 Board of Trustees
 Parks Commission
 Planning Commission

Describe any previous Municipal Government experience (attach additional sheets if needed):

As a prior Palmer Lake Planning Commissioner, I helped ensure we met our Aug 2025 code review deadline to retain DOLA Funds. Prior to each Planning Commission meeting, I thoroughly read all meeting packet materials and came to each meeting fully prepared.

Describe any education, experience, or other qualification you believe will assist in being a productive member of the Town Board, Commission, or Committee (attach additional sheets if needed):

I hold degrees in Linguistics (A.A.), Management (B.A.), Public Administration (M.A.) and National Security Studies (M.A.), all of which help provide me with a well-rounded perspective of how government organizations operate and how to improve productivity.

Describe your reasons for wanting to be involved with the Town (attach additional sheets if needed):

I want to continue the hard work of previous and current Trustees to ensure transparent leadership, citizen engagement, and help ensure our town has a stable fiscal posture in the future. I've volunteered many hours for town events, to include supporting the Palmer Lake Arts Council, contributing to our town's cultural and social development.

If appointed, do you want your contact information added to the website? If so, what information?

Yes, email address via the PL email portal.

APPLICANT ACKNOWLEDGEMENT

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS. BY SIGNING BELOW, I HEREBY CERTIFY THAT I AM THE PERSON WHOSE NAME APPEARS ON THIS APPLICATION AS THE APPLICANT. I UNDERSTAND THAT A DIGITALLY SIGNED COPY OF THIS DOCUMENT TRANSMITTED BY EMAIL SHALL BE DEEMED TO HAVE THE SAME LEGAL EFFECT AS DELIVERY OF AN ORIGINAL SIGNATURE FOR THE PURPOSES OF VALIDITY, ENFORCEABILITY, AND ADMISSIBILITY.

<u>Michael D. Beeson</u>	<u>Michael D. Beeson</u>	<u>1/28/2026</u>
Applicant Signature	Printed Name	Date

Forms may be electronically signed by typing your name in the Applicant Signature field. Forms may be submitted electronically by saving it to your computer and attaching it to an email to info@palmer-lake.org. The form may be manually signed by printing the form and signing by hand and then turned in at the Town office.

TOWN OF PALMER LAKE, COLORADO

RESOLUTION NO. ___-20___

**A RESOLUTION OF THE TOWN OF PALMER LAKE
APPROVING AN APPOINTMENT TO FILL A VACANCY ON THE
TOWN BOARD OF TRUSTEES**

WHEREAS, the Board of Trustees of the Town of Palmer Lake, Colorado, pursuant to Colorado statute and the Town of Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Palmer Lake, Colorado; and

WHEREAS, a vacancy for the position of Town trustee was declared on _____;
and

WHEREAS, applicants were interviewed at a Board workshop on _____
and their applications were reviewed; and

WHEREAS, based on the applications and interviews, the Board desires to appoint a citizen to fill the vacancy on the Board of Trustees.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF PALMER LAKE, COLORADO AS FOLLOWS:**

1. The Board of Trustees hereby appoints _____ as Trustee for the remaining term through the Town’s next municipal election in 2026.
2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid, for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.
3. Repeal. Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

**INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF
TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS ___ DAY OF _____
20___.**

ATTEST:

TOWN OF PALMER LAKE, COLORADO

Erica N. Romero
Town Clerk

BY: _____
Dennis Stern
Mayor



Alamo Corporate Center
102 South Tejon Street, Suite 900
Colorado Springs, Colorado 80903-2238
Telephone (719) 635-8750
Facsimile (719) 635-8706

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Sara M. Frear
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Joshua J. Wolff
Hilary A. Roland
Olivia M. Urso
Elizabeth A. Ary

Of Counsel
Joi G. Kush
Janet K. Williams

Retired
Caroleen F. Jolivet

SFrear@mullikenlaw.com

February 4, 2026

Ms. Erica Romero
Town of Palmer Lake
PO Box 208
Palmer Lake, CO 80133

Re: Monument Ridge West Annexation Application

Dear Ms. Romero:

On behalf of Monument Ridge West, LLC (“Applicant”), please accept this letter as the withdrawal of Applicant’s pending applications for annexation. After careful consideration, the Applicant does not believe there is any path for the project to move forward within the Town of Palmer Lake.

It has truly been a pleasure working with yourself, Scott, and Glenn. You are professionals and a credit to the Town. The Applicant, Applicant’s team, and I personally, wish you the best.

It is my understanding the Town is no longer represented by Attorney Krob and has not yet secured new counsel. Please forward this letter to the town’s legal counsel as appropriate.

Sincerely,

Sara M. Frear

SMF:kwf