



## BOARD OF TRUSTEES MEETING

Thursday, April 09, 2026 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

**\*LIVE STREAM available on Town website\***

---

### AGENDA

---

*This agenda is subject to revision 24 hours prior to commencement of the meeting.*

***The Board of Trustees values public comment on issues relevant to Town government. To permit the fair and orderly expression of such comments, the Board will adhere to the following rules for public comment, whether for an agenda item or during public comment for non-agenda items brought by the public.***

***A speaker must be recognized by the Mayor to step to the podium, sign in, use the microphone, state name and address for the record, and address comments solely to the Board, as a whole.***

***Each speaker is limited to 3 minutes, cannot pool time with another, and each speaker may only speak once per topic. Civility and respect is required. Comments should not be directed to Town staff, individual Board members or to public members. Comments or disruption from audience members not recognized by the Mayor are prohibited. Points already made should not be duplicated. Only written comments limited to one page will be permitted. Public members are also invited to submit comments by email to be distributed to the Board separately. Note that comments submitted to the Board are public record. Please understand that the Board will listen and consider public comments; however, members will not discuss or take action on your comment but may refer it to staff and/or a future meeting for discussion.***

***Thank you for your cooperation.***

---

**Call to Order**

**Roll Call**

**Invocation**

**Pledge of Allegiance**

**Introductions/Presentations**

1. Administer Oath of Office, Ofc. Dena Currin
- [2.](#) Proclamation for Child Abuse Awareness Month - (El Paso County Department of Human Services)

**Consent Agenda** - *Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.*

- [3.](#) Minutes from the Special Meeting March 25, 2026, Regular Meeting March 26, 2026 & April 2, 2026.

- [4.](#) Checks over \$15,000 Your Part-Time Controller, LLC (\$15,911.25)
- [5.](#) Financials - February 2026

**Staff/Department Reports**

6. Interim Town Administrator / Police Chief
- [7.](#) Town Clerk/Administration/Treasurer
8. Attorney
- [9.](#) Water
- [10.](#) Public Works including Roads & Park Maintenance
- [11.](#) Fire

**Business Items**

- [12.](#) Discussion and Possible Approval of the Appointment(s) of a Citizen Member to the Planning Commission Board – Resolution No. XX-2026
- [13.](#) Resolution 22-2026 to Authorize Signature to CDOT Annual Roadway Certification
14. Discussion/Update and Possible Board Direction Regarding Investigation into Allegations Made Against Town Trustee

**Public Comment** - *Public comments are encouraged to be emailed to the Town office at [info@palmer-lake.org](mailto:info@palmer-lake.org) with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!*

**Board Reports****Next Meeting and Future Items****Adjourn**

---

**Americans with Disabilities Act**

---

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.

# *Proclamation Recognizing Child Abuse Prevention Month*

**WHEREAS,** all children in our community deserve to feel safe, valued, and protected so they can grow into healthy and thriving individuals; and

**WHEREAS,** child abuse and neglect are serious issues affecting every segment of our community, with long-term psychological, emotional, and physical effects that can shape a child’s future and, in turn, the future of our county and state; and

**WHEREAS,** although childhood trauma can have lasting effects, we recognize the incredible resilience of children and the capacity for survivors to heal, overcome adversity, and thrive when provided with support, stability, and care; and

**WHEREAS,** strong families are the foundation of a strong community, and all parents and caregivers need support at times, as providing early help to families is far less costly—both financially and emotionally—than healing from trauma after it occurs; and

**WHEREAS,** parents, caregivers, family, friends, neighbors, employers and others can work together to grow the five critical protective factors in families’ lives – parental resilience, social connections, concrete support in times of need, knowledge of parenting and child development, such as that provided by the El Paso County Center on Fathering, and social and emotional competence of children; and

**WHEREAS,** child abuse prevention is not the responsibility of a single agency but of an entire community, including human service agencies, public health organizations, schools, faith groups, law enforcement, the medical community, businesses, nonprofits, and, most importantly, caring individuals who take the time to support children and families; and

**WHEREAS,** each member of our community has a role to play in preventing child abuse and neglect and helping families and children to thrive.

**NOW, THEREFORE,** the Palmer Lake, Colorado, hereby proclaims April as Child Abuse Prevention Month. No matter where we live, we each have a role to play in protecting children, strengthening families, and ensuring our community is a place where all children can thrive.

**DONE THIS** 9th day of April 2026 at Palmer Lake, Colorado.

**THE BOARD OF PALMER LAKE,  
COLORADO**

\_\_\_\_\_  
Mayor

\_\_\_\_\_

**ATTEST:**

\_\_\_\_\_

\_\_\_\_\_  
Town Clerk



## BOARD OF TRUSTEES SPECIAL MEETING

Wednesday, March 25, 2026 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

### MINUTES

#### Call to Order/Roll Call

Meeting Called to Order at 6:00pm

Present: Roger Moseley, Dennis Stern, John Marble, Beth Harris, Michael Beeson

Absent: Atis Jurka, Tony Beltran

#### Pledge of Allegiance

#### Business Items

1. Discussion and Direction Regarding Disclosure of Information Related to Legal Counsel RFP Process

Interim Town Administrator Glen Smith reported that, following the recent awarding of the contract, it was discovered that law firm Wyatt Hamilton Findlay (WHF) had undisclosed interactions with Trustee Moseley between December and January, including text messages and a video conference. Concerns were raised regarding the lack of transparency between both the applying attorney and the board member, with Interim Town Administrator Smith noting that such a failure to disclose creates a precarious foundation for the town's new legal representation. The matter was left to the Board to determine the appropriate direction regarding the legal counsel contract.

Trustee Moseley asserted that a public disclosure of this contact was made during the January 8th Board meeting, prior to the Board receiving the RFP, where he noted calling the firm to gauge interest in providing municipal services. While Interim Town Administrator Smith acknowledged an email from December 15th regarding the firm, he maintained that the subsequent lack of disclosure from the firm during the formal selection process was the primary concern. Trustee Moseley responded that the communication did not involve contract specifics or RFP details, but rather the firm's experience in other municipalities, and argued that the lack of disclosure did not constitute a conflict of interest or a breach of the RFP process.

#### Public Comment

Laura Mcguire – Expressed concerns regarding the ethics and integrity of the legal counsel selection process, specifically alleging that Trustee Moseley made false statements at the

March 12th meeting regarding his limited contact with the law firm. She argued that a different candidate was more competent for the town's needs and suggested that the current firm's selection was driven by political motivations and a lack of transparency.

Shana Ball – Addressed the Board regarding personal conduct and legal liability, alleging that some members are prioritizing personal agendas over municipal law. She warned that these actions create significant liability for the town, potentially risking the loss of insurance coverage through CIRSA, and urged the Trustees to strictly adhere to the laws governing the community.

Susan Miner – Critiqued the failure to follow the RFP's strict disclosure requirements, arguing that any prior interactions should have been reported to maintain transparency. She expressed a lack of trust in both the Board and the attorney for overlooking these details and voiced concerns regarding potential "daisy chain" communications among members, urging higher standards of accountability.

Amy Hutson – Reminded the Board of the importance of acting as a collective body rather than as individuals. She cautioned against members exceeding their authority or micromanaging staff, emphasizing that such actions undermine the Board's proper role and function.

Trustee Moseley raised a point of order, requesting an apology for Mr. Waller's alleged violation of public comment rules. Trustee Moseley stated that the resident exceeded the allotted time and directed multiple personal attacks toward them during their previous public comment.

Mr. Waller refuted that claim and refused to offer an apology.

Mark Waller – Mr. Waller defined integrity as "doing the right thing when nobody's looking" and alleged a systemic lack of transparency. The speaker cited Trustee Moseley's prior denials of contact with legal counsel and the Town of Florence as being later proven false. Additionally, he expressed concern over the use of private email addresses for town business to bypass public servers, urging the Trustees to honor their campaign promises of transparency and accountability.

The Board discussed the distinction between mandatory RFP requirements and discretionary should statements, noting that the firm met all four mandatory submittals, rendering the proposal technically compliant. While failing to address discretionary items typically affects competitiveness rather than eligibility, the Board evaluated whether providing inaccurate information in a response, regardless of its requirement status, impacts the assessment of the firm's professional integrity and its suitability for the contract.

### **Public Comment**

Mark Waller – Discussed the potential legal and procedural risks associated with the nondisclosure of prior communications between a Trustee and the selected firm. It was argued that while the Board voted based on the information available at the time, the subsequent discovery of undisclosed contact creates a potential claim of unfairness or inside knowledge that could expose the Town to litigation from the unsuccessful bidder. To mitigate this risk and ensure a fair process, he suggested that the Board defer a final decision to re-

evaluate all proposals in light of the new information, thereby protecting the integrity of the Town's selection process.

Trustee Harris read the statement from WHF stating that they believed that there was no conflict of interest into the record.

**Public Comment**

Laura McGuire – Made a request for further transparency regarding a previous meeting between the selected firm and a Trustee. She suggested that the Town formally request a recording of that meeting for public review to address concerns of potential bias and ensure the selection process remains open and accountable.

Susan Miner – Asked the Board if Trustee Moseley conducted video calls with all the applicants to the RFP.

Trustee Moseley indicated that he did not conduct video calls with all the applicants to the RFP. He continued that all of them had been asked to provide qualified applicants to the Town for the RFP.

Charlie Ihlenfeld – Emphasized that this is not a discussion of conflict of interest, rather that the law firm did not fully disclose communication between themselves and Trustee Moseley.

The Board provided Direction to staff to have Dan Findlay present at the Regular Board of Trustees meeting on 03/26/2026.

**Public Comment** - *Public comments are encouraged to be emailed to the Town office at [info@palmer-lake.org](mailto:info@palmer-lake.org) with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!*

No comments given.

**Adjourn** - Meeting Adjourned at 7:13 (Beeson, Marble)

\_\_\_\_\_  
Deputy Town Clerk- Grant Massey

\_\_\_\_\_  
Mayor Dennis Stern



**BOARD OF TRUSTEES MEETING**  
**Thursday, March 26, 2026 at 6:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

**MINUTES**

**Call to Order/Roll Call**

Meeting called to order 6:00pm

Present: Roger Moseley, John Marble, Dennis Stern, Mike Beeson, Beth Harris,

Absent: Atis Jurka and Tony Beltran

**Invocation – Dennis Stern**

**Pledge of Allegiance**

**Consent Agenda**

1. Minutes from March 12, 2026 Meeting & Minutes from March 18, 2026 Special Meeting
2. Checks over \$15,000 - MEYER & SAMS, INC. DBA GMS INC (\$23,383.60), CIRSA (\$48,614.29)

**Motion to approve consent agenda.** (Marble, Harris) "Aye" Vote. Motion Passed unanimously.

**Staff/Department Reports**

3. Interim Administrator/Police – Chief Glen Smith reported that a new officer has been hired and will be introduced at the next meeting. Chief Smith provided an update on behalf of Deitz & Davis regarding special counsel retained in connection with the Buc-ee's annexation.
4. Town Clerk/Treasurer/Administration – Town Clerk Erica Romero stated she was advised that the board requested to amend the agenda to discuss information from the special meeting on March 25, 2026. As a result, it was recommended that the Board formally amend the current agenda to include the requested discussion.

**Motion to amend the agenda to add a conversation about the reception of the withdrawal of WHF, the law firm who was in the running for town attorney.** (Harris, Beeson) "Aye" Vote. Motion passed unanimously.

Town Clerk Romero wished Trustee Marble a happy birthday and noted refreshments were available.

Town Clerk Romero provided information regarding the Colorado Municipal League (CML) Annual Conference and asked Board members to notify her of their interest in attending. She noted that budget considerations will depend on participation and lodging needs and offered to share additional information and agenda details.

Town Clerk Romero confirmed upcoming April workshops:

- April 9: Workshop with YPTC (accounting consultants) to review accounting processes and systems, scheduled prior to the regular meeting, with a proposed start time of 4:45 PM.
- April 23: Workshop with SGR (Marsha), to be conducted via video conference, with participation tentatively confirmed.

Town Clerk Romero reported that staff are working to schedule an additional workshop focused on fire evacuation, mitigation, and safety, in coordination with the Pikes Peak Regional Office of Emergency Management.

Town Clerk Romero provided clarification on agenda setting procedures, referring to the memo presented. She advised that Board members should propose agenda items during Board Reports at regular meetings. For urgent or emergent matters between meetings, requests should be submitted by Wednesday 9AM prior to the next meeting. She noted this approach reflects standard best practices and is intended to improve consistency and reduce confusion, and risk while a more formal policy is developed. Trustee Beeson asked a clarifying question on when to do that during the meeting and it was discussed during board reports seemed most appropriate.

Town Clerk Romero provided an update on the RFP process for planning services, noting that outreach efforts have not yet resulted in responses. Additional outreach has been made, including to DOLA and other professional networks, and efforts are ongoing.

Town Clerk Romero noted that a meeting with the auditor is scheduled for the following day at Town Hall, and that notice was posted to allow Board members and the public to attend.

Town Clerk Romero reported on code enforcement activity related to a local trailer park, including efforts focused on education and voluntary compliance. Approximately 10–15 items have been identified for compliance, with some progress made. The Town is coordinating with state agencies regarding broader concerns.

Town Clerk Romero also reported that the engagement letter from Hinkle has been received to begin the 2025 audit process and will be executed.

5. Attorney

No Attorney present to provide a report.

**Business Items**

6. Discussion and Possible Approval of the Appointment(s) of a Citizen Member to the Planning Commission Board – Resolution No. XX-2026

The Board considered the recommendation from the Planning Commission regarding the appointment of three applicants to the Planning Commission, each to be voted on separately

or how the board should choose. All candidates were present, and the Planning Commission Chair Charlie Ihlenfeld expressed strong support for all applicants, noting the need to fill vacancies to maintain quorum and continue operations.

Trustee Moseley expressed concern about proceeding with appointments prior to a broader workshop discussion on boards and commissions, citing prior requests for such a review. Other Board members emphasized the need to move forward due to operational impacts, including canceled meetings and delayed Town business resulting from lack of quorum.

Town Clerk Romero clarified that she had been directed to advertise vacancies and had followed that direction, providing updates to the Board throughout the process.

Discussion continued regarding workshop scheduling, board responsibilities, and operational impacts of vacancies, including delays in planning-related matters and permitting.

**Motion to continue this item until after Trustee Jurka and trustee Beltran can be present.**  
(Harris, Moseley) Roll Call Vote.

Accept: Moseley, Marble, Beeson, Harris

Deny: Stern

**Motion passed.**

7. Amended Agenda Item: Discussion pertaining to the termination letter from WHF and the RFP Process.

The Board discussed the withdrawal of a law firm from consideration for Town Attorney. Staff confirmed that efforts were made to contact the firm and coordinate attendance at the meeting, but no response was received prior to the firm's withdrawal.

Discussion included concerns regarding the procurement process, candidate withdrawals, and remaining options. The Board considered whether to restart the RFP process or proceed with the remaining candidate.

#### **Public Comment**

Paul Olivier – Addressed the Board, expressing concern over the delay in voting on an agenda item. They noted that in their experience, it was unprecedented for a Board with a quorum to refuse to vote on an issue recommended by the Planning Commission. He urged the Board to take immediate action on the qualified candidates rather than further stalling.

Bill McDonald – Expressed personal appreciation for Town staff. He stated that this gratitude is shared by many in the community who observe the current challenges facing the Town. He concluded by encouraging staff to remain firm against intimidation or bullying, asserting that the majority of the community supports their efforts.

Richard Kuehster – Expressed disappointment regarding the Board's failure to fill vacancies on the Planning Commission, noting that the three candidates included key authors of the town's Master Plan. He emphasized the difficulty of operating a commission with only four members and suggested that such a shortage hinders the quality of decision-making. Additionally, he

raised concerns regarding the hazardous condition of Spruce Mountain Road heading toward Larkspur, citing severe potholes that pose a risk to public safety and vehicle integrity.

Kent Hutson – Expressed concern regarding the Board's decision to delay the appointment process. He noted that they would be unable to attend the next meeting, potentially placing their application at a disadvantage. He further stated that the refusal to move forward on any of the candidates hindered their opportunity for a fair evaluation.

**Motion to engage in negotiations with JVAM.** (Stern, Beeson) Roll Call Vote.

Accept: Marble, Stern, Beeson, Harris

Deny: Moseley

**Motion Passed.**

#### **Public Comment**

Laura McGuire – Questioned the Board's decision to delay action despite having a legal quorum, asking if this established a new standard for future meetings with absent members. Highlighting the professional qualifications of the three Planning Commission candidates and their role in developing the Master Plan, she urged the Board to proceed with the appointments immediately.

**Public Comment** - *Public comments are encouraged to be emailed to the Town office at [info@palmer-lake.org](mailto:info@palmer-lake.org) with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!*

No public comments received

#### **Board Reports**

Trustee Harris asked staff when the cutoff for donations for the easter egg hunt was.

**Motion to convene to executive session.** (Harris, Marble) "Aye" Vote. Motion passed unanimously.

**Convene to Executive Session** - Pursuant to C.R.S. § 24-6-402(4)(f): To receive information regarding a personnel matter and to provide directions to staff.

Trustee Moseley recused himself from the executive session.

Executive session was convened and later concluded with no objections noted regarding improper discussion.

**Reconvene to Open Session at 7:43PM**

**Next Meeting and Future Items**

**Adjourn – Meeting Adjourned at 7:45PM**



## BOARD OF TRUSTEES SPECIAL MEETING

Thursday, April 02, 2026 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

---

### MINUTES

---

#### Call to Order / Roll Call

Meeting Called to order at 6:00PM

Present: Roger Moseley, John Marble, Dennis Stern, Tony Beltran, Michael Beeson

Absent: Beth Harris, Atis Jurka

#### Pledge of Allegiance

#### Business Items

1. Discussion/Review and Possible Approval of a Contract for Legal Services with JVAM Law

The Board discussed the proposed contract for legal services, during which concerns were raised regarding the procurement process and the withdrawal of previous applicants. Debate focused on whether prior communications between a Board member and a bidding firm were adequately disclosed, with some asserting that public disclosures had been made while administration maintained that a lack of transparency during the formal selection process remained a primary concern. Staff defended the integrity of the process and emphasized the urgent need to appoint legal counsel to ensure municipal stability, noting that the current firm remained a technically compliant option following the voluntary withdrawal of other candidates.

#### Public Comment

Jennifer Rausch – Argued that should statements in the RFP were improperly treated as mandatory requirements rather than scoring criteria. She contended that inconsistent disclosure expectations between firms created an unfair process and exposed the Town to legal risk, urging better collaboration between staff and the Board's professional expertise.

Daren Fike - Raised concerns regarding irregularities in the legal services procurement, questioning why a firm was dismissed despite meeting all mandatory RFP criteria. He suggested this could expose the town to legal liability and further alleged that a failure to amend the Board's agenda as directed contributed to the firm's withdrawal. He concluded by calling for greater accountability in administrative procedures and agenda management.

- Response from Town Staff was that due to Open Meeting Law's the agenda could not be modified within 24 hours of the scheduled meeting.

John Hartzog – Criticized the legal services procurement process, characterizing it as flawed due to ambiguous language in the RFP regarding communication restrictions. He noted that should versus shall distinctions are professionally binding and that a poorly drafted RFP inevitably leads to procedural issues. He further observed a fundamental dysfunction between the Board and staff, citing a lack of transparency and trust as systemic problems that the town must resolve to move forward effectively.

Reid Wiecks – Urged the Board to approve a legal services contract immediately, citing a significant backlog of municipal projects stalled by the lack of an attorney. He noted that lack of progress on multiple issues have led to stagnation. He emphasized that this delay risks losing financial support from donors and leaves bodies like the Board of Adjustment vulnerable to litigation. He concluded that the immediate appointment of legal counsel is necessary to prevent essential town improvements from piling up further.

John Vincent – Expressed concern regarding the lack of a contingency plan following the discharge of the previous town attorney. He emphasized that critical public safety initiatives, including fire and wildfire resiliency codes, are currently stalled pending legal review. They argued that operating without a safety net or a transition plan has left the department vulnerable and urged the Board to prioritize establishing consistent legal counsel to support emergency services and municipal safety documents.

Bill McDonald – Commented on the Board's relative lack of longevity and addressed the current absence of legal counsel. He attributed the town's situation to the decision not to retain interim legal services following the resignation of the previous attorney. He advised the Board to ensure a transition plan is in place for future personnel changes to maintain continuous legal coverage for the town.

Eric Sepp – Urged the Board to reach a decision on legal counsel to address a backlog of property and tax-related matters. He highlighted several time-sensitive projects, including a conservation easement tax credit for Lake View Estates, a potential land donation to the Town, and a property tax abatement pending with the El Paso County Treasurer's Office. He noted that the ongoing lack of legal coverage has delayed the re-subdivision and Planning Commission approvals, causing significant administrative and financial uncertainty. He concluded by thanking staff and the Board for their patience while emphasizing the need for an efficacious resolution to restore Town functions.

Josh Mabe – Expressed frustration over a multi-year land purchase negotiation that stalled at the closing stage due to the town's lack of legal counsel. The speaker noted that the delay has caused significant financial loss, forcing them to sign a new lease and reconsider doing business in the town. They urged the Board to appoint an attorney immediately to allow pending land deals and small business investments to move forward.

Christi Birkeland – Addressed the Board regarding the vacant town attorney position, noting that the list of pending legal issues has grown to impact every municipal department since the previous attorney's departure. She emphasized that the lack of counsel is making town operations increasingly difficult and urged the Board to secure either a permanent town attorney or a special project attorney as soon as possible to address these serious matters.

Trustee Beeson argued that both law firms involved in the procurement process confirmed that contact disclosure was advisory, not mandatory. Trustee Beeson contended that the March 25th memo incorrectly characterized disclosure as an explicit requirement, leading to the unequal treatment and subsequent withdrawal of a bidder. He further questioned why staff provided a legal opinion on the matter after previously stating they were not qualified to offer legal advice, suggesting this inconsistency violated RFP standards.

**Motion to approve the contract with JVAM.** (Stern, Beltran) Roll Call Vote.

Accept: Beltran, Stern,

Deny: Marble,

Abstain: Beeson, Moseley

**Motion Passed.**

**Public Comment** - *Public comments are encouraged to be emailed to the Town office at [info@palmer-lake.org](mailto:info@palmer-lake.org) with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!*

No Public Comments received.

**Adjourn** Meeting Adjourned at 7:06PM

4/2/2026

Your Part-Time Controller, LLC

15,911.25

Fifteen Thousand Nine Hundred Eleven Dollars and 25 Cents

Your Part-Time Controller, LLC  
Mail Code:7123  
P.O. Box 7247  
Philadelphia PA 19170-0001

Vendor ID	Name	Payment Number	Check Date	Check Number		
YPTC	Your Part-Time Controller, LLC	0004080	4/2/2026	51586		
Invoice Number	Date	Description	Amount	Amount Paid	Discount	Net Amount Paid
26-2-5020	3/1/2026	Accounting services 2/10-2/13	\$2,551.25	\$2,551.25	\$0.00	\$2,551.25
26-2-6695	3/1/2026	Accounting services 2/16-2/20	\$5,467.50	\$5,467.50	\$0.00	\$5,467.50
26-3-6595	3/23/2026	Accounting services 3/16-3/20	\$5,447.50	\$5,447.50	\$0.00	\$5,447.50
26-3-8238	3/30/2026	Accounting services 3/23-3/27	\$2,445.00	\$2,445.00	\$0.00	\$2,445.00

<b>Totals:</b>	\$15,911.25	\$15,911.25	\$0.00	\$15,911.25
----------------	-------------	-------------	--------	-------------

Vendor ID	Name	Payment Number	Check Date	Check Number		
YPTC	Your Part-Time Controller, LLC	0004080	4/2/2026	51586		
Invoice Number	Date	Description	Amount	Amount Paid	Discount	Net Amount Paid
26-2-5020	3/1/2026	Accounting services 2/10-2/	\$2,551.25	\$2,551.25	\$0.00	\$2,551.25
26-2-6695	3/1/2026	Accounting services 2/16-2/	\$5,467.50	\$5,467.50	\$0.00	\$5,467.50
26-3-6595	3/23/2026	Accounting services 3/16-3/	\$5,447.50	\$5,447.50	\$0.00	\$5,447.50
26-3-8238	3/30/2026	Accounting services 3/23-3/	\$2,445.00	\$2,445.00	\$0.00	\$2,445.00

<b>Totals:</b>	\$15,911.25	\$15,911.25	\$0.00	\$15,911.25
----------------	-------------	-------------	--------	-------------

Your Part-Time Controller, LLC  
1600 Market Street  
Suite 3425  
Philadelphia, PA 19103  
215-670-2010

# INVOICE



Glen Smith  
Town of Palmer Lake  
42 Valley Crescent  
P.O. Box 208  
Palmer Lake, CO 80133

**Invoice Date:** February 16, 2026  
**Invoice #:** 26-2-5020  
**Terms:** Due upon receipt

Description	Quantity	Amount
Aimee Pourciau - 02/11/2026	1.00	\$255.00
Alesia Blum - 02/10/2026	0.50	\$65.00
Alesia Blum - 02/11/2026	2.25	\$292.50
Alesia Blum - 02/12/2026	2.50	\$325.00
Alesia Blum - 02/13/2026	6.50	\$845.00
Nathan Oberle - 02/11/2026	3.00	\$615.00
Nathan Oberle - 02/12/2026	0.25	\$51.25
Nathan Oberle - 02/13/2026	0.50	\$102.50

Please remit payment through BILL (bill.com), or your approved electronic payment system. If you are not yet set up to make payments with BILL, please contact your YPTC team member for assistance.

**Total:** \$2,551.25

To pay online, go to <https://app01.us.bill.com/p/yourparttimecontrollerllc>

70% AD 10-21-5101 = 1785.88  
30% WA 20-71-5101 = 765.37

Your Part-Time Controller, LLC  
1600 Market Street  
Suite 3425  
Philadelphia, PA 19103  
215-670-2010

# INVOICE



Glen Smith  
Town of Palmer Lake  
42 Valley Crescent  
P.O. Box 208  
Palmer Lake, CO 80133

**Invoice Date:** February 23, 2026  
**Invoice #:** 26-2-6695  
**Terms:** Due upon receipt

Description	Quantity	Amount
Alesia Blum - 02/16/2026	4.50	\$585.00
Alesia Blum - 02/17/2026	1.75	\$227.50
Alesia Blum - 02/18/2026	3.50	\$455.00
Alesia Blum - 02/19/2026	4.75	\$617.50
Alesia Blum - 02/20/2026	0.75	\$97.50
Nathan Oberle - 02/17/2026	6.00	\$1,230.00
Nathan Oberle - 02/18/2026	5.25	\$1,076.25
Nathan Oberle - 02/19/2026	1.75	\$358.75
Nathan Oberle - 02/20/2026	4.00	\$820.00

Please remit payment through BILL (bill.com), or your approved electronic payment system. If you are not yet set up to make payments with BILL, please contact your YPTC team member for assistance.

**Total:** \$5,467.50

To pay online, go to <https://app01.us.bill.com/p/yourparttimecontrollerllc>

70% AD 10-21-5101 = 3827.25  
30% WA 20-71-5101 = 1640.25

Your Part-Time Controller LLC  
1600 Market Street  
Suite 3425  
Philadelphia, PA 19103  
2156702010

# INVOICE



**Invoice #:** 26-3-6595  
**Invoice Date:** 03/23/26  
**Amount Due:** \$5,447.50

Town of Palmer Lake  
42 Valley Crescent  
P.O. Box 208  
Palmer Lake, CO 80133  
United States

Description	Quantity	Amount
Alesia Blum - 03/16/2026	0.25	\$32.50
Alesia Blum - 03/17/2026	3.75	\$487.50
Alesia Blum - 03/18/2026	7	\$910.00
Alesia Blum - 03/19/2026	2.5	\$325.00
Alesia Blum - 03/20/2026	4.75	\$617.50
Nathan Oberle - 03/16/2026	0.25	\$51.25
Nathan Oberle - 03/17/2026	6	\$1,230.00
Nathan Oberle - 03/18/2026	7	\$1,435.00
Nathan Oberle - 03/20/2026	1.75	\$358.75

Please remit payment through BILL (bill.com), or your approved electronic payment system. If you are not yet set up to make payments with BILL, please contact your YPTC team member for assistance.

**Total:** \$5,447.50  
**Payments:** \$0.00  
**Amount Due:** \$5,447.50

To pay online, go to <https://app01.us.bill.com/p/yourparttimecontrollerllc>

70% AD 10-21-5101 = 3813.25  
30% WA 20-71-5101 = 1634.25

Your Part-Time Controller LLC  
1600 Market Street  
Suite 3425  
Philadelphia, PA 19103  
2156702010

# INVOICE



Invoice #: 26-3-8238  
Invoice Date: 03/30/26  

---

Amount Due: \$2,445.00

Town of Palmer Lake  
42 Valley Crescent  
P.O. Box 208  
Palmer Lake, CO 80133  
United States

Description	Quantity	Amount
Alesia Blum - 03/23/2026	3	\$390.00
Alesia Blum - 03/24/2026	3.5	\$455.00
Alesia Blum - 03/25/2026	2	\$260.00
Alesia Blum - 03/26/2026	3.5	\$455.00
Alesia Blum - 03/27/2026	0.5	\$65.00
Nathan Oberle - 03/24/2026	1	\$205.00
Nathan Oberle - 03/24/2026	0.25	\$51.25
Nathan Oberle - 03/25/2026	0.5	\$102.50
Nathan Oberle - 03/26/2026	2.25	\$461.25

Please remit payment through BILL (bill.com), or your approved electronic payment system. If you are not yet set up to make payments with BILL, please contact your YPTC team member for assistance.

<b>Total:</b>	\$2,445.00
<b>Payments:</b>	\$0.00
<b>Amount Due:</b>	<u>\$2,445.00</u>

To pay online, go to <https://app01.us.bill.com/p/yourparttimecontrollerllc>

70% 16-21-5101 = 1711.50  
 30% 20-71-5101 = 733.50  
 E



**TOWN OF PALMER LAKE**  
**Financial Statements**  
**February 2026**  
**Unaudited**



# Schedule of Cash Position February 2026

**TOWN OF PALMER LAKE**

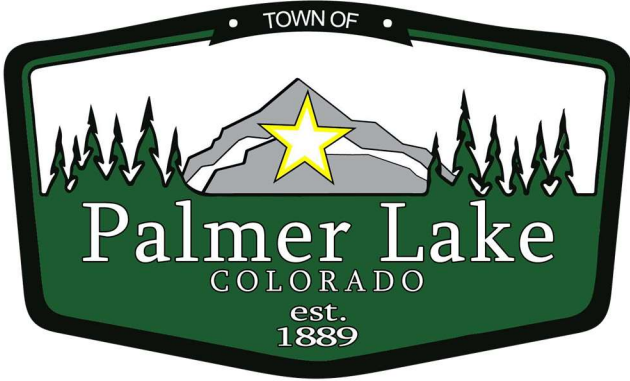
Item 5.

**Schedule of Cash Position**

**February 28, 2026**

**UNAUDITED**

<b>FINANCIAL INSTITUTION</b>	<b>ACCOUNT NAME</b>	<b>CHECKING / SAVINGS</b>	<b>BANK RATE</b>	<b>BALANCE</b>
<b>GENERAL FUND</b>				
<b>GENERAL FUND OPERATING:</b>				
Community Banks of CO	General Fund Operating	Checking	n/a	\$ 665,152
<b>GENERAL FUND RESERVES:</b>				
Colorado Trust (ColoTrust) <i>* Operating Reserve - 3 months (\$775,497)</i>	General Fund Reserve	Savings	4.52%	\$ 3,271,329
Colorado Trust (ColoTrust)	Police Reserve	Savings	4.52%	\$ 23,607
Colorado Trust (ColoTrust)	Fire Reserve	Savings	4.52%	\$ 70,617
Colorado Trust (ColoTrust)	Roads Reserve	Savings	4.52%	\$ 11,760
Colorado Trust (ColoTrust)	GF Parks Reserve	Savings	4.52%	\$ 155,389
<b>General Fund Reserves Subtotal</b>				<b>\$ 3,532,703</b>
<b>General Fund Accounts Total</b>				<b>\$ 4,197,855</b>
<b>WATER ENTERPRISE FUND</b>				
<b>WATER FUND OPERATING:</b>				
Community Banks of CO <i>* Includes anticipated 2026 capital outlays (\$496,000)</i>	Water Fund Operating	Checking	n/a	\$ 971,837
<b>WATER FUND RESERVES:</b>				
Colorado Trust (ColoTrust)	Water Reserve	Savings	4.52%	\$ 328,212
<b>Total</b>				<b>\$ 1,300,049</b>
<b>WATER ENTERPRISE CAPITAL FUND</b>				
<b>WATER FUND RESERVES:</b>				
Colorado Trust (ColoTrust)	Water Capital Reserve	Savings	4.52%	\$ 581,093
<b>RESTRICTED FUNDS:</b>				
Colorado Trust (ColoTrust)	Water Loan Reserve	Savings	4.52%	\$ 232,242
<b>Total</b>				<b>\$ 813,335</b>
<b>CONSERVATION TRUST FUND</b>				
<b>CONSERVATION TRUST FUND:</b>				
Colorado Trust (ColoTrust)	CTF Reserve	Savings	4.52%	\$ 88,477
<b>Total</b>				<b>\$ 88,477</b>



**Financial Reports  
February 2026**

# TOWN OF PALMER LAKE

Item 5.

## SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL GENERAL FUND

For the Two Months Ended February 28, 2026  
UNAUDITED

	2026 Original Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 17%)
<b>REVENUE</b>				
Taxes	\$ 3,518,842	\$ 646,063	\$ (2,872,779)	18%
Fees and Licenses	234,750	12,387	(222,363)	5%
Fines	48,000	4,181	(43,819)	9%
Interest	121,480	16,305	(105,175)	13%
Departmental	131,900	7,656	(124,244)	6%
Grants and Donations	1,365,334	3,000	(1,362,334)	0%
Miscellaneous	29,600	20,476	(9,124)	69%
Other Financing Sources	385,000	-	(385,000)	0%
Total Revenue	5,834,906	710,068	(5,124,838)	12%
<b>EXPENDITURES</b>				
Administration				
Salaries and Benefits	325,586	40,202	285,384	12%
Professional Services	407,450	75,674	331,776	19%
Administrative/Operations	356,229	52,265	303,964	15%
Capital Outlays	20,000	13,965	6,035	70%
Total Administration	1,109,265	182,106	927,159	16%
Police Department				
Salaries and Benefits	1,388,905	171,194	1,217,711	12%
Professional Services	157,100	7,038	150,062	4%
Administrative/Operations	162,100	33,288	128,812	21%
Capital Outlays	5,000	20	4,980	0%
Total Police Department	1,713,105	211,540	1,501,565	12%
Fire Department				
Salaries and Benefits	1,004,289	122,040	882,249	12%
Professional Services	17,500	4,658	12,842	27%
Administrative/Operations	139,650	30,703	108,947	22%
Capital Outlays	16,000	-	16,000	0%
Total Fire Department	1,177,439	157,401	1,020,038	13%
Public Works Department - Roads				
Salaries and Benefits	322,571	31,213	291,358	10%
Professional Services	26,800	2,852	23,948	11%
Administrative/Operations	181,650	22,933	158,717	13%
Capital Outlays	1,727,050	4,360	1,722,690	0%
Total Roads Department	2,258,071	61,358	2,196,713	3%
Public Works Department - Parks				
Administrative/Operations	64,050	4,723	59,327	7%
Capital Outlays	16,000	-	16,000	0%
Total Parks Department	80,050	4,723	75,327	6%
Total Expenditures	6,337,930	617,128	5,720,802	10%
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	(503,024)	92,940	595,964	
<b>OTHER FINANCING SOURCES (USES)</b>				
Use of Fund Balance - Reserve	-	-	-	0%
<b>Total Other Financing Sources (Uses)</b>	-	-	-	0%
<b>NET CHANGE IN FUND BALANCE</b>	\$ (503,024)	92,940	\$ 595,964	-18%
<b>FUND BALANCE - BEGINNING OF YEAR</b>		5,348,712		
<b>FUND BALANCE - END OF PERIOD</b>		\$ 5,441,652		

Recommended Operating Reserve - 3 months

775,497

# TOWN OF PALMER LAKE

## SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUNDS AVAILABLE - BUDGET AND ACTUAL

### WATER ENTERPRISE FUND

For the Two Months Ended February 28, 2026

UNAUDITED

	2026 Original Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 17%)
<b>REVENUE</b>				
Water Billing	\$ 1,109,736	\$ 199,446	\$ (910,290)	18%
Water Meter/Parts	1,700	-	(1,700)	0%
Late Fees/Service Fees	16,000	3,253	(12,747)	20%
Interest	12,188	2,016	(10,172)	17%
Total Revenue	<u>1,139,624</u>	<u>204,715</u>	<u>(934,909)</u>	<u>18%</u>
<b>EXPENDITURES</b>				
Salaries and Benefits	488,734	59,301	429,433	12%
Professional Services	121,500	23,044	98,456	19%
Administrative/Operations	510,450	111,459	398,991	22%
Other Uses	902,575	-	902,575	0%
Total Expenditures	<u>2,023,259</u>	<u>193,804</u>	<u>1,829,455</u>	<u>10%</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<u>\$ (883,635)</u>	<u>10,911</u>	<u>\$ 894,546</u>	<u>-1%</u>
<b>FUND BALANCE - BEGINNING OF YEAR</b>		<u>1,680,773</u>		
<b>FUND BALANCE - END OF PERIOD</b>		<u><u>\$ 1,691,684</u></u>		

# TOWN OF PALMER LAKE

## SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUNDS AVAILABLE - BUDGET AND ACTUAL WATER CAPITAL FUND

For the Two Months Ended February 28, 2026  
UNAUDITED

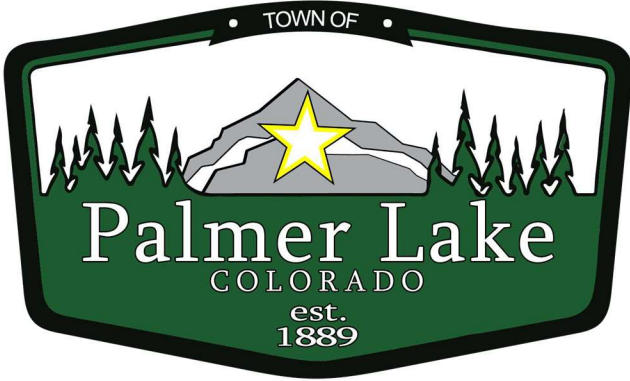
	2026 Original Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 17%)
<b>REVENUE</b>				
Water Improvement Fee	\$ 61,994	\$ 12,010	\$ (49,984)	19%
Water Loan	468,452	57,149	(411,303)	12%
Water Tap Fees	52,564	-	(52,564)	0%
Interest	30,038	4,996	(25,042)	17%
Other Financing Sources	902,575	-	(902,575)	0%
Total Revenue	<u>\$ 1,515,622</u>	<u>\$ 74,155</u>	<u>\$ (1,441,467)</u>	<u>5%</u>
<b>EXPENDITURES</b>				
Capital Outlays	496,000	3,530	492,470	1%
Debt Service	211,887	-	211,887	0%
Total Expenditures	<u>707,887</u>	<u>3,530</u>	<u>704,357</u>	<u>0%</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<u>\$ 807,735</u>	<u>70,625</u>	<u>\$ (737,110)</u>	
<b>FUND BALANCE - BEGINNING OF YEAR</b>		<u>-</u>		
<b>FUND BALANCE - END OF PERIOD</b>		<u>70,625</u>		
Less: Restricted Operating Reserve - 3 months		(216,571)	*	
<b>FUND BALANCE - END OF PERIOD - Unrestricted</b>		<u><u>\$ (145,946)</u></u>		

*\*CWR&PDA Loan Requirement*

# TOWN OF PALMER LAKE

## STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL CONSERVATION TRUST FUND For the Two Months Ended February 28, 2026 UNAUDITED

	2026 Original Budget	Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 17%)
<b>REVENUE</b>				
State Shared Revenue	\$ 32,000	\$ -	\$ (32,000)	0%
Interest	2,963	355	(2,608)	12%
<b>Total Revenue</b>	<u>34,963</u>	<u>355</u>	<u>(34,608)</u>	<u>1%</u>
<b>EXPENDITURES</b>				
Salaries and Benefits	11,087	-	11,087	0%
Administrative/Operations	20,900	3,713	17,187	18%
Capital Outlays	43,000	-	43,000	0%
<b>Total Expenditures</b>	<u>74,987</u>	<u>3,713</u>	<u>71,274</u>	<u>5%</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ (40,025)</u>	<u>(3,358)</u>	<u>\$ 36,667</u>	<u>8%</u>
<b>FUND BALANCE - BEGINNING OF YEAR</b>		<u>65,536</u>		
<b>FUND BALANCE - END OF PERIOD - Restricted</b>		<u><u>\$ 62,178</u></u>		



**Accounts Payable Reports  
February 2026**

Ranges:	From:	To:	From:	To:
Checkbook ID	COBANK-CKG 9495	COBANK-CKG 9495	Number	First
Description	First	Last	Date	2/1/2026
User-Defined 1	First	Last	Type	Withdrawal
				Last
				2/28/2026
				Withdrawal

Sorted By: Date  
 Include Trx: Reconciled, Unreconciled, Voided

\* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance				
Number	Date	Type	Paid To/Rcvd From	Reconciled	Origin	Payment	Deposit
COBANK-CKG 9495	COBANK CHECKING 9495					\$511,033.45	
WDL000002685	2/2/2026	WDL	Comcast	Yes	CMTRX00000260	\$209.85	
WDL000002710	2/2/2026	WDL	Palmer Lake Sanitation	Yes	CMTRX00000262	\$150.00	
WDL000002695	2/3/2026	WDL	Card Connect	Yes	CMTRX00000260	\$135.55	
WDL000002696	2/3/2026	WDL	Card Connect	Yes	CMTRX00000260	\$93.85	
WDL000002689	2/5/2026	WDL	WEX Fuel	Yes	CMTRX00000260	\$3,396.93	
WDL000002690	2/5/2026	WDL	Paycom	Yes	CMTRX00000260	\$88,257.07	
WDL000002676	2/9/2026	WDL	Black Hills Energy	Yes	CMTRX00000260	\$138.41	
WDL000002687	2/9/2026	WDL	Health Equity	Yes	CMTRX00000260	\$5.00	
WDL000002699	2/9/2026	WDL	Humana	Yes	CMTRX00000260	\$2,017.77	
WDL000002686	2/10/2026	WDL	CORE Electric	Yes	CMTRX00000260	\$9,963.45	
WDL000002677	2/12/2026	WDL	Black Hills Energy	Yes	CMTRX00000260	\$216.13	
WDL000002678	2/12/2026	WDL	Black Hills Energy	Yes	CMTRX00000260	\$137.01	
WDL000002679	2/12/2026	WDL	Black Hills Energy	Yes	CMTRX00000260	\$187.60	
WDL000002680	2/12/2026	WDL	Black Hills Energy	Yes	CMTRX00000260	\$459.16	
WDL000002681	2/12/2026	WDL	Black Hills Energy	Yes	CMTRX00000260	\$104.93	
WDL000002682	2/12/2026	WDL	Black Hills Energy	Yes	CMTRX00000260	\$170.50	
WDL000002683	2/12/2026	WDL	Black Hills Energy	Yes	CMTRX00000260	\$38.64	
WDL000002684	2/12/2026	WDL	Black Hills Energy	Yes	CMTRX00000260	\$60.01	
WDL000002693	2/12/2026	WDL	PCS	Yes	CMTRX00000260	\$2,425.52	
WDL000002692	2/13/2026	WDL	FPPA	Yes	CMTRX00000260	\$16,452.82	
WDL000002688	2/17/2026	WDL	Pinnacol Assurance	Yes	CMTRX00000260	\$5,986.00	
WDL000002698	2/17/2026	WDL	Visa Cardmember Services	Yes	CMTRX00000260	\$22,157.66	
WDL000002691	2/19/2026	WDL	Paycom	Yes	CMTRX00000260	\$83,518.26	
WDL000002664	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$124.48	
WDL000002665	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$94.53	
WDL000002666	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$117.44	
WDL000002667	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$1,411.84	
WDL000002668	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$91.89	
WDL000002669	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$92.77	
WDL000002670	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$118.32	
WDL000002671	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$93.65	
WDL000002672	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$89.25	
WDL000002673	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$96.29	
WDL000002674	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$152.97	
WDL000002675	2/23/2026	WDL	Amcobi	Yes	CMTRX00000260	\$221.80	
WDL000002697	2/24/2026	WDL	Card Connect	Yes	CMTRX00000260	\$425.00	
WDL000002709	2/26/2026	WDL	Anthem	Yes	CMTRX00000262	\$54,885.42	
WDL000002694	2/27/2026	WDL	PCS	Yes	CMTRX00000260	\$2,457.79	

38 Transaction(s)

38 Total Transaction(s)

Ranges: From: To: From: To:  
 Check Number First Last Check Date 2/1/2026 2/28/2026  
 Vendor ID First Last Checkbook ID First Last  
 Vendor Name First Last

Sorted By: Check Number

\* Voided Checks

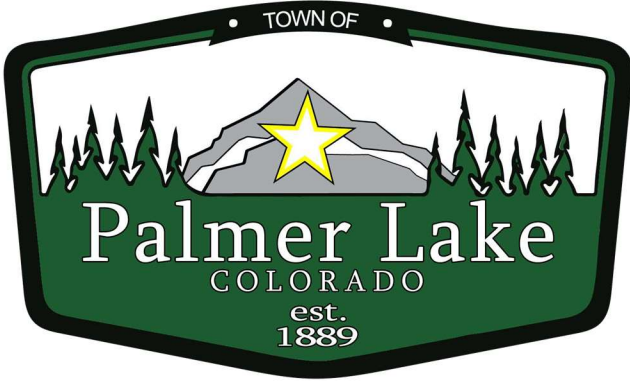
Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
51409	ABGROCKYMOUNTAI	ABGRM	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$639.50
51410	ABLE2PRODUCTS	ABLE 2 PRODUCTS COMPANY, INC	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$88.38
51411	AIRGAS	AIRGAS USA, LLC	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$120.96
51412	ALLCOPYPRODUCTS	ALL COPY PRODUCTS, INC.	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$227.57
51413	AMCOBIIT	AMCOBI	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$4,031.25
51414	AT&TMOBILITY	AT & T MOBILITY	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$1,821.41
51415	CFOSELECTIONS	CFO SELECTIONS COLORADO DBA AS	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$3,740.00
51416	CHAVEZCONSULTIN	CHAVEZ CONSULTING INC., LLC	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$2,906.25
51417	CKT	COMMON KNOWLEDGE TECHNOLOGY	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$5,475.30
51418	COREANDMAIN	CORE & MAIN LLP	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$432.90
51419	EMBLEMAUTHORITY	EMBLEMS, INC. DBA THE EMBLEM A	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$541.00
51420	EVOQUA	EVOQUA WATER TECHNOLOGIES LLC	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$1,513.00
51421	HOMEDEPOTCREDIT	HOME DEPOT CREDIT SERVICES	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$71.90
51422	HYDROCORP	HYDROCORP INC	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$459.45
51423	L.N.CURTISANDSO	L.N. CURTIS AND SONS	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$887.00
51424	MES	MES SERVICE COMPANY, LLC	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$2,898.95
51425	MEYER&SAMS,INC	MEYER & SAMS, INC. DBA GMS INC	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$13,267.60
51426	MONUMENTAUTOCCLI	MONUMENT AUTO CLINIC	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$890.38
51427	KELLYBOOKSLLC	MOUNTAIN SHADOWS ACCOUNTING GR	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$5,017.29
51428	OREILLY	O'Reilly Automotive, Inc.	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$200.02
51429	REPUBLICSERVICE	REPUBLIC SERVICES #653	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$861.34
51430	SAFELITE	SAFELITE FULFILLMENT, LLC	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$620.44
51431	PIONEER	SITEONE LANDSCAPE SUPPLY, LLC	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$15,526.40
51432	SPRINGSMOUNTAIN	Springs Mountain Water	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$68.90
51433	GAZETTE	THE GAZETTE	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$3,504.96
51434	UNCC	UTILITY NOTIFICATION CENTER OF	2/5/2026	COBANK-CKG 9495	PMCHK00000267	\$31.44
51435	LUKEWHITE	LUKE WHITE	2/9/2026	COBANK-CKG 9495	PMCHK00000269	\$1,410.44
51436	BIGMISSIONAUTO	BIG MISSION AUTOMOTIVE, INC	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$1,753.85
51437	BIGOTIRES	LEEDS WEST GROUPS DBA BIG O TI	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$115.06
51438	BLADESGROUP	BLADES GROUP LLC	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$2,097.00
51439	CINTAS	CINTAS	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$95.48
51440	COREANDMAIN	CORE & MAIN LLP	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$39.84
51441	KENYONPJORDAN	KENYON P. JORDAN, PH.D.	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$570.00
51442	KROBLAWOFFICES	KROB LAW OFFICE, LLC	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$7,717.50
51443	PALMERLAKESANIT	PALMER LAKE SANITATION	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$1,127.04
51444	PIKESPEAKREGION	PIKES PEAK REGIONAL WATER AUTH	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$7,462.28
51445	PORCHELECTRIC	PORCH ELECTRIC INC	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$5,960.00
51446	DPCINDUSTRIES	PVS DX, INC.	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$70.00
51447	T2SYSTEMS	T2 SYSTEMS CANADA INC.	2/11/2026	COBANK-CKG 9495	PMCHK00000270	\$105.00
51448	ALERT360	ALERT 360	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$32.03
51449	AMERICANWATERWO	AMERICAN WATER WORKS ASSOCIATI	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$443.00
51450	CENTURYLINK	CENTURYLINK	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$681.50
51451	COLORADOINTERAC	COLORADO INTERACTIVE, LLC	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$948.00
51452	COLORADOMUNI	COLORADO MUNICIPAL CLERKS ASSN	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$180.00
51453	COMMUNITYMATTER	COMMUNITY MATTERS INSTITUTE	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$8,252.50
51454	EUGENE RAMIREZ	Eugene (Gene) Ramirez	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$20.14
51455	JAN-PROFRANCHIS	JAN-PRO FRANCHISE DEVELOPMENT	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$281.15
51456	CICCOLELLAJOH	JOHN CICCOLELLA	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$320.00
51457	MONUMENTAUTOCCLI	MONUMENT AUTO CLINIC	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$1,621.41
51458	SPRINGSMOUNTAIN	Springs Mountain Water	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$60.85
51459	KNASTERTECHNOLO	THE KNASTER TECHNOLOGY GROUP	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$238.00
51460	THRIFTYTHRONES	THRIFTY THRONES	2/19/2026	COBANK-CKG 9495	PMCHK00000271	\$1,125.00
* 51461	BERG HILL GREEN	Berg Hill Greenleaf Ruscitti L	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$1,395.07
* 51462	BRADLEYEXCAVATI	BRADLEY EXCAVATING INC.	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$12,925.00
* 51463	COLORADOANALYTI	COLORADO ANALYTICAL LAB	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$115.
* 51464	COLORADODIVISIO	COLORADO DIVISION OF FIRE PREV	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$35.

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
* 51465	EMPLOYERSOUNCI	EMPLOYERS COUNCIL	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$7,062.50
* 51466	FILTRONICSINC	FILTRONICS, INC.	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$22,494.00
* 51467	HICKS CONTRACTO	Hicks Contractor Services LLC	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$13,965.00
* 51468	LAWSON PRODUCTS	Lawson Products Inc	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$253.89
* 51469	MES	MES SERVICE COMPANY, LLC	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$421.67
* 51470	ORKIN	Orkin	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$254.43
* 51471	USABLUEBOOK	USABLUEBOOK	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$132.00
* 51472	BERG HILL GREEN	Berg Hill Greenleaf Ruscitti L	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$1,395.07
* 51473	BRADLEYEXCAVATI	BRADLEY EXCAVATING INC.	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$12,925.00
* 51474	COLORADOANALYTI	COLORADO ANALYTICAL LAB	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$115.00
* 51475	COLORADODIVISIO	COLORADO DIVISION OF FIRE PREV	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$35.00
* 51476	EMPLOYERSOUNCI	EMPLOYERS COUNCIL	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$7,062.50
* 51477	FILTRONICSINC	FILTRONICS, INC.	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$22,494.00
* 51478	HICKS CONTRACTO	Hicks Contractor Services LLC	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$13,965.00
* 51479	LAWSON PRODUCTS	Lawson Products Inc	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$253.89
* 51480	MES	MES SERVICE COMPANY, LLC	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$421.67
* 51481	ORKIN	Orkin	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$254.43
* 51482	USABLUEBOOK	USABLUEBOOK	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$132.00
* 51483	BERG HILL GREEN	Berg Hill Greenleaf Ruscitti L	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$1,395.07
* 51484	BRADLEYEXCAVATI	BRADLEY EXCAVATING INC.	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$12,925.00
* 51485	COLORADOANALYTI	COLORADO ANALYTICAL LAB	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$115.00
* 51486	COLORADODIVISIO	COLORADO DIVISION OF FIRE PREV	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$35.00
* 51487	EMPLOYERSOUNCI	EMPLOYERS COUNCIL	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$7,062.50
* 51488	FILTRONICSINC	FILTRONICS, INC.	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$22,494.00
* 51489	HICKS CONTRACTO	Hicks Contractor Services LLC	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$13,965.00
* 51490	LAWSON PRODUCTS	Lawson Products Inc	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$253.89
* 51491	MES	MES SERVICE COMPANY, LLC	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$421.67
* 51492	ORKIN	Orkin	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$254.43
* 51493	USABLUEBOOK	USABLUEBOOK	2/26/2026	COBANK-CKG 9495	PMCHK00000272	\$132.00
51494	BERG HILL GREEN	Berg Hill Greenleaf Ruscitti L	2/26/2026	COBANK-CKG 9495	PMCHK00000273	\$1,395.07
51495	BRADLEYEXCAVATI	BRADLEY EXCAVATING INC.	2/26/2026	COBANK-CKG 9495	PMCHK00000273	\$12,925.00
51496	COLORADOANALYTI	COLORADO ANALYTICAL LAB	2/26/2026	COBANK-CKG 9495	PMCHK00000273	\$115.00
51497	COLORADODIVISIO	COLORADO DIVISION OF FIRE PREV	2/26/2026	COBANK-CKG 9495	PMCHK00000273	\$35.00
51498	EMPLOYERSOUNCI	EMPLOYERS COUNCIL	2/26/2026	COBANK-CKG 9495	PMCHK00000273	\$7,062.50
51499	FILTRONICSINC	FILTRONICS, INC.	2/26/2026	COBANK-CKG 9495	PMCHK00000273	\$22,494.00
51500	HICKS CONTRACTO	Hicks Contractor Services LLC	2/26/2026	COBANK-CKG 9495	PMCHK00000273	\$13,965.00
51501	LAWSON PRODUCTS	Lawson Products Inc	2/26/2026	COBANK-CKG 9495	PMCHK00000273	\$253.89
51502	MES	MES SERVICE COMPANY, LLC	2/26/2026	COBANK-CKG 9495	PMCHK00000273	\$421.67
51503	ORKIN	Orkin	2/26/2026	COBANK-CKG 9495	PMCHK00000273	\$254.43
51504	USABLUEBOOK	USABLUEBOOK	2/26/2026	COBANK-CKG 9495	PMCHK00000273	\$132.00

Total Checks: 96

Total Amount of Checks: \$167,624.22



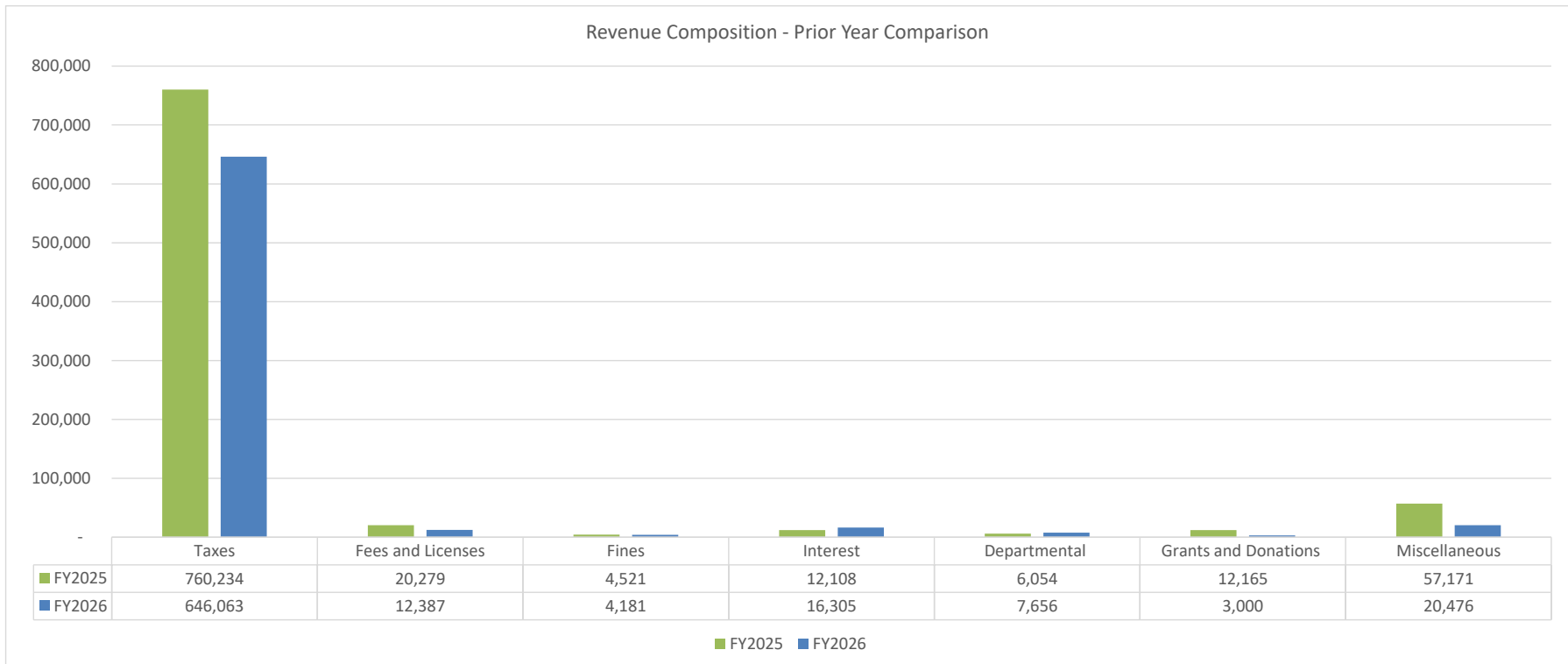
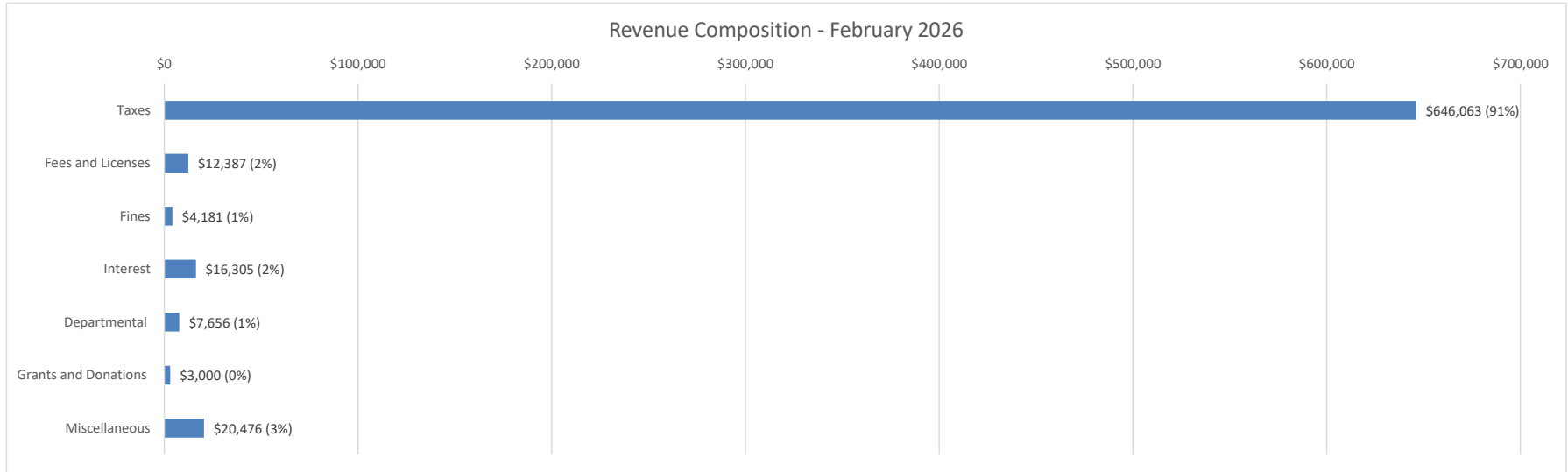
**Charts**  
**February 2026**

# TOWN OF PALMER LAKE

Item 5.

## REVENUE CHARTS GENERAL FUND

For the Two Months Ended February 28, 2026  
UNAUDITED



# TOWN OF PALMER LAKE

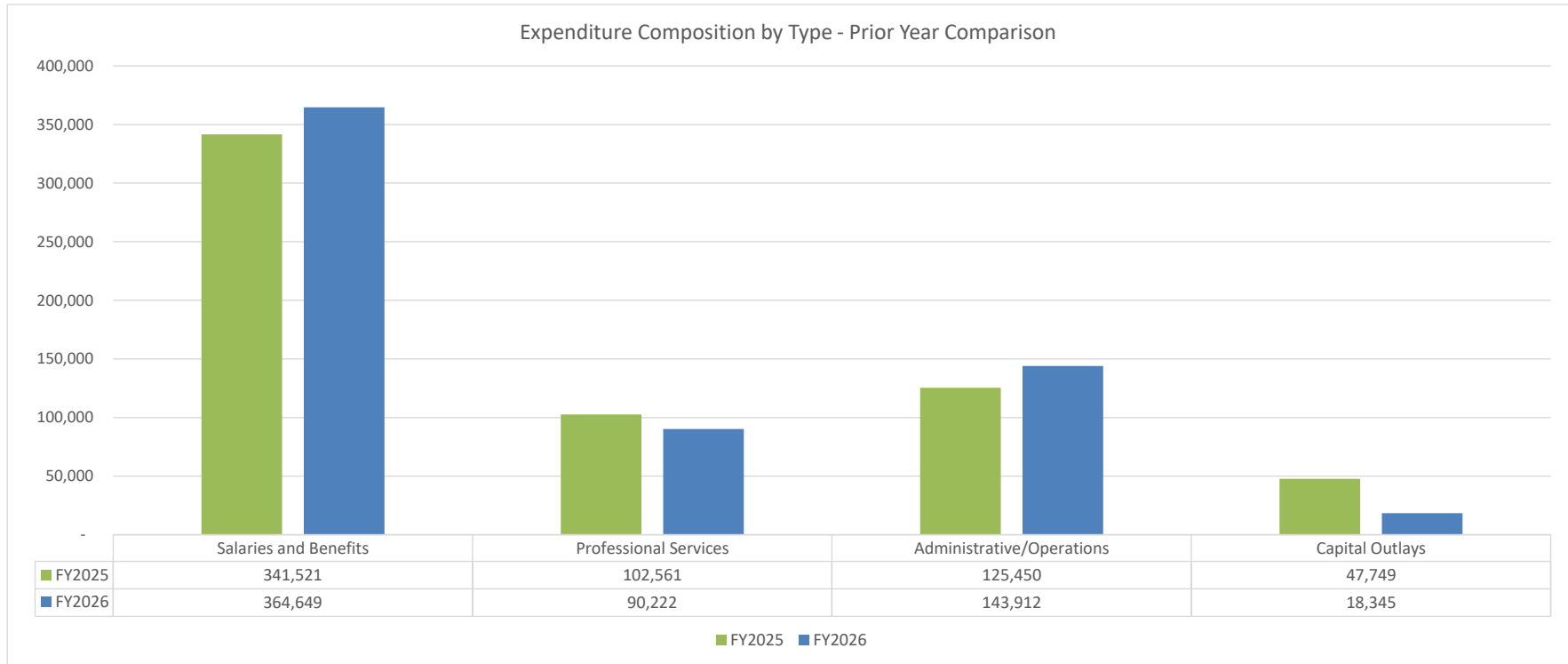
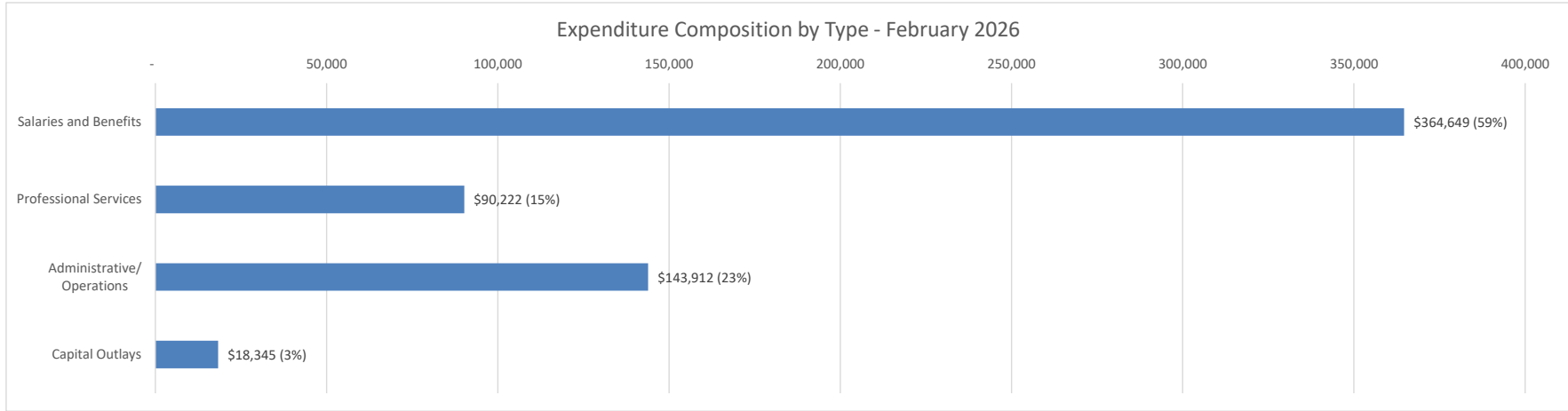
## EXPENDITURE CHARTS

### GENERAL FUND

For the Two Months Ended February 28, 2026

UNAUDITED

Item 5.



# TOWN OF PALMER LAKE

## EXPENDITURE CHARTS

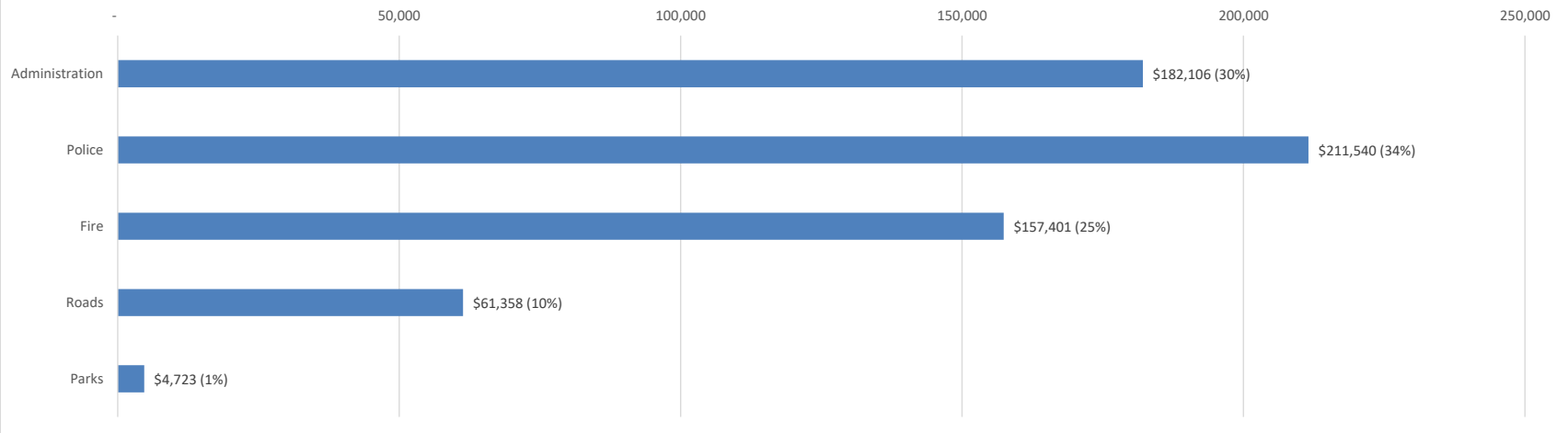
### GENERAL FUND

For the Two Months Ended February 28, 2026

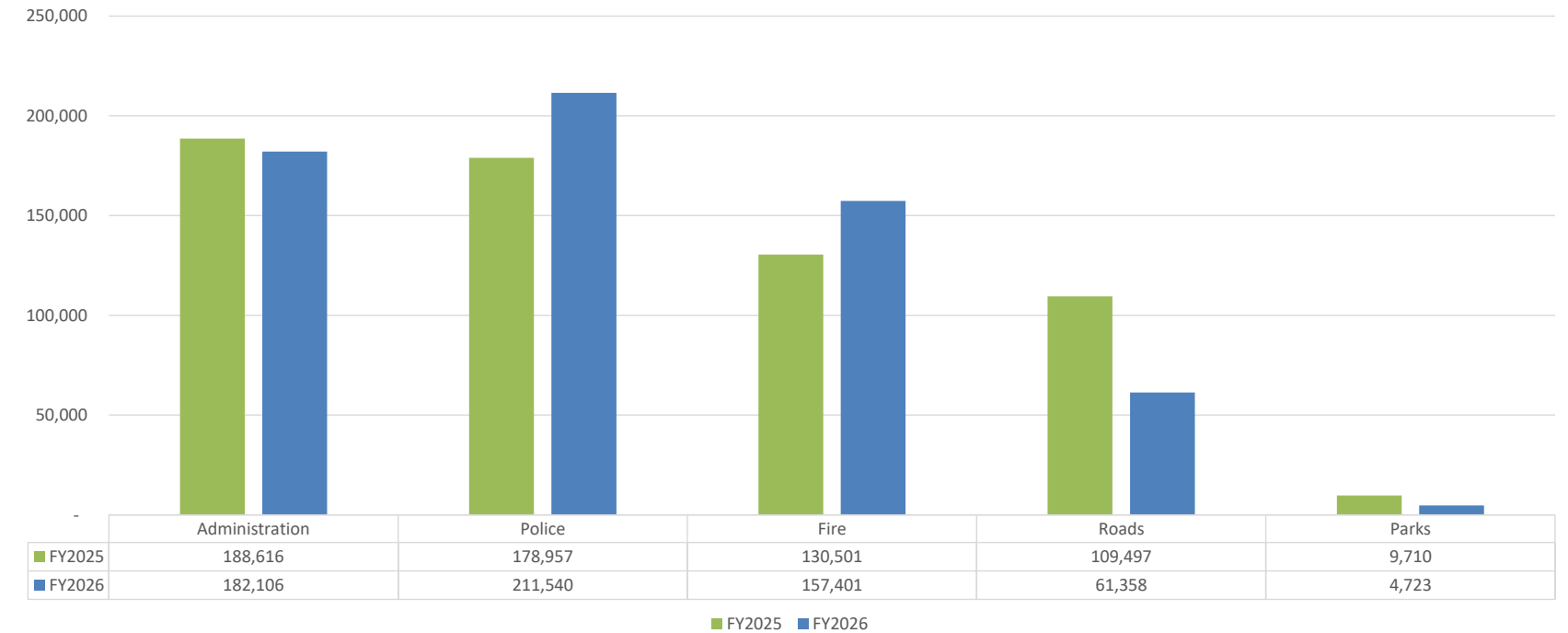
UNAUDITED

Item 5.

Expenditure Composition by Department - February 2026



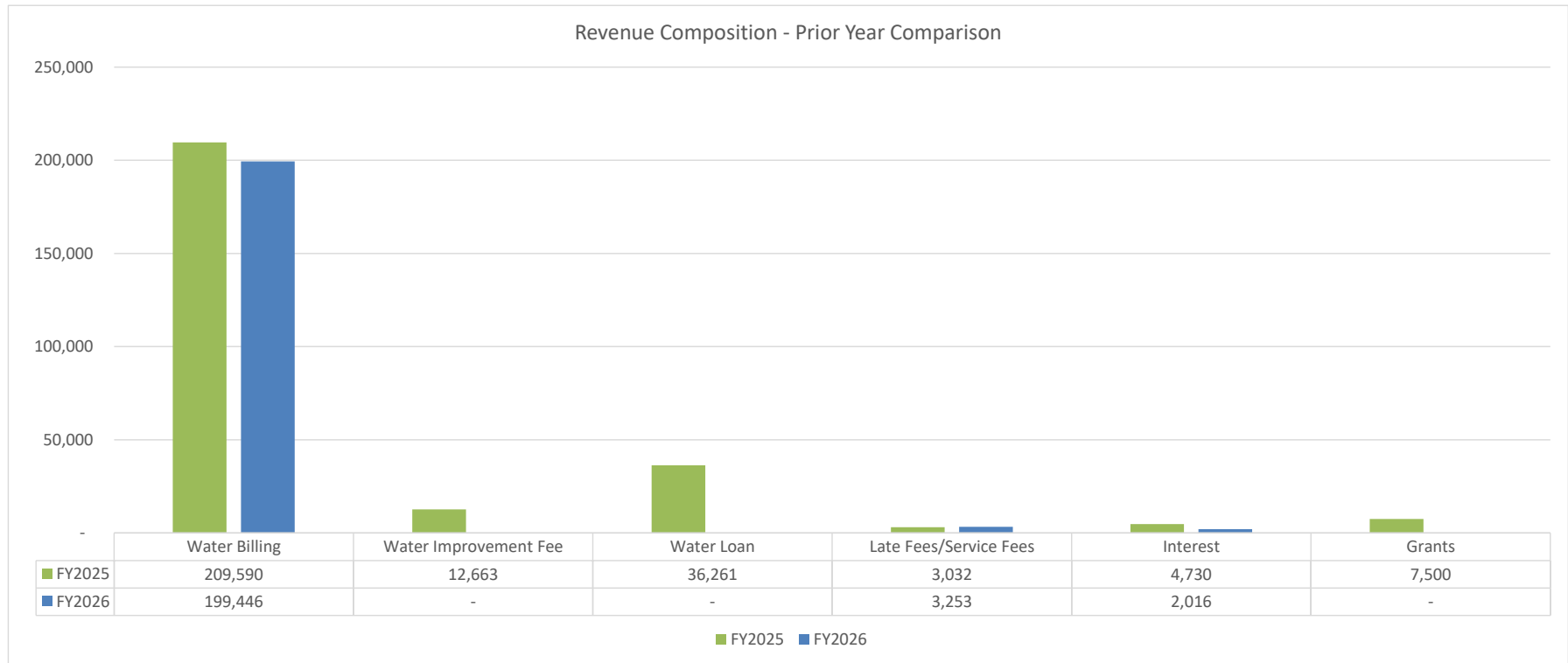
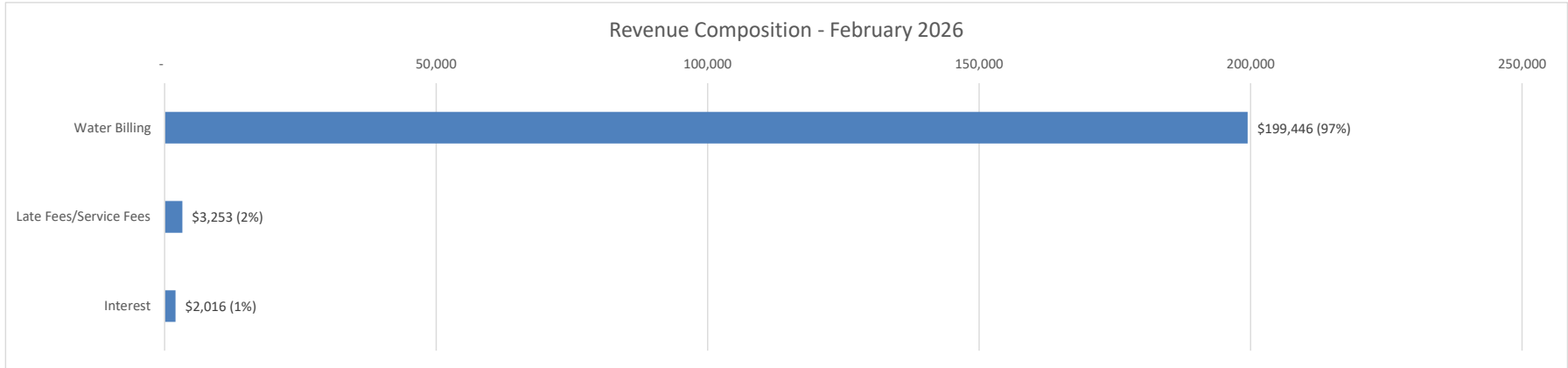
Expenditure Composition by Department - Prior Year Comparison



# TOWN OF PALMER LAKE

Item 5.

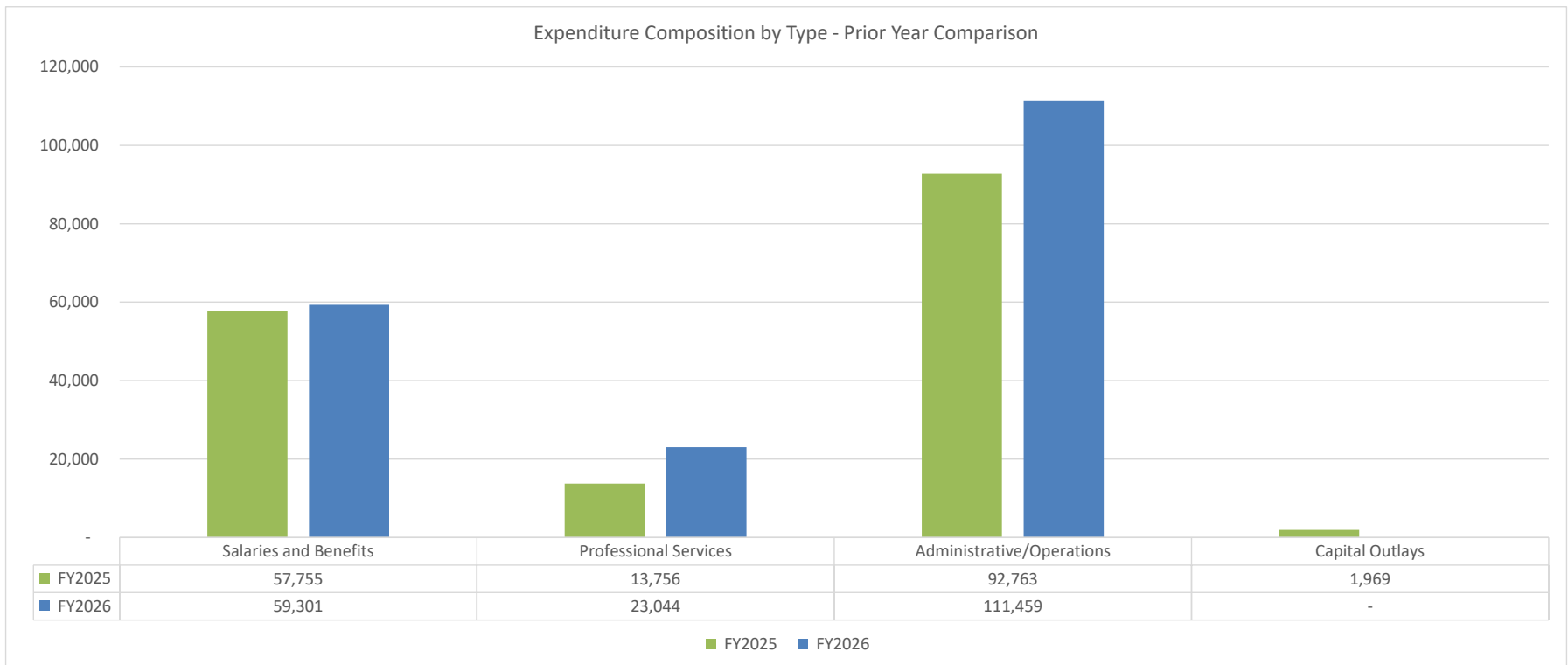
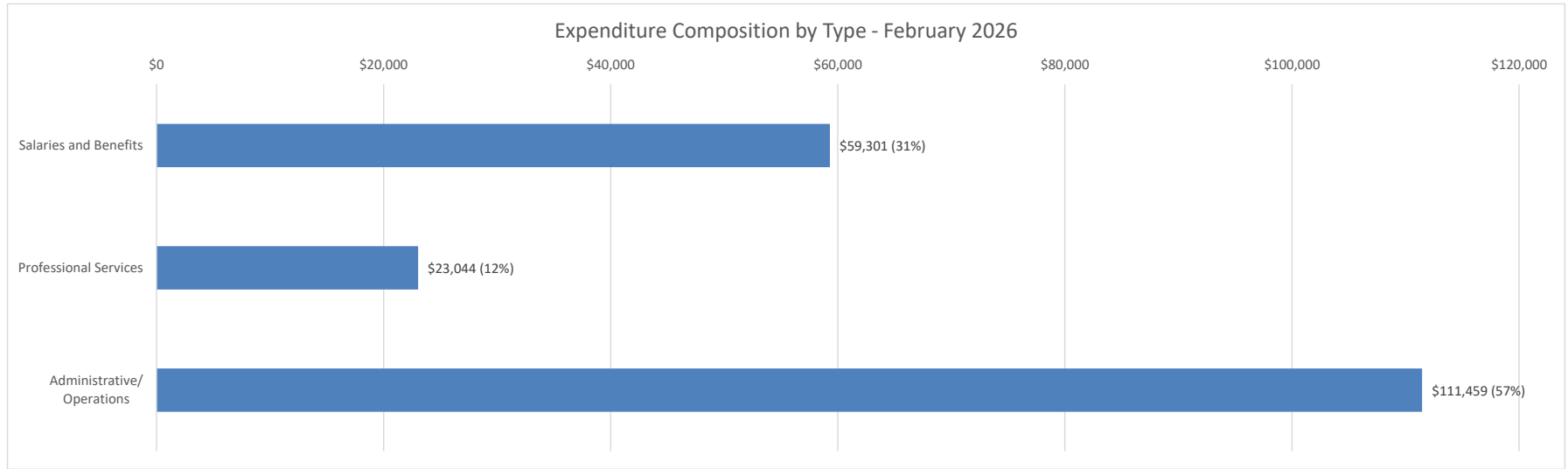
## REVENUE CHARTS WATER ENTERPRISE FUND For the Two Months Ended February 28, 2026 UNAUDITED



# TOWN OF PALMER LAKE

Item 5.

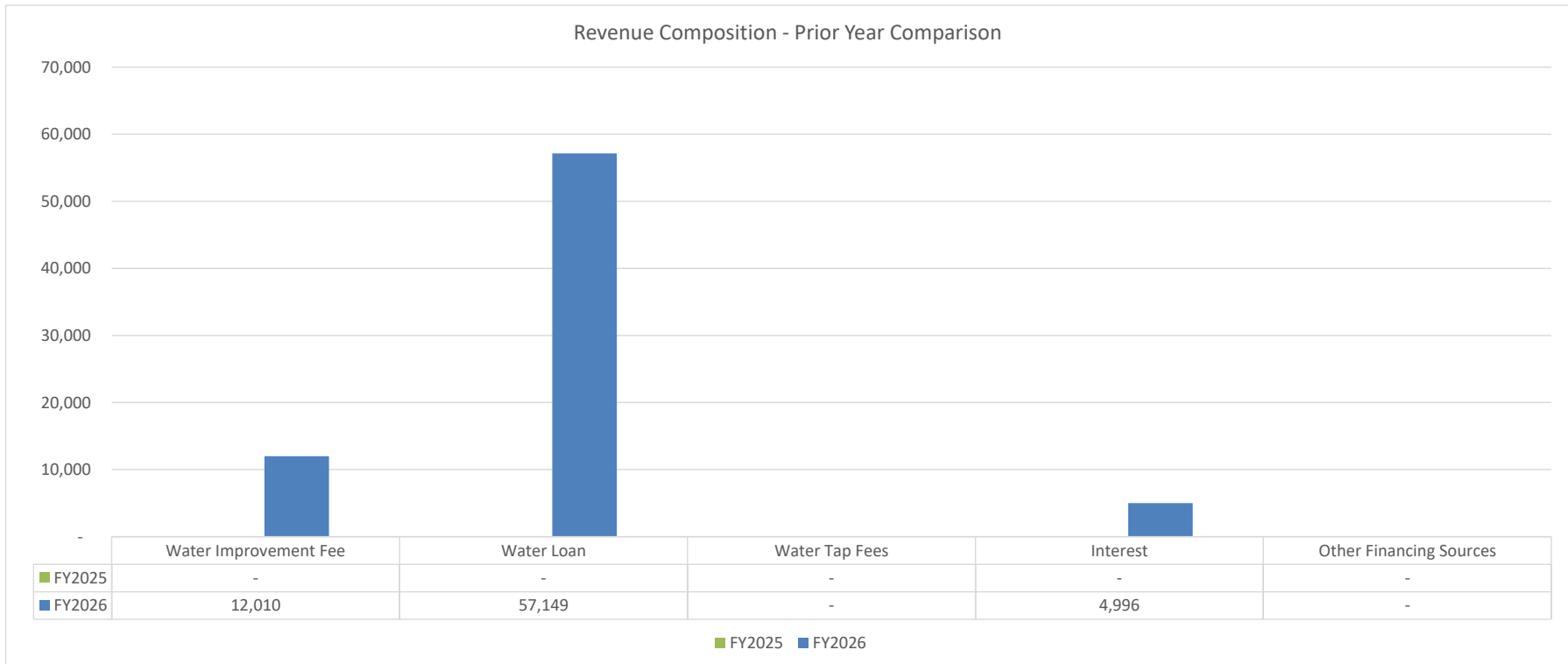
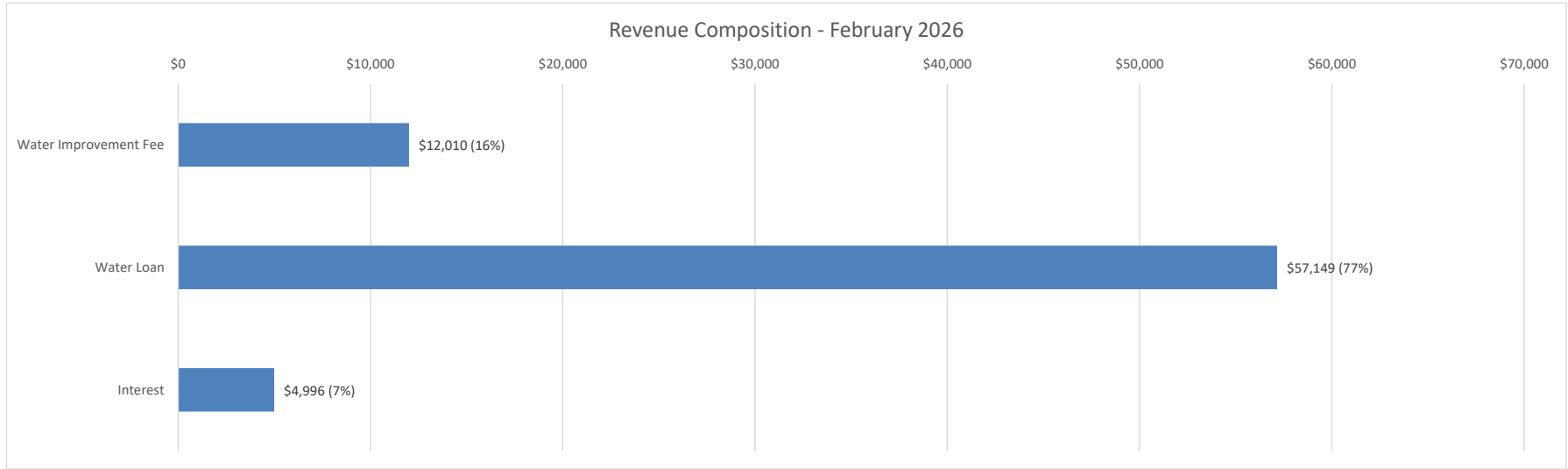
## EXPENDITURE CHARTS WATER ENTERPRISE FUND For the Two Months Ended February 28, 2026 UNAUDITED



# TOWN OF PALMER LAKE

Item 5.

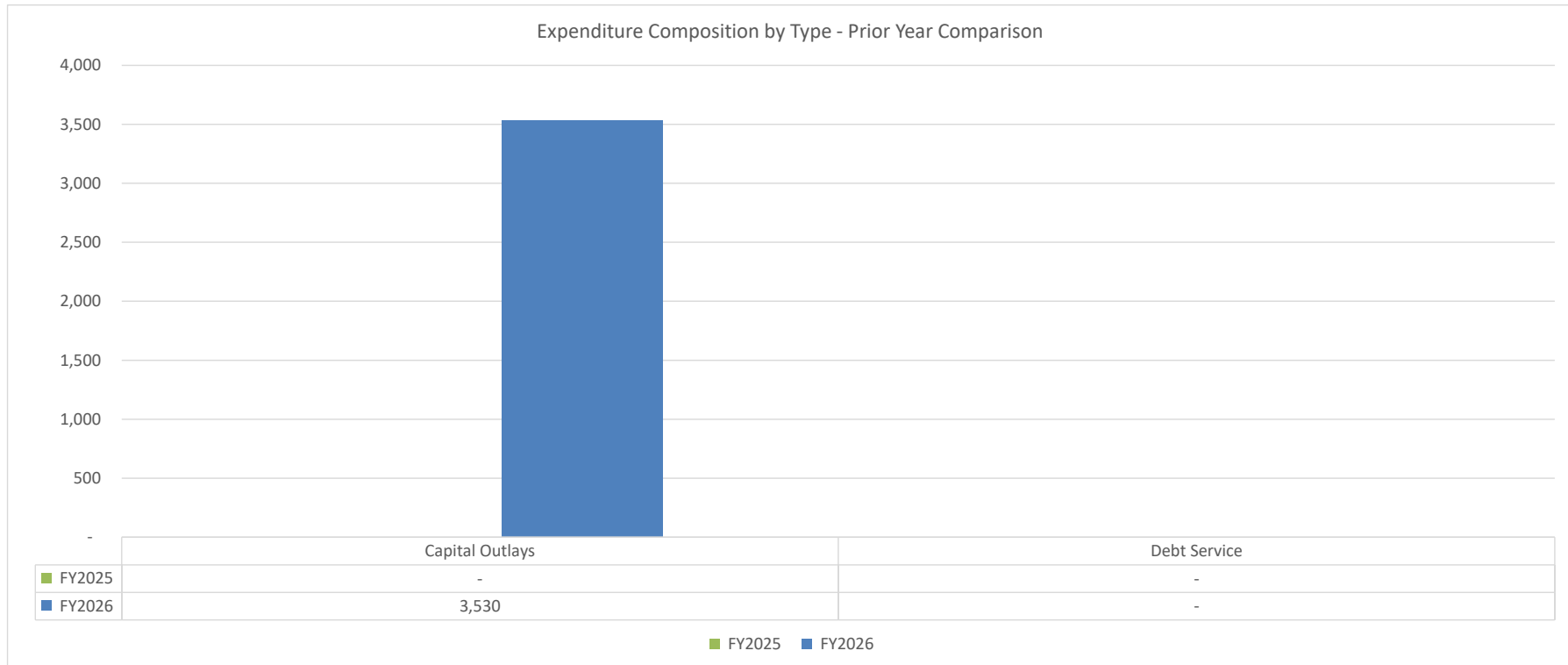
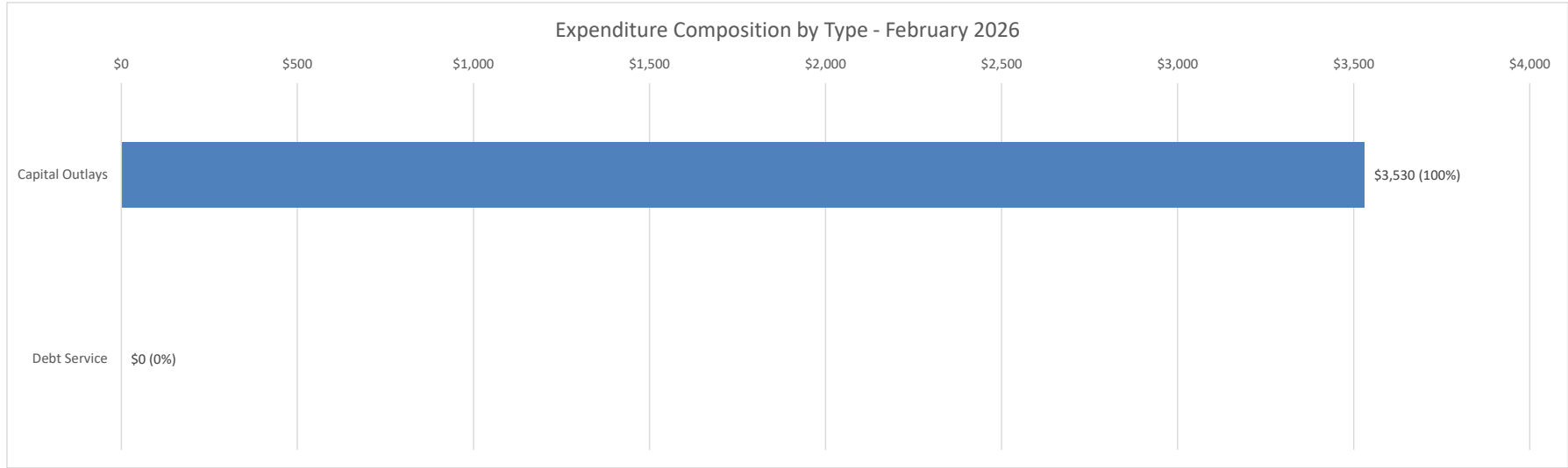
## REVENUE CHARTS WATER ENTERPRISE CAPITAL FUND For the Two Months Ended February 28, 2026 UNAUDITED



# TOWN OF PALMER LAKE

Item 5.

## EXPENDITURE CHARTS WATER ENTERPRISE CAPITAL FUND For the Two Months Ended February 28, 2026 UNAUDITED





### Board of Trustees Summary Sheet

		<b>April 2026</b>																																																																																							
Title		<b>Administration</b>																																																																																							
Date		04/09/2026																																																																																							
Contact		Admin personnel																																																																																							
Kiosk Revenue	<table border="1"> <thead> <tr> <th>Month</th> <th>2022</th> <th>2023</th> <th>2024</th> <th>2025</th> <th>2026</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>-</td> <td>2,135.90</td> <td>2,098.80</td> <td>1,367.40</td> <td>2,268.40</td> </tr> <tr> <td>February</td> <td>1,132.50</td> <td>1,939.80</td> <td>1,780.80</td> <td>1,514.71</td> <td>2,607.60</td> </tr> <tr> <td>March</td> <td>3,874.10</td> <td>2,194.20</td> <td>1,897.40</td> <td>3,366.99</td> <td></td> </tr> <tr> <td>April</td> <td>4,043.90</td> <td>3,476.80</td> <td>3,768.30</td> <td>3,704.70</td> <td></td> </tr> <tr> <td>May</td> <td>5,957.20</td> <td>4,028.00</td> <td>6,349.40</td> <td>5,936.00</td> <td></td> </tr> <tr> <td>June</td> <td>7,616.10</td> <td>5,050.90</td> <td>7,514.40</td> <td>8,434.50</td> <td></td> </tr> <tr> <td>July</td> <td>7,245.10</td> <td>7,632.00</td> <td>9,004.70</td> <td>7,859.20</td> <td></td> </tr> <tr> <td>August</td> <td>7,033.10</td> <td>6,540.20</td> <td>5,920.10</td> <td>5,077.40</td> <td></td> </tr> <tr> <td>September</td> <td>5,639.20</td> <td>5,337.10</td> <td>5,668.42</td> <td>5,972.16</td> <td></td> </tr> <tr> <td>October</td> <td>4,796.50</td> <td>4,844.20</td> <td>5,374.20</td> <td>3,625.20</td> <td></td> </tr> <tr> <td>November</td> <td>2,591.70</td> <td>2,660.60</td> <td>1,749.70</td> <td>3,509.80</td> <td></td> </tr> <tr> <td>December</td> <td>1,590.00</td> <td>1,367.40</td> <td>2,104.10</td> <td>2,506.90</td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>51,519.40</b></td> <td><b>47,207.10</b></td> <td><b>53,230.32</b></td> <td><b>52,874.96</b></td> <td><b>4,876.00</b></td> </tr> </tbody> </table>					Month	2022	2023	2024	2025	2026	January	-	2,135.90	2,098.80	1,367.40	2,268.40	February	1,132.50	1,939.80	1,780.80	1,514.71	2,607.60	March	3,874.10	2,194.20	1,897.40	3,366.99		April	4,043.90	3,476.80	3,768.30	3,704.70		May	5,957.20	4,028.00	6,349.40	5,936.00		June	7,616.10	5,050.90	7,514.40	8,434.50		July	7,245.10	7,632.00	9,004.70	7,859.20		August	7,033.10	6,540.20	5,920.10	5,077.40		September	5,639.20	5,337.10	5,668.42	5,972.16		October	4,796.50	4,844.20	5,374.20	3,625.20		November	2,591.70	2,660.60	1,749.70	3,509.80		December	1,590.00	1,367.40	2,104.10	2,506.90		<b>Total</b>	<b>51,519.40</b>	<b>47,207.10</b>	<b>53,230.32</b>	<b>52,874.96</b>	<b>4,876.00</b>
	Month	2022	2023	2024	2025	2026																																																																																			
	January	-	2,135.90	2,098.80	1,367.40	2,268.40																																																																																			
	February	1,132.50	1,939.80	1,780.80	1,514.71	2,607.60																																																																																			
	March	3,874.10	2,194.20	1,897.40	3,366.99																																																																																				
	April	4,043.90	3,476.80	3,768.30	3,704.70																																																																																				
	May	5,957.20	4,028.00	6,349.40	5,936.00																																																																																				
	June	7,616.10	5,050.90	7,514.40	8,434.50																																																																																				
	July	7,245.10	7,632.00	9,004.70	7,859.20																																																																																				
	August	7,033.10	6,540.20	5,920.10	5,077.40																																																																																				
	September	5,639.20	5,337.10	5,668.42	5,972.16																																																																																				
	October	4,796.50	4,844.20	5,374.20	3,625.20																																																																																				
	November	2,591.70	2,660.60	1,749.70	3,509.80																																																																																				
December	1,590.00	1,367.40	2,104.10	2,506.90																																																																																					
<b>Total</b>	<b>51,519.40</b>	<b>47,207.10</b>	<b>53,230.32</b>	<b>52,874.96</b>	<b>4,876.00</b>																																																																																				
Contact Us (online)	<table border="1"> <thead> <tr> <th>Date</th> <th>First Name</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>3/9/25</td> <td>Garrett</td> <td>Volunteer Firefighter Opportunities</td> </tr> <tr> <td>3/16/26</td> <td>Kathleen</td> <td>4<sup>th</sup> of July</td> </tr> <tr> <td>3/19/26</td> <td>Phillip</td> <td>Business Directory Listing Request</td> </tr> <tr> <td>3/27/26</td> <td>Tiffany</td> <td>Business License Renewal</td> </tr> <tr> <td>3/28/26</td> <td>Maria</td> <td>Get a Local Quote</td> </tr> <tr> <td>3/30/26</td> <td>George</td> <td>Planning Commission Application</td> </tr> <tr> <td>3/31/26</td> <td>Leslie</td> <td>Planning Commission Application</td> </tr> </tbody> </table>				Date	First Name	Subject	3/9/25	Garrett	Volunteer Firefighter Opportunities	3/16/26	Kathleen	4 <sup>th</sup> of July	3/19/26	Phillip	Business Directory Listing Request	3/27/26	Tiffany	Business License Renewal	3/28/26	Maria	Get a Local Quote	3/30/26	George	Planning Commission Application	3/31/26	Leslie	Planning Commission Application																																																													
	Date	First Name	Subject																																																																																						
	3/9/25	Garrett	Volunteer Firefighter Opportunities																																																																																						
	3/16/26	Kathleen	4 <sup>th</sup> of July																																																																																						
	3/19/26	Phillip	Business Directory Listing Request																																																																																						
	3/27/26	Tiffany	Business License Renewal																																																																																						
	3/28/26	Maria	Get a Local Quote																																																																																						
	3/30/26	George	Planning Commission Application																																																																																						
3/31/26	Leslie	Planning Commission Application																																																																																							
Land permits Issued	Type: Single Family; Qty: 0 Other; Qty: 3																																																																																								

Water Billing

Year	Month	# of Water Accounts	# of Gallons Sold	# of Shutoffs
<b>2022</b>	Jan-Dec	1015	41,405,900	11
<b>2023</b>	Jan-Dec	1018	44,855,150	7
<b>2024</b>	Jan-Dec	1022	47,011,334	0
<b>2025</b>	Jan-Dec	1023	43,083,171	7
<b>2026</b>	Jan	1023	3,086,400	0
	Feb	1023	2,986,100	0
	Mar	1023	2,817,400	0
	<b>YTD</b>	<b>1023</b>	<b>8,889,900</b>	<b>0</b>

Grant Activity Updates

No updates.

Upcoming Approved Special Events

4/24 - Palmer Lake PPLD Open House

Code Enforcement

**Code Compliance Report  
March 2026**

**Code Activity:**

<u>Issue</u>	<u>Reported</u>	<u>Resolved</u>
Business License	1	1
Junkyards and dumping/unsafe yard	2	0
Noise Violation	1	1
	4	2

Water Conservation is in effect and education and information will be published

## Agenda Request Procedure Summary

### Standard Agenda Setting Procedure

Under the authority of the Town Clerk, agenda items are received during regular Board meetings under "Board Reports." The items are identified by the mayor and/or are agreed upon by at least two Trustees. Under "Future Items," the Clerk will restate the agenda items for the next regular meeting and will identify or request any further direction pertaining to the items.

### Urgent Matters

In the event of an urgent matter, to be included on the next regular meeting agenda:

- an agenda item must be received from the Mayor, Town Administrator, Town Clerk/Treasurer, or Town Attorney by the Wednesday 9:00 a.m. deadline; or
- a requesting Trustee must obtain support from at least one additional Trustee\* and received by the Town Clerk by the Wednesday 9:00 a.m. deadline.

### Non-Urgent Matters

If an item is not urgent and does not meet the submission requirements, it will be presented at the next regular meeting for Board consideration.

### \*Communication and Open Meetings Considerations

Coordination of agenda items between Trustees outside of a public meeting, particularly through email, can create concerns under the Open Meetings Law.

To maintain compliance:

- Agenda requests should follow the adopted procedure;
- Agenda requests should only include the topic and not include discussion of the topic;
- Staff will apply the policy consistently and neutrally;
- Agenda formatting and structure will be managed administratively.

## Palmer Lake Water Department

### March 2026 Operations

- Filter 2 underdrains and stainless steel support rail have been installed at GWTP. We are waiting on Filtronics, Inc. to coordinate a time for media installation, and we expect that to take place before the end of April.
- 2<sup>nd</sup> quarter regulatory samples for disinfection by-products and chlorite have been collected and submitted to the laboratory. It usually takes 2-3 weeks to receive our results; no word yet.
- The crew has been carrying out quarterly main line valve exercising and hydrant flushing around town, as well as leak detection. No leaks have been discovered, but we've only covered the south end of town so far.
- Our annual runoff to Glen Park Reservoir/Monument Creek has been very low volume, and is already tapering off at the end of March. Run-off is complete for all intents and purposes. We're going to be heavily dependent on non-tributary water much earlier in the year than normal without more precipitation.

Palmer Lake Accounting Form

Weekly Period: 3/1/2026 3/8/2026

User input signified with\*

1	Total municipal water use (all sources)		
	a. In-priority surface diversion	<u>3.19</u>	AF
	b. Out-of-priority surface diversions	<u>0.00</u>	AF
	b.1 Out-of-priority storage	<u>0.00</u>	AF
	b.2 In-priority storage	<u>0.00</u>	AF
	c. Out-of-priority alluvial well (QAL-4)	<u>0.00</u>	AF
	d. Nontributary well (used directly in system)	<u>0.64</u>	AF
	e. Reservoir release	<u>0.00</u>	AF
	f. TOTAL = 1a+1b+1b1+1c+1d+1e =	<u>3.83</u>	AF
2	Base weekly water use (November – March average)	<u>2.92</u>	AF*
3	Measured Palmer Lake effluent from Tri-Lakes WWTP	<u>5.59</u>	AF
4	Net sewage return: lesser of (line 3) or (.90 X line 2)	<u>2.63</u>	AF
5	Total out-of-priority diversion: line 1b + line 1b1 + line 1c	<u>0.00</u>	AF
6	Percent out-of-priority diversion: (line 5 ÷ line 1f) X 100	<u>0.00</u>	100%
7	Percent nontributary well: [ (.98 X line 1d) ÷ line 1f] X 100	<u>16.38</u>	100%
8	Return flow credits		
	a. Out-of-priority diversion: (line 6 X line 4) ÷ 100	<u>0.00</u>	AF
	b. Nontributary well: (line 7 X line 4) ÷ 100	<u>0.43</u>	AF
	c. <b>Total</b>	<u>0.43</u>	
9	Replacements requirement to Monument Creek: Line 5 – line 8c (if greater than zero)	<u>0.00</u>	AF
10	Nontributary well pumped directly to Monument Creek To satisfy line 9:	<u>0.00</u>	AF*
11	Excess credit / deficit: Line 8c - Line 5	<u>0.43</u>	AF
NOTES/REMARKS:	<b>Reservoir Elevation:</b>	<u>7780.00</u>	*

Reported by : 

Palmer Lake Accounting Form

Weekly Period: 3/9/2026 3/16/2026

User input signified with\*

1	Total municipal water use (all sources)		
	a. In-priority surface diversion	<u>3.56</u>	AF
	b. Out-of-priority surface diversions	<u>0.00</u>	AF
	b.1 Out-of-priority storage	<u>0.00</u>	AF
	b.2 In-priority storage	<u>0.00</u>	AF
	c. Out-of-priority alluvial well (QAL-4)	<u>0.00</u>	AF
	d. Nontributary well (used directly in system)	<u>0.00</u>	AF
	e. Reservoir release	<u>0.00</u>	AF
	f. TOTAL = 1a+1b+1b1+1c+1d+1e =	<u>3.56</u>	AF
2	Base weekly water use (November – March average)	<u>2.92</u>	AF*
3	Measured Palmer Lake effluent from Tri-Lakes WWTP	<u>5.82</u>	AF
4	Net sewage return: lesser of (line 3) or (.90 X line 2)	<u>2.63</u>	AF
5	Total out-of-priority diversion: line 1b + line 1b1 + line 1c	<u>0.00</u>	AF
6	Percent out-of-priority diversion: (line 5 ÷ line 1f) X 100	<u>0.00</u>	100%
7	Percent nontributary well: [ (.98 X line 1d) ÷ line 1f] X 100	<u>0.00</u>	100%
8	Return flow credits		
	a. Out-of-priority diversion: (line 6 X line 4) ÷ 100	<u>0.00</u>	AF
	b. Nontributary well: (line 7 X line 4) ÷ 100	<u>0.00</u>	AF
	c. Total	<u>0.00</u>	
9	Replacements requirement to Monument Creek: Line 5 – line 8c (if greater than zero)	<u>0.00</u>	AF
10	Nontributary well pumped directly to Monument Creek To satisfy line 9:	<u>0.00</u>	AF*
11	Excess credit / deficit: Line 8c - Line 5	<u>0.00</u>	AF
NOTES/REMARKS:	<b>Reservoir Elevation:</b>	<u>7780.00</u>	*

Reported by : 

Palmer Lake Accounting Form

Weekly Period: 3/17/2026 3/24/2026

User input signified with\*

1	Total municipal water use (all sources)		
a.	In-priority surface diversion	<u>3.51</u>	AF
b.	Out-of-priority surface diversions	<u>0.00</u>	AF
b.1	Out-of-priority storage	<u>0.00</u>	AF
b.2	In-priority storage	<u>0.00</u>	AF
c.	Out-of-priority alluvial well (QAL-4)	<u>0.00</u>	AF
d.	Nontributary well (used directly in system)	<u>0.00</u>	AF
e.	Reservoir release	<u>0.00</u>	AF
f.	TOTAL = 1a+1b+1b1+1c+1d+1e =	<u>3.51</u>	AF
2	Base weekly water use (November – March average)	<u>2.92</u>	AF*
3	Measured Palmer Lake effluent from Tri-Lakes WWTP	<u>5.94</u>	AF
4	Net sewage return: lesser of (line 3) or (.90 X line 2)	<u>2.63</u>	AF
5	Total out-of-priority diversion: line 1b + line 1b1 + line 1c	<u>0.00</u>	AF
6	Percent out-of-priority diversion: (line 5 ÷ line 1f) X 100	<u>0.00</u>	100%
7	Percent nontributary well: [ (.98 X line 1d) ÷ line 1f] X 100	<u>0.00</u>	100%
8	Return flow credits		
a.	Out-of-priority diversion: (line 6 X line 4) ÷ 100	<u>0.00</u>	AF
b.	Nontributary well: (line 7 X line 4) ÷ 100	<u>0.00</u>	AF
c.	<b>Total</b>	<u>0.00</u>	
9	Replacements requirement to Monument Creek: Line 5 – line 8c (if greater than zero)	<u>0.00</u>	AF
10	Nontributary well pumped directly to Monument Creek To satisfy line 9:	<u>0.00</u>	AF*
11	Excess credit / deficit: Line 8c - Line 5	<u>0.00</u>	AF
NOTES/REMARKS:	<b>Reservoir Elevation:</b>	<u>7780.00</u>	*


Reported by: 

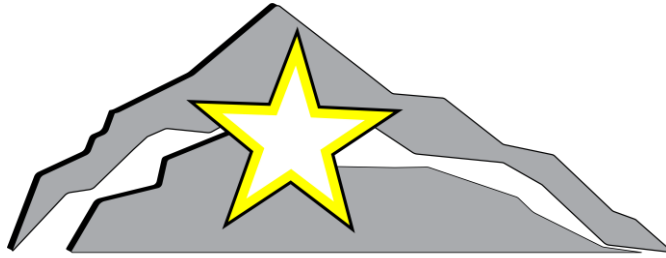
Palmer Lake Accounting Form

Weekly Period: 3/25/2026 3/31/2026

User input signified with\*

1	Total municipal water use (all sources)		
a.	In-priority surface diversion	<u>3.14</u>	AF
b.	Out-of-priority surface diversions	<u>0.00</u>	AF
b.1	Out-of-priority storage	<u>0.00</u>	AF
b.2	In-priority storage	<u>0.00</u>	AF
c.	Out-of-priority alluvial well (QAL-4)	<u>0.00</u>	AF
d.	Nontributary well (used directly in system)	<u>0.36</u>	AF
e.	Reservoir release	<u>0.00</u>	AF
f.	TOTAL = 1a+1b+1b1+1c+1d+1e =	<u>3.50</u>	AF
2	Base weekly water use (November – March average)	<u>2.92</u>	AF*
3	Measured Palmer Lake effluent from Tri-Lakes WWTP	<u>5.11</u>	AF
4	Net sewage return: lesser of (line 3) or (.90 X line 2)	<u>2.63</u>	AF
5	Total out-of-priority diversion: line 1b + line 1b1 + line 1c	<u>0.00</u>	AF
6	Percent out-of-priority diversion: (line 5 ÷ line 1f) X 100	<u>0.00</u>	100%
7	Percent nontributary well: [ (.98 X line 1d) ÷ line 1f ] X 100	<u>10.08</u>	100%
8	Return flow credits		
a.	Out-of-priority diversion: (line 6 X line 4) ÷ 100	<u>0.00</u>	AF
b.	Nontributary well: (line 7 X line 4) ÷ 100	<u>0.26</u>	AF
c.	<b>Total</b>	<u>0.26</u>	
9	Replacements requirement to Monument Creek: Line 5 – line 8c (if greater than zero)	<u>0.00</u>	AF
10	Nontributary well pumped directly to Monument Creek To satisfy line 9:	<u>0.00</u>	AF*
11	Excess credit / deficit: Line 8c - Line 5	<u>0.26</u>	AF
NOTES/REMARKS:	<b>Reservoir Elevation:</b>	<u>7780.00</u>	*

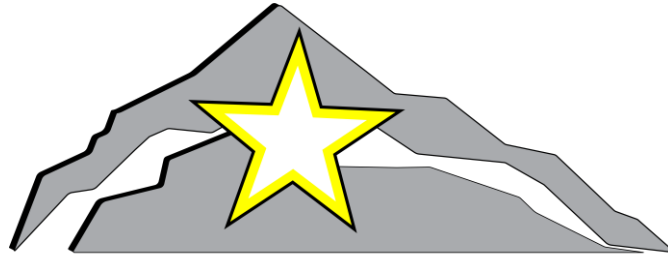
Reported by : 



# Town of Palmer Lake

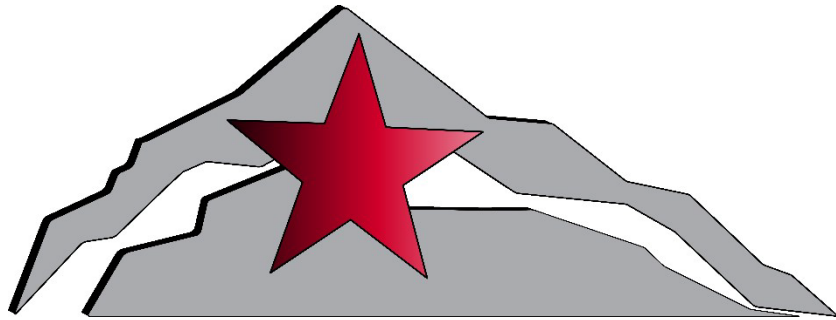
## *Board of Trustees Summary Sheet*

	<b>April 2026</b>
<b>Title</b>	<b>Public Works Monthly Report</b>
<b>Date</b>	April 2, 2026
<b>Contact</b>	Stacy DeLozier
<b>Summary</b>	<p>Routine monthly roads and parks maintenance.</p> <p>Trimming brush and shaving down tree stumps around our parks and ROW's all over Town.</p> <p>Will be installing 4 new big Centennial Parks signs along with 3 new information boards around Town soon. Marked the holes with Reid and we will drill the holes and install the signs soon.</p> <p>Monthly Parks Commission Meeting</p> <p>Snow removal when needed.</p> <p>Pothole patch work taking place all over Town.</p> <p>Assist the Water Department with all of these water leaks that have been popping up and maintenance within their facilities.</p> <p>Built a small pad under the Pedestrian Bridge for when the Troll gets finished.</p> <p>Received the new Centennial Pickle Ball Court wind screens. The PLPC is going to rally up some help and install them very soon.</p>
<b>Training</b>	Ongoing weekly/ monthly safety training, meetings, PPACG, Monthly safety meetings, MS4 training
<b>Other Activity</b>	<p>Spruce Mountain Road meeting with CDOT and PPACG coming up again this month, I've been keeping in touch with Glen about this.</p> <p>PW has started the process of revamping the Ballfield. We are nail dragging and grooming the infield/ outfield warning lane. I have reached out to 4 fencing companies, and we have received the bids from them.</p>



## Town of Palmer Lake

	<p>PW is coordinating with the water department to tap into main water line by ballfield and install a class III water spicket so we can irrigate the field and plant more grass.</p>
--	---



***PALMER LAKE FIRE DEPARTMENT***

***Board of Trustees Summary Sheet***

Title	<b>Fire Department Report- February 2026</b>
Date	Feb 2026
Contact	William Berry, Lieutenant
Summary	<ul style="list-style-type: none"><li>• Three firefighters began the Larkspur Structure Fire Academy, enhancing department training and readiness.</li><li>• Completed training on search-and-rescue, downed-firefighter response, and mayday operations.</li><li>• Coordinated shoreline mitigation with Public Works around the lake.</li><li>• Prepared for the wildland fire season with annual equipment inspections, seasonal training, and physical fitness testing.</li><li>• Engine 2011 completed annual preventative maintenance, including pump and transmission replacement.</li></ul>
Training	143 total hours,  Rt-130 and pack test

Photographs





### TOWN APPOINTMENT

The following application shall be completed for anyone wishing to be considered for Town appointment. A resumé and/or additional pages, if desired, may also be submitted with this application. Email completed application to info@palmer-lake.org.

#### APPLICANT INFORMATION

Name: Shana Ball Phone: [REDACTED]

Email: [REDACTED]

Mailing Address: [REDACTED]

City: Palmer Lake State: CO Zip: 80133

Physical Address: [REDACTED]

City: Palmer Lake State: CO Zip: 80133

Occupation: Business Owner Employer: Shana's Place Assisted Living

Years lived in Palmer Lake: 52 Approximate Hours/Week you can devote: \_\_\_\_\_

*Note: As an appointed member of Town Government, you will be tasked with assignments that require a time commitment. Additionally, in order to serve, one year of residency in Palmer Lake is required.*

#### APPOINTMENT INFORMATION

Desired Position:

- Advisory
- Board of Adjustments
- Board of Trustees
- Parks Commission
- Planning Commission

Describe any previous Municipal Government experience (attach additional sheets if needed):

I have sat on the BOT 3 times and have also sat on Planning Commission for 2.5 years. I have volunteered as the Fire Chief, Public Safety Committee and Master Plan revision committee.

Describe any education, experience, or other qualification you believe will assist in being a productive member of the Town Board, Commission, or Committee (attach additional sheets if needed):

I have a strong understanding of municipal government as well as land use laws and the desires of our community as a whole pertaining to our town's master plan.

Describe your reasons for wanting to be involved with the Town (attach additional sheets if needed):

It has always been my desire to serve our community and various ways. I was taught from a very young age that communities thrive well on volunteerism by our community members.

If appointed, do you want your contact information added to the website? If so, what information?

My email would be appropriate for communication: shball44@comcast.net

**APPLICANT ACKNOWLEDGEMENT**

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS. BY SIGNING BELOW, I HEREBY CERTIFY THAT I AM THE PERSON WHOSE NAME APPEARS ON THIS APPLICATION AS THE APPLICANT. I UNDERSTAND THAT A DIGITALLY SIGNED COPY OF THIS DOCUMENT TRANSMITTED BY EMAIL SHALL BE DEEMED TO HAVE THE SAME LEGAL EFFECT AS DELIVERY OF AN ORIGINAL SIGNATURE FOR THE PURPOSES OF VALIDITY, ENFORCEABILITY, AND ADMISSIBILITY.

Shana Ball  
Applicant Signature

Shana Ball  
Printed Name

3/17/2026  
Date

Forms may be electronically signed by typing your name in the Applicant Signature field. Forms may be submitted electronically by saving it to your computer and attaching it to an email to info@palmer-lake.org. The form may be manually signed by printing the form and signing by hand and then turned in at the Town office.



**TOWN OFFICE USE ONLY**

Date Received: \_\_\_\_\_ By: \_\_\_\_\_

### TOWN APPOINTMENT

The following application shall be completed for anyone wishing to be considered for Town appointment. A resumé and/or additional pages, if desired, may also be submitted with this application. Email completed application to [info@palmer-lake.org](mailto:info@palmer-lake.org).

#### APPLICANT INFORMATION

Name: Susan Miner Phone: [REDACTED]

Email: [REDACTED]

Mailing Address: [REDACTED]

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Physical Address: [REDACTED]

City: \_\_\_\_\_ State: CO Zip: 80133

Occupation: Author Employer: retired

Years lived in Palmer Lake: 36 Approximate Hours/Week you can devote: as required

*Note: As an appointed member of Town Government, you will be tasked with assignments that require a time commitment. Additionally, in order to serve, one year of residency in Palmer Lake is required.*

#### APPOINTMENT INFORMATION

Desired Position:

- Advisory
  Board of Adjustments
  Board of Trustees
  Parks Commission
  Planning Commission

Describe any previous Municipal Government experience (attach additional sheets if needed):

3 terms on BOT, 3 years on PC, 2 Master Plans, 1 Master Plan for Elephant Rock property

Describe any education, experience, or other qualification you believe will assist in being a productive member of the Town Board, Commission, or Committee (attach additional sheets if needed):

Served multiple boards in Tri-lakes (see e-mail) local business owner

Describe your reasons for wanting to be involved with the Town (attach additional sheets if needed):

Having been a contributing member to the current Land Use Plan, I want to see it applied

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If appointed, do you want your contact information added to the website? If so, what information?

Official town e-mail.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT ACKNOWLEDGEMENT**

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS. BY SIGNING BELOW, I HEREBY CERTIFY THAT I AM THE PERSON WHOSE NAME APPEARS ON THIS APPLICATION AS THE APPLICANT. I UNDERSTAND THAT A DIGITALLY SIGNED COPY OF THIS DOCUMENT TRANSMITTED BY EMAIL SHALL BE DEEMED TO HAVE THE SAME LEGAL EFFECT AS DELIVERY OF AN ORIGINAL SIGNATURE FOR THE PURPOSES OF VALIDITY, ENFORCEABILITY, AND ADMISSIBILITY.

*Susan L. Miner*

Susan Lea Miner

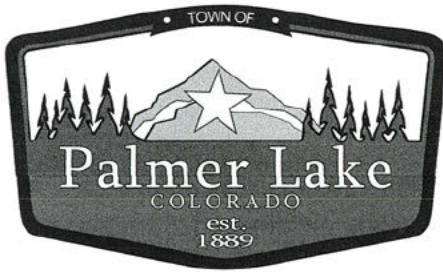
3-17-26

Applicant Signature

Printed Name

Date

Forms may be electronically signed by typing your name in the Applicant Signature field. Forms may be submitted electronically by saving it to your computer and attaching it to an email to [info@palmer-lake.org](mailto:info@palmer-lake.org). The form may be manually signed by printing the form and signing by hand and then turned in at the Town office.



received  
3-16-2026

Item 12.

TOWN OFFICE USE ONLY  
Date Received: 3-16-2026 By: [Signature]

**TOWN APPOINTMENT**

The following application shall be completed for anyone wishing to be considered for Town appointment. A resumé and/or additional pages, if desired, may also be submitted with this application. Email completed application to info@palmer-lake.org.

**APPLICANT INFORMATION**

Name: Rodney Kent Hutson, Jr, MD (Kent) Phone: [Redacted]  
Email: [Redacted]  
Mailing Address: [Redacted]  
City: Palmer Lake State: CO Zip: 80133  
Physical Address: [Redacted]  
City: Palmer Lake State: CO Zip: 80133  
Occupation: Neuroradiologist Employer: Radiology Partners  
Years lived in Palmer Lake: 7.5 Approximate Hours/Week you can devote: 4

Note: As an appointed member of Town Government, you will be tasked with assignments that require a time commitment. Additionally, in order to serve, one year of residency in Palmer Lake is required.

**APPOINTMENT INFORMATION**

Desired Position:  
 Advisory  Board of Adjustments  Board of Trustees  Parks Commission  Planning Commission

Describe any previous Municipal Government experience (attach additional sheets if needed):  
2022 - Chair, Palmer Lake Master Plan Advisory Team  
2017-2018 - various citizen committees in Manitou Springs, CO

Describe any education, experience, or other qualification you believe will assist in being a productive member of the Town Board, Commission, or Committee (attach additional sheets if needed):  
Department Chair, President, and various other positions in radiology groups, hospital committees, and medical societies. Hutson Group - family business that rehabs and manages historic properties in Tomball, Texas.

Describe your reasons for wanting to be involved with the Town (attach additional sheets if needed):

I feel that it's important to give our time and expertise back to our community. That's one reason I chose to serve on the Master Plan Advisory Team in 2022. Last year I started scaling back my commitments to national and international medical societies. This has freed me up to devote more time to other volunteer positions.

If appointed, do you want your contact information added to the website? If so, what information?

Kent Hutson, MD

KentHutsonMD@gmail.com

https://www.linkedin.com/in/kenthutsonmd/

**APPLICANT ACKNOWLEDGEMENT**

THIS APPLICATION HAS BEEN EXAMINED AND COMPLETED BY ME. ALL OF THE INFORMATION COMPLETED IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AM AWARE OF AND FULLY UNDERSTAND THE TOWN OF PALMER LAKE REGULATIONS. BY SIGNING BELOW, I HEREBY CERTIFY THAT I AM THE PERSON WHOSE NAME APPEARS ON THIS APPLICATION AS THE APPLICANT. I UNDERSTAND THAT A DIGITALLY SIGNED COPY OF THIS DOCUMENT TRANSMITTED BY EMAIL SHALL BE DEEMED TO HAVE THE SAME LEGAL EFFECT AS DELIVERY OF AN ORIGINAL SIGNATURE FOR THE PURPOSES OF VALIDITY, ENFORCEABILITY, AND ADMISSIBILITY.



Applicant Signature

Kent Hutson, MD

Printed Name

3/2/2026

Date

Forms may be electronically signed by typing your name in the Applicant Signature field. Forms may be submitted electronically by saving it to your computer and attaching it to an email to info@palmer-lake.org. The form may be manually signed by printing the form and signing by hand and then turned in at the Town office.

# R. Kent Hutson, MD, CPE

## Curriculum Vitae

Rodney Kent Hutson, Jr., MD, CPE



### ***SUMMARY***

Experienced radiology leader with formal training and practical experience in healthcare management, quality improvement, and healthcare informatics.

- Board-certified, fellowship-trained diagnostic neuroradiologist with strong general radiology skills
- Certified Physician Executive
- Leadership positions have included Chair, President, Vice Chair for Clinical Affairs, Vice Chair for Research.
- Undergraduate and fellowship training in computer science and healthcare informatics, as well as experience in healthcare system informatics and quality improvement.

## ***CURRENT POSITIONS HELD***

### **Chair, IHE Committee, Radiological Society of North America**

This committee is the primary clinical advisory group to the IHE Radiology Planning and Technical Committees

### **Neuroradiologist, Matrix Teleradiology, Radiology Partners**

Clinical teleradiologist sub-specializing in neuroradiology.

## ***PRACTICE (PROFESSIONAL) EXPERIENCE***

Radiology Partners, Matrix Division, 11/2018-present  
Director of Imaging Informatics, Matrix (teleradiology practice of RP)  
Director of AI/Innovation Clinical Operations  
2101 E. El Segundo Blvd  
Suite 401  
El Segundo, CA 90245

Radiology & Imaging Consultants, PC, Colorado Springs, CO, 1/2017-present  
PO Box 63300  
Colorado Springs, CO 80962

Radiology Alliance, Nashville, TN, 10/2014 - 12/2016  
210 25th Avenue North, Suite 602  
Nashville, TN 37203

EmCare Radiology Services, Chattanooga, TN, 8/2007 – 7/2014  
Medical Director  
EmCare South Division  
18167 US Highway 19 North, Suite 650  
Clearwater, FL 33764

University Radiology, Knoxville, TN, 7/2000 –7/2007  
2240 Sutherland Ave.  
Suite 107  
Knoxville, TN 37919

Richland Radiological Consultants, Columbia, SC, 7/1998 - 7/2000  
Group no longer exists.

Consultant for various pharmaceutical companies. 1998 - 2010. (Sensus, Novartis, Pfizer, Valera)

**EDUCATION:**

<b>Certified Physician Executive</b> 7/2011-11/2015	American Association of Physician Leaders
Fellowship 7/1997 - 6/1998	<b>Neuroradiology</b> , The University of Virginia Health Sciences Center, Charlottesville, VA
Residency 7/1993 - 6/1997	<b>Diagnostic Radiology</b> , The University of Tennessee Medical Center, Knoxville, TN
Research Fellowship 7/1992 – 6/1993	National Library of Medicine <b>Medical Informatics</b> Fellow, Keck Center for Computational Biology, Baylor College of Medicine & Rice University, Houston, TX
Internship 7/1991 – 6/1992	<b>Internal Medicine</b> , Baylor College of Medicine, Houston, TX
Medical School 8/1987 – 6/1991	Baylor College of Medicine, Houston, TX <b>M.D.</b>
Undergraduate 8/1983 – 5/1987	Texas A & M University, College Station, TX B.S., <b>Computer Science</b> Honors: President's Endowed Scholar, National Merit Scholar, University Undergraduate Fellow

**BOARD CERTIFICATION:**

American Board of Radiology, 11/1997

Certificate of Added Qualifications in Neuroradiology, American Board of Radiology, 11/2001

Certified Physician Executive, Certifying Commission in Medical Management, 11/2015

**MEDICAL LICENSURE:**

Colorado, multiple others

## **SERVICE**

### **SOCIETY MEMBERSHIPS:**

American Association for Physician Leadership  
American College of Radiology  
    Committee on the Role of Machine Learning Beyond Image Interpretation  
    Innovation Advisory Council  
American Society of Neuroradiology  
Colorado Radiological Society  
El Paso County Medical Society  
Integrating the Healthcare Enterprise  
    Radiology Planning Committee  
Radiological Society of North America  
Radiology Business Management Association  
    Information Technology Task Force  
Society for Imaging Informatics in Medicine

### **UNIVERSITY APPOINTMENTS:**

Chair, Department of Radiology, University of Tennessee College of Medicine at Chattanooga,  
11/2007 – 7/2014  
Institutional Review Board, University of Tennessee College of Medicine at Chattanooga,  
10/2009 – 7/2014  
Clinical Associate Professor of Radiology, University of Tennessee College of Medicine at  
Chattanooga, 11/2007 – 7/2014  
Associate Professor, Graduate School of Medicine, The University of Tennessee, 7/2005 –  
8/2007  
Assistant Professor, Graduate School of Medicine, University of Tennessee, 6/2000 – 7/2005

### **HOSPITAL APPOINTMENTS:**

Complete list on request

### **HOSPITAL COMMITTEES AND OFFICES HELD**

#### ***Erlanger Health System, Chattanooga***

Credentials Committee, 8/2007 – 12/2008  
Executive Leadership Committee, 8/2007 – 2012 (disbanded in 2012)  
Medical Executive Committee, 8/2007 – 7/2014  
    Medical Quality Improvement Committee - Emergency Medicine (Advisor),

8/2007 - 7/2014

Medical Quality Improvement Committee - Radiology (Chairman), 8/2007 – 7/2014

Multidisciplinary Trauma Committee (Advisor), 8/2007 – 7/2014

PACS Committee (Chairman), 8/2007 – 7/2014

Quality Oversight Committee, 8/2007 – 7/2014

Best Practice Leadership Group, 2011 – 7/2014

Information Technology Steering Committee, 2009 - 7/2014

Operation Stroke Medical Subcommittee, American Stroke Association, 3/2001 - 7/2007

### ***The University of Tennessee Medical Center, Knoxville.***

PACS Committee (Chairman), Department of Radiology, 9/2000 - 8/2007

Patient Confidentiality Committee, 1/2001 - 2004

Diagnostic Radiology Residency Committee, 10/2001 – 8/2007

Information Services Steering Committee, 7/2001 - 8/2007

Privacy/HIPAA Workgroup, University of Tennessee Medical Center, 4/2001 - 8/2007

Internal Review Committee for the Internal Medicine Residency Program, 9/2002 – 12/2003

Brain & Spine Institute Steering Committee, 4/2003 – 8/2007

Director, Stroke Center, 11/2005- 8/2007

HLVI Medical Executive Committee, 11/2005 – 8/2007

Primary Care Strategic Initiative Committee, 3/2006 - 8/2007

### ***University Physicians' Association, The University of Tennessee Medical Center, Knoxville***

Utilization Review-Quality Assurance Committee, 2/2004 – 8/2007

### ***Palmetto Health Alliance, Columbia, SC***

Information Technology and PACS Subcommittees, Palmetto Health Alliance, Columbia, SC, 6/1999 - 6/2000.

## **PROFESSIONAL COMMUNITY SERVICE:**

Medical Explorations. An introductory summer program for high school and college students considering a career in medicine. (Founder). 7/2008 – 7/2014

Chattanooga Regional Science and Engineering Fair. Board member and chair of Scientific Review Committee 2012-2015. Judge 2008-2015.

Youth Leadership Forum in Medicine. Chattanooga-Hamilton County Medical Society. Lecturer and mentor. 2008-2014

## ACADEMICS

### INVITED LECTURES

1. Course coordinator for Radiology portion of The University of Tennessee course in Clinical Ethics, Knoxville, TN, 1995-1997.
2. Digital Medical Imaging and Image Networks, Lecture to Radiologic Technologists in the Department of Radiology, The University of Tennessee Medical Center, Knoxville, TN 1995.
3. Computers for Radiologists. Lecture series on computer fundamentals, networking and medical image processing presented to residents and staff in the Department of Radiology, The University of Tennessee Medical Center, Knoxville, TN, 1996.
4. Diffusion and Perfusion Magnetic Resonance Imaging in Cerebral Ischemia. Grand Rounds, Department of Neurology, University of Virginia Health Science Center and University of South Carolina School of Medicine, 1998 and 1999.
5. Lecture series to radiologic technology students at Midlands Technical College, Columbia, SC, 1998 – 1999.
6. Lecture series to South Carolina Society of Radiologic Technologists, Myrtle Beach and Columbia, SC, 1999 - 2000.
7. State of the Art Strategies for Diagnosis & Management of Acromegaly. Educational lecture at the Annual meeting, The Endocrine Society, Toronto, Canada, June 23, 2000. 2.0 AMA Cat I hours.
8. Osteoporotic Vertebral Fractures: Diagnosis and Percutaneous Treatment with Vertebroplasty. Medicine Grand Rounds, The University of Tennessee Medical Center, Knoxville, TN, August 8, 2000.
9. Stroke Imaging. Internal Medicine Grand Rounds, The University of Tennessee Medical Center, Knoxville, TN, December 19, 2000.
10. What is Radiology? Lecture in Medical Explorations program sponsored by the Department of Surgery, The University of Tennessee Medical Center, Knoxville, TN, January 4, 2001.
11. UTK Seminar #610/29770, Advanced Topics in Comparative and Experimental Medicine: Functional MRI. Spring Semester, 2001.
12. Human Brain Imaging. Lecture series for UTK course CEM #611, September 4, 2001.
13. Non-invasive Angiography. Lecture at the symposium Cardiology on the Front Lines 2001, sponsored by University of Tennessee Graduate School of Medicine and the UT Heart, Lung, Vascular Institute, Knoxville, TN, November 10, 2001.
14. Analysis of Pituitary Tumor Data. Presentation at the Global Advisory Meeting for Somavert®. Los Angeles, CA, January 26, 2002.
15. Non-invasive Angiography. Presentation to Tennessee Society of Radiologic Technologists. 2002
16. District IV at the Baptist Eye Institute, Knoxville, TN, March 18, 2003.
17. Symposium on the Diagnosis and Treatment of Vascular Lesions. Presented at the American Association of Oral and Maxillofacial Surgeons 87th Annual Meeting, Scientific Sessions and Exhibition, Boston, MA, September 21-24, 2005. 2.00 Cat I AMA/PRA Cat. I CME hours.

18. Human Brain Imaging. Lecture series for University of Tennessee at Knoxville course CEM 611, Section 004, March 27-April 29, 2006.
19. Introduction to Musculoskeletal Imaging. Lecture for UT College of Medicine, Department of Orthopedic Surgery, August 20, 2008.
20. Stroke Imaging. Multiple lectures for the National Stroke Intervention Training Center, Chattanooga, TN. 2008-2010
21. Optimal Strategies in Diagnostic Radiology. Lecture for UT College of Medicine, June 10, 2009.
22. An Exploration into Viewing the Living Brain. Presented to lay audience at Association for Visual Arts, Chattanooga, TN. October 2009
23. Optimal Strategies in Diagnostic Radiology. Presented at fall meeting of Tennessee Association of Physician Assistants. October 2009.
24. Optimal Strategies in Diagnostic Radiology. UT College of Medicine Family Medicine Update. June, 2010
25. Optimal Strategies in Diagnostic Radiology. Presented at fall meeting of Tennessee Association of Physician Assistants. October 2010.
26. Radiology for the Internist, Presented at Annual meeting of the Tennessee Chapter of the American College of Physicians. October, 2011
27. Optimal Strategies in Diagnostic Radiology. UT College of Medicine Family Medicine Update. June, 2011
28. Roentgen and the History of X-ray. UT College of Medicine, History of Medicine Symposium. September, 2011.
29. No-nonsense Approach to Stroke Imaging. EMSC Leadership Conference. April 2012.
30. Optimal Strategies in Diagnostic Radiology. UT College of Medicine Family Medicine Update. June, 2013
31. Radiology Imaging Review. Presented at annual meeting of Tennessee Association of Physician Assistants. October 2013.
32. Data-driven Decision-making for Radiology Management - An Introduction to Data Mining. AHRA 2016 and AHRA 2016 Fall Virtual Conference
33. Data-driven Decision-making for Radiology Management - An Introduction to Data Mining. RBMA September, 2016
34. Non-Interpretive Side of Artificial Intelligence and Machine Learning. RBMA Paradigm meeting, April, 2018
35. Artificial Intelligence in Radiology. Oregon RBMA State Meeting, November, 2018
36. Reliability: Setting the Stage. American College of Radiology Data Science Institute, November 2022.
37. Series Nomenclature Standardization. HIMSS-SIIM Webinar series, March 2023
38. Management of Acquisition Protocols using IHE MAP Profile. Radiological Society of North America, November 2018.
39. Open Standards in Radiology: Why Should We Care? Digital Innovation Services Quarterly Meeting, August 2022
40. Clinical Artificial Intelligence: AI in Radiology How? Why? What? How? Invited lecture, TORQ Solutions, July 2023

41. Doing It Fast and Getting It Right: Platform Approach To Clinical Adoption of AI. RSNA November 2023
42. IHE Refresher Course: Insight-driven Orders Workflows. RSNA, November 2023
43. The Technical Side of AI Deployment. RSNA, November 2023

## PUBLICATIONS:

1. Boney DG, Feinswog LJ, Hutson RK, Kenyon GT and Tam DC. An Object-Oriented Paradigm for Simulating Interconnected Neural Systems. Society for Neuroscience Abstracts 17:126 (1991).
2. Smith GT, Pate J, Hutson RK, Roberts K, Bond H and Gould HR. An Atlas of Scintigraphic Pulmonary Segmental Anatomy: A Monte Carlo Simulation. Booklet published by the Biomedical Imaging Center, The University of Tennessee Medical Center at Knoxville, for internal educational purposes, 1997.
3. Worrall BB, Farace E, Hillis AE, Hutson RK et al. Correlation of Aphasia and/or Neglect with Cortical Infarction in a Subpopulation of RANTTAS. Cerebrovasc Dis 11:257-264 (2001).
4. van der Lely AJ, Hutson RK, Trainer PJ et al. Long-term Treatment of Acromegaly with Pegvisomant, a Growth Hormone Receptor Antagonist. Lancet 358(9295):1943-1747 (2001).
5. Thomason MG, Longton RF, Gregor J, Smith GT, Hutson RK. Simulation of Emission Tomography Using Grid Middleware for Distributed Computing. Computer Methods and Programs in Biomedicine 75:251-258 (2004).
6. Vo NJ, Gash J, Browning J, Hutson RK. Pelvic Imaging in the Stable Trauma Patient: Is the AP Pelvic Radiograph Necessary When Abdominopelvic CT Shows No Acute Injury? Emergency Radiology 2004 Apr, 10(5):246-09. Epub 2004 Mar 19.
7. Drake WM, Grossman AB, Hutson RK. Effect of treatment with pegvisomant on meningioma growth in vivo. Eur J Endocrinol. 2005 Jan;152(1):161-2.
8. de Leonni Stanonik M, Licata CA, Walton NC, Lounsbury JW, Hutson RK, Dougherty JH Jr. The Self Test: a screening tool for dementia requiring minimal supervision. Int Psychogeriatr. 2005 Dec;17(4):669-78. Epub 2005 Oct 25.
9. Zhou Y, Dougherty JH Jr, Hubner KF, Bai B, Cannon RL, Hutson RK. Abnormal connectivity in the posterior cingulate and hippocampus in early Alzheimer's disease and mild cognitive impairment. Alzheimers Dement. 2008 Jul;4(4):265-70.
10. Ghigo E, Biller BMK., Colao A, Kourides IA, Rajicic N, Hutson RK, DeMarinis L, and Klibanski A. Comparison of Pegvisomant and Long-Acting Octreotide in Patients with Acromegaly Naïve to Radiation and Medical Therapy. Journal of Endocrinology Investigation 2009 December, 32: 924-933. DOI 10:3275/6723.
11. Devlin TG, Phade SV, Hutson RK, Fugate MW, Major GR 2nd, Albers GW, Sirelkhatim AA, Sapkota BL, Quartfordt SD, Baxter BW. Computed tomography perfusion imaging in the selection of acute stroke patients to undergo emergent carotid endarterectomy. Ann Vasc Surg. 2015 Jan;29(1):125.e1-11. doi: 10.1016/j.avsg.2014.07.023. Epub 2014 Sep 3. PubMed PMID: 25194548.
12. Lakhani P, Prater AB, Hutson RK, Andriole KP, Dreyer KJ, Morey J, Prevedello LM, Clark TJ, Geis JR, Itri JN, Hawkins CM. Machine Learning in Radiology: Applications Beyond Image Interpretation. J Am Coll

Radiol. 2017 Nov 16. pii: S1546-1440(17)31287-5. doi: 10.1016/j.jacr.2017.09.044. [Epub ahead of print] PubMed PMID: 29158061.

## POSTERS/ABSTRACTS

1. Feinswog L, Hutson RK, Kenyon G and Tam D. An Object-Oriented Simulation of Neurophysiological Processes. Abstract presented at the Second Keck Symposium on Computational Biology, sponsored by Rice University, Baylor College of Medicine and The University of Houston, Houston, TX, 1991.
2. Hutson RK, Scott DW, Gelder M and Morrisett JD. Nonparametric Density Estimation as an Aide to Tissue Discrimination in Magnetic Resonance Imaging. Abstract presented at the Medical Informatics Symposium, sponsored by the National Library of Medicine, Bethesda, MD, 1993.
3. Hutson K, Pate J, Roberts K, Bond H, Gould HR, and Smith GT. Perfusion Lung Scan Regional Anatomy Defined by Monte Carlo Simulation. Poster presented at the 41st Annual Meeting, Society of Nuclear Medicine, Orlando, FL, June 1994. Journal of Nuclear Medicine 35:239P (1994).
4. Pate JE, Smith GT, Hutson RK and Bond H. Scintigraphic Pulmonary Segmental Anatomy: A Monte Carlo Simulation. Exhibit presented at the 80th Annual Meeting, Radiological Society of North America, Chicago, IL, November 27 - December 2, 1994.
5. Hutson RK Jr, Rao R, Bond HW, Hubner KF, and Smith GT. Three-dimensional Display and Correlation of Whole-Body PET Images with CT Scans of Chest, Abdomen, and Pelvis. InfoRAD exhibit at the 81st Scientific Assembly and Annual Meeting, Radiological Society of North America, Chicago, IL, November 26 - December 19, 1995.
6. Hutson RK, Pate J, Bond H, Gould HR and Smith GT. Perfusion Lung Scan Regional Anatomy Defined by Monte Carlo Simulation. Poster presented at Graduate School of Medicine's Research Day, The University of Tennessee Medical Center, Knoxville, TN, April 22, 1997.
7. Hutson RK and Lipper M. The Novel Growth Hormone Antagonist B2036-PEG Does Not Stimulate Growth of Pituitary Tumors in Acromegalic Patients. Abstract presented at the International Pituitary Congress, Long Beach, CA, 1999.
8. Hutson RK. MRI Morphologic Analysis of GH-Secreting Tumor Response to Growth Hormone Receptor Antagonist Therapy. Poster presented at the 30<sup>th</sup> International Symposium on GH and Growth Factors in Endocrinology and Metabolism. Monte-Carlo, Monaco, October 6-7, 2000.
9. Klosterman LA and Hutson RK. Relative Ratio of Intensities of Pituitary Adenoma to Normal Gland in Post Contrast Spin Echo and Gradient Echo Sequences. Scientific poster presented at The Fifth Annual Research Day, sponsored by The University of Tennessee Graduate School of Medicine, Knoxville, TN, April 16-17, 2001.
10. De Leoni-Stanonik M, Dougherty JD, Licata CA, Hutson RK and Campbell SK. Anterior Cingulate Cortex Dysfunction in Mild Alzheimer's disease Revealed by fMRI and the Counting Stroop Test. Scientific poster presented at The Fifth Annual Research Day, sponsored by The University of Tennessee Graduate School of Medicine, Knoxville, TN, April 16-17, 2001. Awarded first place in the category, "Clinical Research: Case Reports and Cohort Studies".
11. Klosterman LA and Hutson RK. Gland to Tumor Contrast Ratio in Pituitary Adenomas: Spin Echo vs. Gradient Echo Sequences. Paper presented at the Thirty-ninth Annual Meeting, American Society of Neuroradiology, Boston, MA, April 23-27, 2001.

12. Hutson RK. MR Imaging Morphologic Analysis of GH-Secreting Tumor Response to Growth Hormone Receptor Antagonist Therapy. Poster presented at the Thirty-ninth Annual Meeting, American Society of Neuroradiology, Boston, MA, April 23-27, 2001.
13. De Leoni Stanonik M, Hutson RK, Hubner KF, Smith GT, Licata CA, Thie JA, Rule KA, Campbell SK, and Dougherty Jr JH. Impairments in Selective Attention and Anosognosia in Mild AD Patients Evaluated with the Stroop Task. Abstract presented at the conference, New Perspectives of Receptor Imaging by PET, Sendai, Japan, June 1, 2002.
14. De Leoni Stanonik M, Hutson RK, Hubner KF, Smith GT, Licata CA, Thie JA, Rule KA, Campbell SK, and Dougherty Jr JH. Impairments in Selective Attention and Anosognosia in Mild AD Patients Evaluated with the Stroop Task. Abstract presented at the Eighth International Conference on Functional Mapping of the Human Brain, Sendai, Japan, June 2-6, 2002.
15. Potharaju SP, Smith GT, Hall NC and Hubner KF. Utility of FDG-PET in Management of Testicular Cancer and Prediction of Treatment Response. Abstract presented at the 49<sup>th</sup> Annual Meeting, Society of Nuclear Medicine, Los Angeles, CA, June 15-19, 2002.
16. De Leoni Stanonik M, Hubner KF, Smith GT, Hutson RK, Thie JA, Licata CA, Rule KA and Dougherty Jr. JD. Abnormalities of Selective Attention and Anosognosia as Shown by FDG-PET. Abstract presented at the 49<sup>th</sup> Annual Meeting, Society of Nuclear Medicine, Los Angeles, CA, June 15-19, 2002.
17. Besser M and Hutson RK. Pegvisomant, a Novel GH Receptor Antagonist, Does Not Affect Pituitary Tumor Volume in Patients with Acromegaly Regardless of Prior Therapy. Abstract presented at the 84<sup>th</sup> Annual Meeting of The Endocrine Society, San Francisco, CA, June 19-22, 2002.
18. Allen AM, Licata CA, Knight SP, Hutson RK. A Web-Based Tool To Teach Medical Students And Residents The Appropriate Use of Imaging Studies. Abstract presented at the Association of University Radiologists 51<sup>st</sup> Annual Meeting, Miami, FL, April 2003.
19. Hudson K, Rule KA, Hutson RK, Buehler MA. Peer Review Conference of Misdiagnosis on Imaging Studies to Assess Personal Practice Accuracy. Poster presented at the Practice-based Learning and Improvement 2005 Conference, co-sponsored by the Accreditation Council of Graduate Medical Education (ACGME) and the American Board of Medical Specialists (ABMS), Rosemont, IL, September 22-23, 2005.
20. Zhou Y, Dougherty JH, Hutson RK, Hubner KF and Townsend DW. Decreased Connectivity in the Posterior Cingulate Cortex (PCC) in Patients with Mild Cognitive Impairment (MCI) in Early Alzheimer's Disease. Abstract presented at the 5<sup>th</sup> Annual Leonard Berg Symposium, St. Louis, MO, October 7-8, 2005 (presented by Zhou Y).
21. de Leoni Stanonik M, Licata CA, Walton NC, Lounsbury JW, Hutson RK, Dougherty JH. The Self Test: A Screening Tool for Dementia Requiring Minimal Supervision. *International Psychogeriatrics* 2005 Dec; 17(4): 669-678. Epub 2005 Oct 25.
22. Hudson K, Rule KA, Hutson RK, Buehler MA. Peer Review conference of Misdiagnosis on Imaging Studies to Assess Personal Practice Accuracy. Abstract presented as an educational poster during the Association of University Radiologists 54<sup>th</sup> Annual Meeting, Austin, TX, April 5-8, 2006.
23. Barker RM, Hutson RK. Preoperative and Postoperative MR Imaging Evaluation of Pituitary Adenomas. Abstract presented as an educational poster during the American Society of Neuroradiology (ASNR) 44<sup>th</sup> Annual Meeting, San Diego, CA, April 29-May 5, 2006 (Barker R presenter).
24. Stava MW, Hutson RK. The Basics of Intrauterine Fetal MRI for the Diagnosis of Cerebral Congenital

Anomalies. Abstract presented as an educational poster during the American Society of Neuroradiology (ASNR) 44<sup>th</sup> Annual Meeting, San Diego, CA, April 29-May 5, 2006 (Stava MW presenter).

## CONFERENCES/COURSES ATTENDED:

1. Symposia on Computer Applications in Medical Care (SCAMC), sponsored by the American Medical Informatics Association, Washington, D.C., 1989, 1990, 1991.
2. Keck Symposium on Computational Biology, sponsored by Rice University, Baylor College of medicine and The University of Houston, Houston, TX, 1991, 1992.
3. Spring Congress, American Medical Informatics Association, San Francisco, CA, 1992.
4. Medical Informatics Symposium, sponsored by the National Library of Medicine, Bethesda, MD, 1993.
5. Medical Imaging '93, sponsored by the International society for Optical Engineering (SPIE), Newport Beach, CA, 1993.
6. Radiological Society of North America, 80th Annual Meeting, Chicago, IL, November 26 - December 2, 1994.
7. 81st Scientific Assembly and Annual Meeting, Radiological Society of North America, Chicago, IL, November 26 - December 1, 1995.
8. MRI Tutorial Course 605T sponsored by New York University School of Medicine, New York, NY, May 3-7, 1999. 35.0 AMA Cat I CME hours
9. Annual meeting, The Endocrine Society, Toronto, Canada, June 23, 2000. 2.0 AMA Cat. I CME credits for the conference session: State of the Art Strategies for Diagnosis & Management of Acromegaly.
10. 30th International Symposium on GH and Growth Factors in Endocrinology and Metabolism. Monte-Carlo, Monaco, October 6-7, 2000.
11. Genotropin Physician Advisory Meetings, Monte-Carlo, Monaco, October 4-7, 2000.
12. Somavert Advisory Meeting, Monte-Carlo, Monaco, October 4, 2000.
13. Eleventh International Congress of Endocrinology, Sydney, Australia, October 29 - November 2, 2000.
14. UTMCK CME credits for 2000: Medicine Grand Rounds, 1.0;Oncology Grand Rounds, 3.0; Total: 4.0 AMA Cat I hours.
15. Thirty-ninth Annual Meeting, American Society of Neuroradiology, Boston, MA, April 21-27, 2001. 31.0 AMA Cat. I CME hours.
16. Forty-ninth Annual Meeting, Association of University Radiologists, Toronto, Canada, May 16-20, 2001.
17. Marconi-AUR Faculty Development Program, Toronto, Canada, May 18, 2001. 8.25 AMA Cat. I CME hours.
18. UTMCK CME credits for 2001: Clinical Cancer Committee, 1.0; Oncology Grand Rounds, 10.0; Total:

## 11.0 AMA Cat. I CME hours.

19. Somavert Global Advisory Meeting, Los Angeles, CA, January 26, 2002.
20. RSNA Grant Writing Course in Chicago, IL. First of four sessions: September 20-22, 2002.
21. UTMCK CME credits for 2002: Oncology Grand Rounds, 8.0 AMA Cat. I hours.
22. Biomedical Imaging Research Opportunities Workshop, Bethesda, MD, January 31, 2002-February 1, 2003.
23. Cardiovascular Magnetic Resonance Imaging: State Of The Art Including An Update On Computed Tomography, Williamsburg, VA, May 4-6, 2003. 20.0 AMA Cat. I CME hours.
24. The 2003 Annual Meeting of the Society For Computer Applications In Radiology (SCAR), Final Program: The 20th Symposium for Computer Applications In Radiology, Boston, MA, June 7-10, 2003. 28.0 AMA Cat. I CME hours.
25. UTMCK CME credits for 2003: Cardiology Grand Rounds, 1.0; Head & Neck Conference, 10.0; Oncology Grand Rounds, 3.0; Total: 14.0 AMA Cat. I CME hours.
26. Neuroradiology Education & Research (NER) Foundation Symposium & American Society of Neuroradiology (ASNR) 43rd Annual Meeting, Oak Brook, Illinois, May 21-27, 2005. 26.25 AMA/PRA Cat. I CME hours.
27. Practical Issues in Multiple Sclerosis: Advances in the Science of Neuroimmunology. Educational activity sponsored by the University of South Florida, Knoxville, TN, February 7, 2006. 1.5 AMA/PRA Cat. I CME hours.
28. Dean's Grand Rounds: Electronic Health Records. Educational activity sponsored by The University of Tennessee College of Medicine, University of Tennessee Medical Center, Knoxville, TN, February 9, 2006. 1.0 AMA Cat. I CME hours.
29. Department of Medicine Grand Rounds. Educational activity sponsored by The University of Tennessee College of Medicine, University of Tennessee Medical Center, Knoxville, TN, March 1, 2006. 1.0 AMA Cat. I CME hours.
30. International Stroke Conference 2006. Educational activity sponsored by The American Heart Association, Kissimmee, FL, February 16-18, 2006. 17.0 AMA/PRA Cat. I CME hours.
31. Using Vascular Imaging to Enhance CVD Risk Assessment. Educational activity sponsored by The University of Tennessee College of Medicine, University of Tennessee Medical Center, Knoxville, TN, November 8, 2006. 1.0 AMA/PRA Cat. I CME hours.
32. International Stroke Conference. Educational activity sponsored by The American Heart Association, San Francisco, CA, February 7-9, 2007. 21.75 AMA/PRA Cat. I CME hours. Nuts and Bolts Research Symposium. Educational activity sponsored by The University of Tennessee College of Medicine, Chattanooga, TN, September 14, 2007. 7.0 AMA/PRA Cat. I CME hours.
33. A Practical Approach to Musculoskeletal MRI. Educational activity sponsored by The Duke University School of Medicine, Las Vegas, Nevada, October 13-16, 2007. 20 AMA/PRA Cat. I credits.
34. Research Compliance Update/Healthcare Fraud in Tennessee. Educational activity sponsored by The University of Tennessee College of Medicine, Chattanooga, TN, February 28, 2008. 2.0 AMA/PRA Cat. I CME hours.
35. Nuts and Bolts Research Symposium. Educational activity sponsored by The University of Tennessee

College of Medicine, Chattanooga, TN, September 19, 2008. 2.25 AMA/PRA Cat. I Credits.

36. ACR-RBMA. November 2009
37. ASNR. May 2010
38. Emcare 24th Annual Leadership Conference. Educational activity sponsored by the American College of Emergency Physicians, Grapevine, TX, April 7 – 8, 2011. 7.75 AMA/PRA Cat. I Credits.
39. American College of Physician Executives. Boston. July 2011.
40. American Society of Spine Radiology. Annual meeting. February 2012.
41. RSNA. December 2012
42. Tennessee Medical Association PITCH. Nashville, TN. March 2014
43. Certified Physician Executive Capstone, Certifying Commission in Medical Management, Scottsdale, AZ, November 2015
44. RBMA (Radiology Business Management Association) Summit. 2016
45. American College of Radiology annual meeting. 2016
46. Conference on Machine Intelligence in Medical Imaging. SIIM. 2016
47. Conference on Machine Intelligence in Medical Imaging. SIIM. 2017
48. RBMA (Radiology Business Management Association) Paradigm annual meeting. 2018
49. Radiological Society of North America, 2022
50. Conference on Machine Intelligence in Medical Imaging. SIIM. 2023
51. Society for Imaging Informatics in Medicine, 2023
52. Radiological Society of North America, 2023
53. RSNA Radiology Informatics Council, 2023

**TOWN OF PALMER LAKE  
EL PASO COUNTY  
STATE OF COLORADO**

**RESOLUTION NO. 19 - 2026**

**A RESOLUTION TO APPROVE A CITIZEN APPOINTMENT TO PLANNING COMMISSION, PALMER LAKE, COLORADO**

**WHEREAS**, Palmer Lake is a statutory town organized under Part 3 of Article 4 of Title 31 of the Colorado Revised Statutes; and

**WHEREAS**, pursuant to State Statute and the Palmer Lake municipal code, the Board of Trustees is authorized to approve the recommendation of appointed officials to the Parks and Trails Commission; and

**WHEREAS**, at the regular meeting on March 18, 2026, the Planning Commission recommended approval of a citizen appointment to fill a vacancy.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE OF EL PASO COUNTY, COLORADO, AS FOLLOWS:**

**Section 1.** The following individual is appointed to fill the \_\_\_\_\_ remaining vacancy for the Town of Palmer Lake Planning Commission:

Two Year term ending January \_\_\_\_\_ – Shana Ball

**Section 2. Severability.** If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**Section 3. Repeal.** Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

**INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 9th DAY OF APRIL 2026.**

TOWN OF PALMER LAKE, COLORADO

\_\_\_\_\_  
Dennis Stern, Mayor

ATTEST:

By: \_\_\_\_\_  
Erica N. Romero, Town Clerk

**TOWN OF PALMER LAKE  
EL PASO COUNTY  
STATE OF COLORADO**

**RESOLUTION NO. 21 - 2026**

**A RESOLUTION TO APPROVE A CITIZEN APPOINTMENT TO PLANNING COMMISSION, PALMER LAKE, COLORADO**

**WHEREAS**, Palmer Lake is a statutory town organized under Part 3 of Article 4 of Title 31 of the Colorado Revised Statutes; and

**WHEREAS**, pursuant to State Statute and the Palmer Lake municipal code, the Board of Trustees is authorized to approve the recommendation of appointed officials to the Parks and Trails Commission; and

**WHEREAS**, at the regular meeting on March 18, 2026, the Planning Commission recommended approval of a citizen appointment to fill a vacancy.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE OF EL PASO COUNTY, COLORADO, AS FOLLOWS:**

**Section 1.** The following individual is appointed to fill the \_\_\_\_\_ remaining vacancy for the Town of Palmer Lake Planning Commission:

Two Year term ending January \_\_\_\_\_ – Rodney Kent Hutson Jr.

**Section 2. Severability.** If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**Section 3. Repeal.** Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

**INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 9th DAY OF APRIL 2026.**

TOWN OF PALMER LAKE, COLORADO

\_\_\_\_\_  
Dennis Stern, Mayor

ATTEST:

By: \_\_\_\_\_  
Erica N. Romero, Town Clerk

**TOWN OF PALMER LAKE  
EL PASO COUNTY  
STATE OF COLORADO**

**RESOLUTION NO. 20 - 2026**

**A RESOLUTION TO APPROVE A CITIZEN APPOINTMENT TO PLANNING COMMISSION, PALMER LAKE, COLORADO**

**WHEREAS**, Palmer Lake is a statutory town organized under Part 3 of Article 4 of Title 31 of the Colorado Revised Statutes; and

**WHEREAS**, pursuant to State Statute and the Palmer Lake municipal code, the Board of Trustees is authorized to approve the recommendation of appointed officials to the Parks and Trails Commission; and

**WHEREAS**, at the regular meeting on March 18, 2026, the Planning Commission recommended approval of a citizen appointment to fill a vacancy.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE OF EL PASO COUNTY, COLORADO, AS FOLLOWS:**

**Section 1.** The following individual is appointed to fill the \_\_\_\_\_ remaining vacancy for the Town of Palmer Lake Planning Commission:

Two Year term ending January \_\_\_\_\_ – Susan Miner

**Section 2. Severability.** If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**Section 3. Repeal.** Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

**INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 9th DAY OF APRIL 2026.**

TOWN OF PALMER LAKE, COLORADO

\_\_\_\_\_  
Dennis Stern, Mayor

ATTEST:

By: \_\_\_\_\_  
Erica N. Romero, Town Clerk

**TOWN OF PALMER LAKE, COLORADO**

**RESOLUTION NO. 22-2026**

**A RESOLUTION TO AUTHORIZE CERTIFICATION OF TOWN ROADWAY TO COLORADO DEPARTMENT OF TRANSPORTATION, PALMER LAKE, COLORADO**

**WHEREAS**, the Town of Palmer Lake, Colorado, is required to report miles of town roadway annually to CDOT, in part, to enable the Town to receive Highway Users Tax Fees (HUTF); and

**WHEREAS**, the certification requires signature by the Mayor.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE, COLORADO AS FOLLOWS:**

1. The Mayor is authorized, along with Town Clerk, to sign the certification, attached hereto, to report miles of town roadway.
2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.
3. Repeal. Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

**INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 9th DAY OF April 2026.**

ATTEST:

TOWN OF PALMER LAKE, COLORADO

\_\_\_\_\_  
Erica N. Romero, CMC  
Town Clerk

BY: \_\_\_\_\_  
Dennis Stern  
Mayor



# Colorado Department of Transportation Palmer Lake Signature Sheet

FIPS Code : 57025

4/6/2026

- 3.430 miles of arterial streets
- 17.595 miles of local streets
- 21.025 total miles of H.U.T. eligible streets
- 2.020 miles of non H.U.T. eligible streets - Maintained by others
- 0.520 miles of non H.U.T. eligible streets - Not maintained

This mileage is the certified total as of December 31, 2025

I declare under penalty of perjury in the second degree, and any other applicable state or federal laws, that the statements made on this document are true and complete to the best of my knowledge.

The Colorado Department of Transportation can contact the following person with questions regarding this report:

\_\_\_\_\_  
Mayor Date

\_\_\_\_\_  
Name Phone

\_\_\_\_\_  
City Clerk Date

Submit this signed copy with your annual mileage change report to the Colorado Department of Transportation.

We are required to inform you that a penalty of perjury statement is required pursuant to section 18-8-503 C.R.S. 2005, concerning the removal of requirements that certain forms be notarized.