



## **PARKS COMMISSION**

**Tuesday, January 10, 2023 at 5:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

**\*Live Stream available on town website\***

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### **AGENDA**

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*This agenda is subject to revision 24 hours prior to commencement of the meeting.*

#### **Call to Order**

#### **Roll Call**

#### **Approval of Minutes**

- [1.](#) Minutes from December 13, 2022 Meeting

#### **Petty Cash Report**

#### **Volunteer Hours (Reported)**

- [2.](#) Nov-Dec Parks Report

#### **Public Works Supervisor Report**

#### **Town Administrator Report**

#### **Business Items**

3. Nomination and Vote on Commission Chairperson
4. Nomination and Vote on Vice Chairperson
- [5.](#) Update of Holiday Lights Contest
6. Update on Power at Ped Bridge
- [7.](#) Consider Revision of Town Code Section 2.20
8. Consider Point of Contact(s)
- [9.](#) Consider Revision of Rules
- [10.](#) Discussion of the Elephant Rock Property - Open Space, Trails, Connecting Bridges (Trail-Open Space Planning) for Proposed Parkland in Perpetuity

**Centennial Park**

- 11. Proposed Tree Planting at Entrance to Ballfield Area (tentative)
- 12. Plan Winterfest Event (tentative)

**Glen Park**

- 13. Tennis Court Resurface Proposal

**Public Comment**

*This time is reserved for the public to speak to items not on the agenda. Individuals must state name and limit comments to (3) minutes unless extended.*

**Report of Other Meetings**

**Next Meeting (1/24 workshop) and Future Items**

- Workshops
  - Collaborate on Centennial Park Plans (Invite APL, LL, Golf, etc) - 1/24
  - Review Projects for 2023
  - Trail/Open Space Planning
  - Noxious Weeds Plan

**Adjourn**

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**Americans with Disabilities Act**

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Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.

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**Notice**

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Notice is hereby given that more than two members of the Board of Trustees may be present; however, there will be no action taken by the Board of Trustees at this meeting.



## PARKS COMMISSION

Tuesday, December 13, 2022 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### MINUTES

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**Call to Order.** Chair Wiecks called the meeting to order at 6:01 pm.

**Roll Call.** Present: Reid Wiecks, Lindsey Leiker, Cindy Powell, Mike Pietsch, Phyllis Head, Ande Furrer, Gene Kalesti. Staff: Jason Dosch, Dawn Collins. Others: Doug (REI), Greg (Disc Golf).

#### Approval of Minutes

1. Approval of Minutes from November 8, 2022. MOTION (Leiker, Powell) to approve minutes from November. Motion passed 7-0.

**Petty Cash Report.** Mike Pietsch reported donations and expenditures with a new balance of \$483.

**Public Works Supervisor Report.** Jason Dosch updated the Commission members on the CORE power placement (400 amp) at a cost of about \$10,000. It will be reviewed to be scheduled in 2023.

#### Town Administrator Report

2. Update on GOCO Grant Concept Submittal. The feedback from Chris, GOCO rep, was distributed. A workshop will be planned for next steps and further development of plans. Cindy Powell stated she has identified multiple funding sources – Daniels, Tri-lake Rotary for review.
3. Consider Tree Donation at Right of Entrance to Ballfield Area. A citizen is offering to purchase spruce trees at the right side of the drive entrance to the ballfield. A proposal will be requested.
4. Consider Basketball Hoop/Pole Donation. This item was accepted and will be considered with other projects for 2023. Reid mentioned it will need sand or concrete in the base.
5. Determine Logs (Qty/Size) for Fire to Haul. Discussion took place about planning for the need of logs and design of bridge. It was agreed that an estimate of where/what should be determined to assist the Fire Dept removing the logs from the reservoir area. Collins stated the map provided is primarily public right of way and abutting neighbors could be noticed with a courtesy letter of any walking activity for trails.
6. Invoice for Survey Work for Power at Ped Bridge (\$2050). Collins reviewed the total cost of \$10,000 for power and \$2000 for survey work to design the power, which the town will move forward with to appropriately plan for power near the bridge. Discussion took place about requesting assistance from Awake Palmer Lake for payment. Lindsey agreed to bring to the next meeting.

**Business Items**

7. Review Request from REI Experience. Doug introduced himself and provided background to the REI outdoor experience. He inquired about guided visits to the lake in 2023-24 depending. Discussion took place about activities, and he stated that one guide with about six participants may be the smallest group for boarding or kayaking activity.
8. Finalize Holiday Lights Contest. Lindsey reported seven participants for the lights contest and a map will be posted Friday for judging on Sunday. She will distribute information.
9. Review of Trail-Open Space Plan. Gene reviewed where to consider trail connections and to walk the areas. Cindy mentioned the Colorado Youth Corp for assistance. Gene also mentioned a class of senior students that require community service hours (Collins will get contact from Mayor Havenar).
10. Projects to Consider in 2023. Reid will blend, revise and distribute the list from the Parks survey for review at a future workshop.

Ande Furrer and Lindsey Leiker left the meeting about 7 pm.

**Centennial Park**

11. Update Avid4 Adventure. Reid reviewed a message from Cassidy of Avid4 that the classes will not continue in 2023 due to lack of funding.
12. Update on Disc Golf Course and Master Plan Draft. Greg F provided a review of the year and the projects scheduled for 2023. He requested a few hundred in funds to cover material, specifically caution signs were mentioned. Cement could be managed when other cement projects are planned, and Jason D noted that Greg should him when assistance is needed. This is the first phase of a 5-year plan. Approximately 18 new baskets should also be planned for, approximately \$8000. These items will be added to the project list. Discussion took place about tee/hole revisions and additional pole/log(s) needed. MOTION (Wiecks, Powell) to approve \$200 for material and necessary cement as needed. Motion passed 5-0.

**Glen Park**

13. Report of Creekside Trail Service (11/26) Palmer Ridge NHS Students. Reid reported that four students assisted with the Creekside clean up.
14. Update on Revised Tennis Court Proposal. Reid reviewed the revised proposal from Renner. Discussion took place about the 8 ft divider between courts, the trench area to remain for drainage, to clear or widen the output of the drainage area, color of lines for multiple courts, and further discussion ensued about determining the slope of the area, improving drainage and considering the schedule of the resurface work for the fall of 2023 or wait for spring of 2024.

Cindy left the meeting about 7:30 pm.

MOTION (Head) to request to be on the spring schedule and accept the current bid with any additions to come back after Renner answers questions Reid stated (slope, improve drainage). With continued discussion, Phyllis withdrew her motion. It was agreed generally to bring back answers to the next meeting to review.

**Public Comment.** None.

**Report of Other Meetings.** None.

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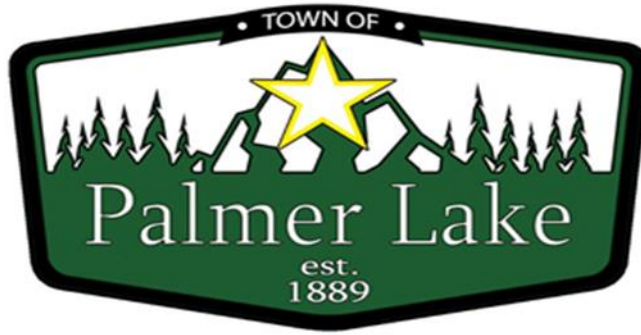
**Next Meeting and Future Items.** Next regular meeting is January 10 and a workshop may be considered for rules and point of contact assignment for the Parks Commission on January 3.

**Convene to Executive Session.** It was agreed that an executive session is not required. Last year, Parks offered a cash gift to Parks staff. Reid asked to consider volunteers that also maintain the median at Hwy 105/Spring and in the Glen.

15. Consideration of Annual Bonus for Parks Personnel. Members agreed on two \$25 gifts to each resident volunteer and one \$50 gift to Madeline.

**Adjourn.** Reid adjourned the meeting at 7:59 pm.

Minutes by: Dawn A. Collins, Town Administrator/Clerk



*Board of Trustees Summary Sheet*

	<b>Nov—Dec YE 2022</b>
<b>Title</b>	<b>PARKS Report</b>
<b>Date</b>	7/14/2022
<b>Contact</b>	Parks Commission
<b>Summary of Volunteer Hours</b>	<p><b>NOV:</b></p> <ul style="list-style-type: none"> <li>• Meetings - 10 hours</li> <li>• Meeting with Fire Chief Vincent and Cptn Weston O to re-establish relationship with Parks - 1.5 hrs</li> <li>• Research &amp; communication with GOCO grant writers - 4 hrs</li> <li>• Reviewed and revised Renner tennis court proposal and researched tennis court storage bin - 2 hrs</li> <li>• Meeting with two citizens proposing a possible mtn bike race in Palmer Lake - 1 hr</li> <li>• Installed bench in Glen Park - 3 hrs</li> <li>• Clearing portions of Creekside trail cutting larger trees for removal - 2 hrs</li> <li>• Arranging Service Day for Creekside Trail (11/26) with Palmer Ridge National Honor Soc Students – 1 hr</li> <li>• Conducting 11/26 Creekside Trail service day - 17 hrs</li> <li>• Weed removal - 8 hrs</li> <li>• Work at Glen Park - 3 hrs</li> <li>• Emails, spreadsheets, organizing events - 12 hrs</li> <li>• Help install bench in Glen Park on the trail to the tennis courts. 3/4 bag cement 8 lock washers – 2 hrs</li> <li>• Car Wash after bringing tools, cement and 10 gallons water -3 hrs</li> <li>• Remove barricades installed eight lock washers, took small T posts back to Town yard -1 hr</li> <li>• Walked potential trail space on 28 acres to revitalize and revive - 2.5 hr</li> </ul>

	<ul style="list-style-type: none"> <li>• Research “survey software” for residence of small municipalities - 1.5 hr</li> <li>• Discussion with Surveyor Jim Brinkman on research of existing Land Survey Plats for Three parcels: 7108100016, 7108126009, 7105400005 - 0.5 hr</li> <li>• Research “survey software” for residence of small municipalities - 1 hr</li> <li>• Met with known local blacksmith welder artist on Art project and spent time proposing a Palmer Lake Parks commissioned piece - 1 hr</li> <li>• Initial 28-acre plotting and identification of historic trails, bridges and adjoining trails -1 hr</li> <li>• Work in Glen park - 3 hrs</li> </ul> <p><b>DEC:</b></p> <ul style="list-style-type: none"> <li>• Meetings – 2.5 hr</li> <li>• Dug and poured cement for Lake memorial bench pad, met with folks watering the trees - 5 hrs</li> <li>• Wrote thank letters for donations to Parks, purchased gift cards and Holiday cards for volunteers &amp; Madeline – 2 hr</li> <li>• Lights contest judging - 1.5 hr</li> <li>• Wrote suggested edits to Parks Commission Code, Commission rules, and POC list for consideration at 1/3 workshop – 2 hr</li> <li>• Discussions with Dawn and Jason - agendas, projects – 1hr</li> <li>• Cut and moved downed limbs in Glen Park – 1 hr</li> <li>• Started and continued collating survey data for 2023 projects priority list and discussions – 2 hr</li> <li>• Collating data between two GOCO grant survey collections - 4.5 hr</li> <li>• Research wilderness log bridge specifications and designs – 2 hr</li> <li>• 2 cement footers for one memorial bench northwest side of lake – 2hr</li> <li>• Survey walking 28 acres historical and potential trails and bridges – 1.5 hr</li> <li>• Discussion with license Jefferson County PE for volunteer foot, horse and bike bridgework designs and frame load – 1.5 hr</li> <li>• Design computer time for Public 28 acre possibilities while walking and plotting Plat – 4 hr</li> <li>• Survey walking 28 acres and drained beaver ponds, historical and potential trails and bridges (Willan’s included) – 2.5 hr</li> </ul>
<p><b>Total Volunteer Time</b></p>	<p>November: 81 total hours December: 34 total hours (reported by RW, GK)</p>
<p><b>Upcoming Activity</b></p>	

**Dawn Collins**

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**From:** Reid Wiecks <reidwiecks@gmail.com>  
**Sent:** Monday, December 19, 2022 8:38 AM  
**To:** Lindsey Leiker  
**Cc:** Dawn Collins; Tish Torweihe; Ande Furrer; Ande Furrer; Cindy Powell; Gene Kalesti; Jason D.; Phyllis Head; Mike Pietsch  
**Subject:** Re: And the winners are...(for town website)

-----WARNING: This email originated from outside the Town of Palmer Lake. DO NOT CLICK on any attachments or links from unknown senders or unexpected emails. Always check the sender's display name and email address are correct before you communicate.-----

Great video Lindsey. Well done and thanks to all who judged. So many good ones that didn't enter. Have to figure out how to get them to do so.

Reid

On Dec 18, 2022, at 9:01 PM, lindsey leiker <lindseyleiker@gmail.com> wrote:

The votes are in!!! Man that was tough!! So many good entries! Hope you get out there and check them all out!

Most Creative: 130 Shady Lane  
Best Decorated: 190 Shady Lane  
Clark Griswold Most Lights: 405 Upper Glenway  
Best Business: O'Malley's Steak Pub

Video attached for website too. :)  
<Magic Movie 2.mov>



## CHAPTER 2.20. - PARKS AND TRAILS COMMISSION

### 2.20.010. - Creation and establishment of advisory parks and trails commission.

There is hereby created and established the parks and trails commission, hereinafter referred to as "commission" in this chapter, for the town, which shall consist of ~~five to seven~~ members, with the addition of one alternate member to fill in for a regular voting member as needed, who shall be town residents, for a minimum of one year, and shall be appointed by the mayor with the approval of the town board of trustees.

(Code 1973, § 12.20.020; Ord. No. 4-1991, § 3, 1991)

### 2.20.020. - Term of office.

The terms of office for the appointed members shall be two-year staggered terms. Recommendation for re-appointment is an option. In the event that a vacancy occurs during the term of any member, his or her successor may be recommended by the commission and shall be appointed by the mayor, with the approval of the town board of trustees, for the unexpired portion of the term.

(Code 1973, § 12.20.030; Ord. No. 4-1991, § 4, 1991)

### 2.20.030. - Compensation.

Members shall serve without compensation.

(Code 1973, § 12.20.040; Ord. No. 4-1991, § 5, 1991; Ord. No. 9-1982, § 6, 1983)

### 2.20.040. - Duties and responsibilities.

It shall be the responsibility of the commission to solicit citizen input and volunteers to assist in the upkeep of town parks, trails, and trail bridges identified as work groups. The commission shall advise on matters pertaining to the implementation and development of the town park areas, ~~and new parks, trails and open spaces~~ subject to approval of the town board. The commission, when requested by the town board of trustees, shall consider, investigate, make findings, report and recommend upon any special matter or question impacting parks and/or trails. It shall also be the responsibility of the commission to study, investigate, counsel, and develop and/or update a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees, shrubs and weeds; ~~and the care, creation, or preservation of trails, trail bridges in parks, or and Town property. It shall be the responsibility of the Commission to advise on, establish, or assist in special events in or impacting parks and /or trails.~~ Such plan(s) shall be presented to the town board of trustees and, upon their acceptance and approval, shall constitute the official comprehensive Palmer Lake Parks and Trails Plan for the town.

(Code 1973, § 12.20.050; Ord. No. 4-1991, § 6, 1991)

2.20.050. - Operation.

The commission shall meet monthly and follow Colorado Open Meeting rules and regulations and keep a journal of its proceedings. A quorum for the transaction of business shall consist of a majority of the members of the commission. All members present shall be required to vote in all matters where they do not have a declared conflict of interest.

~~The Commission may~~shall make its own ~~internal~~ rules, agreed upon by a majority of the Commission members. The rules ~~can~~shall not conflict with existing Town Code or resolutions, policy, or laws of any government entity in the United States. It shall be the responsibility of Commission members to participate as a Point of Contact (POC) to assist in specific areas of town parks and trails.

~~Two associate members to the Parks Commission may also be appointed by the town board of trustees. Each associate member must be a resident and a qualified elector of the town. Associate members shall perform all of the duties of a regular member in the absence or disqualification of a regular member from a meeting. Appointed members must inform, if at all possible, the Parks Commission Chairperson 24 hours prior to the regularity scheduled meeting so the he/she can notify the Associate member.~~

(Code 1973, § 12.20.060; Ord. No. 4-1991, § 7, 1991)

2.20.060. - Interference with commission.

It shall be unlawful for any person to prevent, delay or interfere with the work of the commission, or its work groups, or any of its agents, while engaging in and about the planting, cultivation, mulching, pruning, maintenance, spraying or removing of any park trees, shrubs, plants and property; creation or maintenance of trails, or trail bridges; adding to, or maintaining playgrounds, tennis/pickle ball courts, or other park facilities, as authorized in this chapter.

(Code 1973, § 12.20.090; Ord. No. 4-1991, § 12, 1991)

2.20.070. - Review by town board of trustees.

The town board of trustees shall have the right to review the conduct, acts and decisions of the commission. Any person may appeal acts and decisions of the commission to the town board of trustees, who shall hear the matter and make a final decision.

(Code 1973, § 12.20.100; Ord. No. 4-1991, § 13, 1991)

## Palmer Lake Parks and Trails Commission

### Parks and Trails Mission

Palmer Lakes Parks and Trails Commission is a non-political commission appointed by the Town Trustees to oversee the Parks, trails, trail bridges, and playgrounds within the boundaries of Palmer Lake. They may also pursue the creation of new parks, trails, trail bridges, and playgrounds within the Town upon the approval of the Town Trustees. The goal is to provide recreational facilities and opportunities to persons of all ages so they can be encouraged to develop skills, socialize, experience nature, relax, and live a healthier lifestyle.

### Scope of Responsibility

- The Commission may make its own internal rules, agreed upon by a majority of the Commission members as outlined in the Parks Commission ordinance.
- The rules can not conflict with existing Town Code or resolutions, or laws of any governing entity in the United States.

### Membership of the Commission

- Application is submitted to become a Commission Member.
- Notice of vacancy and application posted on Town Website, Parks social media, Post Office, and Town Office bulletin board.
- Application reviewed and ~~for~~ interviewed by Commission as decided by the Commission membership.
- Reviewed by Commission and voted upon (all members) for recommendation to Board of Trustees for appointment.
- When approved, assign or determine area(s) of responsibility (POC)
- Parks and Trails Commission members serve a two-year term. The terms will be staggered so that only 3 members will be up for appointment in any given year. The Commission members can request to be reappointed every 2 years, no term limits. [Note Town Code Section 2.20.](#)

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### Rules

Vacancy. Any vacancy occurring otherwise and through the expiration of the term shall be filled for the remainder of the unexpired term by appointment by the Palmer Lake Board of Trustees, after the application and voted recommendation by the Parks and Trails Commission.

Parks and Trails Commission will be made up of ~~5 to seven (7)~~ appointed members plus one (1) alternate member to fill in for a voting member as needed. All positions are voluntary, ~~without~~ uncompensationed.

Parks and Trails Commission members must be a Palmer Lake resident for at least one year. Each member will have an area(s) of responsibility (POC) agreed upon by the members.

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The Commission can form non-member volunteer sub-committees (or workgroups) which are temporary in nature to perform a specific task as outlined by the Commission. At least one member of the Commission will be a member of the sub-committee. Sub-committee members do not have to be Town of Palmer Lake residents.

Commission Chairperson and Vice Chairperson are determined by the Commission annually. The determination of the person holding the responsibility will be decided by majority vote of Commission members after nominations are made.

Point of Contact (POC). ~~Possible Areas~~ to be assigned include the following and are subject to change per the Commission: Centennial Park, Baseball Field ~~(Little League)~~, Glen Park, Columbine Park, Communications ~~(Town office, website content, social media)~~, ~~Columbine Park~~, fundraising, special events liaison, calendar of events, monthly reports to the Town, grant writing, ~~Little League~~, ATL/Parks sub-committee liaison, Disc Golf liaison, Town of Palmer Lake Comprehensive/Master Plan sub-committee liaison, ~~Trails and trail bridges, Elephant Rock property, any future parks development, trails or open spaces, and facilities.~~ Definition of these assignments is at the discretion of the Commission with the review of Town staff.

Members must participate in Commission meetings, activities, events, projects to the best of their ability whenever possible to support the Commission's mission, goals, and objectives, and the POC ~~effor such that~~ event, activity or project. If a member can not is unable to attend participate, they member is responsible should to notify the chairperson and town staff 24 hours prior to the regularly scheduled meeting, if at all possible.

~~The alternate member~~ ~~no associate members to the Parks and Trails Commission may also is be appointed by the town board of trustees. Each associate member must be a resident and a qualified elector of the town. Associate~~ The alternate members shall perform all of the duties of a regular member in the absence or disqualification of a regular member from a meeting. If all seven voting members are present, the alternate is welcome to participate but is unable to vote.

All members must:

- come prepared for the regular meetings and workshops
- report volunteer hours for the month by the 75th day of the following month to the Commission member whose responsibilitye (POC) it is to collate the data and

report it to the chairperson and Town Office Administration for the Board and Parks regular meeting packet(s)

- provide agenda items a minimum of one week prior to the regular meeting
- verbally report at the regular meeting on their POC area activities, concerns, needs, etc., as necessary
- ~~get request~~ approval from Commission for anticipated expenses for a project, activity, equipment, and, or major maintenance the month prior when the anticipated expense is in excess of \$5100.00 (otherwise, expenses less than \$100 may be reimbursed by petty cash)
- report to the Commission any unanticipated incidental expenses incurred needing petty cash or ~~budget-town~~ reimbursement
- participate in annual budget planning with Town Administration
- seek opportunities for donations, grants, fees, sales of Town or Parks items as approved, better prices on needed items, and refer them to the appropriate Commission member
- arrange for a substitute to cover one's POC area in the case of anticipated absence or incapacitation
- participate in the creation or revisions of ordinances, resolutions, rules, master plans, and review of same before Commission member submit to approving authority

#### Removal of a Member

A member can be removed from the Commission by a majority vote after:

- Review of member "conduct" by the Commission in executive session of the circumstances, facts, allegations, "testimony" of the member in person or written, that brought about the consideration for removal. Referral to the Town Board of Trustees for final determination with a majority vote.
- ~~Parks and Trails Commission A members~~ may be removed ~~after executive session by recommendation to the Board of Trustees following the appropriate hearing process by the Town Board for inefficiency, neglect of duty, or malfeasance in office. The Town Board shall file a written statement of reasons for such removal.~~

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- Possible ~~considerations reasons that might trigger discussion and process~~ for removal:
  - Numerous absences without ~~any~~ prearranged coverage for POC area, ~~of attendance at regularly scheduled Parks and Trails Commission meetings and/or workshops.~~
  - Failure to follow-through with POC area responsibilities, or failing to arrange for coverage of responsibilities when unable to do so ~~yourself.~~
  - Any action, verbal, written or physical, which does or could bring ~~detriment to the work and mission of a negative reaction toward~~ the Parks and Trails Commission ~~en toto~~, an individual Commissioner, or Park's event or facility, ~~as agreed by the Commission from the Town Manager, Town Trustees, and, or the Town of Palmer Lake residents.~~
  - Continu~~ed~~ failure to perform the responsibilities of a Commissioner agreed upon and outlined above.
  - Any financial or material malfeasance of Parks and Trails Commission funds or property.
  - Any financial or material malfeasance of non-Parks or Town funds or property which brings, or could bring, negative attention to the Parks and Trails Commission.

These rules may be added to, subtracted from, and/or revised by the Parks and Trails Commission members after research, discussion, and a majority vote on the change, along with code compliance review by the Town Administrator/Clerk.

*NOTE: Any modification to the town governing body structure will be reviewed/discussed with the Parks and Trails Commission for input.*

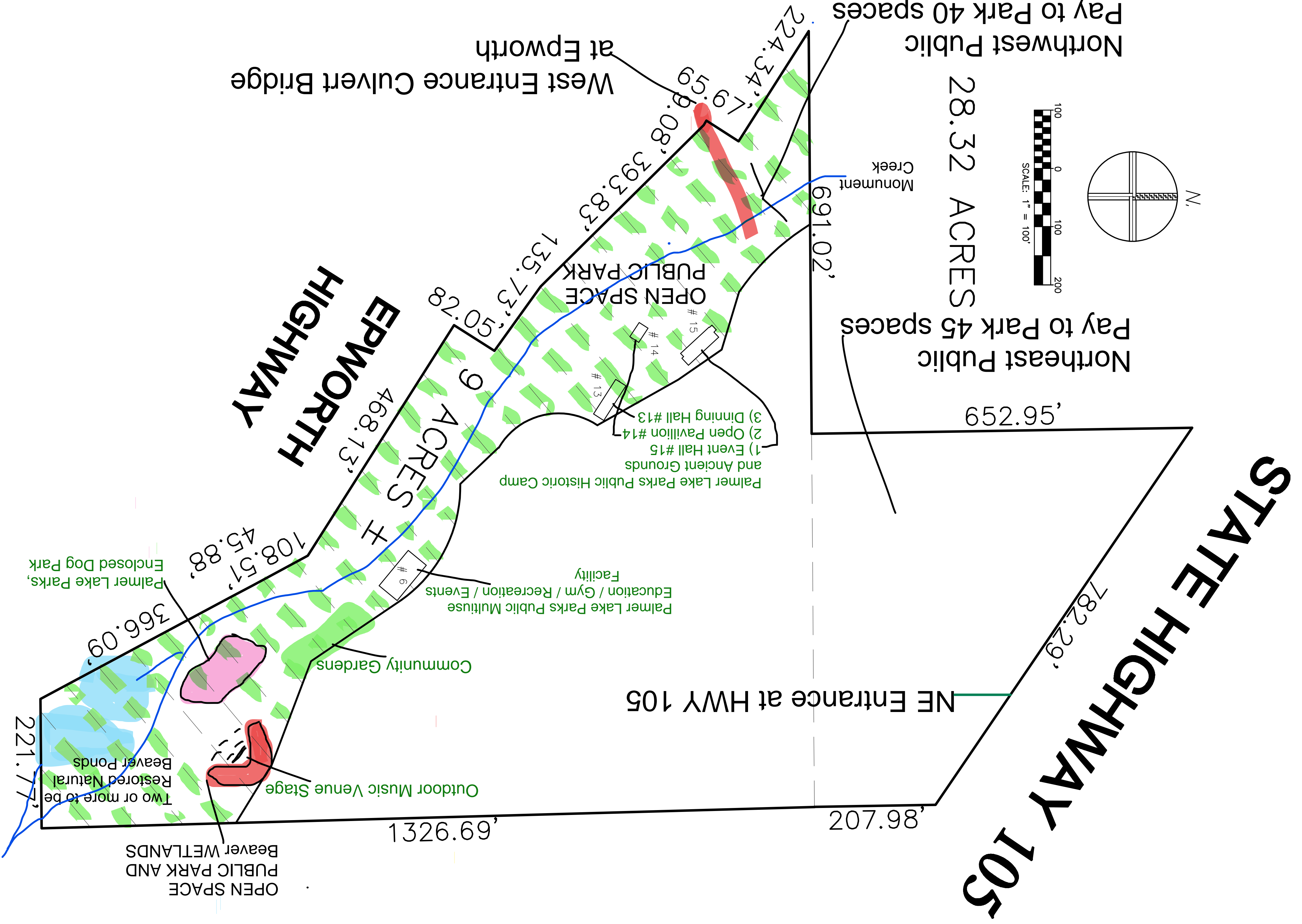
4 6/18/2020; ~~revised~~ 7/13/2020; rev\_02/2021; rev-01/2023



Palmer Lake Parks Commission Concept (working title) "Beaver Wetlands Park"  
 9 Acres + or - Open Space Public Park and Wetlands in Perpetuity at 28.32 Acres Elephant Rock,  
 January 6th 2023, submitted for Parks Commission Meeting. Discussion January 10th 2023.

Information and Park size Prepared by:  
 Parks Commission Members  
 Approximate / Concept measures by:  
 Surveyor Jim Brinkman  
 Graphics / Draft by: Parks Commission member Gene Kalest

- Locations Legend in Palmer Lake Park
- 1) Northeast Public Pay to Park 45 spaces
  - 2) Northwest Public Pay to Park 40 spaces
  - 3) West Entrance Culvert Bridge at Epworth
  - 4) Entire Parameter Trail
  - 5) Extended Creekside Trail to Beaver Ponds
  - 6) Two or more Log made ADA, Foot and Bike Bridges
  - 7) Southeast Two or more Restored Natural Beaver Ponds
  - 8) Palmer Lake Parks Public Multiuse Education / Gym / Recreation / Events Facility
  - 9) Palmer Lake Parks Public Historic Camp and Ancient Grounds
  - 1) Event Hall #15, Multiple Use
  - 2) Open Pavillion #14, Yoga, Poetry, Outdoor Education, Soft acoustic music
  - 3) Dining Hall #13, Multiple use
  - 10) Palmer Lake Parks, Enclosed Dog Park
  - 11) Outdoor Music Venue Stage
  - 12) Community Gardens



Parks Commission's new Public Park, Wetlands, Trails and Bridges Proposal is presented for discussion, building upon, and to create. With the intention of setting aside 9 plus acres, a new Public Park while protecting these wetlands, beaver ponds, historic and ancient sites. It was requested by the donor of this 28.32 acres land, the entire Town of Palmer Lake and its residents would benefit from their gift.



## FOR PUBLIC INPUT

Due to Town Office by December 20, 2021

**NAME:** Parks Commission and a few PL citizens **PHYSICAL ADDRESS :** Palmer Lake Town Office

How would you like to see the Town utilize the 28-acre Elephant Rock Property?  
(aka Living Word Church Property)

The following is a collection of ideas from the Parks Commission members and few residents:

1. Extend Creekside Trail along N. Monument Creek to where it meets the ER property, cross the creek into the property and extend the trail in a loop around the circumference (about a mile). Parking along 105 could be created. (See Glen Park Master Plan). The trail extension could be build by volunteers similar to the new Ice Cave Creek trail, or the improvement of the trail in Glen Park. The bridge across the creek could be build through donations of labor and materials from local contractors with credit given on trail signage.
2. Create parking along 105 inside the property for facilities use parking (free) and for special events (paid ) i.e. fireworks, concerts, etc.. Some parking would be allowed free during non-special events.
3. Create an outdoor music venue to the East of the current access road that could be set-up so the stage is at the bottom of the hill facing Ben Lomand and away from Epworth and Shady Lane residents (and nearest electricity). Seating would be blankets on mowed grass in the natural amphitheater. Allow food trucks to sell during the special events with a fee to the Town for setting up.
4. Using some of the unusable buildings with minimal changes create a soft target course (charging a fee by the hour).
5. Using some of the main buildings create an interagency agreement between The Tri-Lakes YMCA, Lewis-Palmer and Douglas County School Districts for day outdoor camps. The YMCA is currently using the Elementary school buildings for this. The ER camp would be a much more authentic experience. Douglas County is currently using a more expensive venue in Larkspur for an outdoor experience for their students.
6. Over time create an outdoor education center and programs for local students, schools, churches, summer adventure day camps (similar to Avid4 Adventures who currently uses The Lake for summer day camps). Experiences could be expanded to include hikes and mountain biking, fishing, rock climbing, zip lines, nature studies, community service activities (trail building , noxious weed mitigation). We could contract with nearby organizations to actually run some of the programs for a fee back to PL (- think Miller Activities Complex in Castle Rock zip line etc.). Some of the facilities mentioned would be long-term master plan items.
7. Renovate the ball field into a desirable BB or soccer field that would then be rented to youth soccer, youth baseball and softball, and/or youth lacrosse leagues. Depending on the size available an adult softball field could be created and a league (\$) formed. There is nothing that says you have to have an outfield fence - I have played in leagues on fields that didn't, but over time one could be erected, or temporary ones could be erected for age of the league that has rented it. Long-term agreements could



be reached between the club/league and the Town for facility development over a set number of years i.e. building fences, bleachers, goal-posts, goals, backstops, scoreboards, etc.

8. Because there is water at the facilities raised bed or community gardens could be created and residents charged a flat fee for the space on an annual basis, and a nominal fee for watering their plot.

9. Host any number of special events with a fee charged to the organizers i.e. swap meets, monthly summer garage sales, farmers market, runnings events (endurance events already using Palmer Lake but with food trucks, better facilities, maybe temporary outdoor showers (a la Pikes Peaks Marathon) we could charge organizers a fee) etc. and fees charged to allow Food trucks to set-up during the events.

10. In the usable building/gym space could be rented out for weekly classes i.e. yoga, martial arts, BB league or practices, VB league or practices, 3 v 3 BB tournaments, art and dance classes, senior citizen programs, etc.

11. Along with the classes in #10 create a workout room over time - weights, stationary bikes, treadmills, stair steppers, rowing machines, etc. Charge a fee to be a member that is less than the YMCA but creates some revenue. Create associated classes to educate first time users. Alternatively the Town could contract with the YMCA or with a commercial business that already does this to run the workouts, exercise, weights area - i.e. Tri-Lakes Fitness (or whatever they are called now).

12. Create a community Center in one of the useable buildings that can host meetings, educational events, speakers, music concerts, comedy club, indoors that the Town Hall isn't big enough for. This would also take us back to some of the Glen's Chatauqua roots.

13. Day care center run by a group who contracts with PL.

14. Shared business space that would accommodate a number of small businesses that are just getting started (business incubator space).

15. Small enclosed dog park so they can run off leash.

16. Skate park

17. Paved undulating bike loop for small children on their scooters, striders, or bikes. There is one in Washington Park, Denver that is very popular. Probably about 100' in diameter. With the path about 6' wide.

18. Further ideas could be forthcoming once the Parks Commission has a chance to actually tour the property and buildings. Most Commissioners haven't seen the building and property, but from afar, so are guessing what could be done.

We would hope that the Parks Commission is involved from the onset in the discussion and planning process. This is not a new request but was first expressed at least a year ago. Thanks for allowing us to weigh in on the possibilities.

**How do you suggest it is paid for?** Most of the ideas above have ideas for paying for them included. Some ideas would need sponsors or donations that could attach their names to the facility. Obviously grants and Conservation Trust Fund, and possibly income from the parking kiosk, once other parks needs are taken care of, could pay for some facilities. Fees per use, day, event, rental fees for longer term (i.e. #14). Membership fees for things like #10 & #11.

\_\_\_\_Reid Wiecks on behalf of the Parks Commission members\_\_\_\_

Item 10.

\_\_\_\_\_  
Signature (required)

Date December 17, 2021

***Thank you for your input!***

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