



## **PARKS COMMISSION**

**Tuesday, February 14, 2023 at 5:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

**\*Live Stream available on Town website\***

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### **AGENDA**

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*This agenda is subject to revision 24 hours prior to commencement of the meeting.*

#### **Call to Order**

#### **Roll Call**

#### **Approval of Minutes**

- [1.](#) Minutes from January 10, 2023

#### **Petty Cash Report**

#### **Public Works Supervisor Report**

#### **Town Administrator Report**

- [2.](#) Kiosk update (warranty)

#### **Business Items**

3. Presentation & Consideration of the Proposed Parkland on Elephant Rock Property (to be Presented to Board of Trustees on 2/23)
4. Review and Consideration of Parks and Trails Commission Applicant
- [5.](#) Distribute Adopted Amended Code Sec 2.20 Parks and Trails Commission
- [6.](#) Distribute Parks and Trails Commission "Rules"
7. Commission Member Protocol
- [8.](#) Review Point of Contact Responsibilities
- [9.](#) Review Projects for 2023

#### **Centennial Park**

10. Review Winterfest Plans
- [11.](#) Update on CORE Power Installation at Pedestrian Bridge

[12.](#) Review Centennial Park Plans and GOCO Grant Submittal

[13.](#) Review Proposed Bridge Lighting Plans

**Glen Park**

**Public Comment**

*This time is reserved for the public to speak to items not on the agenda. Individuals must state name and limit comments to (3) minutes unless extended.*

**Report of Other Meetings**

**Next Meeting (2/23 Presentation to Board; 2/28) and Future Items**

**Adjourn**

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**Americans with Disabilities Act**

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Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.

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**Notice**

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Notice is hereby given that more than two members of the Board of Trustees may be present; however, there will be no action taken by the Board of Trustees at this meeting.



## PARKS COMMISSION

Tuesday, January 10, 2023 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### MINUTES

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**Call to Order.** Chair Reid Wiecks called the meeting to order at 5:01 pm.

**Roll Call.** Present: Cindy Powell, Gene Kalesti, Phyllis Head, Reid Wiecks, Mike Pietsch, Lindsey Leiker. Excused: Ande Furrer. Staff: Jason Dosch, Dawn Collins. Others: Jeff Zearfoss with Carter Payne, Lindsay & Richard Willan, Cyndee Henson, Jennifer Miller, Roger Moseley, Mary Brodzik, Kevin Magren, Nick Ehrhardt, Char Schutte.

#### Approval of Minutes

1. Approval of Minutes from December 13, 2022. MOTION (Leiker, Pietsch) to approve minutes from December. Motion passed 6-0.

**Petty Cash Report.** Mike Pietsch reported donations and expenditures with a new balance of \$389.

#### Volunteer Hours (Reported)

2. Nov-Dec Parks Report. Phyllis Head reported an additional 15 hours that were not on the report.

**Public Works Supervisor Report.** Not a lot to report and will address items as they come up on the agenda.

**Town Administrator Report.** Kiosk Dec-2022 collection of \$1605 and YE net collection is \$46,125.00 for Parks to consider on future projects. Reid reported Parks paid for the kiosk expenses and installation. Jason Dosch is the kiosk administrator.

#### Business Items

3. Nomination and Vote on Commission Chairperson. MOTION (Pietsch, Leiker) to nominate Reid Wiecks as Commission Chair. Motion passed 6-0.

4. Nomination and Vote on Vice Chairperson. MOTION (Wiecks, Head) to nominate Mike Pietsch for Vice Chair. MOTION (Cindy) to nominate Gene Kalesti as Vice Chair. No second, motion failed. Cindy asked if the nominees want the position. Gene declined. MOTION to nominate Pietsch passed 6-0.

5. Update of Holiday Lights Contest. Lindsey reported a total of 14 entries and a successful event. Moving forward, it was suggested that the entry fee be waived to allow more participation. Registration was not easy, and suggestions were welcomed. Reid thanked Lindsey for all her hard work. Winners were: Most Creative 130 Shady Ln, Best Decorated 190 Shady Ln, Clark Griswold Most Lights 405 Upper Glenway, and Best Business O'Malley's Steak Pub.

6. Update on Power at Ped Bridge. Jason reported that he contacted CORE electric to move forward with the 400-amp power installation. Cost will total just over \$10,000 and a survey cost of \$2,000. Reid discussed the 400-amp service as a great start for lighting the bridge, adding lights in parking lot and little league field and the long-range plan for a restroom on the west end of the bridge as well as special event activity. Jason also mentioned correcting the existing lighting on the upper level near the entry to the bridge.

7. Consider Revision of Town Code Section 2.20. Reid discussed some of the history and suggested that Trails be added to the authority of the Parks Commission in the code, allowing Parks to plan new, maintain town trails (excluding Santa Fe or other connecting trails). Dawn stated the Reservoir Road is a town access road not a trail. Trails beyond the reservoir are not the Town's property. MOTION (Gene, Phyllis) to recommend approval of the amended Code Section 2.20. Motion passed 6-0.

8. Consider Points of Contact(s). Reid is still missing information from three Commission members and asked everyone to please complete the POC and email it to Reid.

9. Consider Revision of Rules. Reid discussed page two, paragraph six for members to give a 24-hour notice if not attending a meeting. This would give time to notify an alternate to attend. MOTION (Mike, Cindy) to approve the revised rules. MOTION passed 6-0.

10. Discussion of the Elephant Rock Property - Open Space, Trails, Connecting Bridges (Trail-Open Space Planning) for Proposed Parkland in Perpetuity. The discussion was led by Commissioner Gene Kalesti, and he thanked everyone for their attendance. Gene proposed nine plus acres at the elephant rock property be set aside for Palmer Lake parkland. Discussion of volunteers needed for upkeep, costs of the property and possible new kiosks to generate revenue to cover expenses and Gene noted that nine homeowners, church, high school volunteers and other groups have come together to support the proposed plan. Gene reviewed the initial plan proposed. Mr. Jeff Zearfoss shared the original Carter Payne vision for the development proposed to the Board of Trustees. He commented that Carter Payne and the Willans were working together and will work with Parks to come to an agreement for all involved on the property. Review of the property map took place, verifying buildings on the map. Gene proposed four historical buildings be preserved on the 9 acres and set aside. Collins reiterated that the Board of Trustees did direct two parties to move forward with the concept for development. It was suggested that the proposal be presented to the Board of Trustees to consider, noting that the Town Board has authority over town property. Reid suggested a workshop including Carter Payne and Willans to work together. MOTION (Gene, Reid) to recommend that the Board reconsider 9 acres for Parks in perpetuity and work with future tenants. Motion passed 6-0.

### **Centennial Park**

11. Proposed Tree Planting at Entrance to Ballfield Area. Tabled to a future meeting.

12. Plan Winterfest Event. The event is scheduled on Sunday, February 26, and it will be a community event with sponsorship and donations. Lindsey and Ande will be working with the town staff to expedite the process. Food trucks will need a peddler's permit. The Broomball tournament is for all ages and ready for individuals and teams to register.

### **Glen Park**

13. Tennis Court Resurface Proposal. Reid suggested moving forward this year by resurfacing the tennis courts. Renner will not cut a trench and a squeegee is suggested. A bin can be supplied with equipment. Maintenance is not available to clear the snow. The proposed netting to separate courts

will be 10 ft high and Reid will report back to Renner. MOTION (Gene, Mike) that the tennis court resurface be approved. Motion passed 6-0.

**Public Comment.** None

**Report of Other Meetings.** Reid and Dawn will go to the Awake the Lake meeting. Lindsey attended last month's meeting and discussed the CORE electric installation at the bridge, but funds were declined. The upcoming Hockey Classic and GOCO grant were generally mentioned.

**Next Meeting and Future Items.** Next meeting is a workshop on 1/24, 5:00-6:30 PM.

14. Workshop - Collaborate on Centennial Park Plans (Invite APL, LL, Golf, etc) (1/24). Discussion included the Centennial Parks plan with an invitation to Awake the Lake, Little League, and Disc Golf to discuss the next GOCO direction with all interested parties. Gene proposed an additional workshop be added to meet with Carter Payne and Willans and limit it to 1.5 hr (1/17). Roger Moseley asked for a concrete plan be brought to the workshop. Reid thanked Lindsey for all her hard work and dedication she has given, and she offered to continue to volunteer where she can.

15. Review Projects for 2023 (Workshop?). Reid asked Parks to review, prioritize and return the project list to him directly to assemble.

**Adjourn.** Reid adjourned the meeting at 7:03 PM.

Minutes by: Tish Torweihe, Admin Specialist

# Pay Station Warranty

## PROTECTING YOUR PAY STATION INVESTMENT

T2 Systems stands behind its products with a comprehensive warranty, software update, and technical support program. You can enjoy peace of mind knowing that your pay station investment is protected should anything go amiss. Should you have any technical issues, T2's expert technical support team is there to support you. You will also benefit from new features as they are delivered, since software updates are included with your warranty.

### STANDARD WARRANTY

T2 covers all of its pay station products with a one-year standard warranty\*, which is included in the purchase price. The warranty includes the following features:

- 1-year return warranty for pay station parts
- 30-day warranty on batteries
- 1-year free one-way shipping on replacement parts
- 2-day expedited shipping, during business days, of replacement parts
- 1 year of expert technical support
- 1 year of software updates

### Expert Technical Support

T2's expert technical support team is available to support your pay station and parking operations, with one year of included support:

- Access to 24 x 7 technical support
- 1-year free telephone and email support during business hours (8 AM–8PM EST)\*
- 1-year discounted pricing on after-hours software telephone and email support

### Software Updates

Make sure you get the most out of your pay station by keeping your software up-to-date. T2 includes one year of software updates with each pay station purchase, ensuring you have access to the latest features and defect fixes in order to improve consumer service, make your operation more efficient, and increase revenue.

## EXTENDED WARRANTY

You can protect your pay station investment by purchasing an extended warranty\* that covers pay station parts (excluding batteries), spare parts, software updates, and technical support under the terms described here. Extended warranties can be purchased on an annual basis and are a great way to avoid unforeseen expense and downtime. If a full warranty is not required, it is also possible to purchase only software updates with telephone and email support.

\* Refer to your warranty agreement for complete details

### Full Extended Warranty

- Same features as standard warranty
- Includes software updates and technical support
- Purchased annually

### Software Updates and Support Only

- Access to expert technical support
- Receive software updates
- Purchased annually



## ABOUT T2 SYSTEMS

T2 Systems is the largest parking, mobility, and transportation provider in North America, with more than 25 years in the parking industry and currently serving thousands of parking professionals. T2 integrates the best people, processes, and technology to provide powerful, high performance, and secure parking solutions. Its open technology and processes are used to manage more than 200 million parking transactions for over 2 billion dollars annually across all 50 states and ten provinces in Canada. Customers rely on T2 for permit management, enforcement, PARCS, multi-space pay stations, and more.

To learn more about T2's reliable and innovative parking technology solutions, visit [T2systems.com](https://www.t2systems.com).

**PALMER LAKE, COLORADO**

**ORDINANCE NO. 3 - 2023**

**AN ORDINANCE AMENDING CHAPTER 2.20 OF TITLE 2 OF THE PALMER LAKE MUNICIPAL CODE RELATING TO THE TOWN PARKS AND TRAILS COMMISSION**

**WHEREAS**, the Board of Trustees of the Town of Palmer Lake, Colorado, pursuant to Colorado statute and the Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Palmer Lake, Colorado;

**WHEREAS**, the Town previously adopted regulations related to the Town Parks Commission, with such regulations being contained in Chapter 2.20; and,

**WHEREAS**, based upon the responsibilities being assigned to the Parks Commission, specifically with the addition of trail maintenance and responsibilities, and the membership of the Commission, the Board of Trustees desires to amend the Town Code to reflect such changes.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE, EL PASO COUNTY, COLORADO, AS FOLLOWS:**

**Section 1.**

Chapter 2.20 of Title 2 of the Town of Palmer Lake Municipal Code is hereby amended, by adding the underlined language and deleting the strikethrough language as indicated below, with such Chapter 2.20 to read in its entirety as follows:

**CHAPTER 2.20. - PARKS AND TRAILS COMMISSION**

**2.20.010. - Creation and establishment of advisory parks and trails commission.**

There is hereby created and established the parks and trails commission, hereinafter referred to as "commission" in this chapter, for the town, which shall consist of ~~five~~ seven members, with an additional alternate member to fill in for a regular voting member as needed, who shall be town residents for a minimum of one year, and shall be appointed by the mayor with the approval of the town board of trustees.

**2.20.020. - Term of office.**

The terms of office for the appointed members shall be two-year staggered terms. Recommendation for re-appointment is an option. In the event that a vacancy occurs during the term of any member, his or her successor may be recommended by the commission and shall be appointed by the mayor, with the approval of the town board of trustees, for the unexpired portion of the term.

#### 2.20.030 – Compensation.

Members shall serve without compensation.

#### 2.20.040. - Duties and responsibilities.

It shall be the responsibility of the commission to solicit citizen input and volunteers to assist in the upkeep of town parks, trails, and trail bridges identified as work groups. The commission shall advise on matters pertaining to the implementation and development of the town park areas, and new parks, trails and open spaces subject to approval of the town board. The commission, when requested by the town board of trustees, shall consider, investigate, make findings, report and recommend upon any special matter or question impacting parks and/or trails. It shall also be the responsibility of the commission to study, investigate, counsel, and develop and/or update a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees, shrubs and weeds; and the care, creation, or preservation of trails, trail bridges in parks, and Town property. ~~It shall be the responsibility of the Commission to advise on, establish, or assist in special events in or impacting parks and/or trails.~~ Such plan(s) shall be presented to the town board of trustees and, upon their acceptance and approval, shall constitute the official comprehensive Palmer Lake Parks and Trails Plan for the town.

#### 2.20.050. - Operation.

The commission shall meet monthly and follow Colorado Open Meeting rules and regulations and keep a journal of its proceedings. A quorum for the transaction of business shall consist of a majority of the members of the commission. All members present shall be required to vote in all matters where they do not have a declared conflict of interest.

The Commission may shall make its own internal rules, agreed upon by a majority of the Commission members. The rules can shall not conflict with existing Town Code or resolutions, policy, or laws of any government entity in the United States. It shall be the responsibility of Commission members to participate as a Point of Contact (POC) to assist in specific areas of town parks and trails.

#### 2.20.060. - Interference with commission.

It shall be unlawful for any person to prevent, delay or interfere with the work of the commission, or its work groups, or any of its agents, while engaging in and about the planting, cultivation, mulching, pruning, maintenance, spraying or removing of any park trees, shrubs, plants and property; creation or maintenance of trails, or trail bridges; adding to, or maintaining playgrounds, tennis/pickle ball courts, or other park facilities, as authorized in this chapter.

2.20.070. - Review by town board of trustees.

The town board of trustees shall have the right to review the conduct, acts and decisions of the commission. Any person may appeal acts and decisions of the commission to the town board of trustees, who shall hear the matter and make a final decision.

**Section 2.**

Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Board hereby declares that it would have passed this ordinance and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.


**Section 3.**

Repeal. Existing ordinances or parts of ordinances covering the same matters embraced in this ordinance are hereby repealed and all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed except that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this ordinance.

**INTRODUCED, PASSED AND ADOPTED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 26TH DAY OF JANUARY, 2023.**

ATTEST:

TOWN OF PALMER LAKE, COLORADO

  
\_\_\_\_\_  
Dawn A. Collins  
Town Administrator, Clerk

BY:   
\_\_\_\_\_  
Grant Havenar  
Mayor

## Palmer Lake Parks and Trails Commission

### Parks and Trails Mission

Palmer Lakes Parks and Trails Commission is a non-political commission appointed by the Town Trustees to oversee the Parks, trails, trail bridges, and playgrounds within the boundaries of Palmer Lake. They may also pursue the creation of new parks, trails, trail bridges, and playgrounds within the Town upon the approval of the Town Trustees. The goal is to provide recreational facilities and opportunities to persons of all ages so they can be encouraged to develop skills, socialize, experience nature, relax, and live a healthier lifestyle.

### Scope of Responsibility

- The Commission may make its own internal rules, agreed upon by a majority of the Commission members as outlined in the Parks Commission ordinance.
- The rules can not conflict with existing Town Code or resolutions, or laws of any governing entity in the United States.

### Membership of the Commission

- Application is submitted to become a Commission Member.
- Notice of vacancy and application posted on Town Website, Parks social media, Post Office, and Town Office bulletin board.
- Application reviewed and interviewed by Commission as decided by the Commission membership.
- Reviewed by Commission and voted upon (all members) for recommendation to Board of Trustees for appointment.
- When approved, assign or determine area(s) of responsibility (POC)
- Parks and Trails Commission members serve a two-year term. The terms will be staggered so that only 3 members will be up for appointment in any given year. The Commission members can request to be reappointed every 2 years, no term limits. Note Town Code Section 2.20.

### Rules

Vacancy. Any vacancy occurring otherwise and through the expiration of the term shall be filled for the remainder of the unexpired term by appointment by the Palmer Lake Board of Trustees, after the application and voted recommendation by the Parks and Trails Commission.

Parks and Trails Commission will be made up of seven (7) appointed members plus one (1) alternate member to fill in for a voting member as needed. All positions are voluntary without compensation.

Parks and Trails Commission members must be a Palmer Lake resident for at least one year. Each member will have an area(s) of responsibility (POC) agreed upon by the members.

The Commission can form non-member volunteer sub-committees (or workgroups) which are temporary in nature to perform a specific task as outlined by the Commission. At least one member of the Commission will be a member of the sub-committee. Sub-committee members do not have to be Town of Palmer Lake residents.

Commission Chairperson and Vice Chairperson are determined by the Commission annually. The determination of the person holding the responsibility will be decided by majority vote of Commission members after nominations are made.

Point of Contact (POC). Areas to be assigned include the following and are subject to change per the Commission: Centennial Park, Baseball Field (Little League), Glen Park, Columbine Park, Communications - Town office, website content, social media, fundraising, special events liaison, calendar of events, monthly reports to the Town, grant writing, ATL liaison, Disc Golf liaison, Town Comprehensive/Master Plan liaison, trails and trail bridges, future park development, , facilities. Definition of these assignments is at the discretion of the Commission with the review of Town staff.

Members must participate in Commission meetings, activities, events, projects to the best of their ability whenever possible to support the Commission's mission, goals, and objectives, and the POC for such event, activity or project. If a member is unable to participate, the member is responsible to notify the chairperson and town staff 24 hours prior to the regularly scheduled meeting.

The alternate member to the Parks and Trails Commission is appointed by the town board of trustees. The alternate member shall perform all of the duties of a regular member in the absence or disqualification of a regular member from a meeting. If all seven voting members are present, the alternate is welcome to participate but is unable to vote.

All members must:

- come prepared for the regular meetings and workshops
- report volunteer hours for the month by the 5th day of the following month to the Commission member responsible (POC) to collate the data and report it to the chairperson and Town Administration for the Board and Parks regular meeting packet(s)
- provide agenda items a minimum of one week prior to the regular meeting

- verbally report at the regular meeting on their POC area activities, concerns, needs, etc., as necessary
- request approval from Commission for anticipated expenses for a project, activity, equipment, and, or major maintenance the month prior when the anticipated expense is in excess of \$100.00 (otherwise, expenses less than \$100 may be reimbursed by petty cash)
- report to the Commission any unanticipated incidental expenses incurred needing petty cash or town reimbursement
- participate in annual budget planning with Town Administration
- seek opportunities for donations, grants, fees, sales of Town or Parks items as approved, better prices on needed items, and refer them to the appropriate Commission member
- arrange for a substitute to cover one's POC area in the case of anticipated absence or incapacitation
- participate in the creation or revisions of ordinances, resolutions, rules, master plans, and review of same before Commission member submit to approving authority

### Removal of a Member

A member can be removed from the Commission by a majority vote after:

- Review of member "conduct" by the Commission in executive session of the circumstances, facts, allegations, "testimony" of the member in person or written, that brought about the consideration for removal. Referral to the Town Board of Trustees for final determination with a majority vote.
- A member may be removed by recommendation to the Board of Trustees following the appropriate hearing process. Possible reasons for removal:
  - Numerous absences without prearranged coverage for POC area, of attendance at regularly scheduled Parks and Trails Commission meetings and/or workshops.
  - Failure to follow-through with POC area responsibilities or failing to arrange for coverage of responsibilities when unable to do so.
  - Any action, verbal, written or physical, which does or could bring detriment to the work and mission of the Parks and Trails Commission, an individual

Commissioner, or Park's event or facility, as agreed by the Commission..

- Continued failure to perform the responsibilities of a Commissioner agreed upon and outlined above.
- Any financial or material malfeasance of Parks and Trails Commission funds or property.
- Any financial or material malfeasance of non-Parks or Town funds or property which brings, or could bring, negative attention to the Parks and Trails Commission.

These rules may be added to, subtracted from, and/or revised by the Parks and Trails Commission members after research, discussion, and a majority vote on the change, along with code compliance review by the Town Administrator/Clerk.

*NOTE: Any modification to the town governing body structure will be reviewed/discussed with the Parks and Trails Commission for input.*

4 6/18/2020; rev-7/13/2020; rev-02/2021; rev-01/2023

## Palmer Lake Parks Point of Contact going forward 2022

Who- current	Who 2023	Point of Contact area	
Greg/ Andy		Disc Golf	
Cindy G.		Fireworks	
Lindsey		Awake the Lake Liaison	
Reid / Cindy P.		Glen Park	
Ande/ Lindsey		Columbine Park	
Reid		Centennial Park over-all	
Ande & Lindsey		Baseball Field/Little League	
Mike		The Lake, dock, wading area	
Mike		Crawford Memorial	
Parks & Town		Gazebo and Pavilion	
Reid & Lindsey		Lake Playground	
Mike / Cindy P.		Creekside Trail	
Reid / Andy		Reservoir Trailhead area	
Ande & Reid		Town Administrative Liaison	
Lindsey		Fund-raising, donations	
Cindy P. & Ande		Grant writing	
Lindsey, Mike, Reid		Service in the Parks days; Creek Week	
Lindsey		xmas lights contest	
Ande		Winterfest	
Lindsey, Tish, Julia		Annual calendar	
Reid & Tish		Parks Commission Agendas and minutes	
Mike		Lake wildlife area	
Ande		Monthly Reports	
Mike		Petty Cash pick-up from donation boxes and report	
Lindsey		Social Media	
Mike		Eagle Scout projects liaison	
		Elephant Rock property	
		Extension of Creekside Trail	
Reid		Tennis courts	
Possible		Special Events: Fireworks, Service Days, Winterfest, Lights Contest, fund raising	

Who- current	Who 2023	Point of Contact area	
Sub-committees:		Centennial Park: Lake/dock, Ball field, Wildlife area, Memorial, Disc Golf/playground, E Rock	
		Glen Park: Creekside trail, Res, trailhead, The park & playground, tennis court	
		Admin: liaisons, ERock, ATL, reports, grants	
1/12/2023			

## Palmer Lake Parks projected projects 2023 (planned, ongoing, and unplanned) - DRAFT

Ref . #	Priority Rank (4)	CP, E-Rock, GOCO grant	Please rank each of them between 1 (most important to get done) and 5 (least important for this year) Return to Reid as soon as possible so that I can have them collated before 1/24 Thank you. CP: #, E-Rock: *, GOCO: +	Estimated Cost	Who will research	Fee Source
1	1	#	On-going connect with ATL to develop a plan for Centennial Park projects, ATL mtg 4/6/22; see also priority # 29 & 28. Parks workshop with ATL 1-17-23, and 2-8-23	0.00		NA
7	1	#	Safety fence at the east end of the Pedestrian bridge exit, along the top directing pedestrians away from the slope and down the path. \$2500.00 <b>approved by ATL at April 4/6/2022 meeting , update them. Including extending the fence to the bridge suggested by CIRSA ins, rip rap the slope to the SE, stone stairs on the N/NE slope. Valentine Dance / Taste of Palmer Lake fundraisers. See updated quote from Greater Grounds 1-2023; 2-8-23 APL mtg they also want 2 revised bids: 2 stairs, 1 at E slope</b>	26,201.61 to be revised	Reid	ATL
17	1	#+	Contribute to the research and development, and writing of a GOCO grant for multi-use field with ATL	0.00	Cindy P.	NA
51	1		Update or add to the Glen Park playground rules signs to specific that the parking is for Playground Users only		Parks, Jason	
33	1.33		Replace the “s” hooks on the swings in Glen Park with “clevis” attachments, already have Clevis	0.00	Reid, Jason	NA
16	1.5	+	Complete research on the multi-use athletic field at the south end of the Lake: artificial turf, try to reach a consensus with ATL (they agreed with it 1-17-23 parks workshop), vote by Parks. Received a specific quotation 1/2023 still obtaining another quote.	425,000.00	All parks members, ATL	
19	1.75	#	Now that the survey for Centennial Park improvements and new facilities is completed begin brainstorming park area adjustments and modifications. Make sure we coordinate this activity planning with the Centennial Park, Palmer Lake Master plans, and Awake the Lake plus (see #1). Develop a survey for PLES students - suggested by Chris A. To get more input from potential users.	0.00	Parks Commission & Town, ATL Reid	NA
23	1.75	#	Connect with Soccer, football, and lacrosse groups to develop a plan and involvement with multi-use field, 8/1/22 connected with PDSC and gave them the survey (see # 19); 8/3 reached out to lacrosse (no reply as of 9/12) finally established a contact 1/7/23. Pride SC 1/20/23; met w/PDSC 1-17-23	0.00	Reid	NA
26	2		Place boulders along the parking area/ped. Bridge SW side slope now that we know the steps exit location. Okay w/Jason D. 1-31-23		Jason, parks, ATL	
36	2		Develop a plan for presentation at Parks, 2/14, and then if there is a recommendation from Parks, to the BOT, 2/23, for the creation of a new open space, park, and Creekside Trail extension from Spring Street into the Elephant Rock property along N. Monument Creek, and then a trail circling the Elephant Rock property.		Gene, Reid	
47	2		Explore and plot for a trail extension along Creekside Trail east into E. Rock property & bridge locations if BOT approves the project	0.00	Parks, Town	
52	2		Quotation 1/20/23 from Churchich, Miracle Recreation secure funds and schedule repair (see # 39) - received: 10003.50		Parks	ATL, CTF?
54	2		Decide on a name for the proposed E Rock property park if approved by the BOT, contest?, historical?		Community	

Ref . #	Priority Rank (4)	CP, E-Rock, GOCO grant	Please rank each of them between 1 (most important to get done) and 5 (least important for this year) Return to Reid as soon as possible so that I can have them collated before 1/24 Thank you. CP: #, E-Rock: *, GOCO: +	Estimated Cost	Who will research	Fee Source
55	2		Research grant for tennis court resurfacing		Cindy/ Reid	
20	2.25	#	Design and contact a 2nd survey to establish what the potential users (soccer and lacrosse), Town departments, ATL, Parks, and citizens would support: artificial or natural grass multi-use field.	0.00	Reid, PLES	NA
28	2.25	#	Develop a pedestrian bridge lighting plan to be submitted to RR, and shared with ATL & Rest. Group, plan developed - ongoing discussions to determine which plan with ATL, RR, electricians. Sent lighting plan proposals to Greater Grounds 2/3/23 as their electrician might be interested. APL not interested in participating if it involves the RR 2-8-231		Reid & Dawn, Jason, ATL	NA
37	2.25		Reinstall the Handicapped Parking sign at the reservoir trail head parking area.	0.00	Jason, parks	
35	2.33	#	Connect with the PL Master plan committee to merge ideas for Centennial Park - done 4/11, on-going	0.00		NA
5	2.5	#	Finish the wildlife area at the SE end of the lake: fencing wire and signs, 150' on water and land sides: fence posts installed - we already bought fence wire. Mike has 2-3 signs.	0.00	Mike, Reid service group	CTF
29	2.5	#	Once # 28 above is approved install the electrical and lighting per code			ATL
34	2.5	#	Connect with Little League to develop a plan. Meeting w/Dawn, Jason, Dion, Del and Reid 8/23/22, need to meet with them prior to the season to discuss their plans for field improvements this year, and to have them develop a 5 year plan as promised 8/23/22. Dawn asked for meeting with LL Jan. 2023 - waiting to hear back	0.00	Dawn, and Parks member	NA
38	2.5		Establish a handicapped parking area and install the appropriate sign in the parking area across from the Depot, O'Malley's.		Jason and the Town	
48	2.5		Decide on log bridge design for wilderness pedestrian bridges (3-4) across N. Monument Creek	0.00	Parks	
6	2.6	#	Complete the boundary of the wildlife area at the Sw end of the lake: fencing and signs, land side last 50' to water from installed cedar rail fence. Bought the fence wire already. 2-3 signs. Mike has 3	0.00	Mike, Reid service group	CTF
22	2.66		Sand for VB court. Sand = approx. \$33.00/cu yard/ 70'x40', 2" deep = 17 cu yds. Is it used often enough to warrant expense now? <b>El Paso County parks?</b>		El paso CTy parks	ELCP?
31	2.66		Gather and haul limbs and trees between Creekside Trail and into N. Monument Creek out to Lover's Lane and pile correctly for pick-up by Roads or chipping. PLFD chain saw training?	0.00	Service day - Creek Week	NA
32	2.66		Order and spread wood chip in Glen Park playground - September	450.00	Service day	CTF
43	2.66	#	Install new power pole and electrical service to the west parking lot N.of baseball field + survey, approach APL for funds - they approved 2-8-23	11,260.00	Jason, Dawn	APL
45	2.66		Complete the rest of the free boulder placement (not including ref. # 3 & 26) in the Glen Park parking areas.	0.00	Jason, parks	
18	2.75		Look at replacing the wood, plywood practice wall at Glen Park tennis court (8 4'x8' exterior treated plywood + clamps) @ \$25.00 / sheet. Do before resurfacing. Do attachment cost research.		Reid	CTF

Ref . #	Priority Rank (4)	CP, E-Rock, GOCO grant	Please rank each of them between 1 (most important to get done) and 5 (least important for this year) Return to Reid as soon as possible so that I can have them collated before 1/24 Thank you. CP: #, E-Rock: *, GOCO: +	Estimated Cost	Who will research	Fee Source
3	3		Replace cedar rail posts and rails along south end of Reservoir Trail Head parking area, and other parking areas along Lovers Lane , 170' long with donated boulders. Rails removed late June '22. Revised to be boulders acquired by Jason instead of cedar fencing. High on Jason D.'s list of to-dos	Labor and fuel for Roads dept.	Jason, parks	Town
4	3		Remove dead trees/brush from around lake, trim dead branches etc. service day: ongoing spring/summer '23	0.00	Jason, service day	Parks
53	3		Develop a master plan 3-5 year plan for proposed E-Rock park if approved by BOT		Gene , Reid	
27	3		Determine a place for and install donated wire fencing 4' x 500': along Kent Street? (See #46); possible proposed dog park at E. Rock property? See also #21		Parks, Dawn, Jason	
30	3		Trim, mulch, berm, stake and fence the older memorial tree near the playground	30.00	Service day	
41	3		Install about 7 climbing handholds on the climbing ramp on the Glen Park playground hill	50.00	Reid	Parks
42	3	#	Install park benches along the to be installed fence line at the east end of the pedestrian bridge lake-side slope, benches from E.R. Property. Eagle Scout project 1-23 they have obtained the funds.	0.00	Mike	Eagle Scouts
49	3		Work with PLFD to move logs to bridge locations (see # 47), or cutting them in place to size for bridges, picnic tables, benches, emergency shelter at Upper Reservoir.		Parks, PLFD	
50	3		Update the tennis/pickle ball rules sign and mount at least 2 at the tennis courts		Parks	
12	3.25		Additional signs at information kiosk for trailhead: reason for the fees; more reminder signs along the s. Side of parking - relocate kiosk from Fletcher's drilling.	100.00	Parks	CTF
2	3.5		Build a dirt barrier along Walnut to prevent water from running off into the Glen Park playground, and add boulders to prevent park on Walnut near the playground	0.00	Jason & parks	Town
11	3.75		Remove the wooden kiosk at Fletchers Drilling and reinstall at Res. Trailhead or west side of ped. Bridge	30.00	Parks	CTF
13	4		Do noxious and non-weed mitigation around the lake and bridge: ongoing		Phyllis, service day	ATL
15	4		Develop a plan for the bulletin board at the restroom - PL parks, El Paso cty parks, Hist. Society., need 2 4"x6" x 8' treated posts \$16.00/ea, 4 lag bolts 8" long (approx \$20.00 + 6 bags cement (\$30.00). Determine best location for 2nd B. Board	\$82.00	Reid, Mike,	Parks
40	4		Remove the 3 park benches across the street from the Art Center and install them in a better location to be determined by the Parks Commission.	30.00	Parks	
8	4.5	#	Replace / repair cedar rail posts along north end along RR tracks and Lake trail, check number needed			ATL
9	4.5	#	Replace / repair cedar rail posts and rails along west side of the Lake trail, check number needed			ATL

Ref . #	Priority Rank (4)	CP, E-Rock, GOCO grant	Please rank each of them between 1 (most important to get done) and 5 (least important for this year) Return to Reid as soon as possible so that I can have them collated before 1/24 Thank you. CP: #, E-Rock: *, GOCO: +	Estimated Cost	Who will research	Fee Source
10	4.5	# +	Begin planning for a non-motorized boat launch area at the S. End of the Lake, possibly fence or boulder off or use boulders for boundary and bring in sand. Okay with Jason D. 131-23		Parks Jason	
21	4.66		Remove random "t" posts and save for other Park uses, possibly in the Erock property dog park	0.00	Mike	NA
46	5		Explore and plot for a trail down Kent Street to the Creekside Trail, don't advertise - local knowledge only	0.00	Parks, Town	
14	Done		Procure the items Parks wants to use from Elephant Rock property and store in shed: picked up 2 benches 7/26/22; sleds for Winterfest '23, pickle ball net & paddles	0.00	Reid & Town	NA
24	Done		Finish specifications, receive bid, and vote on the tennis court improvement so that work can be scheduled.	31533.00	Reid	Kiosk
39	Done		Obtain an updated bid for repair of the Centennial Park playground surface, Churchich-Cook, Miracle Recreation, 1/20/23	10,003.50	Reid	CTF/ATL?
44	Done		<b>Install memorial bench N/NW side of Lake, received &amp; assembled 1/31/23, installed 2/5 with family &amp; friends</b>	0.00	Reid & family	NA
25	On-going		Collect (by 2/2/23) wood and store it in the yard for Winterfest barrel fires: started spring '22	0.00	Reid	NA

Revised 1/21/2023, 2/4/2023, 2/9/23

Estimated budget from Conservation Trust Fund (CTF) per Dawn  
 1-10-2023 (park main. & improvement only): \$36,000.00  
 (estimated: \$20,500 - Salaries, 15,500 - operating)  
 Kiosk funds: \$42,000.00  
 Donation Funds: \$6,000.00  
 Parks overall operating budget funds allocated: \$37,000.00  
 Materials and Supplies:  
 Contract Services:  
 Maintenance:  
 Repair:

Estimated expenses broken into whose budget it would come from:  
 Awake The Lake: \$11,260.00 (approved by ATL 2/8/23) + ?  
 Parks:

Fuel: 400.00  
Capital Equipment:

Funds:  
CTF:  
Kiosk funds:  
Donation funds:

Table 1

--

**UNITS BY WORK LOCATION:**

**Project Units:**

Install:  
 872 Units: DSNRETAIN  
 80 Units: MISC1

**WL 10 55-3, XFMR 2798, A4:**

Remove:  
 1 Units: G105-25  
 1 Units: M9-1

Install:  
 1 Units: NE1-3 8' lead  
 1 Units: NF1-3S  
 1 Units: NG105-37.5  
 9 Units: NHNDX40  
 1 Units: NJ6  
 1 Units: NM9-2  
 3 Units: NPGC3  
 6 Units: NPGC4  
 9 Units: NTL35

**WL 20 MTR POLE:**

Install:  
 1 Units: 30-6  
 1 Units: E1-3 8' lead  
 1 Units: F1-3S  
 1 Units: J6  
 85 Feet: K 4/0 TPX  
 1 Units: M2-11



Centennial Park Parking Lot

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

1. Customer Contact: Jason Dosch (719)481-2953, (719)499-3030
2. Work Order to provide 400A meter to the Town of Palmer Lake for parking lot street lighting.
3. Existing rear lot easement. Staked in field.
4. No easements, permits, or landscaping required.
5. Customer responsible for all landscape prep and reclamation.
6. Outage required. Coordinate with all effected customers.
7. XFMR upgrade required. Existing load of 27.91 kVA.

**Rock Statement –**

"Underground excavation through rock will incur additional costs to perform the excavation. A Project Change Order for the estimated cost will be prepared and provided to the customer or their designated representative. The customer will be responsible for the actual costs that are incurred. When rock is encountered, the customer may choose to perform their own excavation to Association requirements which may include conduits and off site material for backfill. Customer may be responsible for a remob fee and will be subject to crew availability."

**Frost Statement –**

"Underground excavation through frost that is greater than 6 inches deep will incur additional costs to perform the excavation. A Project Change Order for the estimated additional costs will be prepared and provided to the customer or their designated representative. The customer will be responsible for the actual costs that are incurred. Customer may choose to perform their own excavation to Association requirements which may include conduits and off site materials for backfill or they may choose to delay construction until a time that frost is not present. Customer may be responsible for a remob fee and will be subject to crew availability."

**Directional Bore Statement –**

"Directional bores through rock will incur additional costs to perform these bores. A Project Change Order for the estimated additional costs will be prepared and provided to the customer or their designated representative. The customer will be responsible for the actual costs that are incurred."

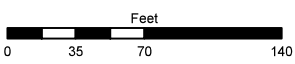
12/7/2022  
khrhodes

**DISCLAIMER**  
 CORE ELECTRIC COOPERATIVE MAKES NO REPRESENTATION OR WARRANTY AS TO THE ACCURACY OF THESE BASE MAPS, AND ASSUMES NO RESPONSIBILITY OR LIABILITY TO ANY USER. THIS BASE MAP IS NOT A LEGAL DOCUMENT AND IS INTENDED TO BE USED ONLY AS A GRAPHIC REPRESENTATION.

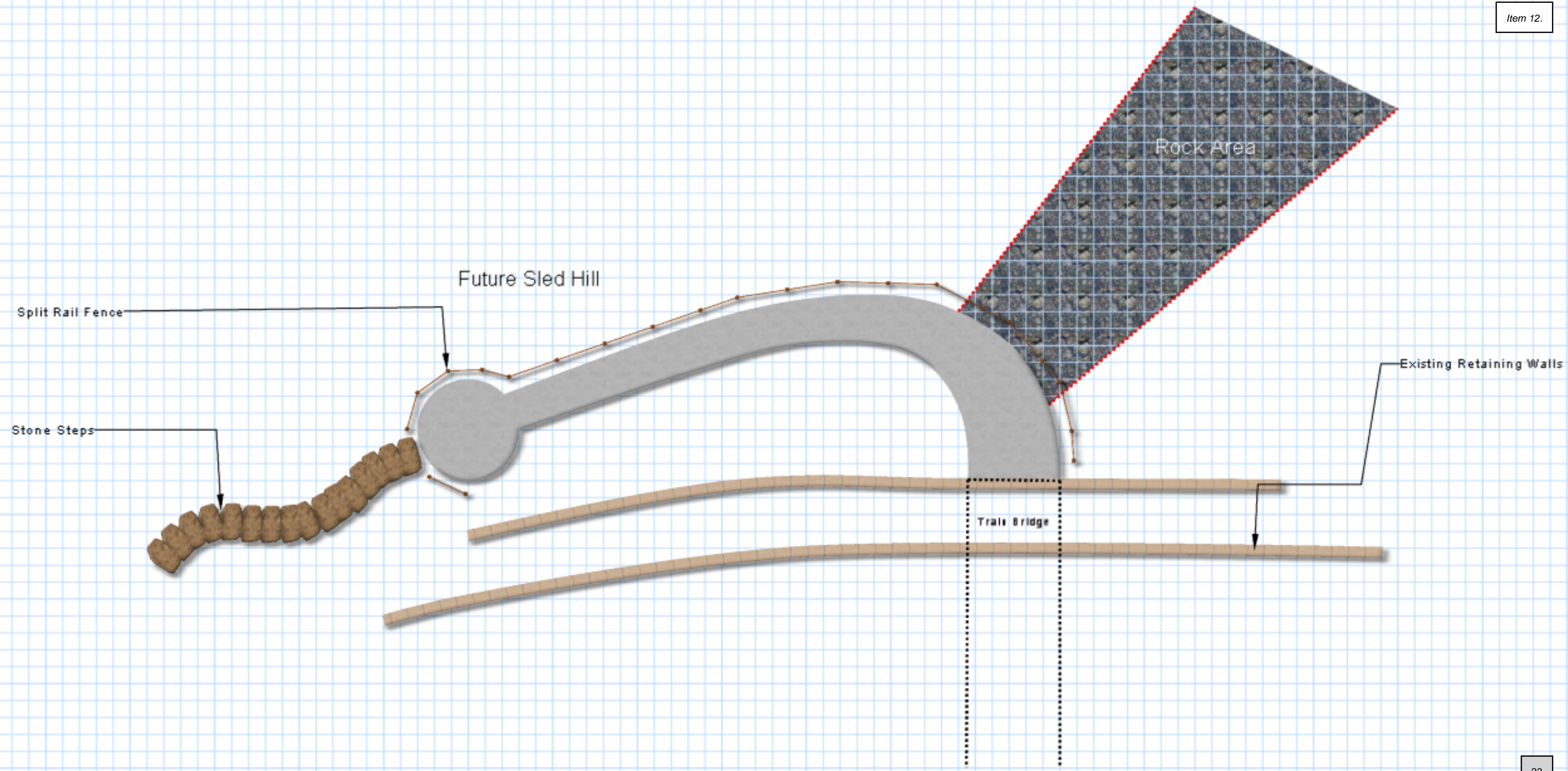
AM 1/4/2022

22050058	Designer: Kasey Rhodes
Job Name: TBD HIGHWAY 105 PARK LTS	
Location: TBD HIGHWAY 105 PARK LIGHTS	
Customer: TOWN OF PALMER LAKE	
Contact: JASON DOSCH	
Ph: (719) 481-2953	Mobile: (719) 499-3030
Fax:	
Email: JASOND@PALMER-LAKE.ORG	

Job Type: Sedalia-Commercial	
County: EL PASO	
Twp/Rng-Sec. Qtr: 1167-05	
Feeder: 3084	Phase: 1 Ph
<b>PERMITS &amp; CONFLICTS</b>	<b>JOINT USE</b>
Phone:	CaTv:
Water:	Gas:
Hwy:	Other:



Meter Type: MTR POLE	Design Date: 12/21/2022	Released To:	Permit Req.:
Released By:	Date:	Date:	ROW Req.:
Amp.: 400	Inspector:	Date:	Tap Fee:
Voltage: 120/240	Contractor:	Date:	
Trans. #: 2798	Energized Date:	As-Built:	





## Possible Grant Opportunities for Parks

**1. Mile High Youth Corps:** Reid and I (others are invited too) will meet with CJ Runge. The Regional Manager of the MHYC Land Conservation program in CO Springs. 719-630-7421 ext. 402. I do not know if payment is needed. We will discuss possible use of this MHYC to assist in maintaining or building trails on current parks land or new lands.

**2. Waste Management:** <https://wm.versaic.com/login>

I created an account: [cindyeducate@yahoo.com](mailto:cindyeducate@yahoo.com) Password: PL2023grant! I am interested in this grant for Wildlife Habitat. They fund parks and green spaces. "Waste Management offers charitable gifts to promote civic pride, economic development and revitalization. Waste Management primarily supports environmental initiatives, including promoting parklands and green spaces for people to enjoy and play, and environmental education initiatives targeted at middle and high school students. Eligible entities include 501(c)(3) nonprofit organizations and public organizations. Applications are accepted on an ongoing basis"

**3. Major League baseball:** MLB-MLBPA youth. Fund restoring baseball fields. If Little League does not upgrade their field we can use this or if we can use the field in Elephant Rock, it can be used for that restoration. <https://www.baseballydf.com/>

"What we support

CAPITAL PROJECTS: Field lighting, renovations, and construction.

BASEBALL AND SOFTBALL PROGRAMS: Players and infrastructure equipment, uniforms, coaches training, background check fees, umpire fees, player registration fees, facility rental fees and field maintenance.

EDUCATION INITIATIVES: Programs, exhibits and other learning opportunities that use baseball and softball as its primary focus to promote interest and engagement in the game.

SCHOOLS: Up to \$5,000 for players and infrastructure equipment."

**4. Running:** The Saucony Run for Good accepts applications for grants to support running for children under age of 18. The deadlines each year are June 15 and December 15. They do not have an online site but I am attaching a pdf form and here is the snail mail address: Saucony Run for Good 500 Totten Pond Road 10 City Point Waltham, MA 02451

**5. Quadratek:** "Quadratec is offering two \$3,500 grants annually to applicants pursuing a program or initiative designed to benefit our environment. Examples include trail building or restoration projects, park beautification events, litter prevention initiatives, sustainable land management activities, community environmental educational projects and youth educational engagement events. There are two rounds of grants made per year. Applications for the fall grant cycle close June 30 at 11:50 p.m. EST, and applications for the spring grant cycle close October 30 at 11:59 p.m.

<https://www.quadratec.com/page/quadratec-cares-grant-program>

6. **Fruit Orchard Grant:** Not sure if this is applicable to our area. It would fit with a community garden but would require irrigation.

<https://www.ftpf.org/apply>

“What FTPF Provides

Our orchard donations are available for recipients who pledge to care for their trees and utilize them for a charitable purpose. If selected for an orchard donation, FTPF provides high-quality fruit trees and shrubs, equipment, on-site orchard design expertise and oversight, horticultural workshops, and aftercare training and manuals. We subsidize deer fencing and drip irrigation as needed, and incorporate these installations into the event day. FTPF also helps coordinate all aspects of the planting, and offers an inspirational, educational experience for volunteers interested in learning more about trees. Free arboricultural workshops are available throughout the day of the planting and, for schools, a fun, age-appropriate curriculum, with our educators, emphasizing the importance of trees for the environment and fruit in the diet is available.”

7. **Tennis:** <https://www.usta.com/en/home/coach-organize/tennis-support/facility-assistance.html>

There are multiple areas of grants here including resurfacing courts, new construction and education.

8. **Skatepark:** “The Skatepark Project is dedicated to promoting the construction of new, quality skateparks located in underserved communities throughout the United States. The Skatepark Project primarily supports projects that can demonstrate a strong grassroots commitment, particularly in the form of planning and/or fundraising by local skateboarders and other community groups. Priority is given to projects that are designed to increase equity in underserved areas, are built from concrete by experienced skatepark contractors and include local skaters in the planning, fundraising and design process. Grants of \$1,000 to \$300,000 are provided to nonprofit organizations and state or local agencies, including public school systems and public projects. The Skatepark Project accepts Letters of Inquiry year-round and has quarterly award cycles. “

This is not on our priority list and I imagine the insurance would be very high! Underserved includes the following: **CITY**

- Distance to existing contemporary skate space (concrete, public)
- Median Household Income
- Population Density
- Racial and Ethnic Composition
- Poverty Rate
- Free and Reduced Lunch Rate (26%)

## COUNTY

- Suicide, Overdose & Disconnected Youth Rates

9. **Boating access:** This grant could be used to improve the ramp facilities at the lake.

<https://www.fws.gov/program/boating-access>

10. **Building Improvements:** This is HUD. <https://www.hudexchange.info/programs/cdbg/public-facilities-and-improvements/introduction.html>

These are grant blocks and since it is federal involves more work in applying. This could be used for new restroom near ball field and perhaps renovation of buildings on ER if that passes.

11. **Walmart:** \$5000 grant but you need to be registered on cyber grants as a legitimate organization

[https://www.cybergrants.com/pls/cybergrants/quiz.display\\_question?x\\_gm\\_id=2797&x\\_quiz\\_id=4503&x\\_order\\_by=1](https://www.cybergrants.com/pls/cybergrants/quiz.display_question?x_gm_id=2797&x_quiz_id=4503&x_order_by=1)

12. **America Walks:**

<https://americawalks.org/programs/community-change-grants/>

“America Walks and generous Active People, Health Nations partners are excited to announce another round of our popular Community Change Grant program. This program will award 15 grantees \$1,500.00 in community grants for projects related to creating healthy, active, and engaged places to live, work and play.” I could not find a link to apply but they make decisions every November and this is partially funded by the CDC. I signed up for their newsletter so hopefully I’ll get more information on how to apply.

13. **Outdoor Physical Fitness Machines:** This is not on our master plan but these machines are amazing! They are found in parks across Asia and Europe and I used them all of the time. These could be located around the lake as an exercise circuit or in one area. Here are some grants.

**Pikes Peak Community Foundation:** <https://www.ppcf.org/>

**ExoFit:** <https://www.exo.fit/grants/>

**GameTime:** <https://www.gametime.com/fitness-funding>

**National Fitness:** <https://nationalfitnesscampaign.com/grants>

**Greenfields Outdoor Fitness:** <https://gfoutdoorfitness.com/cprs-75-grants/>

**Livestrong:** List of Federal government grants <https://www.livestrong.com/article/384734-government-grants-for-fitness-equipment/>

**Greenfields Outdoor Fitness:** This is 50% matching

<https://www.gov1.com/education/articles/matching-grants-up-to-50k-for-outdoor-fitness-equipment-Cy3QJ7HTmqoRXFTr/>

**Workout and Recovery:** List of multiple grants [https://www.workoutandrecovery.com/Funding-Opportunities-for-Sports-Equipment\\_137](https://www.workoutandrecovery.com/Funding-Opportunities-for-Sports-Equipment_137)

**Outdoor Fitness Equipment:**

[https://www.movestrongfit.com/outdoor?gclid=CjwKCAiAxP2eBhBiEiwA5puhNegP3155hja6QFTxbdD4l6WEAmDcckVn8RgqsUVeJeA9etj-1EY9ERoCrgIQAvD\\_BwE](https://www.movestrongfit.com/outdoor?gclid=CjwKCAiAxP2eBhBiEiwA5puhNegP3155hja6QFTxbdD4l6WEAmDcckVn8RgqsUVeJeA9etj-1EY9ERoCrgIQAvD_BwE)

Bottom line is that red and green lights are prohibited across the bridge. Lights are not allowed to direct out from the bridge down either length of the tracks. Permanently affixed, dim lighting directed downward onto the walkway of the bridge is recommended. (Dawn's email July 18, 2022 to Andy McGaire, Chris Cummins, and Jeff Hulsmann)

Enclosed are the guidelines provide by the railway to consider permanent power and a lighting plan across the pedestrian bridge. (Dawn's email July 18, 2022 to Andy McGuire, Chris Cummins, and Jeff Hulsmann)

Again, the goal is to collaborate on this plan as best possible to draft a plan to submit to the railway for approval before it is too dark at the bridge (by start of Sept). (Dawn's email July 18, 2022 to Andy McGuire, Chris Cummins, and Jeff Hulsmann)

#### 7.7. Lighting "Guidelines for RR Grade Separation Projects, May 2016". Union Pacific RR and BNSF Railway, Bridge Standards

Adequate lighting shall be provided per AASHTO Roadway Lighting Design Guide requirements. Dark, confined, and isolated Trail crossings hidden from public view may attract illegal activities. Line of sight is extremely important when visibility is a matter of safety and security. The lighting design shall account for the impact on train operations. Lighting shall provide visibility for the Trail without directing light toward the train traffic.

Possible lighting plan: Revised 8-22-2022; revised 9-8-2022

Run electrical line in conduit from the nearest electrical source (probably one of the poles at the west end of the bridge path in the parking lot) to the NW corner of the Pedestrian bridge, buried the appropriate coded depth along the north edge of the bridge path.

1. Along the base of the bridge structure above the cement "floor" connecting low wattage, exterior lights facing sideways across the floor that mount on the base of each, or every other, vertical beam, or on top of the beam that runs the length of the bridge and doesn't present a tripping hazard by doing so. Depending on the light coverage this could be done on both sides or just the north side. If on both sides we would need to core under the sidewalk at the bridge's entrance to run the conduit and line.
2. Another option is to run hardwired rope lights that don't project outwards from the bridge, low wattage, along the underside of the handrails on one or both sides. At the base of the NW most vertical beam run the conduit up

to a height that meets code and install an outlet, most likely GFI, for the restaurant group to be able to string holiday lights over the bridge entrance which is on Town property, additionally the conduit would service

3. A third option would be to run the downward facing lights from the "ceiling" of the bridge structure.
4. Additionally we would connect, hardwiring, the line in conduit to a timer that would be set to light at sunset and turn off at sunrise, or for a specific number of hours after sunset.
5. Additionally the lines in either #1 , #2 and #3 would be connected to an outlet at both ends of the bridge allowing low wattage strand of lights that run around the bridge opening, such as LED Holiday lights. The bridge entrances on both ends are on Town of Palmer Lake property so multi-colored lights would be allowed.
6. All lights on the bridge and inside the RR ROW would only be low wattage white.
7. The actual boundary lines between the RR Right of Way and Palmer Lake property's has been checked against the GOCO Grant, Rockin The Rails Pedestrian Bridge design approved by the railroad, and the Railroad Right of Way and Town of Palmer Lake property has been verified in the design's drawing. Colored lights can be mounted at the bridges' East and West entrances as they are in Palmer Lake property, well away from the RR ROW.
8. All the conduit, depth of conduit, electrical wires, connections/GFI, and bulbs would follow the guidelines provided by the RR and /or specified in 7.7 above, and by local electrical codes.
9. Submit applications online by going to <https://bnsf.railpermitting.com> and complete the application process and pay the application fee.