



BOARD OF TRUSTEES MEETING

Thursday, June 11, 2026 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

LIVE STREAM available on Town website

AGENDA

This agenda is subject to revision 24 hours prior to commencement of the meeting.

The Board of Trustees values public comment on issues relevant to Town government. To permit the fair and orderly expression of such comments, the Board will adhere to the following rules for public comment, whether for an agenda item or during public comment for non-agenda items brought by the public.

A speaker must be recognized by the Mayor to step to the podium, sign in, use the microphone, state name and address for the record, and address comments solely to the Board, as a whole.

Each speaker is limited to 3 minutes, cannot pool time with another, and each speaker may only speak once per topic. Civility and respect is required. Comments should not be directed to Town staff, individual Board members or to public members. Comments or disruption from audience members not recognized by the Mayor are prohibited. Points already made should not be duplicated. Only written comments limited to one page will be permitted. Public members are also invited to submit comments by email to be distributed to the Board separately. Note that comments submitted to the Board are public record. Please understand that the Board will listen and consider public comments; however, members will not discuss or take action on your comment but may refer it to staff and/or a future meeting for discussion.

Thank you for your cooperation.

Call to Order

Roll Call

Invocation

Pledge of Allegiance

Consent Agenda - *Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.*

- 1.** Approval of the Minutes of the May 14, 2026 Regular Meeting and the May 14, 2026 Special Meeting.
- 2.** Checks over \$15,000 JVAM PLLC May 2026 (\$38,079.50), JVAM PPLC June 2026 (\$26,785.00)
- 3.** Monthly Financials April 2026

Staff/Department Reports

- 4.** Administrator

- [5.](#) Police
- [6.](#) Administrator/Clerk/Treasurer
- [7.](#) Fire
- [8.](#) Water
- [9.](#) Public Works including Roads & Park Maintenance

Business Items

- [10.](#) Discussion and Possible Action pertaining to the resignation of Kent Whitmer JVAM
- [11.](#) Discussion and Possible Approval of the Appointment(s) of a Citizen Member to the Planning Commission Board – Resolution No. 24-2026
- [12.](#) Discussion and Possible Action Regarding Ordinance 03-2026 Adopting and Recording the Official Zoning Map of the Town of Palmer Lake, Colorado
13. Discussion and Possible Action Regarding a Temporary Moratorium on Contentious Actions, Including Review and Action Against Town Staff
14. Discussion and Possible Action Regarding the Immediate Engagement of Legal Counsel Prior to Consideration of Other Town Business
15. Discussion and Possible Action Declaring the Board’s Commitment to Addressing Immediate Palmer Lake Concerns as a Priority
- [16.](#) Discussion and Possible Action Regarding DRT Contracts
17. Discussion and Possible Action Regarding the Elephant Rock Planned Development Process, Including Potential Waiver of Chapter 16 and Establishment of the Lodge and EcoSpa Areas as Separate Parcels

Public Comment - *Public comments are encouraged to be emailed to the Town office at info@palmer-lake.org with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!*

Board Reports**Next Meeting and Future Items**

Convene to Executive Session - Executive Session Pursuant to C.R.S. § 24-6-402(4)(f) for Discussion of Personnel Matters Regarding Compensation and Duties of the Town Clerk/Administrative Supervisor/Town Treasurer.

Reconvene to Open Session**Adjourn**

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.



BOARD OF TRUSTEES SPECIAL MEETING

Thursday, May 14, 2026 at 4:30 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order/Roll Call

Meeting Called to order at 4:30PM.

Present: Tony Beltran, Roger Moseley, Dennis Stern, Atis Jurka, Beth Harris, John Marble, Michael Beeson

Motion to enter into agenda items 1 and 2 concurrently. (Beltran, Beeson) “Aye” Vote. Motion passed unanimously.

1. Convene to Executive Session pursuant to C.R.S. § 24-6-402(4)(b), conferral with an attorney for the Town for the purpose of receiving legal advice regarding the status of discussions and negotiations with the landowner’s counsel and counsel for Buc-ee's following withdrawal of the request for annexation.

2. Convene to Executive Session pursuant to C.R.S. § 24-6-402(4)(b), Conferral with the Town Attorney for the purpose of receiving legal advice regarding the status of discussions and negotiations related to the Twenty1Five land sale and/or potential contract with the Town of Palmer Lake.

Motion to reconvene to open session. (Beeson, Beltran) “Aye” Vote. Motion passed unanimously.

The Board reconvened into Open Session and adjourned until the regularly scheduled meeting at 6:00 p.m.

Town Clerk- Erica N. Romero

Mayor Dennis Stern



BOARD OF TRUSTEES MEETING

Thursday, May 14, 2026 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order/Roll Call

Meeting Called to order at 6:00PM

Present: Tony Beltran, Roger Moseley, Dennis Stern, Atis Jurka, Beth Harris, John Marble, Michael Beeson

Invocation – John Marble

Pledge of Allegiance

Consent Agenda - *Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.*

1. Monthly Financials March 2026
2. Checks over \$15,000
3. Approval of Minutes of April 23, 2026, Special Meeting and the April 23, 2026, Regular Meeting

Motion to approve Consent Agenda. (Beltran, Moseley) “Aye” Vote. Motion passed unanimously.

Staff/Department Reports

4. Administrator
5. Police

Interim Administrator Smith gave a notice that traffic enforcement will be increasing due to speeding issues, especially with the onset of summer traffic.

6. Town Clerk/Treasurer/Administration

Town Clerk Erica Romero thanked the BOT her receipt of a full Colorado Municipal League conference scholarship and also reported that a designated handicap parking space is being added to the reservoir trailhead, noting that users remain subject to the standard \$5 parking and it will be enforced. The board addressed town records from former Town Attorney Scott Krob; Town Attorney Kent Whitmer clarified that town records and communication with the

former legal counsel are retained and if JVAM has any questions they can reach out to Scott Krob. It was discussed that staff is to reach out and coordinate with CDOT to mitigate severe highway safety hazards caused by oversized vehicles parking across from O'Malley's along Highway 105, exploring interim options like compact cars only signage pending a long-term sidewalk project. Town Clerk Romero referenced the memorandum clarifying the statutory roles of the Deputy Clerk and Clerk Pro Tem as she was directed by the board at the last meeting. Kent Whitmer confirmed he reviewed and supported this memo as well.

7. Attorney

The board reviewed the town's legal priorities, noting that an update to the Accessory Dwelling Unit (ADU) code is urgently required to comply with a state statute passed over six months ago, which will route through the Planning Commission. Town Attorney Kent Whitmer also presented a confidential legal memorandums regarding the investigation into Trustee Moseley, along with draft ordinances outlining a future process for the removal of public officials. While several trustees requested additional time to review the complex materials, the Board voted to waive attorney-client privilege and directed the attorney to provide the memorandums to the Clerk for public release. The documents were entered into the record as supplemental packet materials for community review over the next two weeks, with formal discussion of the findings tabled until the next meeting

8. Water

No report given.

9. Public Works including Roads & Park Maintenance

10. Fire

Fire Chief John Vincent reported on staff training activities, out-of-state deployments, and a new county partnership for local wildland fuel sampling. Chief Vincent responded to trustee questions regarding mountain pine beetle mitigation and potential residential slash day options, explaining that the town's chipper is not available for private property use due to staffing and operational limitations. He stated crews currently conduct mitigation activities for approximately two hours daily as part of training operations and utilize a borrowed water department vehicle while maintaining emergency response readiness. Chief Vincent also discussed the possibility of a secured community slash drop-off location, noting it would require monitoring to prevent unauthorized dumping. He reminded the Board of an upcoming joint hazard mitigation workshop at the next workshop.

Business Items

Motion to recognize the citizens of Palmer Lake at every meeting. (Beltran, Marble) "Aye"
Vote. Motion Passed Unanimously.

Trustee Beltran recognized and thanked Richard and Lindsay Willan.

11. Discussion and Possible Action on Draft Ordinances Establishing Procedures for the Removal of Public Officials

The Board tabled review of a procedural draft prepared by Town Attorney Kent Whitmer and directed the item to a future public workshop for additional review and editing by trustees.

Attorney Whitmer stated the draft was developed using examples from other jurisdictions and applicable state law due to the limited availability of comparable Colorado municipal procedures. The Board directed that the related legal memorandum be released publicly prior to the workshop to allow for feedback. Discussion clarified that the framework and training was requested to establish procedures for addressing complaints related to board member conduct. Town Clerk Romero was directed to coordinate trustee availability and schedule the workshop, with the intent of developing a final resolution or ordinance.

Public Comment

Christi Birkeland – Commented on a drafted misconduct policy for failing to protect staff from hostile work environments created by officials. She highlighted a critical gap where administrators can discipline standard employees but lack the authority to hold elected officials accountable, even when harassment findings are proven. Ultimately, she asked the board that the policy establish clear consequences for officials and prevent them from using public hearings to challenge verified facts or revictimize witnesses.

12. Discussion and Possible Approval of an Ordinance 02-2026 Prohibiting the Use of Graywater and Installation of Graywater Systems

The board reviewed a proposed graywater ordinance, focusing on a grandfather clause for existing systems, coordination with neighboring sanitation districts, and safety concerns regarding new construction.

Public Comment

Martha Brodzik – Provided a comment to the previous meeting's minutes, noting that her earlier comments regarding gray water systems had been mischaracterized. She clarified that her feedback focused on existing residences that already have gray water infrastructure built into them, sharing a past construction experience to highlight how builders pre-install these systems, and requested that the board take this existing infrastructure into consideration.

Motion to add that provision effective date to May 15th, the signing date be May 15th and to add discretionary power for new Graywater construction to the Water Supervisor. (Harris, Marble) Roll Call Vote.

Accept: Stern, Marble, Harris, Beltran, Moseley, Jurka

Motion passed unanimously.

13. Discussion and Possible Approval of an Ordinance 04-2026 Amending the Palmer Lake Municipal Code to Remove the Bond Requirement for the Town Treasurer

Motion to approve ordinance 04-2026 as amended. (Stern, Moseley) "Aye" Vote. Motion passed unanimously.

14. Discussion and Possible Approval of Ordinance 05-2026 Amending Section 13.24.020 of the Palmer Lake Municipal Code to Modify Water Conservation Guidelines

The board reviewed a memo from Water Supervisor regarding updates to the town's water conservation code. Staff explained that the current code is written too specifically, locking in a specific watering schedule that prevents the water department from making routine adjustments. The proposed modification would grant the Water Supervisor/ORC in

coordination with the Town Administrator, the administrative flexibility to adjust watering times, schedules, and days based on operational expertise. Staff stated that this change is strictly for routine conservation management and does not alter the town's emergency ordinance protocols, allowing for proactive water management without forcing the town into an unneeded emergency status.

Motion to approve ordinance 05-2026 (Beeson, Beltran) “Aye” Vote. Motion passed unanimously.

15. Discussion and Possible Approval of Resolution 23-2026 Adopting the 2026 Pikes Peak Regional Multi-Jurisdictional Hazard Mitigation Plan

The board discussed the five-year 2026 Pikes Peak Regional Multi-Jurisdictional Hazard Mitigation Plan. Fire Chief John Vincent highlighted that while the town boasts excellent response times, a high wildfire risk coupled with moderate adaptive capacity underscores a critical need for increased fire staffing and multi-department mitigation. He also noted that adopting the plan secures a seat at the table with county, state, and federal entities, directly unlocking eligibility for vital pre- and post-disaster grants.

Public Comment

Paul Olivier – Addressed the fire chief regarding a local hazard report, stating that the rockslide estimates for the area are inaccurate. Drawing on past mayoral experience, he noted that multiple rockslides from a local mountain have previously closed roads and reached residential doorsteps and requested that the report be updated to reflect the town's actual rockslide history more accurately.

Motion to approve resolution number 23-2026 adopting the Pikes Peak multi-jurisdictional hazard mitigation plan. (Stern, Marble) “Aye” Vote. Motion passed unanimously.

16. Discussion and Possible Approval of Additional Expenditures Outside the Scope of the 2024 Hinkle & Associates Contract

Town Clerk Romero stated that it has been a concern of the Board regarding how contract amendments are approached to ensure full transparency and proper approval procedures. She further stated that no formal process has yet been established and that consultation with the Town Attorney he didn't feel an official amendment would be required for this but agreed it would be best to inform and update the board appropriately.

The Board discussed an additional invoice in the amount of \$2,415 from the Town Auditor related to a session addressing specific financial questions received from a trustee. Town Clerk Romero confirmed with the Board of Trustees their approval for that request and the need to pay the invoice in order to maintain audit services for the 2025 cycle. The Board discussed with the Town Attorney how to incorporate “not-to-exceed” provisions into future contracts and amendments.

Public Comment

Martha Brodzik – Stated that Trustee Moseley did not request the March 27th educational workshop, but rather accepted the auditor's offer for an offline conversation to address specific questions about the 2024 audit. She referenced the meeting minutes and transcript records, she noted that the workshop was instead a staff-supported initiative to educate the

board on general accounting standards. She emphasized that accuracy in the record matters and suggested the board reconsider approving the \$2,415 workshop invoice if they felt misled about its purpose.

Motion to approve it. (Stern, Beeson)

Accept: Stern, Marble, Harris, Beltran

Deny: Moseley, Jurka

Motion Passed.

17. Discussion and Possible Approval of an Interim Agreement with SAFEbuilt for Planning and Land Use Services

Interim Town Administrator Smith requested Board approval to enter into an interim agreement for planning services with SAFEbuilt, a national municipal services firm, to address immediate land-use and planning needs until a new Town Administrator is hired. Interim Town Administrator Smith stated that SAFEbuilt provides comprehensive building, engineering, and planning services for small municipalities and was identified as the most cost-effective option reviewed by staff. Staff recommended that the agreement be used on an interim basis, with any long-term strategy for land-use and planning services to be determined in coordination with the future Town Administrator.

Motion to approve the interim agreement with Safe Built for Planning and Land use services (Beeson, Beltran) "Aye" Vote. Motion passed unanimously.

18. Discussion, review and action on Mayor Pro Tem

Mayor Stern put forth a nomination for Tony Beltran to be appointed Mayor Pro Tem (Stern, Moseley) Roll call vote.

Accept: Stern, Marble, Harris, Beltran, Moseley, Jurka

Deny:

Nomination Confirmed.

19. Discussion, review and action on the Interim Town Administrator, Police Chief.

Motion that the board of trustees terminate the employment of Glen Smith as interim town administrator of the town of Palmer Lake effective immediately. the pursuant to the town's at will employment policy established in the Palmer Lake employee handbook adopted by resolution 22-2020 and most recently advised of resolution 17-2025. I further move that the Mayor or Mayor Pro Tem be directed execute and deliver written notice termination to Mr. Smith upon adoption of this motion. (Jurka, Moseley) Trustee Moseley withdrew his second. Motion was Withdrawn by Trustee Jurka.

Discussion focused primarily on whether the Board had followed the appropriate legal process for considering the removal of an appointed official. Trustee Moseley stated that he had previously provided Interim Town Administrator Smith with a written list of concerns and complaints and argued that the Board could proceed with removal under the Town's at-will employment provisions. Interim Town Administrator Smith responded that he had received

the complaints approximately 40 hours earlier and requested a formal hearing and due process before any action was taken.

The Town Attorney advised that Town Code and state statute governing the removal of appointed officers require written charges and an opportunity for a hearing. Differing interpretations were expressed regarding whether an appointed officer serving at will could be removed immediately or whether additional procedural steps were necessary.

Several trustees voiced concerns about moving forward without a clearly established process, adequate review of the allegations, or sufficient time for Board members and Interim Town Administrator Smith to evaluate the complaints. Trustees also expressed concern regarding the timing of the action while the Town is actively recruiting a permanent Town Administrator.

Discussion included references to allegations regarding administrative decisions, hiring of outside legal counsel, personnel matters, and concerns raised by members of the public. Some trustees emphasized the need for accountability and review of complaints, while others stressed the importance of due process, fairness, and avoiding actions that could expose the Town to legal risk.

The Town Clerk addressed the Board and public, emphasizing the importance of following established personnel processes, maintaining professionalism, supporting staff, and focusing on Town priorities and operations. She expressed concern regarding the effect of ongoing public disputes on employees and Town business.

The Board continued discussion regarding the appropriate process for reviewing complaints and potential disciplinary action involving Interim Town Administrator Smith. Debate centered on procedural requirements, due process considerations, and the timing of any future action. It was agreed upon a workshop to discuss the compliant process and proper procedure is needed before moving forward and allowing the board members more time to evaluate the information.

Public Comment

Martha Brodzik – Comments were made regarding the drafted misconduct ordinance and the distinction between standard employees, appointed officials, and elected officials. It was stated that appointed staff should not be afforded the same protections as elected officials and that current matters should be addressed without delaying action pending the hiring of permanent administrative staff. Reference was also made to prior periods of administrative transition within the Town.

Darren Fike commented on the Town Attorney's interpretation of local code regarding the removal of an appointed officer. He referenced case law and at-will employment provisions in support of his position that the Board has the authority to remove an appointed official after providing an opportunity for the individual to speak prior to a vote.

Laura Mcguire – Expressed appreciation for a trustee Harris's words and requested that the town attorney comment on the legal risks facing the town. They noted that the evening's discussions, allegations, and timing may have significantly increased the town's vulnerability to an additional lawsuit from a staff member.

Trustee Beltran requested permission to read correspondence from Amy Hutson into the record.

Trustee Beeson made a request for this matter to be delayed for more time to review the charges against Interim Town Administrator Smith.

Public comment

David Parks – Acknowledged community divisions and noted personal observations of the administrator's difficult management style. While supporting the board's efforts to address long-standing issues, he suggested tabling the proposal to allow for a full review and urged a thoughtful, collaborative approach to resolving the town's problems.

Trustee Beeson emphasized that holding individuals accountable is a necessary but difficult duty, taking no joy in the process. Trustee Beeson then raised a serious concern regarding a breach of trust, explaining that an internal email about board availability for a special meeting was leaked to a citizen, resulting in false accusations and harassment on social media.

Town Clerk Romero clarified that while the meeting notice was legally posted, staff did not publish the internal availability details or specific names. Trustee Beeson concluded that such leaks damage community trust and make public service increasingly difficult.

Public comment

Angela Fike – Stated with the town's hostile atmosphere, noting that she and her husband have been treated as outsiders. She alleged that the town administrator once made a threatening throat-slashing gesture toward her at a meeting and that she was later confronted by the wives of two local figures. Questioning if actions against Mr. Moseley were retaliatory, she concluded that the town needs significant healing.

Interim Administrator Smith asked for clarification on his expected response to the allegations.

The board determined that the procedural rules for handling both appointed and elected official removals must be finalized first. The board unanimously agreed to address these procedural rules and ordinance requirements in an upcoming dedicated workshop provided by the Town Attorney.

20. Discussion, review and action regarding the cojoining the Town Administrator and Police Chief into one individual.

Public Comment

Trina Shook – Public comment was received regarding prior board actions, current Town matters, and personnel concerns. Comments included statements regarding community involvement, concerns related to administrative actions, and support for continued review of Town operations and governance practices.

The board discussed the interim arrangement of Glen Smith simultaneously serving as Town Administrator and Police Chief, it was agreed upon this discussion would be part of the workshop pertaining to chapter two.

Public Comment

Martha Brodzik – Stated concerns over the board's delay in scheduling workshops, noting that lists of requested topics, including a water workshop, have been compiled for months. She criticized the ongoing hesitation as a redundant plan for a plan and urged the board to schedule the current workshop immediately rather than holding another meeting just to plan them.

21. Discussion, review and action on engagement of Liza Getches

Trustee Moseley and Interim Town Administrator Smith discussed the hiring of outside labor attorneys to oversee an HR investigation. Trustee Moseley asserted that Interim Town Administrator Smith violated Resolution 31-2025 and town code by executing contracts without board delegation, accusing him of mispending funds without authorization and requesting the immediate cancellation of the contracts. Interim Town Administrator Smith stated his actions, counter-arguing that town policy grants him the administrative authority to secure investigative and legal services to protect the town and noting that the spending did not exceed his signing authority limit.

Town Attorney Whitmer referenced a legal opinion he had previously provided to the Board of Trustees via email. In that opinion, he stated that it was the Town Administrator's responsibility to investigate allegations of staff harassment in order to protect the Town's legal interests and preserve potential legal defenses. Whitmer further cited the Town's procurement policy, noting that investigative services and related legal counsel are expressly exempt from standard procurement requirements and fall within the authority of the Town Administrator. Based on those provisions, he concluded that the decision to retain outside investigative and legal services was both authorized and prudent.

Public Comment

Martha Brodzik – Shared her opinion regarding comments were made regarding the Town's purchasing policy and the practice of bringing contracts before the Board for approval. Reference was made to a prior consulting agreement entered into following the withdrawal of a major development application. Concerns were raised regarding the absence of defined timelines, deliverables, and objectives within the agreement, as well as the lack of reports or invoices submitted for Board review through the end of March.

22. Discussion, review and action on engagement of Employers Council.

The Board discussed questions regarding the Town's engagement with Employers Council in relation to an ongoing workplace investigation. Attorney Whitmer referenced his confidential legal memorandum and the Board agreed to waive attorney-client privilege and release the memorandum publicly. Trustee Moseley requested additional information regarding the matter and potential criminal concerns. Trustee Harris stated that the Town Attorney serves as the Board's legal authority on the matter. Discussion also addressed questions regarding whether Employers Council was acting as legal counsel for the Town. It was further clarified that the investigation process and legal counsel functions operate separately under the consulting agreement.

23. Discussion, review and action on BOT policies and adherence by both BOT members and town staff

The Board of Trustees and town staff discussed communication, highlighted by a trustee's recent legal inquiry that went unanswered during the Mayor's absence. Mayor Stern and Town Clerk Romero clarified that to control legal costs and comply with open meetings laws, all agenda items and attorney requests must route collectively through the board, Mayor, Clerk, or Administrator, with the Mayor Pro Tem now added as a backup. Town Clerk Romero noted that her temporary agenda-setting guidance remains in effect until the trustees formally codify a policy, while another trustee referenced a previous roles-and-responsibilities memo, urging everyone to show grace and reduce conflict as they navigate these administrative processes.

Public Comment - *Public comments are encouraged to be emailed to the Town office at info@palmer-lake.org with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!*

Kathleen Biebesheimer – Expressed deep distrust of local law enforcement, questioning the town's police department finances and alleging that municipal grant money was used to invest in unauthorized psychological equipment. She also shared frustration regarding their personal legal history, stating that they recently had 23 tickets dismissed across two courts and questioning the procedures surrounding their past court appearances. Additionally, she stated that they were denied a police report until after their cases were resolved, concluding that they no longer trust the police department.

Martha Brodzik – Criticized the Interim Town Administrator's behavior at board meetings as insubordinate and dismissive of public input. She defended the accuracy of their research regarding contractor CMI, asserting that the town paid invoices without active contracts and potentially duplicated a \$12,700 payment. Quoting Trustee Moseley to correct the record, the resident clarified that the trustee had simply called for an inquiry into these financial discrepancies rather than demanding a workshop, concluding that municipal staff must avoid mischaracterizing comments from the public and the board.

Paul Olivier – Highlighted the significant expansion of the municipality's administration over the years, noting that operations once required fewer than ten total employees, including a minimal law enforcement presence and only two administrative staff. While acknowledging that increased state and federal regulations place pressure on small communities, he found it remarkable that the workforce had grown to 35 employees despite only minor population growth, emphasizing how drastically the operational scale has changed.

Angela Fike – Expressed concern over the town's financial state and questioned the large law enforcement presence at the meeting. Pointing to a dismissive communication style and an allegedly threatening gesture made toward them, she requested a formal written apology and asked the board to place the Interim Town Administrator and Police Chief on administrative leave pending review to help rebuild community trust.

Board Reports

Trustee Marble – Thanked the town staff for their work on the local baseball field, sharing that seeing the teams and children out playing brought them great joy and appreciation.

Trustee Harris – Thanked the citizens in attendance for remaining present and engaged, acknowledging the difficulty of sitting through a four-hour meeting.

Trustee Jurka – Noted that a neighboring municipality is seeking assistance regarding the regional impacts of a potential Buc-ee's development at the county line, following a past local vote against the establishment. The trustee requested that the town administrator and attorney evaluate the potential fire safety and public works impacts on the town, and look into options for submitting official comments on the application as an interested party.

With the Mayors approval a response from Interim Town Administrator Smith stated his concern and cautioned the board regarding taking an official stance on the development or annexation while related legal matters are being unwound, questioning if a statement from the dais could create legal liabilities. While wanting to provide data on emergency response and call loads, they suggested consulting the town attorney first.

Mayor Stern – Reported on their attendance at a Pikes Peak Area Council of Governments (PPACG) meeting, expressing appreciation for the organization's supportive work across the three-county region of Park, Teller, and El Paso counties.

Trustee Moseley – Made a request of agenda items to be put on the agenda for next meeting. The first request was regarding the Development Review Team (DRT), operational control, and municipal spending. The second request focused on expediting the subdivision and sale of the Elephant Rock property by bypassing specific land-use code requirements.

Next Meeting and Future Items

Next Regular Board of Trustees Meeting is May 28th at 6:00PM.

Adjourn

Motion to Adjourn. (Marble, Jurka) Meeting adjourned at 10:45PM.

Town Clerk - Erica N. Romero

Mayor Dennis Stern

5/14/2026

JVAM PLLC

38,079.50

Thirty Eight Thousand Seventy Nine Dollars and 50 Cents

JVAM PLLC
305 Gold Rivers Court
Suite 200
Basalt CO 81621

| Vendor ID | Name | Payment Number | Check Date | Check Number | | |
|----------------|-----------|----------------|-------------|--------------|----------|-----------------|
| JVAM | JVAM PLLC | 0004177 | 5/14/2026 | 51682 | | |
| Invoice Number | Date | Description | Amount | Amount Paid | Discount | Net Amount Paid |
| 49878 | 5/3/2026 | Legal services | \$38,079.50 | \$38,079.50 | \$0.00 | \$38,079.50 |

Totals: \$38,079.50 \$38,079.50 \$0.00 \$38,079.50

| Vendor ID | Name | Payment Number | Check Date | Check Number | | |
|----------------|-----------|----------------|-------------|--------------|----------|-----------------|
| JVAM | JVAM PLLC | 0004177 | 5/14/2026 | 51682 | | |
| Invoice Number | Date | Description | Amount | Amount Paid | Discount | Net Amount Paid |
| 49878 | 5/3/2026 | Legal services | \$38,079.50 | \$38,079.50 | \$0.00 | \$38,079.50 |

Totals: \$38,079.50 \$38,079.50 \$0.00 \$38,079.50



305 Gold Rivers Court, Suite 200
Basalt, CO 81621
Phone: 970.922.2122
Email: billing@jvamlaw.com
jvamlaw.com

INVOICE

Invoice # 49878
Date: 05/03/2026
Due On: 05/18/2026

Town of Palmer Lake
54 Valley Crescent/P.O. Box 208
Palmer Lake, CO 80133
+1 (719) 481-2934

53257-Town of Palmer Lake

Outside General Counsel

| Date | Quantity | Attorney | Rate | Total |
|------------|----------|----------|----------|------------|
| 04/03/2026 | 0.50 | CT | \$135.00 | \$67.50 |
| 04/06/2026 | 1.50 | KW | \$350.00 | \$525.00 |
| 04/06/2026 | 0.30 | CT | \$135.00 | \$40.50 |
| 04/06/2026 | 2.60 | KW | \$350.00 | \$910.00 |
| 04/06/2026 | 0.60 | KW | \$350.00 | \$210.00 |
| 04/07/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/07/2026 | 0.90 | KW | \$350.00 | \$315.00 |
| 04/07/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/07/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/07/2026 | 2.90 | KW | \$350.00 | \$1,015.00 |
| 04/07/2026 | 0.10 | JNK | \$250.00 | \$25.00 |
| 04/08/2026 | 0.30 | JNK | \$250.00 | \$75.00 |
| 04/08/2026 | 1.30 | JNK | \$250.00 | \$325.00 |
| 04/09/2026 | 1.10 | KW | \$350.00 | \$385.00 |
| 04/09/2026 | 1.00 | KW | \$500.00 | \$500.00 |

| | | | | |
|------------|------|-----|----------|------------|
| 04/09/2026 | 4.10 | JNK | \$250.00 | \$1,025.00 |
| 04/09/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/09/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/10/2026 | 6.20 | KW | \$350.00 | \$2,170.00 |
| 04/10/2026 | 0.40 | JNK | \$250.00 | \$100.00 |
| 04/10/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 04/10/2026 | 0.30 | KLR | \$325.00 | \$97.50 |
| 04/10/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/11/2026 | 0.70 | KW | \$350.00 | \$245.00 |
| 04/11/2026 | 0.60 | KW | \$350.00 | \$210.00 |
| 04/11/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/11/2026 | 0.90 | KW | \$350.00 | \$315.00 |
| 04/11/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/11/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/12/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 04/12/2026 | 1.00 | KW | \$350.00 | \$350.00 |
| 04/13/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/13/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/13/2026 | 1.70 | JNK | \$250.00 | \$425.00 |
| 04/14/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/14/2026 | 2.80 | JNK | \$250.00 | \$700.00 |
| 04/14/2026 | 0.70 | KW | \$350.00 | \$245.00 |
| 04/14/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/14/2026 | 2.40 | JEM | \$400.00 | \$960.00 |
| 04/15/2026 | 0.80 | JNK | \$250.00 | \$200.00 |
| 04/15/2026 | 0.70 | KW | \$350.00 | \$245.00 |
| 04/15/2026 | 0.70 | KW | \$350.00 | \$245.00 |
| 04/15/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/15/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/15/2026 | 0.60 | KW | \$350.00 | \$210.00 |

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|------------|------|-----|----------|------------|
| 04/15/2026 | 0.60 | KW | \$350.00 | \$210.00 |
| 04/15/2026 | 2.90 | KLR | \$325.00 | \$942.50 |
| 04/15/2026 | 0.20 | JEM | \$325.00 | \$65.00 |
| 04/15/2026 | 1.20 | JEM | \$325.00 | \$390.00 |
| 04/15/2026 | 3.30 | JEM | \$325.00 | \$1,072.50 |
| 04/16/2026 | 1.90 | KW | \$350.00 | \$665.00 |
| 04/16/2026 | 1.30 | KW | \$350.00 | \$455.00 |
| 04/16/2026 | 1.00 | KW | \$350.00 | \$350.00 |
| 04/16/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 04/16/2026 | 0.30 | JNK | \$250.00 | \$75.00 |
| 04/16/2026 | 3.30 | JEM | \$325.00 | \$1,072.50 |
| 04/16/2026 | 0.40 | JEM | \$325.00 | \$130.00 |
| 04/17/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/17/2026 | 0.70 | KW | \$350.00 | \$245.00 |
| 04/17/2026 | 1.40 | KW | \$350.00 | \$490.00 |
| 04/17/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 04/17/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 04/17/2026 | 1.40 | KW | \$350.00 | \$490.00 |
| 04/18/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/18/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/18/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 04/18/2026 | 1.00 | KW | \$350.00 | \$350.00 |
| 04/19/2026 | 1.50 | KW | \$350.00 | \$525.00 |
| 04/19/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 04/19/2026 | 1.40 | KW | \$350.00 | \$490.00 |
| 04/19/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 04/20/2026 | 0.70 | JNK | \$250.00 | \$175.00 |
| 04/20/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/20/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/20/2026 | 0.20 | KW | \$350.00 | \$70.00 |

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|------------|------|-----|----------|----------|
| 04/20/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/20/2026 | 0.60 | KW | \$350.00 | \$210.00 |
| 04/20/2026 | 1.60 | KW | \$350.00 | \$560.00 |
| 04/20/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/20/2026 | 0.20 | KLR | \$325.00 | \$65.00 |
| 04/20/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 04/20/2026 | 0.10 | JEM | \$325.00 | \$32.50 |
| 04/20/2026 | 2.30 | JEM | \$325.00 | \$747.50 |
| 04/21/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 04/21/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 04/21/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/21/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 04/21/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/21/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/21/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 04/21/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 04/21/2026 | 0.10 | CT | \$135.00 | \$13.50 |
| 04/21/2026 | 0.40 | JNK | \$250.00 | \$100.00 |
| 04/21/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 04/21/2026 | 1.50 | JEM | \$325.00 | \$487.50 |
| 04/21/2026 | 0.10 | JEM | \$325.00 | \$32.50 |
| 04/21/2026 | 0.40 | JEM | \$325.00 | \$130.00 |
| 04/21/2026 | 0.70 | KLR | \$325.00 | \$227.50 |
| 04/22/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/22/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/22/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/22/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/22/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 04/23/2026 | 1.00 | KW | \$500.00 | \$500.00 |
| 04/23/2026 | 0.60 | KW | \$350.00 | \$210.00 |

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|------------|------|-----|----------|------------|
| 04/23/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 04/23/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/23/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/23/2026 | 5.80 | KW | \$350.00 | \$2,030.00 |
| 04/23/2026 | 0.10 | JEM | \$325.00 | \$32.50 |
| 04/25/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/25/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/25/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/25/2026 | 0.90 | KW | \$350.00 | \$315.00 |
| 04/25/2026 | 0.70 | KW | \$350.00 | \$245.00 |
| 04/25/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/27/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/27/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/27/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/27/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 04/27/2026 | 0.70 | KW | \$350.00 | \$245.00 |
| 04/27/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/27/2026 | 1.90 | JNK | \$250.00 | \$475.00 |
| 04/27/2026 | 1.30 | KW | \$350.00 | \$455.00 |
| 04/27/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 04/27/2026 | 0.20 | JEM | \$325.00 | \$65.00 |
| 04/28/2026 | 1.10 | KW | \$350.00 | \$385.00 |
| 04/28/2026 | 1.70 | JNK | \$250.00 | \$425.00 |
| 04/28/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/28/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/28/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/28/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/28/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/28/2026 | 0.10 | KW | \$350.00 | \$35.00 |

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|------------|------|-----|----------|----------|
| 04/28/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 04/28/2026 | 0.10 | JEM | \$325.00 | \$32.50 |
| 04/28/2026 | 0.60 | JEM | \$325.00 | \$195.00 |
| 04/28/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 04/29/2026 | 0.80 | KW | \$350.00 | \$280.00 |
| 04/29/2026 | 0.60 | KW | \$350.00 | \$210.00 |
| 04/29/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 04/29/2026 | 1.90 | KW | \$350.00 | \$665.00 |
| 04/29/2026 | 1.70 | JNK | \$250.00 | \$425.00 |
| 04/29/2026 | 0.20 | JEM | \$325.00 | \$65.00 |
| 04/29/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 04/30/2026 | 0.60 | KW | \$350.00 | \$210.00 |
| 04/30/2026 | 0.60 | JNK | \$250.00 | \$150.00 |
| 04/30/2026 | 0.80 | KW | \$350.00 | \$280.00 |
| 04/30/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/30/2026 | 0.70 | JEM | \$325.00 | \$227.50 |
| 04/30/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/30/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 04/30/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 04/30/2026 | 0.10 | KW | \$350.00 | \$35.00 |

Quantity Subtotal 114.0

| Time Keeper | Position | Quantity | Rate | Total |
|-------------------|-----------------|----------|----------|-------------|
| Jessica Karikas | Associate | 18.8 | \$250.00 | \$4,700.00 |
| John Mallonee | Associate | 2.4 | \$400.00 | \$960.00 |
| John Mallonee | Associate | 16.5 | \$325.00 | \$5,362.50 |
| Katie Randall | Partner | 4.1 | \$325.00 | \$1,332.50 |
| Kent Whitmer | Partner | 2.0 | \$500.00 | \$1,000.00 |
| Kent Whitmer | Partner | 69.3 | \$350.00 | \$24,255.00 |
| Catherine Trotter | Legal Assistant | 0.9 | \$135.00 | \$121.50 |

Subtotal \$37,731.50

53307-Town of Palmer Lake

Highbrook Subdivision 2

| Date | Quantity | Attorney | Rate | Total |
|--------------------------|----------|----------|----------|------------|
| 04/21/2026 | 0.40 | CT | \$195.00 | \$78.00 |
| 04/21/2026 | 0.60 | KW | \$450.00 | \$270.00 |
| Quantity Subtotal | | | | 1.0 |

| Time Keeper | Position | Quantity | Rate | Total |
|-------------------|-----------------|----------|----------|-----------------|
| Kent Whitmer | Partner | 0.6 | \$450.00 | \$270.00 |
| Catherine Trotter | Legal Assistant | 0.4 | \$195.00 | \$78.00 |
| Subtotal | | | | \$348.00 |

Interest

| Type | Date | Description | Total |
|----------|------------|------------------------------------|---------|
| Interest | 05/19/2026 | Interest on overdue invoice #49878 | \$93.90 |

Interest Subtotal \$93.90
Quantity Total 115.0
Subtotal \$38,079.50
Interest \$93.90
Total \$38,173.40

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|----------------|--------|------------|-------------------|-------------|
|----------------|--------|------------|-------------------|-------------|

| | | | | | |
|-------|------------|-------------|--------|---------------------------------|--------------------|
| 49878 | 05/18/2026 | \$38,173.40 | \$0.00 | \$38,173.40 | |
| | | | | Outstanding Balance | \$38,173.40 |
| | | | | Total Amount Outstanding | \$38,173.40 |

Please pay within 15 days. 6.0% simple annual interest will be charged every 30 days.

Remittance Advice

Checking Information

Remit checks to: JVAM PLLC
Billing Department
305 Gold Rivers Ct #200
Basalt, CO 81621

To pay by Credit Card or eCheck, visit jvamlaw.com

Please include the invoice number 49878 as an additional reference so we may accurately identify and apply your payment.
Call 970.922.2122 or email billing@jvamlaw.com with any questions regarding payments.
For issues with your bill, please inquire directly with your attorney.

305 Gold Rivers Court, Suite 200
Basalt, CO 81621
Phone: 970.922.2122
Email: billing@jvamlaw.com
jvamlaw.com

INVOICE

Invoice # 49878
Date: 05/03/2026
Due On: 05/18/2026



Pay your invoice online

To pay your invoice, open the camera on your mobile device and place the QR code in the camera's view.

Or, [click here](#) if you're viewing on a computer or smartphone.

6/9/2026

JVAM PLLC

26,785.00

Twenty Six Thousand Seven Hundred Eighty Five Dollars and 00 Cents

JVAM PLLC
305 Gold Rivers Court
Suite 200
Basalt CO 81621

| Vendor ID | Name | Payment Number | Check Date | Check Number | | |
|----------------|-----------|----------------|-------------|--------------|----------|-----------------|
| JVAM | JVAM PLLC | 0004225 | 6/9/2026 | 51729 | | |
| Invoice Number | Date | Description | Amount | Amount Paid | Discount | Net Amount Paid |
| 51227 | 6/2/2026 | Legal Fees | \$26,785.00 | \$26,785.00 | \$0.00 | \$26,785.00 |

Totals: \$26,785.00 \$26,785.00 \$0.00 \$26,785.00

| Vendor ID | Name | Payment Number | Check Date | Check Number | | |
|----------------|-----------|----------------|-------------|--------------|----------|-----------------|
| JVAM | JVAM PLLC | 0004225 | 6/9/2026 | 51729 | | |
| Invoice Number | Date | Description | Amount | Amount Paid | Discount | Net Amount Paid |
| 51227 | 6/2/2026 | Legal Fees | \$26,785.00 | \$26,785.00 | \$0.00 | \$26,785.00 |

Totals: \$26,785.00 \$26,785.00 \$0.00 \$26,785.00



305 Gold Rivers Court, Suite 200
Basalt, CO 81621
Phone: 970.922.2122
Email: billing@jvamlaw.com
jvamlaw.com

INVOICE

Invoice # 51227
Date: 06/02/2026
Duc On: 06/17/2026

Town of Palmer Lake
54 Valley Crescent/PO. Box 208
Palmer Lake, CO 80133
+1 (719) 481-2934

53257-Town of Palmer Lake

Outside General Counsel

| Date | Quantity | Attorney | Rate | Total |
|------------|----------|----------|----------|----------|
| 05/01/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/01/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 05/01/2026 | 2.00 | JNK | \$250.00 | \$500.00 |
| 05/01/2026 | 1.60 | KW | \$350.00 | \$560.00 |
| 05/01/2026 | 0.20 | JNK | \$250.00 | \$50.00 |
| 05/01/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/01/2026 | 0.50 | JEM | \$325.00 | \$162.50 |
| 05/01/2026 | 0.40 | JEM | \$325.00 | \$130.00 |
| 05/01/2026 | 0.90 | JEM | \$325.00 | \$292.50 |
| 05/01/2026 | 0.60 | JEM | \$325.00 | \$195.00 |
| 05/01/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 05/03/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 05/04/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 05/04/2026 | 1.30 | KW | \$350.00 | \$455.00 |
| 05/04/2026 | 2.40 | JNK | \$250.00 | \$600.00 |


| | | | | |
|------------|------|-----|----------|----------|
| 05/04/2026 | 1.20 | KW | \$350.00 | \$420.00 |
| 05/04/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 05/04/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 05/04/2026 | 0.50 | JEM | \$325.00 | \$162.50 |
| 05/04/2026 | 1.90 | JEM | \$325.00 | \$617.50 |
| 05/04/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 05/05/2026 | 0.60 | KW | \$350.00 | \$210.00 |
| 05/05/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 05/05/2026 | 0.60 | JNK | \$250.00 | \$150.00 |
| 05/05/2026 | 0.70 | JEM | \$325.00 | \$227.50 |
| 05/05/2026 | 2.40 | JEM | \$325.00 | \$780.00 |
| 05/06/2026 | 0.40 | JEM | \$325.00 | \$130.00 |
| 05/07/2026 | 0.80 | KW | \$350.00 | \$280.00 |
| 05/07/2026 | 0.40 | JEM | \$325.00 | \$130.00 |
| 05/07/2026 | 0.10 | JEM | \$325.00 | \$32.50 |
| 05/08/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 05/08/2026 | 0.30 | JNK | \$250.00 | \$75.00 |
| 05/08/2026 | 1.70 | KW | \$350.00 | \$595.00 |
| 05/08/2026 | 0.10 | JEM | \$325.00 | \$32.50 |
| 05/08/2026 | 0.40 | JEM | \$325.00 | \$130.00 |
| 05/08/2026 | 1.50 | JEM | \$325.00 | \$487.50 |
| 05/09/2026 | 1.30 | KW | \$350.00 | \$455.00 |
| 05/09/2026 | 0.90 | KW | \$350.00 | \$315.00 |
| 05/09/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 05/09/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 05/10/2026 | 0.70 | KW | \$350.00 | \$245.00 |
| 05/10/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/11/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/11/2026 | 1.50 | KW | \$350.00 | \$525.00 |
| 05/11/2026 | 0.20 | KW | \$350.00 | \$70.00 |

| | | | | |
|------------|------|-----|----------|----------|
| 05/11/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 05/11/2026 | 1.70 | JNK | \$250.00 | \$425.00 |
| 05/11/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 05/11/2026 | 0.80 | KW | \$350.00 | \$280.00 |
| 05/11/2026 | 0.50 | JEM | \$325.00 | \$162.50 |
| 05/11/2026 | 0.60 | JEM | \$325.00 | \$195.00 |
| 05/11/2026 | 0.50 | JEM | \$325.00 | \$162.50 |
| 05/11/2026 | 0.70 | JEM | \$325.00 | \$227.50 |
| 05/11/2026 | 1.80 | JEM | \$325.00 | \$585.00 |
| 05/12/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 05/12/2026 | 0.60 | KW | \$350.00 | \$210.00 |
| 05/12/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 05/12/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 05/12/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/12/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/12/2026 | 0.60 | KW | \$350.00 | \$210.00 |
| 05/12/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/12/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 05/12/2026 | 0.70 | JNK | \$250.00 | \$175.00 |
| 05/12/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 05/12/2026 | 0.60 | KW | \$350.00 | \$210.00 |
| 05/12/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 05/12/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 05/13/2026 | 1.00 | KW | \$350.00 | \$350.00 |
| 05/13/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 05/13/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/13/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 05/13/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 05/13/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/13/2026 | 1.20 | JNK | \$250.00 | \$300.00 |

| | | | | |
|------------|------|-----|----------|------------|
| 05/13/2026 | 0.40 | JEM | \$325.00 | \$130.00 |
| 05/14/2026 | 2.00 | JNK | \$250.00 | \$500.00 |
| 05/15/2026 | 1.00 | KW | \$500.00 | \$500.00 |
| 05/15/2026 | 6.50 | KW | \$350.00 | \$2,275.00 |
| 05/15/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/15/2026 | 0.20 | JEM | \$325.00 | \$65.00 |
| 05/17/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/17/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/18/2026 | 0.80 | KW | \$350.00 | \$280.00 |
| 05/18/2026 | 1.20 | JNK | \$250.00 | \$300.00 |
| 05/18/2026 | 0.20 | KW | \$350.00 | \$70.00 |
| 05/18/2026 | 0.80 | KW | \$350.00 | \$280.00 |
| 05/18/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 05/18/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 05/18/2026 | 0.60 | KLR | \$325.00 | \$195.00 |
| 05/18/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 05/18/2026 | 0.30 | KW | \$350.00 | \$105.00 |
| 05/18/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 05/18/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 05/18/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 05/18/2026 | 0.50 | JEM | \$325.00 | \$162.50 |
| 05/18/2026 | 0.20 | JEM | \$325.00 | \$65.00 |
| 05/18/2026 | 0.60 | JEM | \$325.00 | \$195.00 |
| 05/19/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 05/19/2026 | 0.60 | KW | \$350.00 | \$210.00 |
| 05/19/2026 | 0.50 | KW | \$350.00 | \$175.00 |
| 05/19/2026 | 3.00 | JNK | \$250.00 | \$750.00 |
| 05/19/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 05/19/2026 | 0.70 | KLR | \$325.00 | \$227.50 |
| 05/20/2026 | 1.40 | JNK | \$250.00 | \$350.00 |

| | | | | |
|--------------------------|------|-----|----------|-------------|
| 05/20/2026 | 0.10 | KW | \$350.00 | \$35.00 |
| 05/20/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 05/21/2026 | 3.30 | JNK | \$250.00 | \$825.00 |
| 05/21/2026 | 0.40 | KW | \$350.00 | \$140.00 |
| 05/21/2026 | 0.30 | JEM | \$325.00 | \$97.50 |
| 05/21/2026 | 1.20 | JEM | \$325.00 | \$390.00 |
| 05/21/2026 | 0.40 | JEM | \$325.00 | \$130.00 |
| 05/22/2026 | 2.10 | KW | \$350.00 | \$735.00 |
| 05/22/2026 | 2.20 | JNK | \$250.00 | \$550.00 |
| Quantity Subtotal | | | | 84.0 |

| Time Keeper | Position | Quantity | Rate | Total |
|-----------------|-----------|----------|----------|-------------|
| Jessica Karikas | Associate | 22.2 | \$250.00 | \$5,550.00 |
| John Mallonee | Associate | 20.5 | \$325.00 | \$6,662.50 |
| Katie Randall | Partner | 1.3 | \$325.00 | \$422.50 |
| Kent Whitmer | Partner | 1.0 | \$500.00 | \$500.00 |
| Kent Whitmer | Partner | 39.0 | \$350.00 | \$13,650.00 |

Quantity Total 84.0
 Subtotal \$26,785.00
 Total \$26,785.00

 10-21-5103

Detailed Statement of Account

Other Invoices

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|----------------|------------|-------------|-------------------|-------------|
| 49878 | 05/18/2026 | \$38,079.50 | \$0.00 | \$38,079.50 |

Interest On Other Invoices

| Original Invoice | Due On | Amount Due | Payments Received | Balance Due |
|------------------|--------|------------|-------------------|-------------|
|------------------|--------|------------|-------------------|-------------|

49878 06/18/2026 \$93.90 \$0.00 \$93.90

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|----------------|------------|-------------|---------------------------------|--------------------|
| 51227 | 06/17/2026 | \$26,785.00 | \$0.00 | \$26,785.00 |
| | | | Outstanding Balance | \$64,958.40 |
| | | | Total Amount Outstanding | \$64,958.40 |

Please pay within 15 days. 6.0% simple annual interest will be charged every 30 days.

Remittance Advice

Checking Information

Remit checks to: JVAM PLLC
Billing Department
305 Gold Rivers Ct #200
Basalt, CO 81621

To pay by Credit Card or eCheck, visit jvamlaw.com

Please include the invoice number 51227 as an additional reference so we may accurately identify and apply your payment.
Call 970.922.2122 or email billing@jvamlaw.com with any questions regarding payments.
For issues with your bill, please inquire directly with your attorney.

305 Gold Rivers Court, Suite 200
Basalt, CO 81621
Phone: 970.922.2122
Email: billing@jvamlaw.com
jvamlaw.com

INVOICE

Invoice # 51227
Date: 06/02/2026
Due On: 06/17/2026



Pay your invoice online

To pay your invoice, open the camera on your mobile device and place the QR code in the camera's view.

Or, [click here](#) if you're viewing on a computer or smartphone.



TOWN OF PALMER LAKE
Financial Statements
April 2026
Unaudited



**Schedule of Cash Position
April 2026**

TOWN OF PALMER LAKE

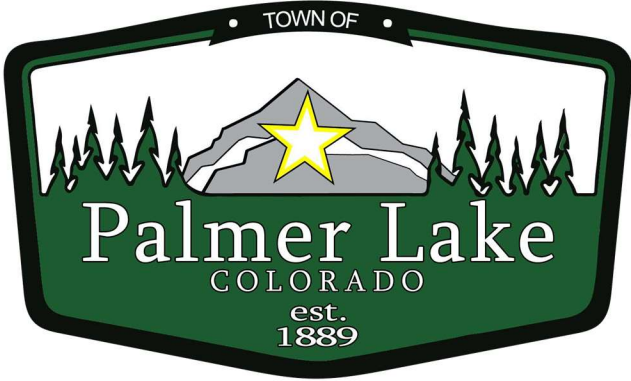
Item 3.

Schedule of Cash Position

April 30, 2026

UNAUDITED

| FINANCIAL INSTITUTION | ACCOUNT NAME | CHECKING / SAVINGS | BANK RATE | BALANCE |
|---|------------------------|---------------------------|------------------|----------------------------|
| GENERAL FUND | | | | |
| GENERAL FUND OPERATING: | | | | |
| Community Banks of CO | General Fund Operating | Checking | n/a | \$ 1,170,981 |
| GENERAL FUND RESERVES: | | | | |
| Colorado Trust (ColoTrust) <i>* Operating Reserve - 3 months (\$775,497)</i> | General Fund Reserve | Savings | 3.77% | \$ 3,272,766 |
| Colorado Trust (ColoTrust) | Police Reserve | Savings | 3.77% | \$ 23,756 |
| Colorado Trust (ColoTrust) | Fire Reserve | Savings | 3.77% | \$ 71,063 |
| Colorado Trust (ColoTrust) | Roads Reserve | Savings | 3.77% | \$ 11,834 |
| Colorado Trust (ColoTrust) | GF Parks Reserve | Savings | 3.77% | \$ 156,369 |
| General Fund Reserves Subtotal | | | | <u>\$ 3,535,788</u> |
| General Fund Accounts Total | | | | <u><u>\$ 4,706,769</u></u> |
| WATER ENTERPRISE FUND | | | | |
| WATER FUND OPERATING: | | | | |
| Community Banks of CO <i>* Includes anticipated 2026 capital outlays (\$496,000)</i> | Water Fund Operating | Checking | n/a | \$ 959,155 |
| WATER FUND RESERVES: | | | | |
| Colorado Trust (ColoTrust) | Water Reserve | Savings | 3.77% | \$ 330,282 |
| Total | | | | <u><u>\$ 1,289,437</u></u> |
| WATER ENTERPRISE CAPITAL FUND | | | | |
| WATER FUND RESERVES: | | | | |
| Colorado Trust (ColoTrust) | Water Capital Reserve | Savings | 3.77% | \$ 584,759 |
| RESTRICTED FUNDS: | | | | |
| Colorado Trust (ColoTrust) | Water Loan Reserve | Savings | 3.77% | \$ 233,707 |
| Total | | | | <u><u>\$ 818,466</u></u> |
| CONSERVATION TRUST FUND | | | | |
| CONSERVATION TRUST FUND: | | | | |
| Colorado Trust (ColoTrust) | CTF Reserve | Savings | 3.77% | \$ 85,317 |
| Total | | | | <u><u>\$ 85,317</u></u> |



Financial Reports
April 2026

TOWN OF PALMER LAKE

SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

GENERAL FUND

For the Four Months Ended April 30, 2026

UNAUDITED

Item 3.

| | 2026 Original Budget | Actual | Variance Favorable (Unfavorable) | Percent of Budget (YTD 33%) |
|--|----------------------------|---------------------|--|-----------------------------------|
| REVENUE | | | | |
| Taxes | \$ 3,518,842 | \$ 1,374,423 | \$ (2,144,419) | 39% |
| Fees and Licenses | 234,750 | 73,688 | (161,062) | 31% |
| Fines | 48,000 | 10,872 | (37,128) | 23% |
| Interest | 121,480 | 38,584 | (82,896) | 32% |
| Departmental | 131,900 | 98,580 | (33,320) | 75% |
| Grants and Donations | 1,365,334 | 43,662 | (1,321,672) | 3% |
| Developer Reimbursements | - | 453 | 453 | 0% |
| Miscellaneous | 29,600 | 24,035 | (5,565) | 81% |
| Other Financing Sources | 385,000 | - | (385,000) | 0% |
| Total Revenue | 5,834,906 | 1,664,297 | (4,170,609) | 29% |
| EXPENDITURES | | | | |
| Administration | | | | |
| Salaries and Benefits | 325,586 | 83,789 | 241,797 | 26% |
| Professional Services | 407,450 | 171,355 | 236,095 | 42% |
| Administrative/Operations | 356,229 | 102,848 | 253,381 | 29% |
| Capital Outlays | 20,000 | 14,021 | 5,979 | 70% |
| Total Administration | 1,109,265 | 372,013 | 737,252 | 34% |
| Police Department | | | | |
| Salaries and Benefits | 1,388,905 | 363,263 | 1,025,642 | 26% |
| Professional Services | 157,100 | 17,682 | 139,419 | 11% |
| Administrative/Operations | 162,100 | 55,762 | 106,338 | 34% |
| Capital Outlays | 5,000 | 10,669 | (5,669) | 213% |
| Total Police Department | 1,713,105 | 447,375 | 1,265,730 | 26% |
| Fire Department | | | | |
| Salaries and Benefits | 1,004,289 | 281,875 | 722,414 | 28% |
| Professional Services | 17,500 | 14,746 | 2,754 | 84% |
| Administrative/Operations | 139,650 | 46,320 | 93,330 | 33% |
| Capital Outlays | 16,000 | - | 16,000 | 0% |
| Total Fire Department | 1,177,439 | 342,941 | 834,498 | 29% |
| Public Works Department - Roads | | | | |
| Salaries and Benefits | 322,571 | 67,965 | 254,606 | 21% |
| Professional Services | 26,800 | 8,682 | 18,118 | 32% |
| Administrative/Operations | 181,650 | 34,589 | 147,061 | 19% |
| Capital Outlays | 1,727,050 | 10,322 | 1,716,728 | 1% |
| Total Roads Department | 2,258,071 | 121,557 | 2,136,514 | 5% |
| Public Works Department - Parks | | | | |
| Administrative/Operations | 64,050 | 10,531 | 53,519 | 16% |
| Capital Outlays | 16,000 | 5,975 | 10,025 | 37% |
| Total Parks Department | 80,050 | 16,506 | 63,544 | 21% |
| Total Expenditures | 6,337,930 | 1,300,393 | 5,037,537 | 21% |
| EXCESS OF REVENUE OVER (UNDER) EXPENDITURES | | | | |
| | (503,024) | 363,905 | 866,929 | |
| OTHER FINANCING SOURCES (USES) | | | | |
| Use of Fund Balance - Reserve | - | - | - | 0% |
| Total Other Financing Sources (Uses) | - | - | - | 0% |
| NET CHANGE IN FUND BALANCE | \$ (503,024) | 363,905 | \$ 866,929 | -72% |
| FUND BALANCE - BEGINNING OF YEAR | | 5,348,712 | | |
| FUND BALANCE - END OF PERIOD | | \$ 5,712,617 | | |

Recommended Operating Reserve - 3 months

775,497

TOWN OF PALMER LAKE

SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUNDS AVAILABLE - BUDGET AND ACTUAL WATER ENTERPRISE FUND For the Four Months Ended April 30, 2026 UNAUDITED

| | 2026 Original Budget | Actual | Variance Favorable (Unfavorable) | Percent of Budget (YTD 33%) |
|--|----------------------------|----------------------------|--|-----------------------------------|
| REVENUE | | | | |
| Water Billing | \$ 1,109,736 | \$ 388,681 | \$ (721,055) | 35% |
| Water Meter/Parts | 1,700 | - | (1,700) | 0% |
| Late Fees/Service Fees | 16,000 | 6,649 | (9,351) | 42% |
| Interest | 12,188 | 4,087 | (8,101) | 34% |
| Total Revenue | <u>1,139,624</u> | <u>399,417</u> | <u>(740,207)</u> | <u>35%</u> |
| EXPENDITURES | | | | |
| Salaries and Benefits | 488,734 | 110,427 | 378,307 | 23% |
| Professional Services | 121,500 | 46,472 | 75,028 | 38% |
| Administrative/Operations | 510,450 | 196,797 | 313,653 | 39% |
| Other Uses | 902,575 | - | 902,575 | 0% |
| Total Expenditures | <u>2,023,259</u> | <u>353,695</u> | <u>1,669,564</u> | <u>17%</u> |
| EXCESS OF REVENUE OVER (UNDER) EXPENDITURES | <u>\$ (883,635)</u> | <u>45,722</u> | <u>\$ 929,357</u> | <u>-5%</u> |
| FUND BALANCE - BEGINNING OF YEAR | | <u>1,680,773</u> | | |
| FUND BALANCE - END OF PERIOD | | <u><u>\$ 1,726,495</u></u> | | |

TOWN OF PALMER LAKE

SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUNDS AVAILABLE - BUDGET AND ACTUAL WATER CAPITAL FUND

For the Four Months Ended April 30, 2026
UNAUDITED

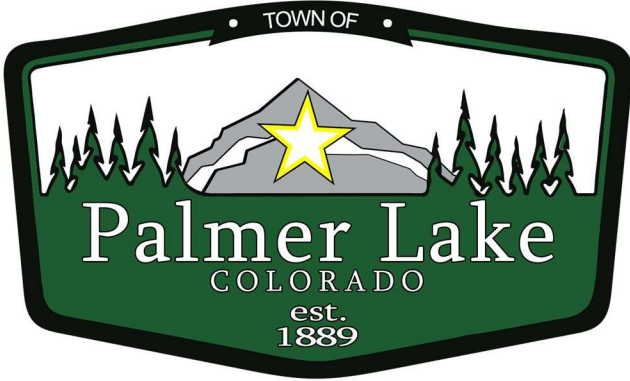
| | 2026 Original Budget | Actual | Variance Favorable (Unfavorable) | Percent of Budget (YTD 33%) |
|--|----------------------------|----------------------------|--|-----------------------------------|
| REVENUE | | | | |
| Water Improvement Fee | \$ 61,994 | \$ 22,551 | \$ (39,443) | 36% |
| Water Loan | 468,452 | 135,168 | (333,284) | 29% |
| Water Tap Fees | 52,564 | - | (52,564) | 0% |
| Interest | 30,038 | 10,127 | (19,910) | 34% |
| Other Financing Sources | 902,575 | - | (902,575) | 0% |
| Total Revenue | <u>\$ 1,515,622</u> | <u>\$ 167,846</u> | <u>\$ (1,347,776)</u> | <u>11%</u> |
| EXPENDITURES | | | | |
| Capital Outlays | 496,000 | 5,428 | 490,572 | 1% |
| Debt Service | 211,887 | 86,570 | 125,318 | 41% |
| Total Expenditures | <u>707,887</u> | <u>91,998</u> | <u>615,889</u> | <u>13%</u> |
| EXCESS OF REVENUE OVER (UNDER) EXPENDITURES | <u>\$ 807,735</u> | <u>75,848</u> | <u>\$ (731,887)</u> | |
| FUND BALANCE - BEGINNING OF YEAR | | <u>-</u> | | |
| FUND BALANCE - END OF PERIOD | | <u>75,848</u> | | |
| Less: Restricted Operating Reserve - 3 months | | (216,571) | * | |
| FUND BALANCE - END OF PERIOD - Unrestricted | | <u><u>\$ (140,723)</u></u> | | |

**CWR&PDA Loan Requirement*

TOWN OF PALMER LAKE

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL CONSERVATION TRUST FUND For the Four Months Ended April 30, 2026 UNAUDITED

| | 2026 Original Budget | Actual | Variance Favorable (Unfavorable) | Percent of Budget (YTD 33%) |
|--|----------------------------|-------------------------|--|-----------------------------------|
| REVENUE | | | | |
| State Shared Revenue | \$ 32,000 | \$ 19,089 | \$ (12,911) | 60% |
| Interest | 2,963 | 913 | (2,050) | 31% |
| Total Revenue | <u>34,963</u> | <u>20,002</u> | <u>(14,960)</u> | <u>57%</u> |
| EXPENDITURES | | | | |
| Salaries and Benefits | 11,087 | - | 11,087 | 0% |
| Administrative/Operations | 20,900 | 3,713 | 17,187 | 18% |
| Capital Outlays | 43,000 | 20,827 | 22,174 | 48% |
| Total Expenditures | <u>74,987</u> | <u>24,540</u> | <u>50,447</u> | <u>33%</u> |
| NET CHANGE IN FUND BALANCE | <u>\$ (40,025)</u> | <u>(4,538)</u> | <u>\$ 35,487</u> | <u>11%</u> |
| FUND BALANCE - BEGINNING OF YEAR | | <u>65,536</u> | | |
| FUND BALANCE - END OF PERIOD - Restricted | | <u><u>\$ 60,998</u></u> | | |



**Accounts Payable Reports
April 2026**

Ranges: From: To: From: To:
 Checkbook ID COBANK-CKG 9495 COBANK-CKG 9495 Number First Last
 Description First Last Date 4/1/2026 4/30/2026
 User-Defined 1 First Last Type Withdrawal Withdrawal

Sorted By: Date
 Include Trx: Reconciled, Unreconciled, Voided

* Voided transaction ^ Cleared amount is different than posted amount

| Checkbook ID | Description | User-Defined 1 | Current Balance | | | | |
|-----------------|----------------------|----------------|------------------------|------------|---------------|----------------|---------|
| Number | Date | Type | Paid To/Rcvd From | Reconciled | Origin | Payment | Deposit |
| COBANK-CKG 9495 | COBANK CHECKING 9495 | | | | | \$1,039,204.74 | |
| WDL000002860 | 4/2/2026 | WDL | PR 4/3/26 | Yes | CMTRX00000276 | \$82,116.76 | |
| WDL000002844 | 4/3/2026 | WDL | Card Connect | Yes | CMTRX00000273 | \$295.05 | |
| WDL000002846 | 4/3/2026 | WDL | Card Connect | Yes | CMTRX00000273 | \$56.15 | |
| WDL000002839 | 4/6/2026 | WDL | WEX Fuel | Yes | CMTRX00000273 | \$4,604.43 | |
| WDL000002829 | 4/7/2026 | WDL | CORE Electric | Yes | CMTRX00000273 | \$9,298.70 | |
| WDL000002831 | 4/7/2026 | WDL | Humana | Yes | CMTRX00000273 | \$2,107.23 | |
| WDL000002847 | 4/7/2026 | WDL | Card Connect | Yes | CMTRX00000273 | \$175.00 | |
| WDL000002819 | 4/8/2026 | WDL | Black Hills Energy | Yes | CMTRX00000273 | \$138.41 | |
| WDL000002820 | 4/13/2026 | WDL | Black Hills Energy | Yes | CMTRX00000273 | \$102.44 | |
| WDL000002821 | 4/13/2026 | WDL | Black Hills Energy | Yes | CMTRX00000273 | \$76.16 | |
| WDL000002822 | 4/13/2026 | WDL | Black Hills Energy | Yes | CMTRX00000273 | \$138.92 | |
| WDL000002823 | 4/13/2026 | WDL | Black Hills Energy | Yes | CMTRX00000273 | \$44.78 | |
| WDL000002824 | 4/13/2026 | WDL | Black Hills Energy | Yes | CMTRX00000273 | \$109.00 | |
| WDL000002825 | 4/13/2026 | WDL | Black Hills Energy | Yes | CMTRX00000273 | \$155.71 | |
| WDL000002826 | 4/13/2026 | WDL | Black Hills Energy | Yes | CMTRX00000273 | \$179.79 | |
| WDL000002827 | 4/13/2026 | WDL | Black Hills Energy | Yes | CMTRX00000273 | \$33.11 | |
| WDL000002838 | 4/13/2026 | WDL | Pinnacol Assurance | Yes | CMTRX00000273 | \$3,094.00 | |
| WDL000002830 | 4/14/2026 | WDL | Health Equity | Yes | CMTRX00000273 | \$5.00 | |
| WDL000002840 | 4/15/2026 | WDL | PCS | Yes | CMTRX00000273 | \$2,235.31 | |
| WDL000002842 | 4/15/2026 | WDL | FPPA | Yes | CMTRX00000273 | \$15,197.32 | |
| WDL000002848 | 4/15/2026 | WDL | Card Connect | Yes | CMTRX00000273 | \$475.00 | |
| WDL000002861 | 4/16/2026 | WDL | PR 4/17/26 | Yes | CMTRX00000276 | \$102,344.55 | |
| WDL000002872 | 4/17/2026 | WDL | Comm Banks of CO | Yes | CMTRX00000277 | \$332.07 | |
| WDL000002845 | 4/20/2026 | WDL | Card Connect | Yes | CMTRX00000273 | \$5.30 | |
| WDL000002806 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$233.27 | |
| WDL000002807 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$96.50 | |
| WDL000002808 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$98.36 | |
| WDL000002809 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$97.43 | |
| WDL000002810 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$100.22 | |
| WDL000002811 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$168.62 | |
| WDL000002812 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$101.15 | |
| WDL000002813 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$93.71 | |
| WDL000002814 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$123.31 | |
| WDL000002815 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$130.75 | |
| WDL000002816 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$124.24 | |
| WDL000002817 | 4/21/2026 | WDL | Amcobi | Yes | CMTRX00000273 | \$1,519.49 | |
| WDL000002841 | 4/22/2026 | WDL | PCS | Yes | CMTRX00000273 | \$2,235.31 | |
| WDL000002849 | 4/24/2026 | WDL | Card Connect | Yes | CMTRX00000273 | \$75.00 | |
| WDL000002843 | 4/27/2026 | WDL | FPPA | Yes | CMTRX00000273 | \$15,553.34 | |
| WDL000002818 | 4/28/2026 | WDL | Anthem | Yes | CMTRX00000273 | \$18,801.81 | |
| WDL000002850 | 4/28/2026 | WDL | Card Connect | Yes | CMTRX00000273 | \$75.00 | |
| WDL000002828 | 4/30/2026 | WDL | Comcast | Yes | CMTRX00000273 | \$209.85 | |
| WDL000002832 | 4/30/2026 | WDL | Palmer Lake Sanitation | Yes | CMTRX00000273 | \$150.00 | |
| WDL000002833 | 4/30/2026 | WDL | Palmer Lake Sanitation | Yes | CMTRX00000273 | \$150.00 | |
| WDL000002834 | 4/30/2026 | WDL | Palmer Lake Sanitation | Yes | CMTRX00000273 | \$150.00 | |
| WDL000002835 | 4/30/2026 | WDL | Palmer Lake Sanitation | Yes | CMTRX00000273 | \$150.00 | |
| WDL000002836 | 4/30/2026 | WDL | Palmer Lake Sanitation | Yes | CMTRX00000273 | \$150.00 | |
| WDL000002837 | 4/30/2026 | WDL | Palmer Lake Sanitation | Yes | CMTRX00000273 | \$150.00 | |
| WDL000002862 | 4/30/2026 | WDL | PR 5/1/26 | Yes | CMTRX00000276 | \$84,035.56 | |

| Checkbook ID | Description | User-Defined 1 | Current Balance | | | |
|--------------|-------------|----------------|-------------------|-------------------|---------|---------|
| Number | Date | Type | Paid To/Rcvd From | Reconciled Origin | Payment | Deposit |

49 Transaction(s)
49 Total Transaction(s)

Ranges: From: To: From: To:
 Check Number First Last Check Date 4/1/2026 4/30/2026
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

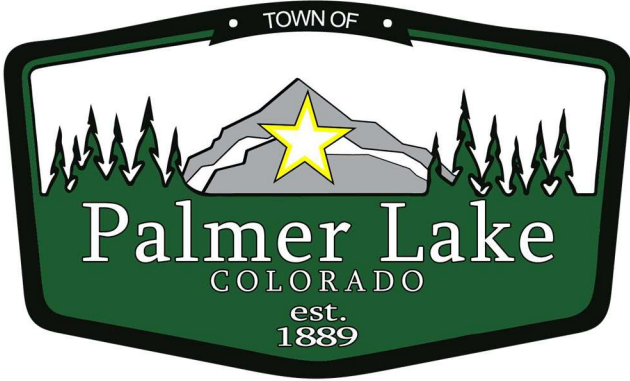
Sorted By: Check Number

* Voided Checks

| Check Number | Vendor ID | Vendor Check Name | Check Date | Checkbook ID | Audit Trail Code | Amount |
|--------------|-----------------|--------------------------------|------------|-----------------|------------------|-------------|
| 51563 | AIRGAS | AIRGAS USA, LLC | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$54.69 |
| 51564 | ALLCOPYPRODUCTS | ALL COPY PRODUCTS, INC. | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$252.60 |
| 51565 | AMCOBIIT | AMCOBI | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$3,802.00 |
| 51566 | BOUNDTREMED | BOUND TREE MEDICAL, LLC | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$453.86 |
| 51567 | CDPHE | CDPHE | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$350.00 |
| 51568 | CFOSELECTIONS | CFO SELECTIONS COLORADO DBA AS | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$1,705.00 |
| 51569 | CHAVEZCONSULTIN | CHAVEZ CONSULTING INC., LLC | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$787.50 |
| 51570 | COLORADOANALYTI | COLORADO ANALYTICAL LAB | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$583.00 |
| * 51571 | DIETZEANDDAVIS | Dietze and Davis, PC | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$1,439.00 |
| * 51572 | HYDROCORP | HYDROCORP INC | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$459.45 |
| * 51573 | LAWSON PRODUCTS | Lawson Products Inc | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$51.72 |
| * 51574 | PORCHELECTRIC | PORCH ELECTRIC INC | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$520.57 |
| * 51575 | SOURCEMANAGE | SOURCE MANAGEMENT INC. | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$36.15 |
| * 51576 | SPRINGSMOUNTAIN | Springs Mountain Water | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$129.72 |
| * 51577 | TRACTORSUPPLY | Tractor Supply Company | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$5,974.99 |
| * 51578 | YPTC | Your Part-Time Controller, LLC | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000279 | \$15,911.25 |
| 51579 | DIETZEANDDAVIS | Dietze and Davis, PC | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000280 | \$1,439.00 |
| 51580 | HYDROCORP | HYDROCORP INC | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000280 | \$459.45 |
| 51581 | LAWSON PRODUCTS | Lawson Products Inc | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000280 | \$51.72 |
| 51582 | PORCHELECTRIC | PORCH ELECTRIC INC | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000280 | \$520.57 |
| 51583 | SOURCEMANAGE | SOURCE MANAGEMENT INC. | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000280 | \$36.15 |
| 51584 | SPRINGSMOUNTAIN | Springs Mountain Water | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000280 | \$129.72 |
| 51585 | TRACTORSUPPLY | Tractor Supply Company | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000280 | \$5,974.99 |
| 51586 | YPTC | Your Part-Time Controller, LLC | 4/2/2026 | COBANK-CKG 9495 | PMCHK00000280 | \$15,911.25 |
| 51587 | AIRGAS | AIRGAS USA, LLC | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$126.06 |
| 51588 | BOUNDTREMED | BOUND TREE MEDICAL, LLC | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$384.99 |
| 51589 | CBKCONSULTING | CBK CONSULTING LLC | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$6,000.00 |
| 51590 | COLORADODOR | Colorado Department of Revenue | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$513.55 |
| 51591 | COLORADODIVISIO | COLORADO DIVISION OF FIRE PREV | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$105.00 |
| 51592 | CKT | COMMON KNOWLEDGE TECHNOLOGY | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$5,478.05 |
| * 51593 | COMMUNITYMATTER | COMMUNITY MATTERS INSTITUTE | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$8,882.00 |
| 51594 | COREANDMAIN | CORE & MAIN LLP | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$10,683.30 |
| 51595 | ELPASOCOUNTYTRE | EL PASO COUNTY TREASURER | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$177.22 |
| 51596 | ESO | ESO SOLUTIONS, INC. | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$7,637.87 |
| 51597 | EVOQUA | EVOQUA WATER TECHNOLOGIES LLC | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$1,513.00 |
| 51598 | GALLS | GALLS, LLC | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$2,572.22 |
| 51599 | HICKS CONTRACTO | Hicks Contractor Services LLC | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$5,633.18 |
| 51600 | JAMESBENTLEY | James Bentley | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$175.00 |
| 51601 | LYONSGADDIS | LYONS GADDIS | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$142.00 |
| 51602 | MEYER&SAMS,INC | MEYER & SAMS, INC. DBA GMS INC | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$12,564.08 |
| 51603 | MIDLAND | Midland Credit Management, Inc | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$421.30 |
| 51604 | MONUMENTAUTOCLI | MONUMENT AUTO CLINIC | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$265.46 |
| 51605 | GREASEMONKEY | MY FLEET CENTER | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$341.60 |
| 51606 | OREILLY | O'Reilly Automotive, Inc. | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$38.98 |
| 51607 | PALMERLAKESANIT | PALMER LAKE SANITATION | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$1,219.08 |
| 51608 | DPCINDUSTRIES | PVS DX, INC. | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$70.00 |
| 51609 | REPUBLICSERVICE | REPUBLIC SERVICES #653 | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$1,003.31 |
| 51610 | SHOEMAKERGHISEL | Shoemaker, Ghiselli & Schwartz | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$3,334.50 |
| 51611 | T2SYSTEMS | T2 SYSTEMS CANADA INC. | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$105.00 |
| 51612 | TRILAKESPRINTIN | TRI-LAKES PRINTING | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$38.25 |
| 51613 | USABLUEBOOK | USABLUEBOOK | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$471.15 |
| 51614 | UNCC | UTILITY NOTIFICATION CENTER OF | 4/9/2026 | COBANK-CKG 9495 | PMCHK00000281 | \$31.44 |
| 51615 | ALERT360 | ALERT 360 | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$32.03 |
| 51616 | AT&TMOBILITY | AT & T MOBILITY | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$1,787.80 |
| 51617 | AVTECH | Av-Tech Electronics, Inc. | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$6,859.00 |
| 51618 | CINTAS | CINTAS | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$22.00 |

* Voided Checks

| Check Number | Vendor ID | Vendor Check Name | Check Date | Checkbook ID | Audit Trail Code | Amount |
|---------------|-----------------|--------------------------------|------------|-------------------------|------------------|--------------|
| * 51619 | COLORADODEPTOFL | COLORADO DEPARTMENT OF LABOR A | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$592.00 |
| 51620 | CKT | COMMON KNOWLEDGE TECHNOLOGY | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$6,606.00 |
| 51621 | DIETZEANDDAVIS | Dietze and Davis, PC | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$9,266.68 |
| 51622 | INTELLICHOICE | Intellichoice, Inc. | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$1,990.00 |
| 51623 | JAN-PROFRANCHIS | JAN-PRO FRANCHISE DEVELOPMENT | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$281.15 |
| 51624 | SLWS | SALT LAKE WHOLESALE SPORTS | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$3,150.00 |
| 51625 | STAFONSTEVENS | STAFON STEVENS | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$583.75 |
| 51626 | THRIFTYTHRONES | THRIFTY THRONES | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$1,770.00 |
| 51627 | YPTC | Your Part-Time Controller, LLC | 4/16/2026 | COBANK-CKG 9495 | PMCHK00000282 | \$5,106.25 |
| 51628 | BIGMISSIONAUTO | BIG MISSION AUTOMOTIVE, INC | 4/23/2026 | COBANK-CKG 9495 | PMCHK00000283 | \$1,740.53 |
| 51629 | CENTURYLINK | CENTURYLINK | 4/23/2026 | COBANK-CKG 9495 | PMCHK00000283 | \$663.85 |
| 51630 | COLORADODOR | Colorado Department of Revenue | 4/23/2026 | COBANK-CKG 9495 | PMCHK00000283 | \$513.55 |
| 51631 | COLORADODIVISIO | COLORADO DIVISION OF FIRE PREV | 4/23/2026 | COBANK-CKG 9495 | PMCHK00000283 | \$105.00 |
| 51632 | EMPLOYERSCOUNCI | EMPLOYERS COUNCIL | 4/23/2026 | COBANK-CKG 9495 | PMCHK00000283 | \$375.00 |
| 51633 | LEAKLOCATORS | Leak Locators of Montana | 4/23/2026 | COBANK-CKG 9495 | PMCHK00000283 | \$5,333.00 |
| 51634 | MIDLAND | Midland Credit Management, Inc | 4/23/2026 | COBANK-CKG 9495 | PMCHK00000283 | \$514.37 |
| 51635 | PITNEYBOWES | PITNEY BOWES GLOBAL FINANCIAL | 4/23/2026 | COBANK-CKG 9495 | PMCHK00000283 | \$86.73 |
| 51636 | ALLCOPYPRODUCTS | ALL COPY PRODUCTS, INC. | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$252.60 |
| 51637 | AMCOBIIT | AMCOBI | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$3,888.50 |
| 51638 | ANDREWTRUDNICKI | ANDREW TRUDNICKI | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$154.00 |
| 51639 | COLORADODIVISIO | COLORADO DIVISION OF FIRE PREV | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$70.00 |
| 51640 | EMBLEMAUTHORITY | EMBLEMS, INC. DBA THE EMBLEM A | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$123.10 |
| 51641 | EVOQUA | EVOQUA WATER TECHNOLOGIES LLC | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$1,513.00 |
| 51642 | HICKS CONTRACTO | Hicks Contractor Services LLC | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$6,350.00 |
| 51643 | INTERSTATECHEMI | INTERSTATE CHEMICAL CO., INC | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$2,314.29 |
| 51644 | LAWFENCE | Law Fence Inc. | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$20,826.50 |
| 51645 | LAWSON PRODUCTS | Lawson Products Inc | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$138.21 |
| 51646 | ORKIN | Orkin | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$111.17 |
| 51647 | ABGROCKYMOUNTAI | Rocky Mountain Employee Benefi | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$350.00 |
| 51648 | SOURCEMANAGE | SOURCE MANAGEMENT INC. | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$36.15 |
| 51649 | TLECC | TIMBER LINE ELECTRIC & CONTROL | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$760.25 |
| 51650 | TREATMENTTECH | TREATMENT TECHNOLOGY | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$1,863.00 |
| 51651 | USABLUEBOOK | USABLUEBOOK | 4/30/2026 | COBANK-CKG 9495 | PMCHK00000284 | \$317.45 |
| ----- | | | | | | |
| Total Checks: | 89 | | | Total Amount of Checks: | | \$179,412.79 |
| ===== | | | | | | |



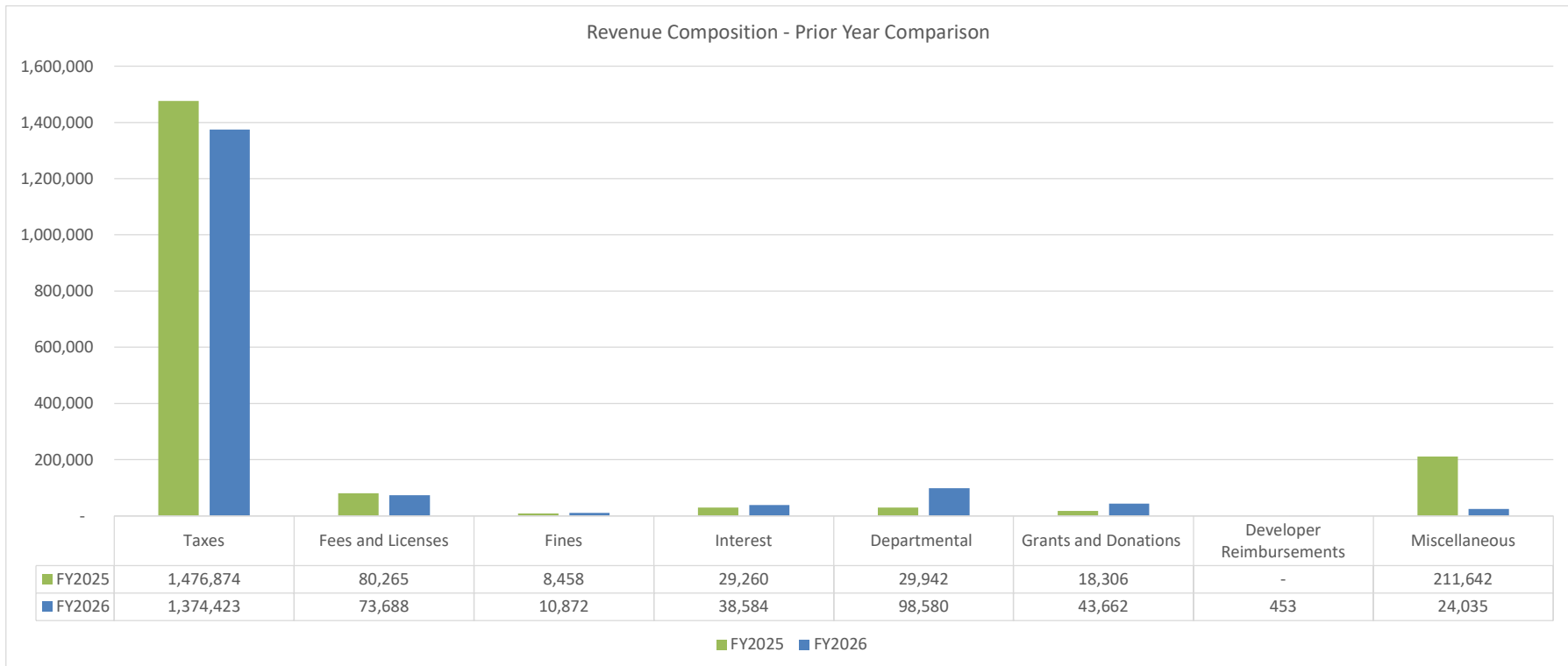
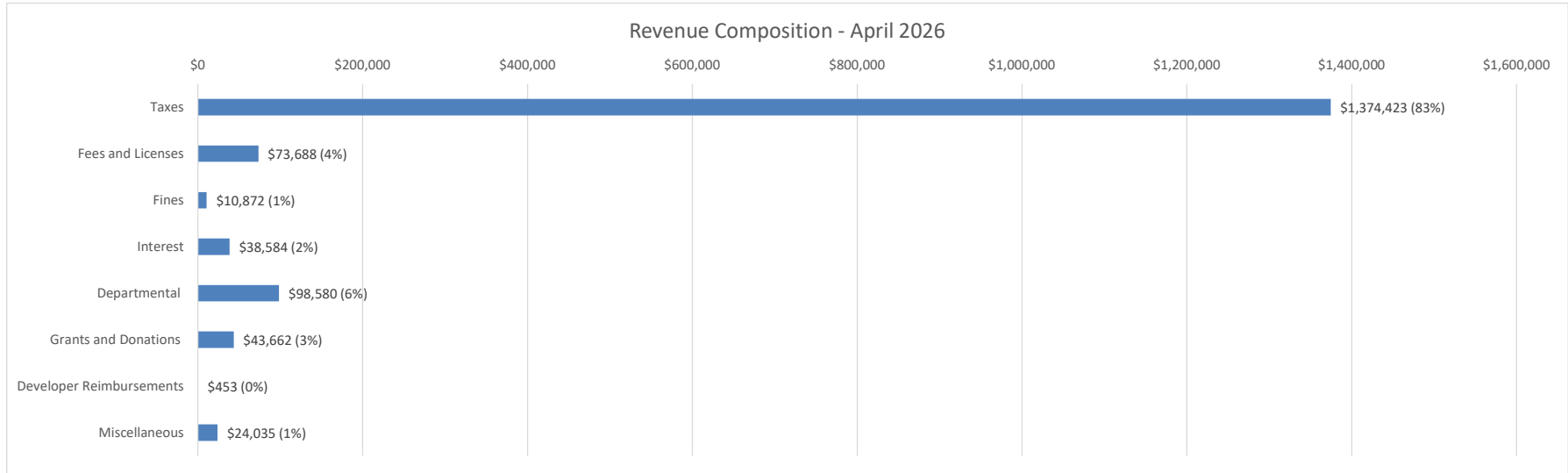
Charts
April 2026

TOWN OF PALMER LAKE

Item 3.

REVENUE CHARTS GENERAL FUND

For the Four Months Ended April 30, 2026
UNAUDITED

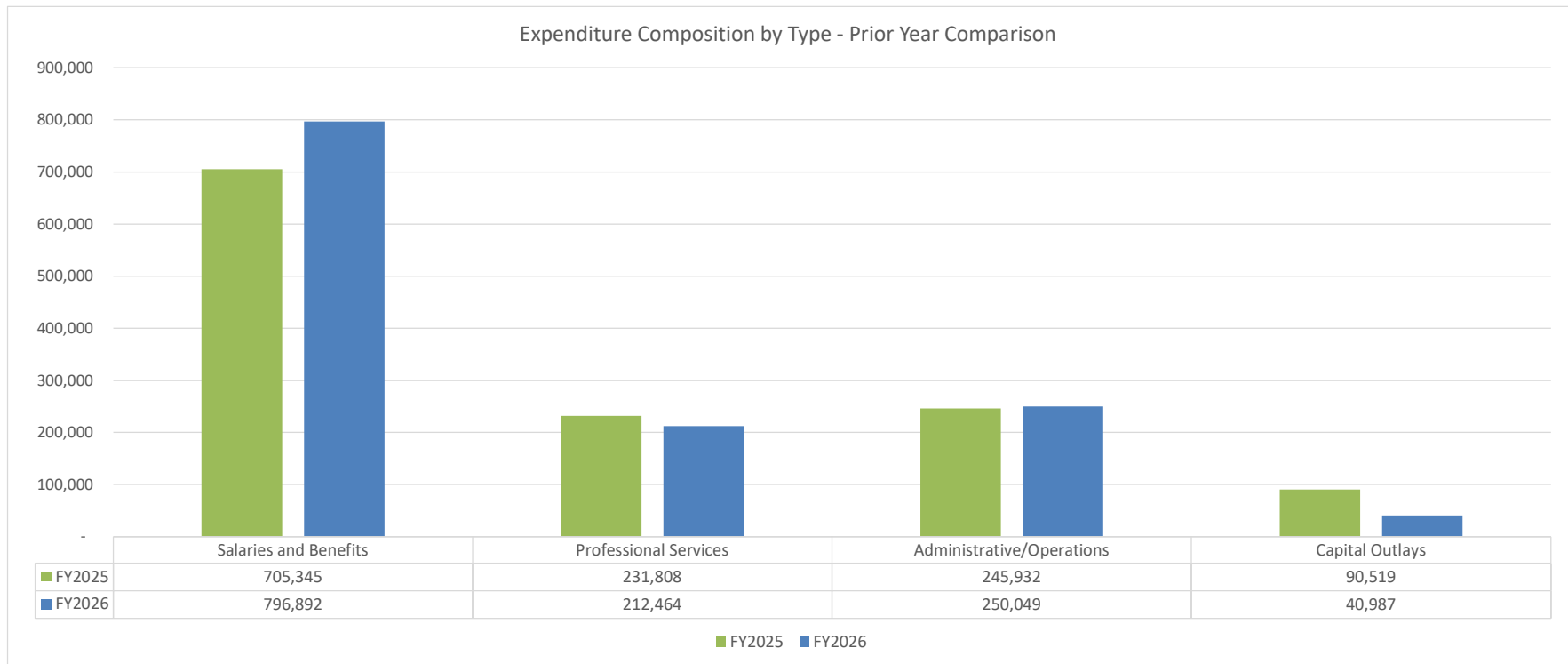
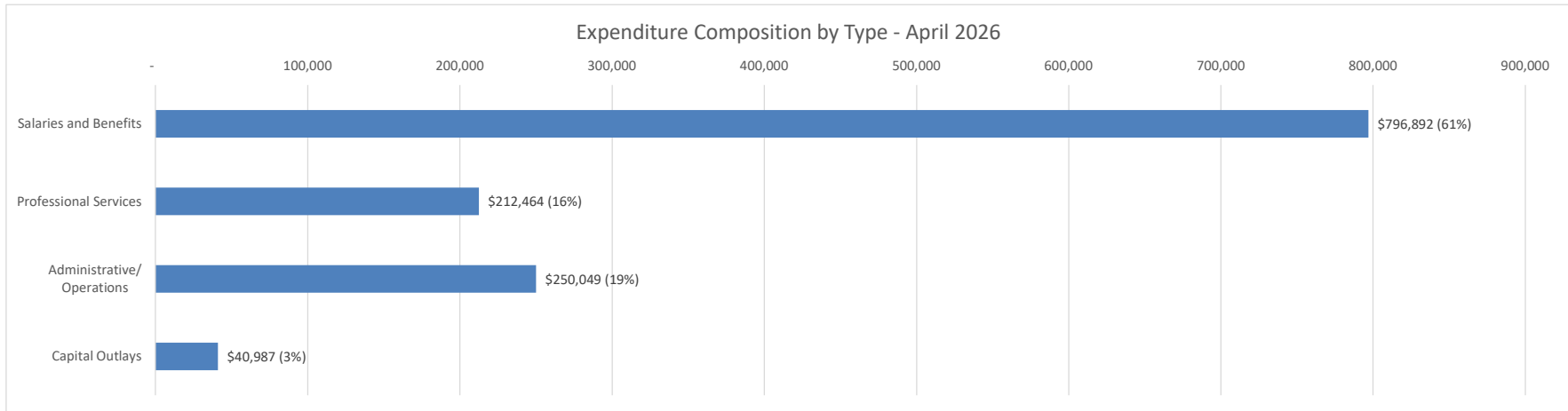


TOWN OF PALMER LAKE

Item 3.

EXPENDITURE CHARTS GENERAL FUND

For the Four Months Ended April 30, 2026
UNAUDITED

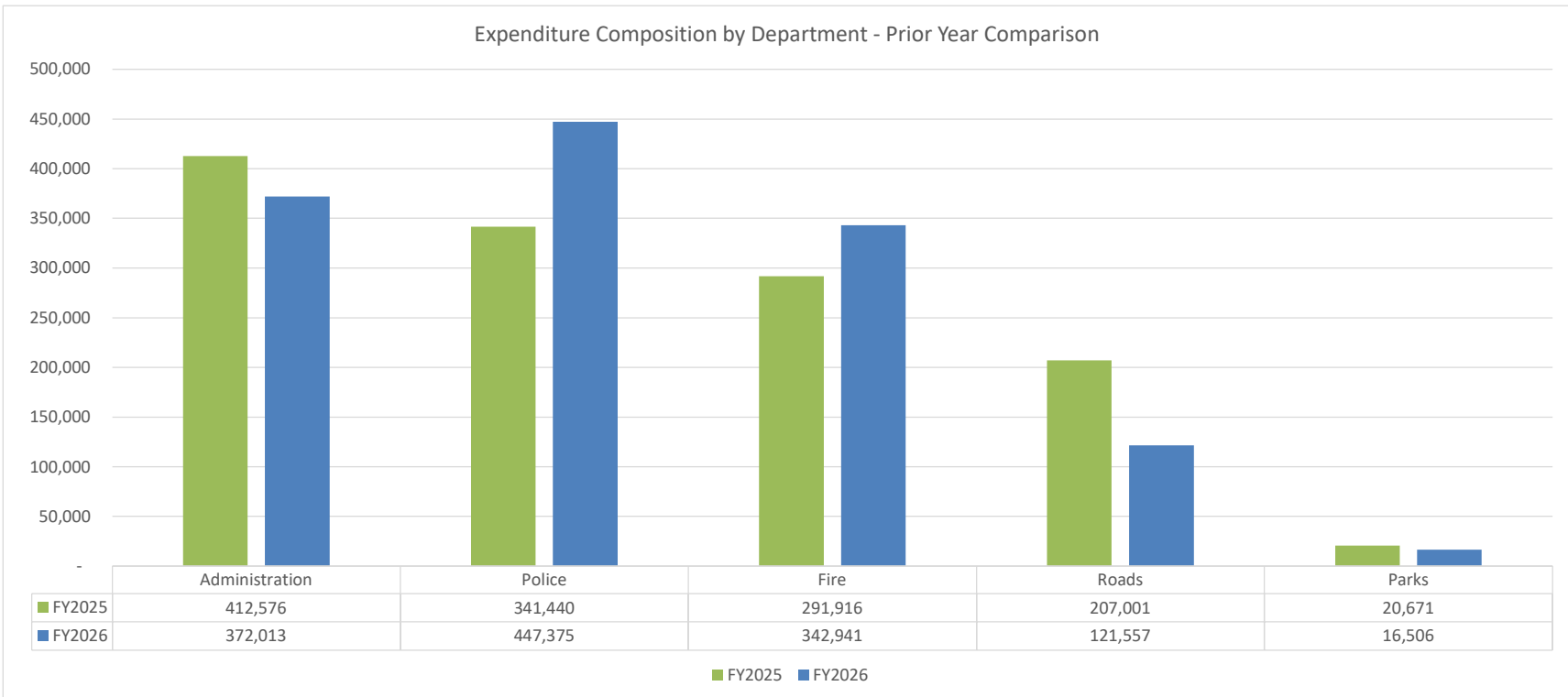
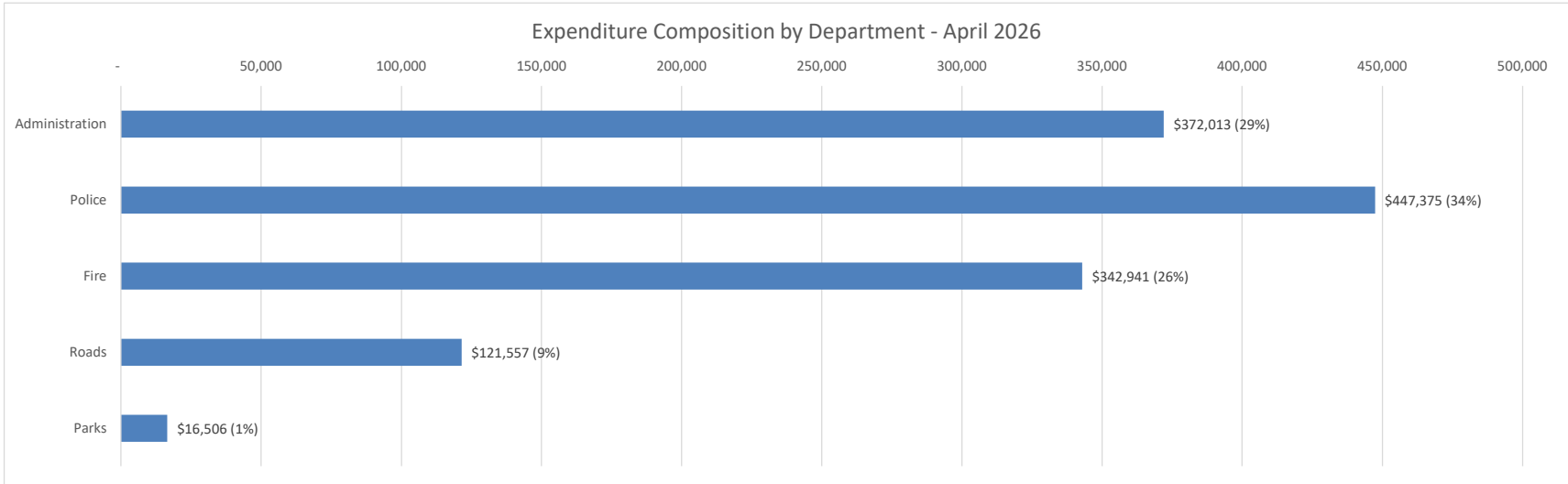


TOWN OF PALMER LAKE

EXPENDITURE CHARTS GENERAL FUND

For the Four Months Ended April 30, 2026
UNAUDITED

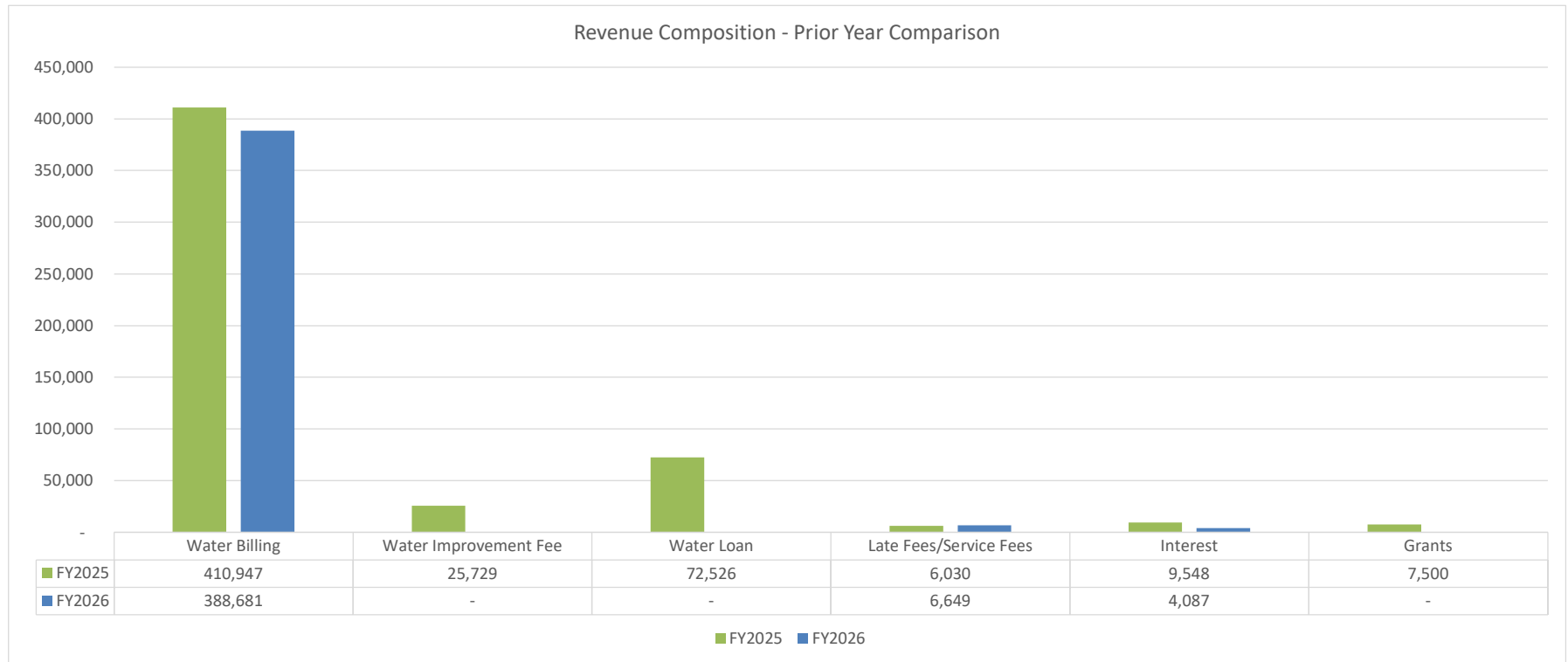
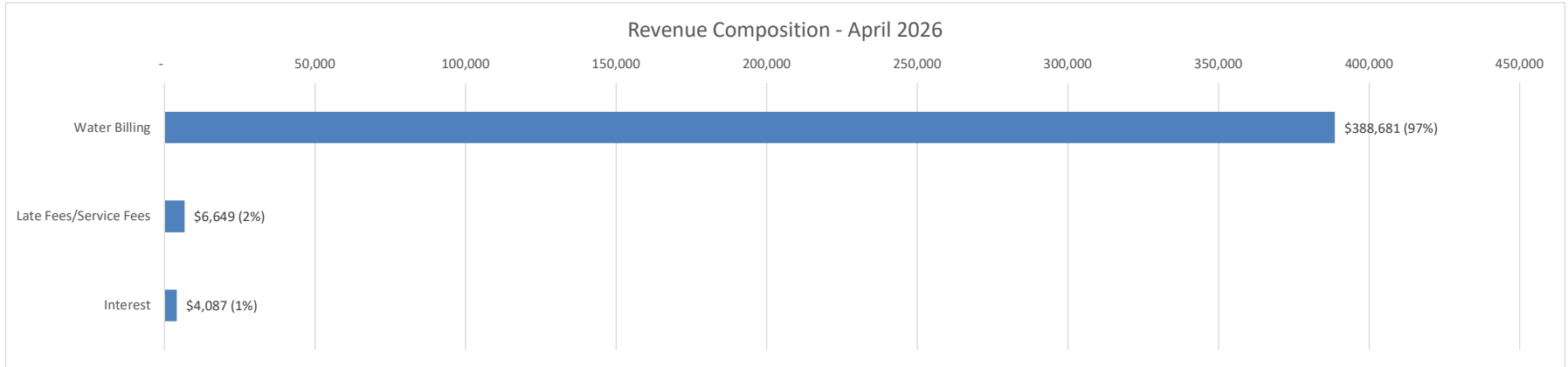
Item 3.



TOWN OF PALMER LAKE

Item 3.

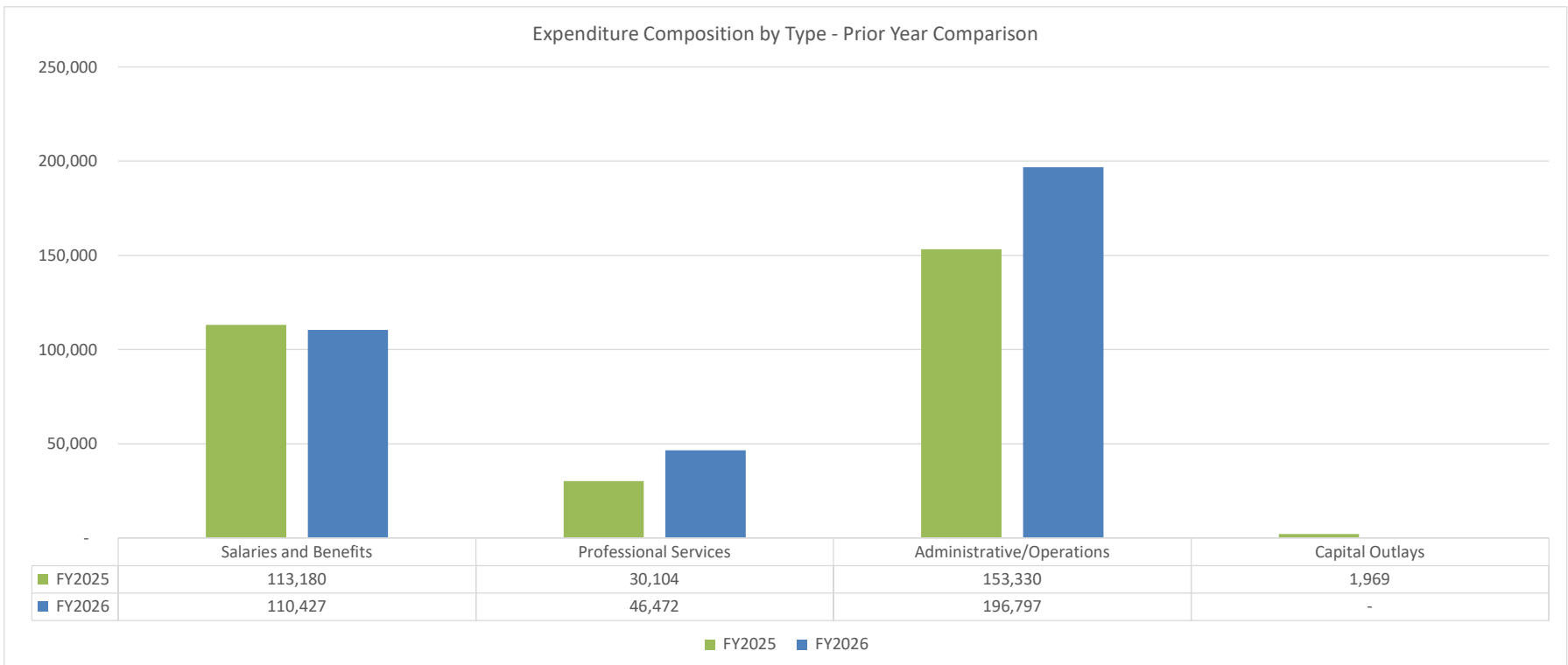
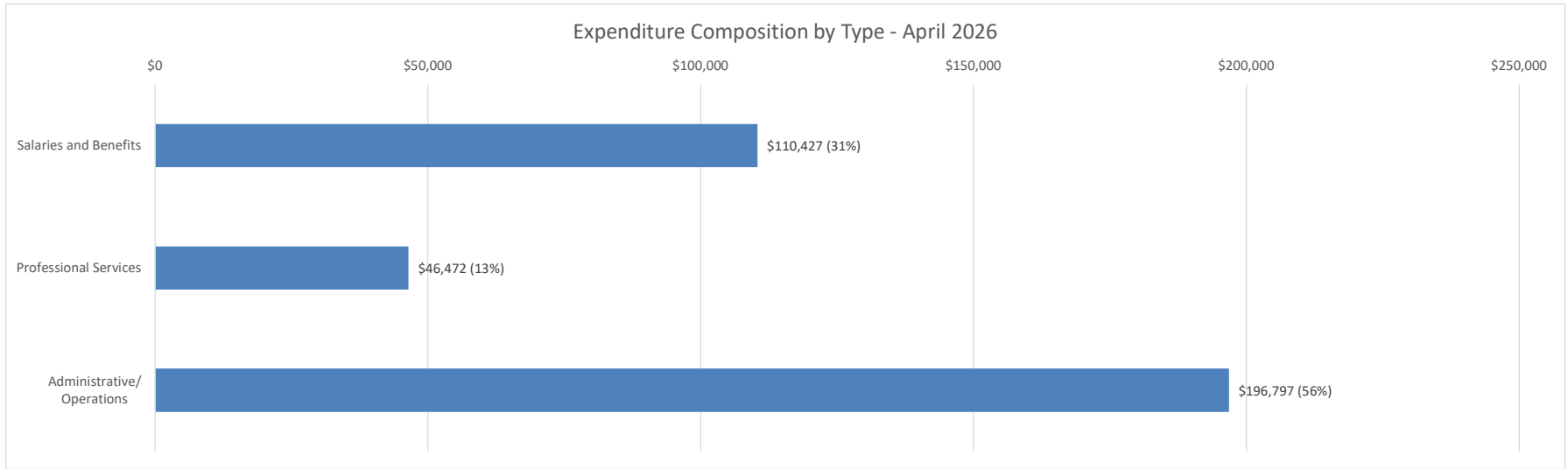
REVENUE CHARTS WATER ENTERPRISE FUND For the Four Months Ended April 30, 2026 UNAUDITED



TOWN OF PALMER LAKE

Item 3.

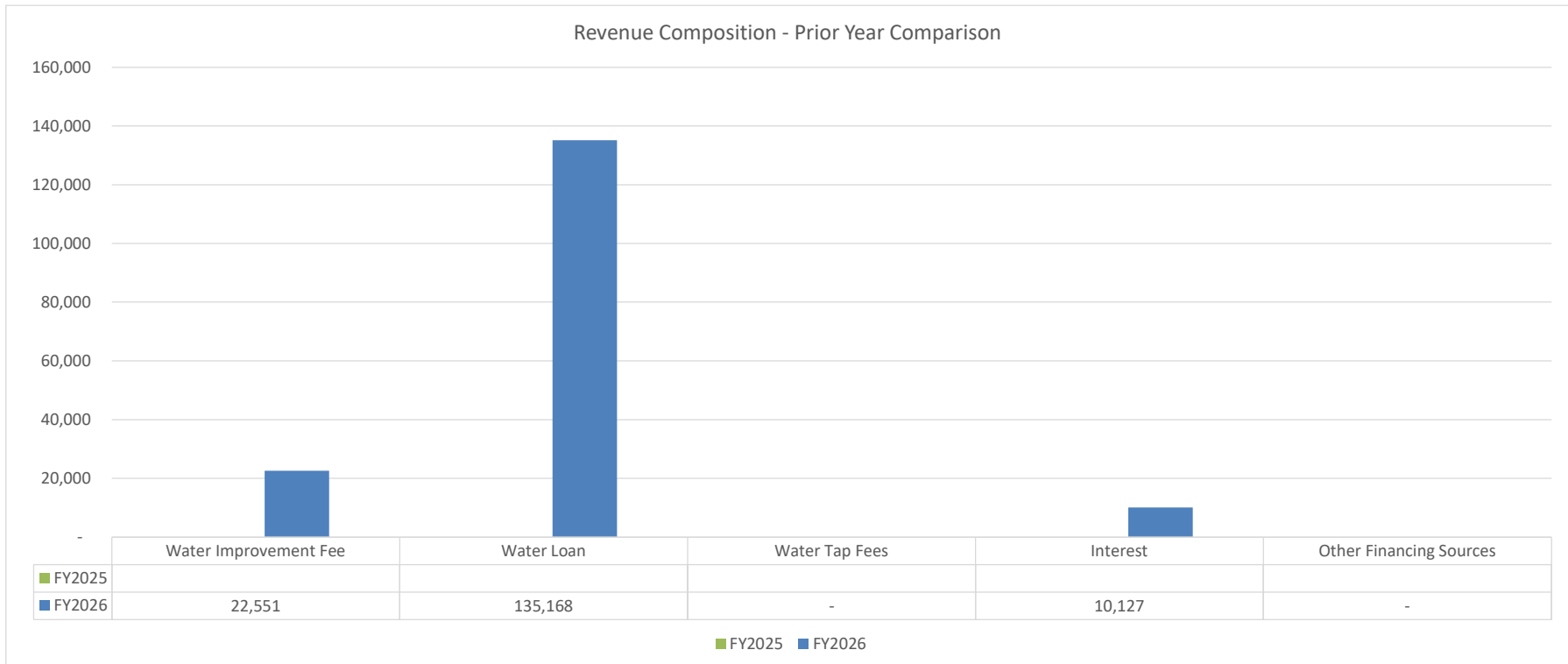
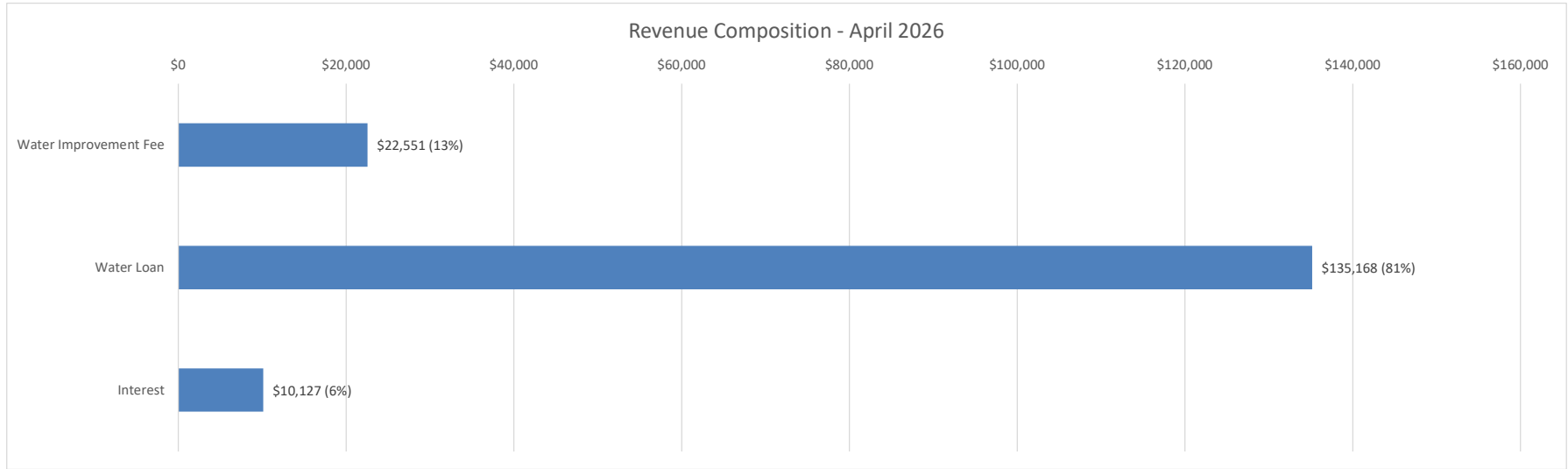
EXPENDITURE CHARTS WATER ENTERPRISE FUND For the Four Months Ended April 30, 2026 UNAUDITED



TOWN OF PALMER LAKE

Item 3.

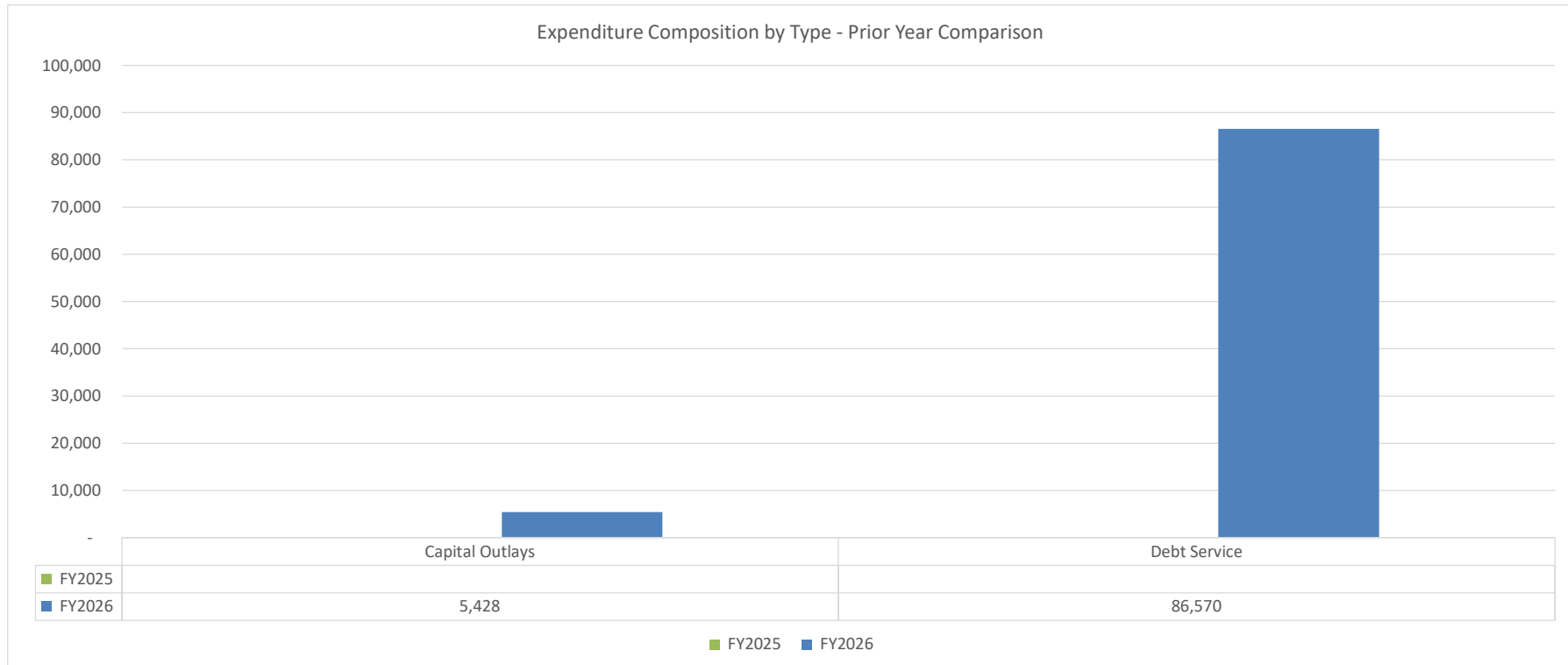
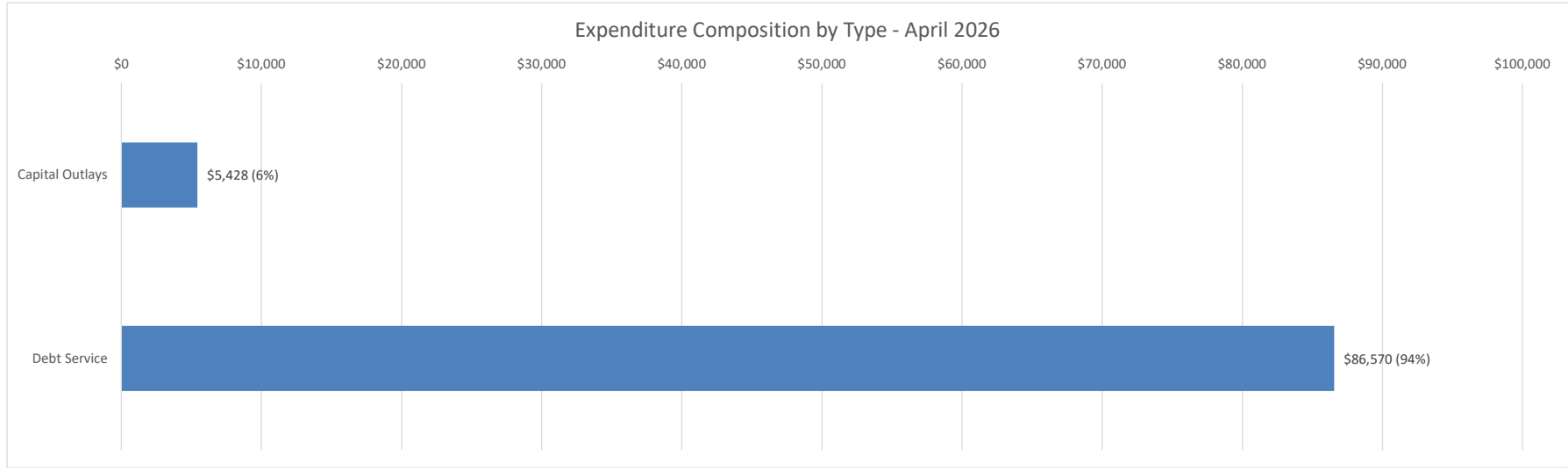
REVENUE CHARTS WATER ENTERPRISE CAPITAL FUND For the Four Months Ended April 30, 2026 UNAUDITED



TOWN OF PALMER LAKE

Item 3.

EXPENDITURE CHARTS WATER ENTERPRISE CAPITAL FUND For the Four Months Ended April 30, 2026 UNAUDITED





Board of Trustees Summary Sheet

| June 2026 | |
|-------------------|---|
| Title | Police Monthly Report |
| Action | N/A |
| Date | 5/1/26-5/31/2026 |
| Contact | Lieutenant A. Lundy |
| Summary | In the month of May 2026, the PLPD made 68 traffic stops and issued 70 citations. Also, in the month of May 23 reports were taken and there were 4 traffic accidents. PLPD Officers charged 6 domestic violence cases in the month of May. PLPD made 31 citizen contacts. |
| Training | All officers were assigned Firearms training focusing on rifle malfunctions across two separate days. |
| Other Actions | Multiple officers attended the annual Peace Officer's Memorial Service. The PLPD Honor Guard was deployed for the Memorial Service. |
| Calls for service | PLPD officers responded to 386 calls for service in the month of May, a large jump from the previous 189 calls in April. |
| B.H.C.O.N. | The PLPD B.H.C.O.N. program launched at the beginning of this year. The grant funded program is intended to circumvent arrests of mentally ill individuals when appropriate and afford these individuals resources to seek the help they need. |

| | |
|----------|--|
| | The PLPD BHCON unit together responded to 12 calls for service in the month of May and took 2 case reports. |
| S.T.E.P. | S.T.E.P. was instituted in March of 2021 and has made a great impact on police operations and overall street safety of Palmer Lake. Officers have conducted 360 shifts over the last 2 years. The most common citations written are for failure to stop at stop signs and speeding. Monies gained from these shifts have been a great benefit to the overall Town budget as a supplemental income. Proceeds from the S.T.E.P. program have recently purchased 2 vehicles for the PLPD which were previously unbudgeted for but needed. |
| H.V.E. | PLPD's High Visibility Enforcement (DUI/DUID) program has added to the safety of Palmer Lake's residents by effectively enforcing DUIs and DUIDs within its jurisdiction. The PLPD HVE program responded to 11 calls for service in the month of May and took 1 case report. |



Board of Trustees Summary Sheet

| | June 2026 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------------|---|---|--------------------------------------|------------------|------------------|----------|------|------|------|------|------|---------|---|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-------|----------|----------|----------|----------|----------|-------|----------|----------|----------|----------|----------|-----|----------|----------|----------|----------|--|------|----------|----------|----------|----------|--|------|----------|----------|----------|----------|--|--------|----------|----------|----------|----------|--|-----------|----------|----------|----------|----------|--|---------|----------|----------|----------|----------|--|----------|----------|----------|----------|----------|--|----------|----------|----------|----------|----------|--|--------------|------------------|------------------|------------------|------------------|------------------|--|--|--|--|
| Title | Administration | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date | 06/14/2026 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Contact | Administration | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kiosk Revenue | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Month</th> <th style="width: 15%;">2022</th> <th style="width: 15%;">2023</th> <th style="width: 15%;">2024</th> <th style="width: 15%;">2025</th> <th style="width: 15%;">2026</th> </tr> </thead> <tbody> <tr><td>January</td><td style="text-align: center;">-</td><td style="text-align: right;">2,135.90</td><td style="text-align: right;">2,098.80</td><td style="text-align: right;">1,367.40</td><td style="text-align: right;">2,268.40</td></tr> <tr><td>February</td><td style="text-align: right;">1,132.50</td><td style="text-align: right;">1,939.80</td><td style="text-align: right;">1,780.80</td><td style="text-align: right;">1,514.71</td><td style="text-align: right;">2,607.60</td></tr> <tr><td>March</td><td style="text-align: right;">3,874.10</td><td style="text-align: right;">2,194.20</td><td style="text-align: right;">1,897.40</td><td style="text-align: right;">3,366.99</td><td style="text-align: right;">4,489.10</td></tr> <tr><td>April</td><td style="text-align: right;">4,043.90</td><td style="text-align: right;">3,476.80</td><td style="text-align: right;">3,768.30</td><td style="text-align: right;">3,704.70</td><td style="text-align: right;">5,241.70</td></tr> <tr><td>May</td><td style="text-align: right;">5,957.20</td><td style="text-align: right;">4,028.00</td><td style="text-align: right;">6,349.40</td><td style="text-align: right;">5,936.00</td><td></td></tr> <tr><td>June</td><td style="text-align: right;">7,616.10</td><td style="text-align: right;">5,050.90</td><td style="text-align: right;">7,514.40</td><td style="text-align: right;">8,434.50</td><td></td></tr> <tr><td>July</td><td style="text-align: right;">7,245.10</td><td style="text-align: right;">7,632.00</td><td style="text-align: right;">9,004.70</td><td style="text-align: right;">7,859.20</td><td></td></tr> <tr><td>August</td><td style="text-align: right;">7,033.10</td><td style="text-align: right;">6,540.20</td><td style="text-align: right;">5,920.10</td><td style="text-align: right;">5,077.40</td><td></td></tr> <tr><td>September</td><td style="text-align: right;">5,639.20</td><td style="text-align: right;">5,337.10</td><td style="text-align: right;">5,668.42</td><td style="text-align: right;">5,972.16</td><td></td></tr> <tr><td>October</td><td style="text-align: right;">4,796.50</td><td style="text-align: right;">4,844.20</td><td style="text-align: right;">5,374.20</td><td style="text-align: right;">3,625.20</td><td></td></tr> <tr><td>November</td><td style="text-align: right;">2,591.70</td><td style="text-align: right;">2,660.60</td><td style="text-align: right;">1,749.70</td><td style="text-align: right;">3,509.80</td><td></td></tr> <tr><td>December</td><td style="text-align: right;">1,590.00</td><td style="text-align: right;">1,367.40</td><td style="text-align: right;">2,104.10</td><td style="text-align: right;">2,506.90</td><td></td></tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: right;">51,519.40</td> <td style="text-align: right;">47,207.10</td> <td style="text-align: right;">53,230.32</td> <td style="text-align: right;">52,874.96</td> <td style="text-align: right;">14,606.80</td> </tr> </tbody> </table> | | | | | Month | 2022 | 2023 | 2024 | 2025 | 2026 | January | - | 2,135.90 | 2,098.80 | 1,367.40 | 2,268.40 | February | 1,132.50 | 1,939.80 | 1,780.80 | 1,514.71 | 2,607.60 | March | 3,874.10 | 2,194.20 | 1,897.40 | 3,366.99 | 4,489.10 | April | 4,043.90 | 3,476.80 | 3,768.30 | 3,704.70 | 5,241.70 | May | 5,957.20 | 4,028.00 | 6,349.40 | 5,936.00 | | June | 7,616.10 | 5,050.90 | 7,514.40 | 8,434.50 | | July | 7,245.10 | 7,632.00 | 9,004.70 | 7,859.20 | | August | 7,033.10 | 6,540.20 | 5,920.10 | 5,077.40 | | September | 5,639.20 | 5,337.10 | 5,668.42 | 5,972.16 | | October | 4,796.50 | 4,844.20 | 5,374.20 | 3,625.20 | | November | 2,591.70 | 2,660.60 | 1,749.70 | 3,509.80 | | December | 1,590.00 | 1,367.40 | 2,104.10 | 2,506.90 | | Total | 51,519.40 | 47,207.10 | 53,230.32 | 52,874.96 | 14,606.80 | | | | |
| | Month | 2022 | 2023 | 2024 | 2025 | 2026 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | January | - | 2,135.90 | 2,098.80 | 1,367.40 | 2,268.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | February | 1,132.50 | 1,939.80 | 1,780.80 | 1,514.71 | 2,607.60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | March | 3,874.10 | 2,194.20 | 1,897.40 | 3,366.99 | 4,489.10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | April | 4,043.90 | 3,476.80 | 3,768.30 | 3,704.70 | 5,241.70 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | May | 5,957.20 | 4,028.00 | 6,349.40 | 5,936.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | June | 7,616.10 | 5,050.90 | 7,514.40 | 8,434.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | July | 7,245.10 | 7,632.00 | 9,004.70 | 7,859.20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | August | 7,033.10 | 6,540.20 | 5,920.10 | 5,077.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | September | 5,639.20 | 5,337.10 | 5,668.42 | 5,972.16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | October | 4,796.50 | 4,844.20 | 5,374.20 | 3,625.20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | November | 2,591.70 | 2,660.60 | 1,749.70 | 3,509.80 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | December | 1,590.00 | 1,367.40 | 2,104.10 | 2,506.90 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | 51,519.40 | 47,207.10 | 53,230.32 | 52,874.96 | 14,606.80 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Contact Us (online) | Date | Name | Subject | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/2/26 | Mark | Old Dirt Bike Track | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/3/26 | Hollie | July 12th pavilion rental | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/3/26 | Pari | Swing at Palmer Lake park | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/4/26 | Kate | Town Hall venue rental inquiry | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/7/26 | Davina | Birthday party | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/8/26 | Seth | Palmer lake rec. pavilion rent | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/13/26 | Seth | Pavilion Reservation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/15/26 | Emily | Pavilion Reservation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/15/26 | Craig | Dark water | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/18/26 | Sean | Police Report Request | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/18/26 | Alyta | Reservation request for June 26/2026 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/19/26 | Gina | Palmer Lake Pavilion | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/22/26 | Steven | Reserve pavilion | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5/23/26 | Fabiola | Picnic Pavillion | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5/24/26 | Jennifer | Request to reserve Palmer Lake Picnic Pavilion 09/04/2026 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5/28/26 | Robyn | Reserve the picnic pavilion | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

5/28/26 Phattharawan Picnic Pavilion reservation

Land Use permits Issued

Type: Single Family; Qty: 0
Other; Qty: 9

Business Licenses

| BUSINESS LICENSE STATUS CHANGES BY BUSINESS TYPE | 2026 | 2026 |
|---|------|-------|
| | May | May |
| Business Type | STR | other |
| New Licenses | 1 | 1 |
| Licenses Renewed | 16 | 6 |
| Licenses Expired | 0 | 0 |
| Businesses Closed | 0 | 0 |
| CURRENT BUSINESS LICENSES BY BUSINESS TYPE (New + Renewed) | | |
| | 44 | 140 |
| TOTAL CURRENT BUSINESS LICENSES (New + Renewed) | | 184 |

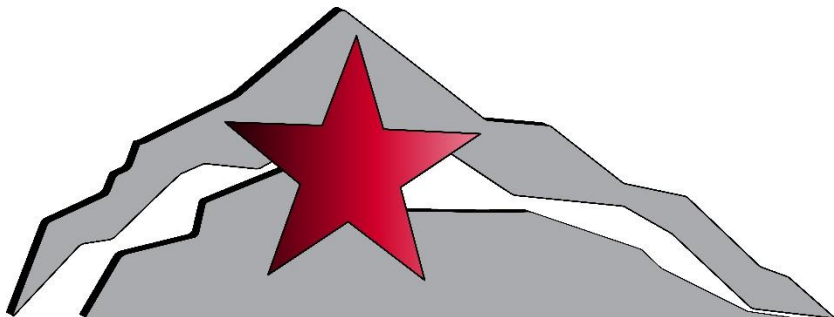
SCHEDULED TO RENEW IN June 2026:

| |
|---|
| 855 Palmer LLC |
| B & V Enterprises |
| Farr Farms LLC dba The Crow's Nest |
| GK Retreats LLC |
| Heartwood Cabin LLC dba Heartwood Cabin |
| PLM Venture LLC |

Water Billing

| Year | Month | # of Water Accounts | # of Gallons Sold | # of Shutoffs |
|-------------|------------|---------------------|-------------------|-------------------|
| 2022 | Jan-Dec | 1015 | 41,405,900 | 11 |
| 2023 | Jan-Dec | 1018 | 44,855,150 | 7 |
| 2024 | Jan-Dec | 1022 | 47,011,334 | 0 |
| 2025 | Jan-Dec | 1023 | 43,083,171 | 7 |
| 2026 | Jan | 1023 | 3,086,400 | 0 |
| | Feb | 1023 | 2,986,100 | 0 |
| | Mar | 1023 | 2,817,400 | 0 |
| | Apr | 1023 | 3,378,600 | 0 |
| | May | 1023 | 3,392,700 | 1 |
| | YTD | | 1023 | 15,661,200 |

| Grant Activity Updates | No updates. | | | | | | | | | | | | | | | | | | | | | |
|-----------------------------------|---|-----------------|-----------------|-----------------|------------------|---|---|-----------------------------------|---|---|---------------|---|---|---------------|---|---|--|--|--|--|---|---|
| Upcoming Approved Special Events | <p>JUNE 2026 - EVENTS 6/6 Kids Fishing Derby 6/6 SPLASH! Summer Bash 6/7 DU Dash “Put Some Throttle In Your Waddle” 6/8 PD Blood Drive 6/13-6/14 Elephant Rock Experience & Open House 6/18 PL Library Summer Adventure “Winne the Pooh” Theater 6/21 Historical Society Annual Father’s Day Ice Cream Social 6/28-10/25 Farmer’s Marker</p> | | | | | | | | | | | | | | | | | | | | | |
| Code Enforcement | <p style="text-align: center;">Code Compliance Report May 2026</p> <p>Code Activity:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Issue</u></th> <th style="text-align: center;"><u>Reported</u></th> <th style="text-align: center;"><u>Resolved</u></th> </tr> </thead> <tbody> <tr> <td>Business License</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Junkyards and dumping/unsafe yard</td> <td style="text-align: center;">2</td> <td style="text-align: center;">0</td> </tr> <tr> <td>Trash/Animals</td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Miscellaneous</td> <td style="text-align: center;">2</td> <td style="text-align: center;">2</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black;"></td> <td style="border-top: 1px solid black;"></td> </tr> <tr> <td></td> <td style="text-align: center;">7</td> <td style="text-align: center;">3</td> </tr> </tbody> </table> | <u>Issue</u> | <u>Reported</u> | <u>Resolved</u> | Business License | 1 | 1 | Junkyards and dumping/unsafe yard | 2 | 0 | Trash/Animals | 2 | 1 | Miscellaneous | 2 | 2 | | | | | 7 | 3 |
| <u>Issue</u> | <u>Reported</u> | <u>Resolved</u> | | | | | | | | | | | | | | | | | | | | |
| Business License | 1 | 1 | | | | | | | | | | | | | | | | | | | | |
| Junkyards and dumping/unsafe yard | 2 | 0 | | | | | | | | | | | | | | | | | | | | |
| Trash/Animals | 2 | 1 | | | | | | | | | | | | | | | | | | | | |
| Miscellaneous | 2 | 2 | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| | 7 | 3 | | | | | | | | | | | | | | | | | | | | |

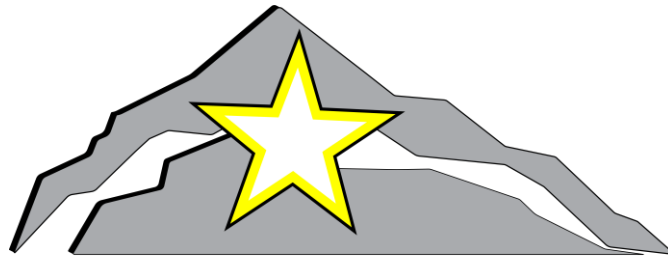


PALMER LAKE FIRE DEPARTMENT

| | |
|------------------|--|
| Title | Fire Department Report- MAY 2026 |
| Date | 4 JUNE 2026 |
| Contact | Chief Vincent |
| Summary | <p>1 member passed their Fire Officer-1 Job Performance Requirements.</p> <p>1 member now certified as Fire instructor-1.</p> <p>2 members are now certified as Firefighter-2.</p> <p>Crew rescued a cat from tree. Picture included</p> <p>Responded to a working house fire in Palmer Lake. Picture included</p> |
| Training | 122 Company hours |
| Photographs | 2 attached |
| Other Action | |
| Code Enforcement | 2 plan reviews completed |







Town of Palmer Lake

Board of Trustees Summary Sheet June 2026

| | |
|----------------|--|
| Title | Water Department Monthly Report |
| Date | June 4, 2026 |
| Contact | Charles Roubidoux, Water Supervisor ORC |
| Summary | <p>During May 2026, the Palmer Lake Water Department responded to and repaired three water main breaks. Two of the breaks occurred on Shady Lane, and one break occurred on South Valley Road. These repairs were completed to restore reliable service and maintain the integrity of the distribution system.</p> <p>In addition to repair work, the Glen Park Reservoir dam was inspected by the Colorado Department of Natural Resources during the month of May. The inspection is an important component of ongoing regulatory oversight and infrastructure stewardship for the Town’s water system. The dam was found to be in an acceptable condition, with no increase in seepage from the previous inspection, and no major maintenance or repair required.</p> <p>Also during May, an engineer from Treatment Technology conducted jar testing at the surface water plant to evaluate which coagulants are most suitable for use with the Town’s particular surface source water. The testing will help inform future treatment decisions and support optimization of the water treatment process.</p> <p>The repeated failures on Shady Lane during the month further highlighted the condition and vulnerability of aging water infrastructure in that area.</p> |

Palmer Lake Accounting Form

Weekly Period: 5/1/2026 5/8/2026

User input signified with*

| | | | |
|----|--|--------------|------|
| 1 | Total municipal water use (all sources) | | |
| | a. In-priority surface diversion | <u>2.42</u> | AF |
| | b. Out-of-priority surface diversions | <u>0.00</u> | AF |
| | b.1 Out-of-priority storage | <u>0.00</u> | AF |
| | b.2 In-priority storage | <u>0.00</u> | AF |
| | c. Out-of-priority alluvial well (QAL-4) | <u>0.00</u> | AF |
| | d. Nontributary well (used directly in system) | <u>1.50</u> | AF |
| | e. Reservoir release | <u>0.00</u> | AF |
| | f. TOTAL = 1a+1b+1b1+1c+1d+1e = | <u>3.92</u> | AF |
| 2 | Base weekly water use (November – March average) | <u>2.78</u> | AF* |
| 3 | Measured Palmer Lake effluent from Tri-Lakes WWTP | <u>5.76</u> | AF |
| 4 | Net sewage return: lesser of (line 3) or (.90 X line 2) | <u>2.50</u> | AF |
| 5 | Total out-of-priority diversion: line 1b + line 1b1 + line 1c | <u>0.00</u> | AF |
| 6 | Percent out-of-priority diversion: (line 5 ÷ line 1f) X 100 | <u>0.00</u> | 100% |
| 7 | Percent nontributary well: [(.98 X line 1d) ÷ line 1f] X 100 | <u>37.50</u> | 100% |
| 8 | Return flow credits | | |
| | a. Out-of-priority diversion: (line 6 X line 4) ÷ 100 | <u>0.00</u> | AF |
| | b. Nontributary well: (line 7 X line 4) ÷ 100 | <u>0.94</u> | AF |
| | c. Total | <u>0.94</u> | |
| 9 | Replacements requirement to Monument Creek: Line 5 – line 8c (if greater than zero) | <u>0.00</u> | AF |
| 10 | Nontributary well pumped directly to Monument Creek To satisfy line 9: | <u>0.00</u> | AF* |
| 11 | Excess credit / deficit: Line 8c - Line 5 | <u>0.94</u> | AF |

NOTES/REMARKS: **Reservoir Elevation:** 7780.00 *

Reported by : C. Roubidoux

Palmer Lake Accounting Form

Weekly Period: 5/9/2026 5/16/2026

User input signified with*

| | | | |
|----|--|--------------|------|
| 1 | Total municipal water use (all sources) | | |
| | a. In-priority surface diversion | <u>2.58</u> | AF |
| | b. Out-of-priority surface diversions | <u>0.00</u> | AF |
| | b.1 Out-of-priority storage | <u>0.00</u> | AF |
| | b.2 In-priority storage | <u>0.00</u> | AF |
| | c. Out-of-priority alluvial well (QAL-4) | <u>0.00</u> | AF |
| | d. Nontributary well (used directly in system) | <u>2.14</u> | AF |
| | e. Reservoir release | <u>0.00</u> | AF |
| | f. TOTAL = 1a+1b+1b1+1c+1d+1e = | <u>4.72</u> | AF |
| 2 | Base weekly water use (November – March average) | <u>2.78</u> | AF* |
| 3 | Measured Palmer Lake effluent from Tri-Lakes WWTP | <u>5.64</u> | AF |
| 4 | Net sewage return: lesser of (line 3) or (.90 X line 2) | <u>2.50</u> | AF |
| 5 | Total out-of-priority diversion: line 1b + line 1b1 + line 1c | <u>0.00</u> | AF |
| 6 | Percent out-of-priority diversion: (line 5 ÷ line 1f) X 100 | <u>0.00</u> | 100% |
| 7 | Percent nontributary well: [(.98 X line 1d) ÷ line 1f] X 100 | <u>44.43</u> | 100% |
| 8 | Return flow credits | | |
| | a. Out-of-priority diversion: (line 6 X line 4) ÷ 100 | <u>0.00</u> | AF |
| | b. Nontributary well: (line 7 X line 4) ÷ 100 | <u>1.11</u> | AF |
| | c. Total | <u>1.11</u> | |
| 9 | Replacements requirement to Monument Creek: Line 5 – line 8c (if greater than zero) | <u>0.00</u> | AF |
| 10 | Nontributary well pumped directly to Monument Creek To satisfy line 9: | <u>0.00</u> | AF* |
| 11 | Excess credit / deficit: Line 8c - Line 5 | <u>1.11</u> | AF |

NOTES/REMARKS: **Reservoir Elevation:** 7780.00 *

Reported by : C. Roubidoux

Palmer Lake Accounting Form

Weekly Period: 5/17/2026 5/24/2026

User input signified with*

| | | | |
|----------------|--|----------------|------|
| 1 | Total municipal water use (all sources) | | |
| a. | In-priority surface diversion | <u>2.83</u> | AF |
| b. | Out-of-priority surface diversions | <u>0.46</u> | AF |
| b.1 | Out-of-priority storage | <u>0.00</u> | AF |
| b.2 | In-priority storage | <u>0.00</u> | AF |
| c. | Out-of-priority alluvial well (QAL-4) | <u>0.00</u> | AF |
| d. | Nontributary well (used directly in system) | <u>0.80</u> | AF |
| e. | Reservoir release | <u>0.00</u> | AF |
| f. | TOTAL = 1a+1b+1b1+1c+1d+1e = | <u>4.09</u> | AF |
| 2 | Base weekly water use (November – March average) | <u>2.78</u> | AF* |
| 3 | Measured Palmer Lake effluent from Tri-Lakes WWTP | <u>5.97</u> | AF |
| 4 | Net sewage return: lesser of (line 3) or (.90 X line 2) | <u>2.50</u> | AF |
| 5 | Total out-of-priority diversion: line 1b + line 1b1 + line 1c | <u>0.46</u> | AF |
| 6 | Percent out-of-priority diversion: (line 5 ÷ line 1f) X 100 | <u>11.25</u> | 100% |
| 7 | Percent nontributary well: [(.98 X line 1d) ÷ line 1f] X 100 | <u>19.17</u> | 100% |
| 8 | Return flow credits | | |
| a. | Out-of-priority diversion: (line 6 X line 4) ÷ 100 | <u>0.28</u> | AF |
| b. | Nontributary well: (line 7 X line 4) ÷ 100 | <u>0.48</u> | AF |
| c. | Total | <u>0.76</u> | |
| 9 | Replacements requirement to Monument Creek: Line 5 – line 8c (if greater than zero) | <u>0.00</u> | AF |
| 10 | Nontributary well pumped directly to Monument Creek To satisfy line 9: | <u>0.00</u> | AF* |
| 11 | Excess credit / deficit: Line 8c - Line 5 | <u>0.30</u> | AF |
| NOTES/REMARKS: | Reservoir Elevation: | <u>7780.00</u> | * |

Reported by : C. Roubidoux

Palmer Lake Accounting Form

Weekly Period: 5/25/2026 5/31/2026

User input signified with*

| | | | |
|-----|--|--------------|------|
| 1 | Total municipal water use (all sources) | | |
| a. | In-priority surface diversion | <u>3.05</u> | AF |
| b. | Out-of-priority surface diversions | <u>0.00</u> | AF |
| b.1 | Out-of-priority storage | <u>0.00</u> | AF |
| b.2 | In-priority storage | <u>0.00</u> | AF |
| c. | Out-of-priority alluvial well (QAL-4) | <u>0.00</u> | AF |
| d. | Nontributary well (used directly in system) | <u>1.04</u> | AF |
| e. | Reservoir release | <u>0.00</u> | AF |
| f. | TOTAL = 1a+1b+1b1+1c+1d+1e = | <u>4.09</u> | AF |
| 2 | Base weekly water use (November – March average) | <u>2.78</u> | AF* |
| 3 | Measured Palmer Lake effluent from Tri-Lakes WWTP | <u>5.13</u> | AF |
| 4 | Net sewage return: lesser of (line 3) or (.90 X line 2) | <u>2.50</u> | AF |
| 5 | Total out-of-priority diversion: line 1b + line 1b1 + line 1c | <u>0.00</u> | AF |
| 6 | Percent out-of-priority diversion: (line 5 ÷ line 1f) X 100 | <u>0.00</u> | 100% |
| 7 | Percent nontributary well: [(.98 X line 1d) ÷ line 1f] X 100 | <u>24.92</u> | 100% |
| 8 | Return flow credits | | |
| a. | Out-of-priority diversion: (line 6 X line 4) ÷ 100 | <u>0.00</u> | AF |
| b. | Nontributary well: (line 7 X line 4) ÷ 100 | <u>0.62</u> | AF |
| c. | Total | <u>0.62</u> | |
| 9 | Replacements requirement to Monument Creek: Line 5 – line 8c (if greater than zero) | <u>0.00</u> | AF |
| 10 | Nontributary well pumped directly to Monument Creek To satisfy line 9: | <u>0.00</u> | AF* |
| 11 | Excess credit / deficit: Line 8c - Line 5 | <u>0.62</u> | AF |

NOTES/REMARKS: **Reservoir Elevation:** 7780.00 *

Reported by : C. Roubidoux



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

| | | |
|---|-----------------|--|
| DATE: June 11,2026 | ITEM NO. | SUBJECT: Project Funding Request – Shandy Lane Water Main Replacement Project – Phase 1 |
| Presented by: Charles Roubidoux Water Supervisor/ ORC | | |

MEMORANDUM

Purpose

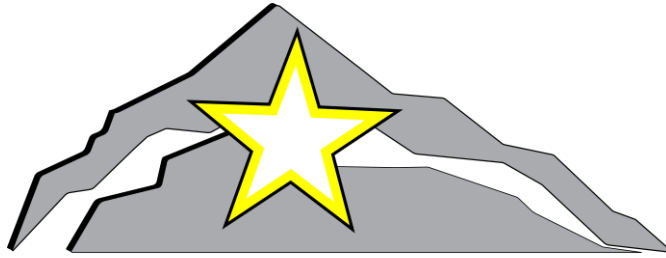
The purpose of this memorandum is to request approval of \$148,000 to fund Shady Phase 1, a water main replacement project consisting of approximately 560 linear feet of water main on Shady Lane. The project is necessary to replace deteriorating infrastructure, reduce the risk of future service interruptions, and improve the reliability and resiliency of the Town’s water distribution system.

Recommendation

Staff recommend approval of \$148,000 for the Shady Phase 1 Water Main Replacement Project. The existing infrastructure on Shady Lane includes a 4-inch cast iron water main located on the west half of the roadway that dates to the late 1930s and a 2-inch cast iron main on the east half with an unknown installation date. Additionally, the west end of Shady Lane currently functions as a dead-end section of water main, limiting operational flexibility and reducing system resiliency. In May 2026, the Town experienced two separate water main breaks on Shady Lane, highlighting the deteriorated condition and vulnerability of the existing system. Construction in this area presents unique challenges due to the roadway’s narrow one-way configuration and congested underground utilities. These conditions have delayed replacement efforts despite longstanding recognition of the need for improvement. Continued reliance on spot repairs is not a sustainable solution. Emergency repairs increase maintenance costs, disrupt service to residents, and expose the Town to additional infrastructure failures. Approval of this funding request will allow the Town to proactively address a known high-risk segment of the water distribution system.

Conclusion

The Shady Phase 1 project will replace aging and unreliable water infrastructure, eliminate the dead-end section of main at the west end of Shady Lane, improve firefighting capabilities through the installation of new hydrants, enhance distribution system resiliency, and reduce the likelihood of recurring emergency repairs. Approval of this funding request will provide a long-term infrastructure solution that improves system reliability, public safety, and service delivery while reducing future maintenance and emergency response costs. Staff respectfully recommend approval of the requested \$148,000 for the Shady Phase 1 Water Main Replacement Project.



Town of Palmer Lake

Board of Trustees Summary Sheet

| | |
|-----------------------|--|
| | June 2026 |
| Title | Public Works Monthly Report |
| Date | June 3, 2026 |
| Contact | Stacy DeLozier |
| Summary | <p>Monthly Parks Commission Meeting</p> <p>Troll under the bridge will be installed June 26-27th</p> <p>Assist Parks commission, MHYC and volunteer work</p> <p>Assist PLFD with fire mitigation, tree and brush removal in Glen Park</p> <p>Town Hall setup, tear down, clean and restock as needed for meetings and special events</p> <p>Will be doing the Town audit with Cirsa on June 10th.</p> |
| Training | Ongoing weekly/ monthly safety training, meetings, PPACG, Monthly safety meetings, MS4 |
| Other Activity | Spruce Mountain Road meeting with CDOT and engineering firm. |

Erica Romero

From: Kent Whitmer <kent@jvamlaw.com>
Sent: Sunday, May 24, 2026 7:06 AM
To: Erica Romero; Glen Smith
Subject: FW: Notice of Resignation

-----**WARNING: This email originated from outside the Town of Palmer Lake. DO NOT CLICK on any attachments or links from unknown senders or unexpected emails. Always check the sender's display name and email address are correct before you communicate.**-----

Erica and Glen,

I sent the below notice of resignation to the Trustees last night.

I know this probably puts you both in an even more difficult position than you already were dealing with, but I had to do it for my personal and professional well-being. Since taking on Palmer Lake, I've literally taken only one day off, which is not sustainable. I hope you can understand my decision.

I appreciated both of you during my short time with the town and wish you the best.

Let me know if there is anything I can do to help with the transition to the next town attorney.

Kent Whitmer

Partner



A Mountain Law Firm

Aspen | Basalt | Glenwood Springs

Buena Vista | Paonia | Salida | Winter Park

☎ 970.922.2122 | 📠 970.531.4301 | 📞 970.531.1126

PO Box 878 | Glenwood Springs, CO | 81602

www.jvamlaw.com

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From: Kent Whitmer

Sent: Saturday, May 23, 2026 7:30 PM

To: 'Atis Jurka' <ajurka@palmer-lake.org>; 'Dennis Stern' <dstern@palmer-lake.org>; 'Elizabeth Harris' <eharris@palmer-lake.org>; 'John Marble' <jmarble@palmer-lake.org>; 'Michael Beeson' <mbeeson@palmer-lake.org>; 'Roger Moseley' <rmoseley@palmer-lake.org>; 'Tony Beltran' <tbeltran@palmer-lake.org>

Subject: Notice of Resignation

Mr. Mayor and Trustees:

This email will serve as notice of my resignation as Town Attorney for Palmer Lake effective immedi

When I applied for the Town Attorney position and through my appointment, I was not aware, nor was I made aware of the internal strife and turmoil that has embroiled the town and town government for the last few years. Since becoming your Town Attorney, I have been thrust into the middle of this strife and turmoil, resulting in this position requiring more than my full-time attention. Due to the unanticipated amount of time required to attend to Palmer Lake matters, my long-time established clients are now being neglected, my home life is being negatively affected, and my health is suffering. In addition, it does not appear this situation will be improving in the near future.

Given the above, I believe it's in my best interest and the town's best interest to find someone else to serve as your Town Attorney. I will, of course, work with whoever you find as a replacement to impart what knowledge I have regarding the town's affairs, but only if you so desire. I don't believe I have any documents in my files that are not already in the town's custody, but if there are any such documents, my firm will maintain those documents for two years and we can search for the same during that 2-year period at your request.

I am sorry it did not work out but do wish the town the best and sincerely hope that it can work through its internal struggles and get to a point where it can devote undivided time and attention to the important work that needs to be done.

Sincerely,

Kent Whitmer

Partner



A Mountain Law Firm

Aspen | Basalt | Glenwood Springs

Buena Vista | Paonia | Salida | Winter Park

☎ 970.922.2122 | 📠 970.531.4301 | 📠 970.531.1126

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**TOWN OF PALMER LAKE
EL PASO COUNTY
STATE OF COLORADO**

RESOLUTION NO. 24 - 2026

A RESOLUTION TO APPROVE A CITIZEN APPOINTMENT TO PLANNING COMMISSION, PALMER LAKE, COLORADO

WHEREAS, Palmer Lake is a statutory town organized under Part 3 of Article 4 of Title 31 of the Colorado Revised Statutes; and

WHEREAS, pursuant to State Statute and the Palmer Lake municipal code, the Board of Trustees is authorized to approve the recommendation of appointed officials to the Planning Commission; and

WHEREAS, at the regular meeting on May 20, 2026, the Planning Commission recommended approval of citizens to be appointed to fill vacancies.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE OF EL PASO COUNTY, COLORADO, AS FOLLOWS:

Section 1. The following individuals are appointed to fill the 2025-2027 remaining vacancies for the Town of Palmer Lake Planning Commission:

Two Year term ending January 2027 – Susan Miner and Katherine Pietsch
Two Alternates with term ending January 2027 – Katherine Keeley and John Hartzog

Section 2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. Repeal. Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 11th DAY OF JUNE 2026.

TOWN OF PALMER LAKE, COLORADO

Dennis Stern, Mayor

ATTEST:

By: _____
Erica N. Romero, Town Clerk



Date: Wednesday, March 4, 2026

To: **The Palmer Lake Planning Commission**

Through: Glen Smith, Interim Town Administrator, Town of Palmer Lake (TOPL)

From: **The DRT technical reviewers**
 Barb Cole, Consulting Planners, Community Matters Institute
 Mark Morton, PE, GMS, Inc., Consulting Engineers,

CC: Erica Romero, Town Clerk, Town of Palmer Lake

Re: **Statutory and Code Requirements for the adoption of an Official (Zoning) Map**

Summary

CRS 31-23-301 and 302 authorize zoning regulations and the creation of zoning districts. CRS 31-23-206 requires an 'official map' for municipal planning purposes. In August of 2025, the Board of Trustees approved a new Title 17: Land Use Regulations, replacing the old Title 17: Zoning.

Ordinance 2-2023 to Adopt Official (Zoning) Map for the Town established the Official Map that is currently on display at Town Hall. An Official Zoning Map is required by Sec. 17.2.030. Official Zoning Map. Because the Town is now operating under the new Land Use Code, a new Official Map is required.

GMS and CMI have prepared the following final Official Zoning Map as required by Statute and by the adopted Municipal Code. The new 'Official Zoning Map' is being provided to the Planning Commission (PC) for informational purposes only. The Planning Commission is not required to take action or approve the revised Official Zoning Map. However, as we have done in the past, we value the knowledge of the Planning Commission and feel it is in the best interest of the community to have the Planning Commission members review and comment on the revised Official Zoning Map. This has been past practice.

The new 'Official Zoning Map' accomplishes three main goals:

- Item 1. Update the Official Zoning Map to reflect the revised names of the zone districts as requested by the Planning Commission. The names were changed in the new Title 17 so that they are more descriptive. For example, R-3 is now R-5,000 to reflect the size of a lot that is required.
- Item 2. Correct PD zoning that did not comply with the past PUD ordinance nor the current PD ordinance adopted in 2024, as explained below.



- Item 3. Note properties that were improperly zoned decades ago as M-1 (general industrial), in the middle of a residential area, which does not correlate to the current developed use of the property as single-family residential. (see south east portion of the map).
- Item 4. Added street names for reference as requested by the Interim Town Administrator and Police Chief.

To that end, per the direction of the Planning Commission, most of the names of the zone districts changed as follows:

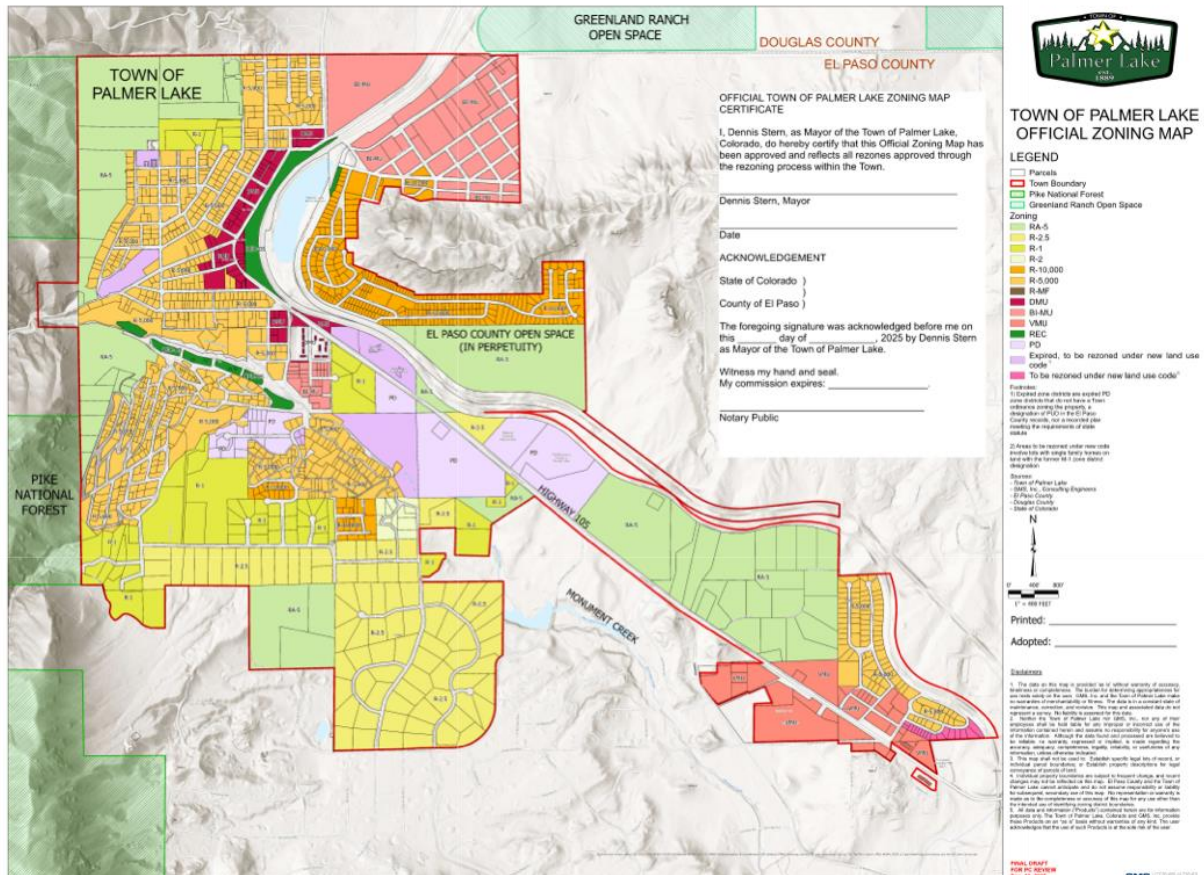
| Previous Zone District | Current Zone District or Minimum lot or parcel size |
|--|---|
| RA | RA-5: Residential Agricultural |
| RE Estate (2½ acres or more) | R-2.5: Residential Large Lot |
| R1 (1 acre or more) | R-1: 1-acre Single Family Detached |
| R-2- ½ ACRE OR MORE | R-2: 1/2 acre or more |
| R-10,000 Intermediate Medium Density Residential Zone (10,000 sq. ft. or more) | R-10,000: Medium Density Residential Zone |
| R3 – (5,000 sq. ft. or more) | R-5,000: Small Lot Residential |
| R4 - High Density Residential | R-MF: R-15,000 Multifamily |
| CC Convenience Commercial Zone (6,600 sq. ft. or more) | DMU: Downtown Mixed Use |
| C1 –General Business and Commercial (6,600 sq. ft. or more) | BI-MU: Business Industrial Mixed-use |
| C2 – General Business and Commercial Zone (6,600 sq. ft. or more) | VMU: Village Mixed Use |
| M1 – General Industrial | BI-MU: Business Industrial Mixed Use <i>combines M-1 with C1 per Future Land Use Plan (North End)</i> |
| O1 – Open | REC: OS Recreation and Open Space |
| PUD- Planned Unit Development | Planned Development |

Expanded details of new 'Official Zoning Map' goals listed above:

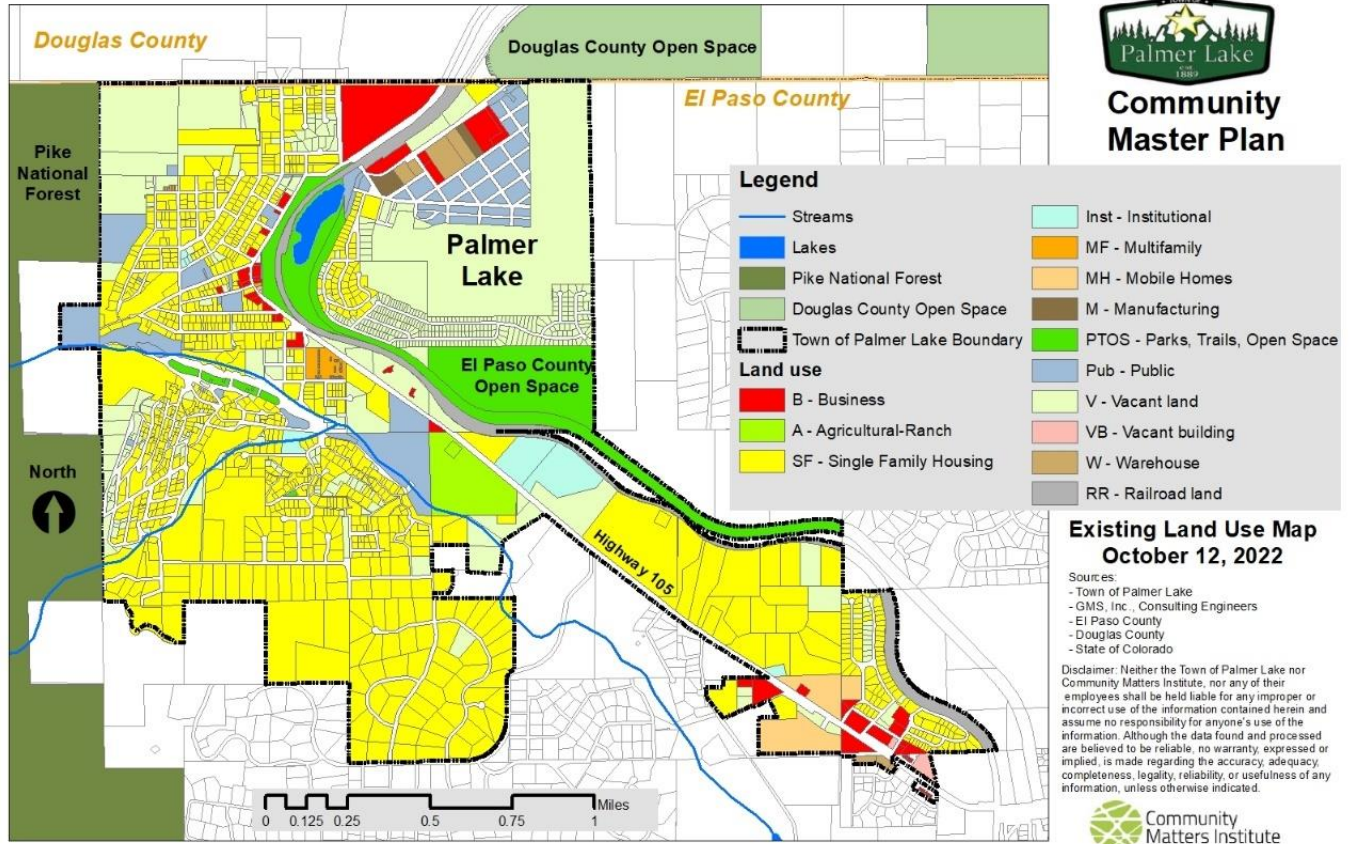
- Item 1. There has been no change in Zone district boundaries except the following:
 - a. UCC disconnect
 - b. Susan Miner's property (no change in zoning, but an earlier map was improperly labeled).
- Item 2. Item 2 required researching the status of parcels noted as the previous PUD zoning. Many of the parcels zoned PUD are not noted as PUD in the El Paso County (EPC) Assessor's records. Instead, the records show no zoning designation. Many of the parcels zoned PUD have no recorded TOPL zoning ordinance changing the zone to PUD. Most do not have a Site Plan, including the quantitative data required under the

State Statute 24-67-101-108 Planned Unit Development Act of 1972. To verify that a PUD was properly recorded, the staff at GMS, with the help of Town Staff, reviewed the EPC Assessor records and Town records for proof of legitimate PUD zoning. Parcels found to be zoned PUD according to the EPC Assessor records were noted as PD to correlate to the current zone district name. If a parcel had no zoning designation by the EPC Assessor records, nor a Town ordinance for rezoning to PUD, nor a Site Plan with the required quantitative data signed and recorded, the PUD label was removed, and each parcel was noted as expired to have it rezoned under the new Land Use Code.

Item 3. The southeast edge of Town, shown in dark pink on the map, was zoned M-1. In talking to past Planning Commissioners, residents in the area, and the Town attorney, the current developed use of these parcels is single-family residential, which does not fit the uses identified in either the previous or new zoning districts. Because of this conflict, the zone district label was removed, and the parcels were noted to be rezoned under the new Land Use Code.



We have provided you with 11X17 copies of the above map to aid in your review. Below, please find a copy of the CMI map from the Community Master Plan showing existing land use.



Upon reviewing the map at the next Planning Commission meeting, please provide comments to town staff with copies to GMS and CMI. Thank you in advance for your time and effort.

PALMER LAKE, COLORADO

ORDINANCE NO. 03- 2026

AN ORDINANCE TO ADOPT AND RECORD THE OFFICIAL ZONING MAP OF THE TOWN OF PALMER LAKE COLORADO

WHEREAS, the Board of Trustees of the Town of Palmer Lake, Colorado (the “Town”), pursuant to Colorado statute and the Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Palmer Lake, Colorado; and

WHEREAS, pursuant to state statute, specifically including C.R.S. § 31-23-301 *et seq.* and the Local Government Land Use Control Enabling Act of 1974, C.R.S. § 29-20-101 *et seq.*, the Town is authorized to enact and adopt zoning regulations; and,

WHEREAS, pursuant to Section 17.2.030 of the Town Code, the boundaries of the districts established by the Town’s Land Use Code shall be shown on the Official Zoning Map, a signed and up-to-date copy of which shall be maintained at the Palmer Lake Town Hall; and,

WHEREAS, Town Code Section 17.5.300(c) contemplates changes to the Official Zoning Map in connection with general revision of the Land Use Code, and requires that the proposed map be available for public inspection in town hall during regular business hours for 15 days before a public hearing on such amendments; and,

WHEREAS, the Town completed a comprehensive revision of its Land Use Code and wishes to adopt an Official Zoning Map to incorporate such revisions; and

WHEREAS, the proposed revised Official Zoning Map has been properly posted and available for public inspection and notice of the public hearing has been properly given.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE AS FOLLOWS:

1. The Map attached as *Exhibit A* is hereby adopted as the Official Zoning Map of the Town of Palmer Lake, Colorado and shall be recorded as such.
2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part or parts thereof, even if any one part or parts is declared unconstitutional or invalid.

3. Repeal. Existing ordinances or parts of ordinances covering the same matters embraced in this Ordinance are hereby repealed, and all ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed except that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

INTRODUCED, PASSED AND ADOPTED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 11TH DAY OF JUNE 2026.

ATTEST:

TOWN OF PALMER LAKE, COLORADO

Erica N. Romero, Town Clerk

Dennis Stern, Mayor



TOWN OF PALMER LAKE OFFICIAL ZONING MAP

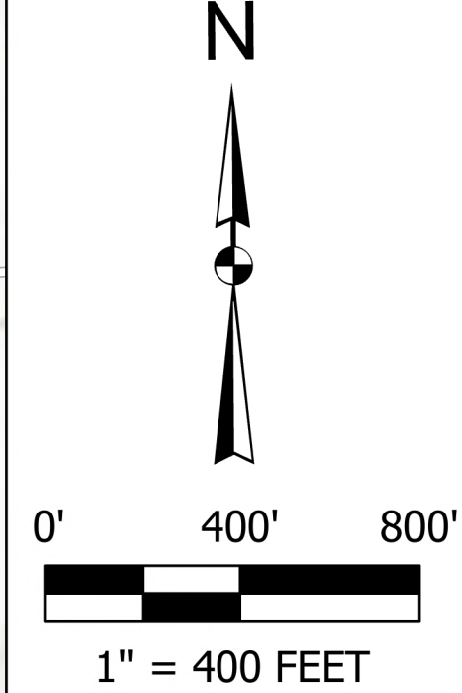
LEGEND

- Parcels
 - Town Boundary
 - Pike National Forest
 - Greenland Ranch Open Space
- Zoning**
- RA-5
 - R-2.5
 - R-1
 - R-2
 - R-10,000
 - R-5,000
 - R-MF
 - DMU
 - BI-MU
 - VMU
 - REC
 - PD
 - Expired, to be rezoned under new land use code¹⁾
 - To be rezoned under new land use code²⁾

Footnotes:
 1) Expired zone districts are expired PD zone districts that do not have a Town ordinance zoning the property, a designation of PUD in the El Paso County records, nor a recorded plan meeting the requirements of state statute

2) Areas to be rezoned under new code involve lots with single family homes on land with the former M-1 zone district designation

Sources:
 - Town of Palmer Lake
 - GMS, Inc., Consulting Engineers
 - El Paso County
 - Douglas County
 - State of Colorado



Printed: _____
 Adopted: _____

Disclaimers

1. The data on this map is provided 'as is' without warranty of accuracy, timeliness or completeness. The burden for determining appropriateness for use rests solely on the user. GMS, Inc. and the Town of Palmer Lake make no warranties of merchantability or fitness. The data is in a constant state of maintenance, correction, and revision. This map and associated data do not represent a survey. No liability is assumed for this data.
2. Neither the Town of Palmer Lake nor GMS, Inc., nor any of their employees shall be held liable for any improper or incorrect use of the information contained herein and assume no responsibility for anyone's use of the information. Although the data found and processed are believed to be reliable, no warranty, expressed or implied, is made regarding the accuracy, adequacy, completeness, legality, reliability, or usefulness of any information, unless otherwise indicated.
3. This map shall not be used to: Establish specific legal lots of record, or individual parcel boundaries; or Establish property descriptions for legal conveyance of parcels of land.
4. Individual property boundaries are subject to frequent change, and recent changes may not be reflected on this map. El Paso County and the Town of Palmer Lake cannot anticipate and do not assume responsibility or liability for subsequent, secondary use of this map. No representation or warranty is made as to the completeness or accuracy of this map for any use other than the intended use of identifying zoning district boundaries.
5. All data and information ("Products") contained herein are for information purposes only. The Town of Palmer Lake, Colorado and GMS, Inc. provide these Products on an "as is" basis without warranties of any kind. The user acknowledges that the use of such Products is at the sole risk of the user.

**FINAL DRAFT
 FOR PC REVIEW
 March 4, 2026**



GREENLAND RANCH
OPEN SPACE

DOUGLAS COUNTY

EL PASO COUNTY

TOWN OF
PALMER LAKE

OFFICIAL TOWN OF PALMER LAKE ZONING MAP CERTIFICATE

I, Dennis Stern, as Mayor of the Town of Palmer Lake, Colorado, do hereby certify that this Official Zoning Map has been received and reflects all rezones approved through the rezoning process within the Town.

 Dennis Stern, Mayor

 Date

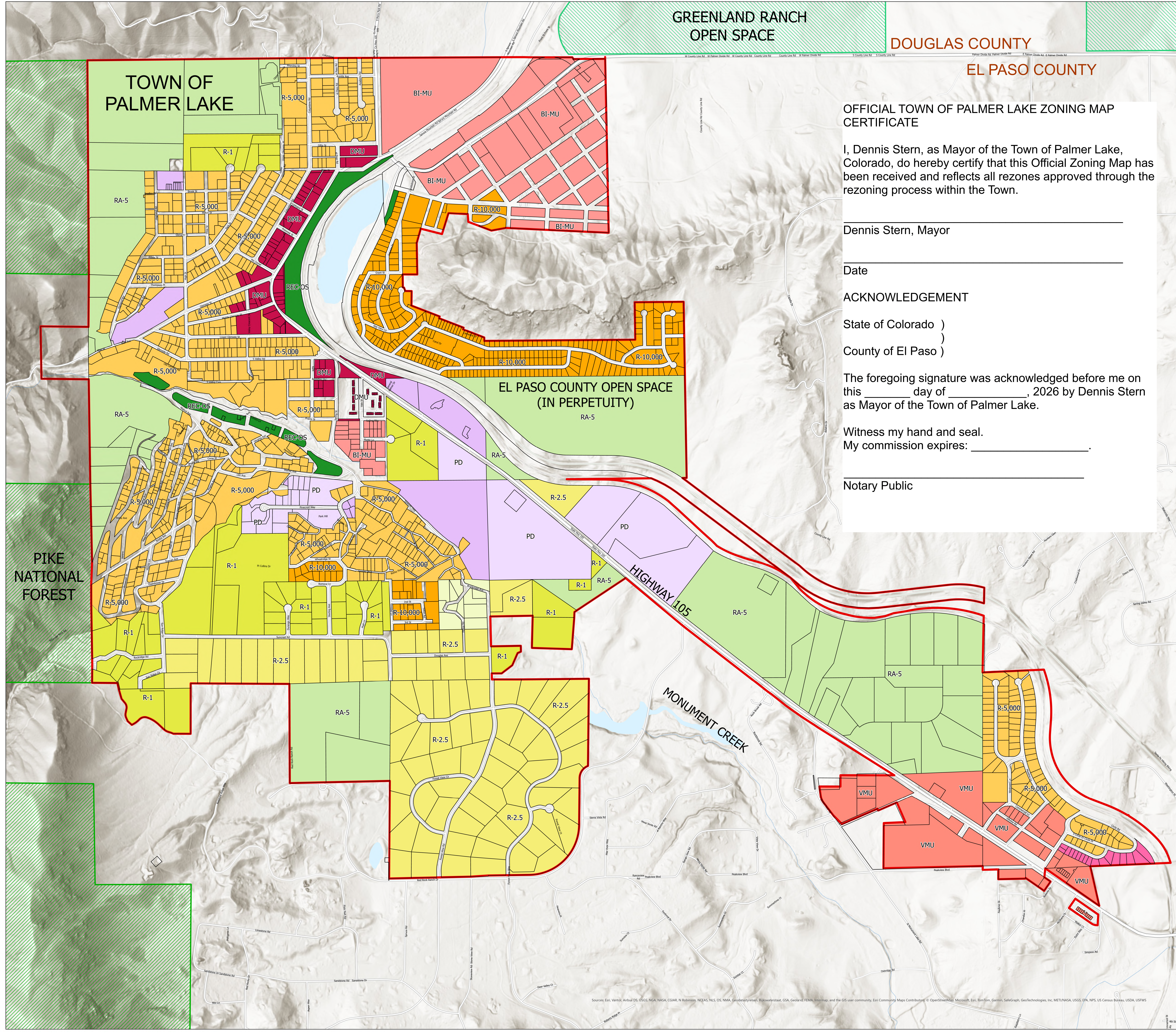
ACKNOWLEDGEMENT

State of Colorado)
)
 County of El Paso)

The foregoing signature was acknowledged before me on this _____ day of _____, 2026 by Dennis Stern as Mayor of the Town of Palmer Lake.

Witness my hand and seal.
 My commission expires: _____

 Notary Public



Sources: Esri, Garmin, Airbus DS, USGS, NOAA, NASA, CGAR, N Robinson, NCEAS, NLS, OE, NMA, GeoDataVeilheit, Rijswaterstaat, GSA, Geoland, FEMA, Intermap, and the GIS user community. Esri Community Maps Contributors. © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, MET/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

AFFIDAVIT OF PUBLICATION

STATE OF COLORADO
COUNTY OF El Paso

LEGAL NOTICE
TOWN OF PALMER LAKE
Notice of Final Passage - Ordinance No. 03 of 2026

Notice is hereby given that the Palmer Lake Board of Trustees will hold a public hearing on May 28, 2026, at 6:00PM at Palmer Lake Town Hall, 42 Valley Crescent Street, Palmer Lake, Colorado, to consider the following:

ORDINANCE NO. XX-2026

AN ORDINANCE ADOPTING AN UPDATED OFFICIAL ZONING MAP FOR THE TOWN OF PALMER LAKE CONSISTENT WITH THE REVISIONS TO TITLE 17 OF THE PALMER LAKE MUNICIPAL CODE.

The ordinance(s) is available in entirety at www.townofpalmerlake.com or from the Town office at 42 Valley Crescent, Palmer Lake CO 80133 /s/ Erica N. Romero, Town Clerk

Published in the The Gazette May 19 & 20, 2026.

I, Fredrick Rogers, being first duly sworn, deposes and says that he is the Legal Sales Representative of The Colorado Springs Gazette, LLC., a corporation, the publishers of a daily/weekly public newspapers, which is printed and published daily/weekly in whole in the County of El Paso, and the State of Colorado, and which is called Colorado Springs Gazette; that a notice of which the annexed is an exact copy, cut from said newspaper, was published in the regular and entire editions of said newspaper **2 time(s) to wit 05/19/2026, 05/20/2026**

That said newspaper has been published continuously and uninterruptedly in said County of El Paso for a period of at least six consecutive months next prior to the first issue thereof containing this notice; that said newspaper has a general circulation and that it has been admitted to the United States mails as second-class matter under the provisions of the Act of March 3, 1879 and any amendment thereof, and is a newspaper duly qualified for the printing of legal notices and advertisement within the meaning of the laws of the State of Colorado.



Fredrick Rogers
Sales Center Agent

Subscribed and sworn to me this 05/20/2026, at said City of Colorado Springs, El Paso County, Colorado.
 My commission expires June 23, 2026.



Karen Hogan
Notary Public
The Gazette

KAREN HOGAN
NOTARY PUBLIC
STATE OF COLORADO
 NOTARY ID 20224024441
 MY COMMISSION EXPIRES 06/23/2026

Document Authentication Number 20224024441-310098

TOWN OF PALMER LAKE
EL PASO COUNTY
STATE OF COLORADO

RESOLUTION NO. 10 - 2026

A RESOLUTION TO RENEW PROFESSIONAL SERVICES WITH
CHAVEZ CONSULTING INC LLC FOR PALMER LAKE, COLORADO

WHEREAS, Palmer Lake is a statutory Town organized under Part 3 of Article 4 of Title 31 of the Colorado Revised Statutes; and

WHEREAS, the Board of Trustees of the Town of Palmer Lake, Colorado, pursuant to Colorado statute and the Town of Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Palmer Lake, Colorado; and

WHEREAS, the Town desires to engage the professional services of Chavez Consulting LLC for stormwater consulting and public works project management as needed; and

WHEREAS, Chavez Consulting LLC desires to provide the professional services needed by the Town and is committed to doing so on an hourly basis as needed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE OF EL PASO COUNTY, COLORADO, AS FOLLOWS:

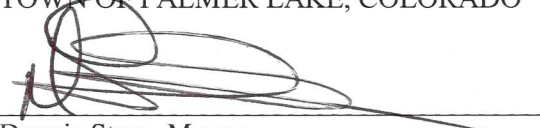
Section 1. The Board authorizes the Mayor to sign the attached service agreement with Chavez Consulting Inc., LLC, for the scope of services provided in the consulting agreement for the Town of Palmer Lake.

Section 2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.


Section 3. Repeal. Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 22th DAY OF JANUARY 2026.

TOWN OF PALMER LAKE, COLORADO


Dennis Stern, Mayor

ATTEST:

By 
Erica N. Romero, Town Clerk

TOWN OF PALMER LAKE CONSULTING AGREEMENT #5

This Agreement is made effective as of February 1, 2026, by and between Town of Palmer Lake Colorado, of 42 Valley Crescent Street, Palmer Lake, Colorado 80133, a Colorado municipality, and Chavez Consulting Inc., LLC, of 13880 Gymkhana Road, Peyton, Colorado 80831.

In this Agreement, the party who is contracting to receive services shall be referred to as "Palmer Lake", and the party who will be providing the services shall be referred to as "Chavez Consulting".

Chavez Consulting has a background in public works operations and Municipal Separate Storm Sewer System (MS4) permits and is willing to provide services to Palmer Lake based on this background. Contractor is customarily engaged in an independent trade, occupation, profession, or business related to the services to be provided hereunder, and is ready, qualified, willing, and able to provide such services to Palmer Lake.

Palmer Lake desires to have services provided by Chavez Consulting.

Therefore, the parties agree as follows:

1. DESCRIPTION OF SERVICES. Beginning on February 1, 2026, Chavez Consulting will provide the following services (collectively, the "Services"): As defined in the attached and accepted proposal for services as drafted solely by Chavez Consulting.

2. PERFORMANCE OF SERVICES. The manner in which the Services are to be performed and the specific hours to be worked by Chavez Consulting shall be determined by Chavez Consulting. Palmer Lake will rely on Chavez Consulting to work as many hours as may be reasonably necessary to fulfill Chavez Consulting's obligations under this Agreement.

3. PAYMENT. Palmer Lake will pay Chavez Consulting for the Services based at a rate of \$175.00 per hour. This fee shall be payable monthly, no later than the thirtieth (30th) day of the month following the period during which the Services were performed. Should the time spent to provide any of the Services exceed the Estimated Hours, Chavez Consulting will notify the Town of Palmer Lake prior to continuing work on that particular Service.

4. NEW PROJECT APPROVAL. Chavez Consulting and Palmer Lake recognize that Chavez Consulting's Services will include working on various projects for Palmer Lake. Chavez Consulting shall obtain the approval of Palmer Lake Town Administrator prior to the commencement of a new project.

5. TERM/TERMINATION. The term of this Agreement is from February 1, 2026, to January 31, 2027, if not terminated earlier. This Agreement shall terminate upon the written notice of either party upon 30 days' notice, with payment for work completed by the termination date due 30 days after a final invoice has been provided, subject to the provisions of Paragraph 3, above.

6. RELATIONSHIP OF PARTIES. It is understood by the parties that Chavez Consulting is an independent contractor with respect to Palmer Lake, and not an employee of Palmer Lake. Palmer Lake will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Chavez Consulting.

THE PARTIES HERETO UNDERSTAND THAT THE CONTRACTOR, CHAVEZ CONSULTING IS NOT ENTITLED TO WORKERS' COMPENSATION BENEFITS OR UNEMPLOYMENT COMPENSATION BENEFITS AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED PURSUANT TO THIS AGREEMENT.

7. EMPLOYEES. Chavez Consulting's employees, if any, who perform services for Palmer Lake under this Agreement shall also be bound by the provisions of this Agreement.

8. INJURIES. Chavez Consulting acknowledges Chavez Consulting's obligation to obtain appropriate insurance coverage for the benefit of Chavez Consulting (and Chavez Consulting's employees, if any). Chavez Consulting waives any rights to recovery from Palmer Lake for any injuries that Chavez Consulting (and/or Chavez Consulting's employees) may sustain while performing services under this Agreement and that are a result of the negligence of Chavez Consulting or Chavez Consulting's employees.

Chavez Consulting agrees to indemnify and hold harmless the Town, and its officers, agents, and employees, from and against any and all liability, claims, demands, and expenses, including court costs and attorney fees, on account of any injury, loss, or damage, which arises out of or is in any manner connected with the services to be provided under this Agreement, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, or other fault of Chavez Consulting, any subcontractor of Chavez Consulting, or any officer, employee, or agent of Chavez Consulting or any officer, employee, or agent of a subcontractor of Chavez Consulting. Chavez Consulting further waives and releases the Town, and its officers, agents, and employees, from any and all liability, claims, demands, and expenses, including court costs and attorney fees, on account of any injury, loss, or damage, which Chavez Consulting may suffer and which arises out of or is in any manner connected with the services to be provided under this Agreement.

9. INTELLECTUAL PROPERTY. The following provisions shall apply with respect to copyrightable works, ideas, discoveries, inventions, applications for patents, and patents (collectively, "Intellectual Property"):

a. Consultant's Intellectual Property. Chavez Consulting does not personally hold any interest in any Intellectual Property. Upon termination of this Agreement, all programs, control measures, regulatory mechanisms, record keeping systems and subparts developed for Palmer Lake will become the property of Palmer Lake.

10. RETURN OF RECORDS. Upon termination of this Agreement, Chavez Consulting shall deliver all records, notes, data, memoranda, models, and equipment of any nature that are in Chavez Consulting's possession or under Chavez Consulting's control and that are Palmer Lake's property or relate to Palmer Lake's business.

11. NOTICES. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person, email, or deposited in the United States mail, postage prepaid, addressed as follows:

IF for Palmer Lake:

Town of Palmer Lake Colorado
Glen Smith
Town Administrator
45 Valley Crescent Street
Palmer Lake, Colorado 80133
gsmith@palmer-lake.org

with a copy to:

Scott Krob, Town Attorney
KROB LAW OFFICE, LLC
8400 E. Prentice Avenue, Penthouse
Greenwood Village, CO 80111
scott@kroblaw.com

IF for Chavez Consulting:

Chavez Consulting Inc., LLC
John B. Chavez
Owner
13880 Gymkhana Road
Peyton, Colorado 80831
johnchavez@chavezconsultinginc.com

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

12. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

13. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

14. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or


unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

15. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

16. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Colorado.


17. NO WAIVER OF IMMUNITY. Nothing herein shall be construed as a waiver by Palmer Lake of any of the immunities, privileges and defenses available to it under the Colorado Governmental Immunity Act, as may be amended from time to time, or arising under common law.

Party receiving services:
Town of Palmer Lake Colorado

By: 

Dennis Stern
Mayor

Party providing services:
Chavez Consulting Inc., LLC

By: 

John B. Chavez
Owner



Billing

Chavez Consulting Inc., will bill monthly (1st of the month) for services provided in the preceding calendar month. Expenses will be billed at cost plus 15%.

Payment

Payment is due within 30 days upon receipt of the invoice for services.

QUALIFICATIONS

Please refer to my webpage: www.chavezconsultinginc.com to review my qualifications.

CONCLUSION


Chavez Consulting Inc., looks forward to working with the Town of Palmer Lake to address its MS4 permit compliance concerns. I am confident that we can meet the challenges ahead, and stand ready to partner with the Town of Palmer Lake in developing a compliant, sustainable and effective stormwater program consistent with the MS4 permit.

Notification of acceptance of this proposal must be provided. If you have questions please feel free to contact me at your convenience by email at: johnchavez@chavezconsultinginc.com or by phone at (719) 251 5580. I will be in touch with you next week to arrange a follow-up conversation on the proposal.

Thank you for your consideration,


 John B. Chavez
 Chavez Consulting Inc., LLC
 January 12, 2026

Signed (Acceptance of Proposal)


 Dennis Stearn

 Print Name:
 01-29-26

 Date:



Service Area 2: Public Works Operations

A. Project Management

Public works project management support will be provided on an as needed basis. Chavez Consulting Inc., LLC will coordinate the completion of public works projects with contractors and the Town Administrator. Services provided include grant management, contractor oversight and construction contract administration.

B. Public Works Operations

Public works operations management support will be provided to the Town Administrator on an as needed basis. Chavez Consulting Inc., LLC will assist the Town Administrator and Road Department supervisor, and staff as needed to address operational issues that may arise on occasion.

Resources

Chavez Consulting Inc., will provide its own electronic resources to complete the required services. Documents will be produced in Word and PDF formats. Presentations will be prepared using PowerPoint. Travel expenses (if incurred) will be priced separately and directly billed to the Town.

Timeline for Execution

The following timeline is proposed for completion of the services provided. All work proposed should be completed by this date. Please note this timeline provides a suggested schedule and does not reflect billable hours needed to complete the service.

| Description | Start Date | End Date | Duration |
|----------------|------------------|------------------|-----------|
| Service Area 1 | February 1, 2026 | January 31, 2027 | 12 months |
| Service Area 2 | February 1, 2026 | January 31, 2027 | 12 months |

PRICING

The following table details the pricing for delivery of the services outlined in this proposal. The base fee for services is \$175.00 per hour. Costs for all services will be billed based on actual hours spent performing the service, including travel time, rounded up to the nearest quarter hour. Actual billable hours and costs may vary due to factors outside the control of Chavez Consulting Inc.

| Cost: Service Area #1 | Estimated Hours | Cost |
|---------------------------|-----------------|--------------------|
| MS4 Permit Administration | 150 | \$26,250.00 |
| Cost: Service Area #2 | | |
| Public Works Operations | 30 | \$5,250.00 |
| Total: | 140 | \$31,500.00 |



CHAVEZ CONSULTING INC., LLC

SCOPE OF SERVICES

The scope of services to be provided includes two services areas. The first service area is Municipal Separate Storm Sewer System (MS4) permit compliance assistance. The second service area is public works operations consultation and project management assistance. Participation in the Town's Development Review Team (DRT) is one mechanism used to provide technical assistance. Onsite support for inspection, training and project management will be provided as needed. Chavez Consulting Inc., LLC will provide technical support to the Town Administrator for all presentations to the Town Board of Trustees required for service areas 1,2 and 3. A detailed discussion of each service area is provided below.

Service Area 1: MS4 Permit Compliance Assistance

A. MS4 Permit Administration

Compliance with the MS4 permit requires ongoing administration of the permit. Permit administration services include:

- Completion of an annual program evaluation.
- Preparation of the annual report and other permit required documents as needed.
- Update the Program Description Document and regulatory mechanisms.
- Representation during permit renewal.

B. Control Measure Implementation

Assist with the implementation of the specific control measures required in Parts I.D and I.E. of the MS4 permit that includes:

- Part I.D.1. Public Involvement and Participation Process
- Part I.E.1. Public Education and Outreach
- Part I.E.2. Illicit Discharge Detection and Elimination
- Part I.E.3. Construction Oversight
- Part I.E.4. Post Construction Stormwater Management in New Development and Redevelopment
- Part I.E.5. Pollution Prevention/Good Housekeeping for Municipal Operations

C. Maintain MS4 Record Keeping

Utilize existing Town of Palmer Lake information technology infrastructure and resources to maintain a mechanism that satisfies the recordkeeping requirements of the permit.

D. Coordination with the Division and Colorado Stormwater Council

Chavez Consulting Inc., LLC will coordinate the Town's participation in the Colorado Stormwater Council. Technical support will also be provided for communications with the Water Quality Control Division.

ATTACHMENT
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TOWN OF PALMER LAKE
EL PASO COUNTY
STATE OF COLORADO

RESOLUTION NO. 12 - 2026

A RESOLUTION TO AUTHORIZE A PROFESSIONAL SERVICE AGREEMENT WITH GMS, INC
FOR ENGINEERING CONSULTING FOR PALMER LAKE, COLORADO

WHEREAS, Palmer Lake is a statutory Town organized under Part 3 of Article 4 of Title 31 of the Colorado Revised Statutes; and

WHEREAS, the Board of Trustees of the Town of Palmer Lake, Colorado, pursuant to Colorado statute and the Town of Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Palmer Lake, Colorado; and

WHEREAS, the Town desires to engage the professional services of GMS, Inc for engineering consulting and project management as needed; and

WHEREAS, GMS, Inc desires to provide the professional services needed by the Town and is committed to doing so on an hourly basis as needed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE OF EL PASO COUNTY, COLORADO, AS FOLLOWS:

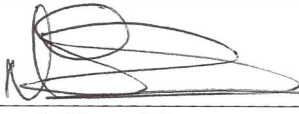
Section 1. The Board authorizes the Mayor to sign the attached service agreement with GMS,Inc for the scope of services provided in the consulting agreement and exhibit A for the Town of Palmer Lake.

Section 2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. Repeal. Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 22th DAY OF JANUARY 2026.

TOWN OF PALMER LAKE, COLORADO



Dennis Stern, Mayor

ATTEST:

By 

Erica N. Romero, Town Clerk

Town of Palmer Lake, Colorado
AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 1/22, 2026, by and between the Town of Palmer Lake, State of Colorado (hereinafter referred to as the "Town"), and GMS, Inc. Consulting Engineers (hereinafter referred to as "Consultant").

RECITALS:

- A. The Town seeks professional services to serve as the Contract Town Engineer and perform the Services described in Exhibit A, attached hereto.
- B. Consultant has the requisite expertise and experience to perform the required Services.

NOW, THEREFORE, it is hereby agreed, for the consideration hereinafter set forth, that Consultant shall provide to the Town professional consulting services to serve as the Contract Town Engineer.

I. SCOPE OF SERVICES

Consultant shall furnish all labor and materials to perform the Services required for the complete and prompt execution and performance of all duties, obligations and responsibilities for the Contract Town Engineer, which are described in **Exhibit A**, which is attached hereto and incorporated herein by this reference.

II. THE TOWN'S OBLIGATIONS/CONFIDENTIALITY

The Town shall provide Consultant with reports and such other data as may be available to the Town and reasonably required by Consultant to perform hereunder. No information regarding engineering items shall be disclosed by Consultant to third parties without consent of the Town Administrator or pursuant to a lawful court order directing such disclosure. Consultant is authorized by the Town to retain copies of such data and materials.

III. OWNERSHIP OF INSTRUMENTS OF SERVICE

The Town acknowledges that the Consultant's documents are an instrument of professional service. Nevertheless, the documents prepared under this Agreement shall become the property of the Town upon completion of the Services. Any reuse of the Consultant's documents is at the Town's own risk and requires the Consultant's authorization.

IV. COMPENSATION

- A. In consideration for performing the Services specified herein by Consultant, the Town shall pay Consultant in accordance with the schedule of charges in **Exhibit B**, which is attached hereto and incorporated herein by this reference. Invoices will be itemized and include hourly breakdown for personnel and other charges.

B. Consultant may submit monthly or periodic statements requesting payment. Such request shall be based upon the amount and value of the Services performed by Consultant under this Agreement, except as otherwise supplemented or accompanied by such supporting data as may be required by the Town.

1. All invoices, including Consultant's verified payment request, shall be submitted by Consultant to the Town no later than the twenty-fourth (24th) day of each month for payment, pursuant to the terms of this Agreement. In the event Consultant fails to submit any invoice on or before the twenty-fourth (24th) day of any given month, Consultant defers its right to payment, pursuant to said late invoice, until the twenty-fourth (24th) day of the following month.
2. Progress payments may be claimed on a monthly basis for reimbursable costs actually incurred to date as supported by detailed statements, including hourly breakdowns for personnel and other charges. The amounts of all such monthly payments shall be paid within thirty (30) days after the timely receipt of invoice, as provided by this Agreement.

C. The Town Administrator has the right to ask for clarification on any Consultant invoice after receipt of the invoice by the Town.

D. In the event payment for services rendered has not been made within forty-five (45) days from the receipt of the invoice for any uncontested billing, interest will accrue at the rate of eight percent (8%) per annum compounded annually. In the event payment has not been made within ninety (90) days from the receipt of the invoice for any uncontested billing, Consultant may, after giving seven (7) days' written notice and without penalty or liability of any nature, suspend all authorized services specified herein. In the event payment in full is not received within thirty (30) days of giving the seven (7) days' written notice, Consultant may terminate this Agreement.

E. Final payment shall be made within sixty (60) calendar days after the termination date of this Agreement.

V. COMMENCEMENT AND TERMINATION OF SERVICES

This Agreement is intended to have a general contract term of one (1) year, commencing on the date of approval by the Town Board of Trustees. To provide the necessary and continuous services to the Town, services may be performed under this Agreement outside the term, at the request of the Town and with acceptance by the Consultant, to bridge gaps of time at either end of this Agreement term. Termination shall be effective fourteen (14) calendar days after written notice by either party. In the event the Agreement is terminated by the Town's issuance of said written notice of intent to terminate, the Town shall pay Consultant for all services previously authorized and completed prior to the date of termination. If, however, Consultant has substantially or materially breached the standards and terms of this Agreement, the Town shall have any remedy or right of set-off available at law and equity. If the Agreement is terminated for any reason other than cause prior to expiration, any use of documents by the Town thereafter shall be at the Town's sole risk.

VI. PROFESSIONAL RESPONSIBILITY

A. Consultant hereby warrants that it is qualified to assume the responsibilities and render the Services described herein and has all requisite corporate authority and professional licenses in good standing, as required by law.

B. The Services performed by Consultant shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms in the same or similar type of services in the applicable community.

C. Consultant shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all designs, drawings, specifications, reports, and other services furnished by Consultant under this Agreement. Consultant shall, without additional compensation, correct or resolve any errors or deficiencies in his designs, drawings, specifications, reports, and other services, which fall below the standard of professional practice.

D. Approval by the Town of drawings, designs, specifications, reports and incidental services or materials furnished hereunder shall not in any way relieve Consultant of responsibility for technical adequacy of the Services. Neither the Town's review, approval or acceptance of, nor payment for, any of the Services shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Consultant shall be and remain liable in accordance with applicable performance of any of the Services furnished under this Agreement.

E. The rights and remedies of the Town provided for under this Agreement are in addition to any other rights and remedies provided by law.

VII. COMPLIANCE WITH LAW

The Services to be performed by Consultant hereunder shall be done in compliance with applicable laws, ordinances, rules and regulations.

VIII. INDEMNIFICATION

A. The Town cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Consultant or any other person or entity whatsoever, for any purpose whatsoever. The Consultant shall indemnify and hold harmless the Town, its mayor and Town council, and any of its officials, officers, directors, and employees from and against damages, liability; losses, costs and expenses, including reasonable attorneys fees, but only to the extent caused by the negligent acts, errors or omissions of the Consultant, its employees, subconsultants, or others for whom the Consultant is legally liable, in the performance of professional services under this Agreement. The Consultant shall not be held liable or responsible for any other contracts, or actions arising from other contracts, entered into between the Town and other consultants, contractors, or their subcontractors. The Consultant is not obligated under this subparagraph to indemnify the Town for the negligent acts of the Town, its mayor or Town council, or any of its officials, officers, directors, agents and employees.

IX. INSURANCE

A. Consultant agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands and other obligations assumed by Consultant, pursuant to Section VIII, Indemnification, above. Such insurance shall be in addition to any other insurance requirements imposed by this Agreement or by law. Consultant shall not be relieved of any liability, claims, demands or other obligations assumed pursuant to Section VIII, Indemnification, above, by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations or types.

B. Consultant shall procure and maintain and shall cause any subconsultant of Consultant to procure and maintain, the minimum insurance coverages listed below. Such coverages shall be procured and maintained with forms and insurers acceptable to the Town. All coverages shall be continuously maintained to cover all liability, claims, demands and other obligations assumed by Consultant, pursuant to Section VIII, Indemnification, above. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage.

1. Worker's compensation insurance to cover obligations imposed by applicable laws for any employee engaged in the performance of services under this Agreement, and Employer's Liability insurance with minimum limits of Five Hundred Thousand Dollars (\$500,000) each claim, Five Hundred Thousand Dollars (\$500,000) - policy limit, and Five Hundred Thousand Dollars (\$500,000) - each employee.
2. Commercial general liability insurance with minimum combined single limits of One Million Dollars (\$1,000,000) each occurrence and Two Million Dollars (\$2,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, products and completed operations. The policy shall contain a severability of interests provision.
3. Professional liability insurance with minimum limits of One Million Dollars (\$1,000,000) each claim and Two Million Dollars (\$2,000,000) annual aggregate, and Consultant shall maintain such coverage for at least three (3) years from the termination of this Agreement.
4. The policy required by Paragraph 2, above shall be endorsed to include the Town and the Town's officers, employees and consultants as additional insureds. Every policy required above shall be primary insurance, with the exception of Professional Liability and Worker's Compensation, and any insurance carried by the Town, its officers, its employees or its consultants shall be excess and not contributory insurance to that provided by Consultant. No additional insured endorsement to the policy required by Paragraph 1, above shall contain any exclusion for bodily injury or property damage arising from completed operations.

Consultant shall be solely responsible for any deductible losses under any policy required above.

- 5. The certificate of insurance provided for the Town shall be completed by Consultant's insurance agent as evidence that policies providing the required coverages, conditions and minimum limits are in full force and effect, and shall be reviewed and approved by the Town prior to commencement of the Agreement. No other form of certificate shall be used. The certificate shall identify this Agreement and shall provide that the coverages afforded under the policies shall not be cancelled or terminated until at least thirty (30) days' prior written notice has been given to the Town. The completed certificate of insurance shall be sent to:

Glen Smith, Interim Town Administrator
 Town of Palmer Lake
 42 Valley Crescent
 P.O. Box 208
 Palmer Lake, Colorado 80133

C. Failure on the part of Consultant to procure or maintain policies providing the required coverages, conditions and minimum limits shall constitute a material breach of agreement upon which the Town may immediately terminate this Agreement or, at its discretion, the Town may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the Town shall be repaid by Consultant to the Town upon demand, or the Town may offset the cost of the premiums against any monies due to Consultant from the Town.

D. The parties hereto understand and agree that the Town, its officers and its employees are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations (presently One Hundred Fifty Thousand Dollars (\$150,000) per person and Six Hundred Thousand Dollars (\$600,000) per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, Colo. Rev. Stat. §24-10-101, et seq., 10 Colo. Rev. Stat., as from time to time amended, or otherwise available to the Town, its officers or its employees.

X. NONASSIGNABILITY

Neither this Agreement nor any of the rights or obligations of the parties hereto shall be assigned by either party without the written consent of the other.

XI. CONFLICT OF INTEREST

The Consultant shall disclose any personal or private interest related to property or business within the Town. Upon disclosure of any such personal or private interest, the Town shall determine if the interest constitutes a conflict of interest. If the Town determines that a conflict of interest exists, the Town may treat such conflict of interest as a default and terminate this Agreement.

XII. VENUE

This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in the County of El Paso, State of Colorado.

XIII. INDEPENDENT CONTRACTOR

Consultant is an independent contractor. Notwithstanding any provision appearing in this Agreement, all personnel assigned by Consultant to perform services under the terms of this Agreement shall be, and remain at all times, employees or agents of Consultant for all purposes. Consultant shall make no representation that it is the employee of the Town for any purposes.

THE PARTIES HERETO UNDERSTAND THAT THE CONSULTANT IS NOT ENTITLED TO WORKERS' COMPENSATION BENEFITS OR UNEMPLOYMENT COMPENSATION BENEFITS AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED PURSUANT TO THIS AGREEMENT.

XIV. NO WAIVER

Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligations of this Agreement.

XV. ENTIRE AGREEMENT

This Agreement and the attached Exhibits A and B are the entire Agreement between Consultant and the Town, superseding all prior oral or written communications. None of the provisions of this Agreement may be amended, modified or changed, except as specified herein.

XVI. NOTICE

Any notice or communication between Consultant and the Town which may be required, or which may be given, under the terms of this Agreement shall be in writing, and shall be deemed to have been sufficiently given when directly presented or sent pre-paid, first class United States mail, addressed as follows:

The Town: Glen Smith, Interim Town Administrator
Town of Palmer Lake
42 Valley Crescent
P.O. Box 208
Palmer Lake, Colorado 80133

Copy to: Town Attorney
KROB LAW OFFICE, LLC
8400 E. Prentice Ave., Penthouse
Greenwood Village, CO 80111

EXHIBIT A TO AGREEMENT BETWEEN TOWN
AND CONSULTANT FOR PROFESSIONAL
SERVICES FOR ON-CALL ENGINEERING SERVICES

Description of Basic Engineering Services
and Related Matters

The Town engages the Consultant to perform professional services on an on-call/as-needed basis for engineering, consulting, Town planning, and development review services, hereinafter called the "Services."

1. The Consultant agrees to provide and perform certain professional services for the Town as follows:
 - a. Provide engineering, oversight, and planning services that may include, but are not limited to, surveying, engineering, calculations, review, specifications, reports, documentation, and on-site inspection services.
 - b. Provide engineering review, oversight, and planning review services, which may include, but are not limited to, reviewing drawings, submittal documents, specifications, reports, other documentation, and on-site inspection services.
 - c. Provide engineering review services that incorporate and include the Town's technical, regulatory, and design criteria requirements and associated documents.
 - d. Provide engineering design, regulatory assistance, preconstruction, construction inspection services, and Town meetings consultations, as requested by the Town.
 - e. Provide a financial review of utility funds for rate and tap review, including recommendations.
 - f. Attend planning, regulatory, developer meetings, preconstruction, construction, and Town meetings, as requested by the Town.
 - g. Provide correspondence, as agreed with the Town, to the regulating authority, Federal agency, State agency, and/or developer regarding the engineering and development matters including, but not limited to, associated terms, conditions, requested revisions, modifications to information and documentation, and review of information associated with the Services.
 - h. Provide written and telephonic consultations with the Town, the regulating authority, Federal agency, State agency, and/or developer, and their representatives, engineers, and staff regarding observations, comments, and recommendations for acceptance or requests for modifications to existing and proposed developments or land use actions and associated review.
 - i. Other services as agreed between the Town and the Consultant regarding matters for the Town of Palmer Lake's engineering needs.
 - j. Provide engineering services on a day-by-day basis to address Town staff questions, concerns, and provide direction, as required, for water, stormwater, and transportation related items for the Town.

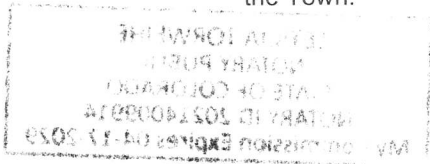


EXHIBIT B TO AGREEMENT BETWEEN TOWN
AND CONSULTANT FOR PROFESSIONAL
SERVICES FOR ON-CALL ENGINEERING SERVICES

Description of Schedule of Charges for Engineering Services
and Related Matters

The Town agrees to pay the Consultant as compensation for its services as follows:

Invoices to the Town shall be hourly on the basis of the following unit rate schedule:

| | |
|--|------------|
| Principal | \$248.00 |
| Senior Professional Engineer | \$216.00 |
| Professional Engineer 2 | \$192.00 |
| Professional Engineer 1 | \$171.00 |
| Staff Engineer | \$155.00 |
| Senior Design Technician | \$202.00 |
| Professional Licensed Surveyor | \$175.00 |
| Design Technician 2 | \$159.00 |
| Design Technician 1 | \$131.00 |
| Project Administrator | \$132.00 |
| Senior Resident Project Representative | \$141.00 |
| Resident Project Representative | \$123.00 |
| Executive Assistant | \$115.00 |
| Administrative Services | \$ 91.00 |
| Reimbursable Expenses | Cost + 10% |

The unit rates above will apply to services provided by the Consultant during calendar year 2026. A modified rate schedule will apply to services provided on January 1 of each subsequent calendar year and thereafter, as agreed with the Client.

