



PARKS COMMISSION

Tuesday, October 11, 2022 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

LIVE STREAM available at Town website

AGENDA

This agenda is subject to revision 24 hours prior to commencement of the meeting.

Call to Order

Roll Call

Approval of Minutes

- [1.](#) Approval of Minutes from 9/12/22

Petty Cash Report

Public Works Supervisor Report

2. Update - Weed Spraying
3. Update - Power Source for Bridge Lighting
4. Update - Lighting Plan (Quotes)
5. Update - Replacement of Swing Hooks

Town Administrator Report

Business Items

- [6.](#) Final Review of Parks Flyer
7. Update - September 24th Parks Service Day
8. Update on the GOCO Survey & Concept Letter
9. Update - Eagle Scout Projects
10. Update - Church Service Day

Centennial Park

11. Little League Vision and MOU (ballfield)
12. Review Lighting Plan for Ped Bridge

[13.](#) Follow Up - Ped Bridge Steps and Fencing

Glen Park

14. Update - Tennis Court Resurface & Measurements for Tennis/Pickleball

Public Comment

This time is reserved for the public to speak to items not on the agenda. Individuals must state name and limit comments to (3) minutes unless extended.

Report of Other Meetings

Next Meeting (10/25)and Future Items

Adjourn

Americans with Disabilities Act

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.

Notice

Notice is hereby given that more than two members of the Board of Trustees may be present; however, there will be no action taken by the Board of Trustees at this meeting.



PARKS COMMISSION - RESCHEDULE FROM 9/5 (HOLIDAY)

Monday, September 12, 2022 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Chair Reid Wiecks called the meeting to order at 5:01 PM.

Roll Call. Present: Commissioners Reid Wiecks, Mike Pietsch, Ande Furrer, Phyllis Head, Lindsey Leiker, Cindy Powell. Staff: Dawn Collins, Jason Dosch, Tish Torweihe.

Approval of Minutes

1. Approval of Minutes 8/15. MOTION (Cindy, Mike) to approve minutes. Motion passed 6-0.

Petty Cash Report. Mike P provided an update of \$57 donations collected minus \$53.47 for expenses for a total of \$582.53.

Public Works Supervisor Report. Jason Dosch reported the County and Town will co-op on adding millings to the east side of the lake for sand at the volleyball area. Tree cutting and clearing continues in the Glen area from the May storm. Jason, Mike, and Ande will remove the fountain from the lake with Alicia's assistance on 9/23. Staff trimmed weeds on the west end of the bridge and will follow with treatment. Phyllis reviewed suggestions for various noxious weeds near the bridge area.

2. Review of CIRSA Survey. Jason reviewed the CIRSA survey of the park areas including wood chips to be added at Glen Park, replacement of the swing 'S' hooks with clevis grab hooks. Overall, the survey went well and CIRSA was pleased.

Town Administrator Report. Dawn reported that the trailhead kiosk brought in \$32,350.00 year to date. The Town has not received any Parks Commission new member applications. Dawn suggested to recruit and spread the word on social media.

3. Follow up on Little League Meeting. Dawn, Jason and Reid met with Dion. Discussion took place regarding the draft of the MOU to come before Parks for recommendation to the Board of Trustees on 9/22.

4. Update on Trifold Parks Flyer. Discussion to print 1,000 copies. Designer will provide a draft for the members to review at a future workshop.

Business Items

5. Review Parks Meeting Dates and Times. Discussion took place about different regular meeting times. MOTION (Lindsey, Phyllis) to move the Parks meetings to the 2nd and 4th Tuesday of the month at 5 PM. Motion passed 6-0. Reid will update the projects list for 2022 to distribute. Cindy asked if Kiosk

fund could address some of the projects on the list. Dawn and Jason reviewed CTF funds and will be added for budget review at the 9/19 workshop.

6. Finalize 9/24 Service Day Plans. Flyer is completed and posted. Lindsey reviewed the list of project areas for the service day. The church volunteers will be at the Creekside trail in October instead.

7. Review Maintenance of Memorials (Trees Planted). Reid reported the two new memorial trees are doing well. The Japanese maple near the tetherball area needs care as the family is not willing to maintain it. It was suggested to trim branches, add a fence to protect it and water it once a week. Jason suggested that all memorials should commit to maintenance after planting so the Town is not responsible.

8. Update on Eagle Scout Projects (if any). Mike reported no updates.

9. Update on Donated Fence – Installation. Discussion of the t-posts on the east side of the lake took place. Jason suggested an on-site meeting regarding any fence installation near the bridge.

Centennial Park

10. Public Input to Centennial Park Picture Board and Survey. Reid provided an update on public input and surveys. Lindsey prepared an online survey to share with social media and run until mid-October. Cindy will present the survey to the Board of Trustees on 9/22 and Dawn will present to the Planning Commission on 9/21. Lindsey is already working the .5k event and Ande will attend to gather more surveys. Awake the Lake would like to meet in October to review plans.

11. Review Lighting Plan for Ped Bridge. Discussion to install electrical conduit for lighting on the pedestrian bridge took place. The lighting options were reviewed. Collins will obtain estimates for the draft plans.

12. Follow Up on Ped Bridge Development of Steps. Discussion took place about the installation of a rail on the east side of the ped bridge as recommended by the town insurance. MOTION (Cindy, Ande) to install 3-rail fencing on the east end of the pedestrian bridge. Motion passed 6-0. Reid stated that residents were in favor of a sledding hill on the east side to the lake.

Glen Park

13. Update on Tennis Court Resurface / Winch Replacement. Reid reported an update on the nets, noting a concrete trench down the middle of the court and the estimated cost to repair. Discussion took place about pickleball vs. tennis and considering a dual purpose court. Reid will investigate the options for both.

Public Comment. None

Report of Other Meetings. Reid attended the restaurant meeting on 9/12 to present the survey.

Next Meeting (workshop 9/19) and Future Items. Workshop to include review of 2022 actuals and project list, the Town 2023 draft budget including CTF and kiosk revenue, possibly review a draft of the Parks brochure, and finalize details for service day / creek week on 9/24.

Adjourn. Reid moved to adjourn at 6:36 PM.

Minutes by: Tish Torweihe, Town Administrative Assistant

OUR PARKS & TRAILS

Palmer Lake has many parks and trails with lots of hiking opportunities.

Centennial Park features Palmer Lake, the town's namesake, and has a walking trail that encircles the lake. A volleyball court, 18-hole disc golf course, and a children's playground can all be found on the east side of the park. There are picnic tables and viewing benches all around the lake and a pavilion and gazebo are available for rental. There is parking on north, west and south sides of the lake.

Centennial Park also features connections to both the **Santa Fe Regional Trail** and **Santa Fe Open Space**.

The **Palmer Lake Reservoir Trail** offers hiking trails to the lower and upper reservoirs. There is a parking fee at the trailhead which helps to maintain our parks.

Creekside Trail runs along North Monument Creek and is a easy hike for families.

Glen Park is a historic park dating back to the 1890s that features a playground, picnic tables and a tennis/pickleball court. This beautiful park is full of tall pine trees, Aspen trees, wildflowers, and meandering trails—all of which are great for bird watchers.

Columbine Park is a pocket park, tucked in the middle of a small residential neighborhood. It boasts a basketball court and some of the prettiest flowers in town.

Greenland Open Space and Trail is located immediately north of the Centennial Park entrance and has trails that allow horses, hikers, bikers, and runners, as well as access to some of the most beautiful views in the Palmer Lake area.



*"Take nothing but pictures.
Leave nothing but footprints."*

– Aliyyah Eniath

TOWN OF PALMER LAKE

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Item 6.

WELCOME TO PALMER LAKE, COLORADO

TRAILS & PARKS

We are a historic town that was founded in 1871 by General William Palmer, founder of Colorado Springs.

Our town is situated adjacent to Pike National Forest, between Denver and Colorado Springs.



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This guide was made by the
Palmer Lake Parks Commission.

ACTIVITIES THROUGHOUT OUR PARKS



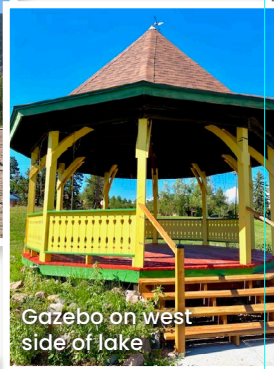
Columbine Park



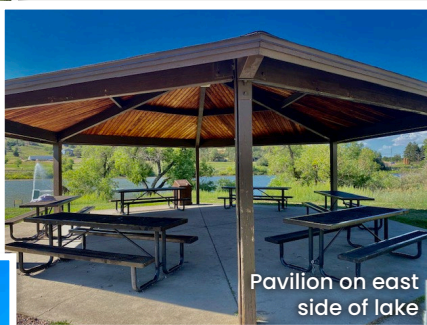
Disc golf course at Centennial Park



Centennial Park



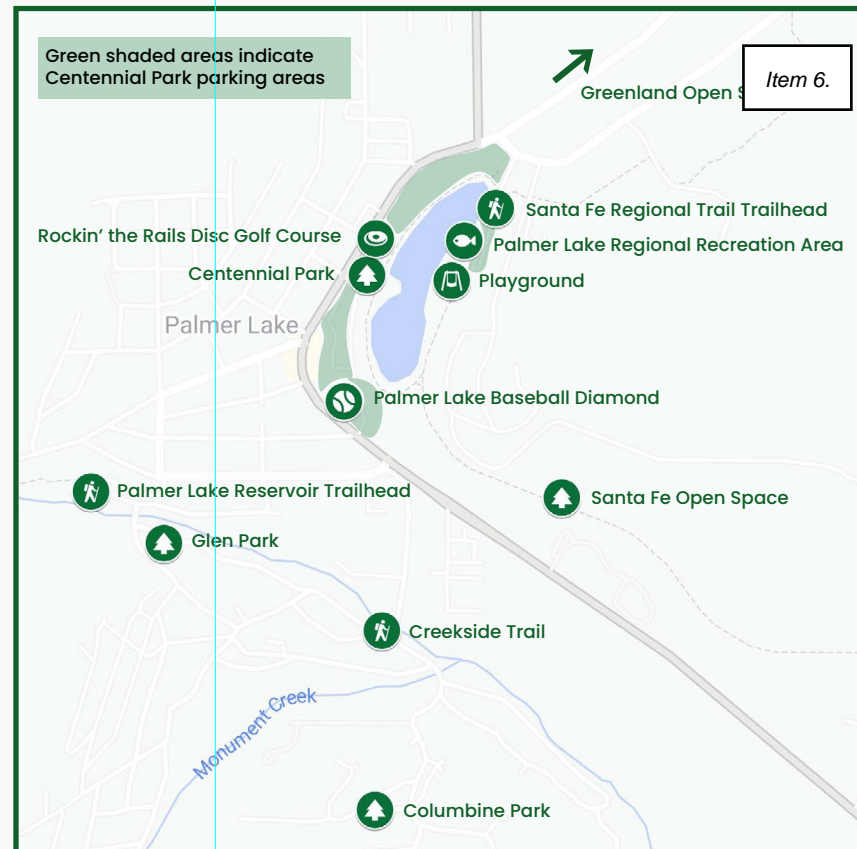
Gazebo on west side of lake



Pavilion on east side of lake



Centennial Park



ABOUT SANTA FE OPEN SPACE & TRAIL

The **New Santa Fe Regional Trail** is part of the American Discovery Trail. It has a straight and level gravel road for 10 miles, which begins at Palmer Lake and ends at the U.S. Air Force Academy.

The 60-acre **Santa Fe Open Space** has roughly two miles of nonmotorized trail and offers users of the adjacent New Santa Fe Regional Trail an opportunity to experience a more natural foothills environment. The terrain is very mild, ranging approximately 150 feet in elevation. It's a great place for families to go hiking, biking, horseback riding, dog walking, and running.

Many **local landmarks** can be seen from within the open space, including: Ben Lomand Mountain, Sundance Mountain, Chautauqua Mountain, and Limbaugh Canyon. Santa Fe Open Space is a high value wildlife habitat with much potential for animal sightings.

