



## **PARKS AND TRAILS COMMISSION**

**Tuesday, March 11, 2025 at 5:30 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

**\*LIVE STREAM available on Town website\***

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### **AGENDA**

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*This agenda is subject to revision 24 hours prior to commencement of the meeting.*

#### **Call to Order**

#### **Roll Call**

#### **Approval of Minutes**

- [1.](#) Minutes from February 25, 2025 Meeting

#### **Petty Cash Report**

#### **Public Works Supervisor Report**

#### **Town Administrator Report**

- Administer Oath of Office
- Consideration of Term Limits for Citizen Appointments

#### **Business Items**

- [4.](#) Report of Volunteer Hours
- [5.](#) Kiosk Revenue
- [6.](#) Report/Consider Items for Project List
- [7.](#) Greatest American Cleanup Day, Fountain Creek Watershed District (May 3)
- [8.](#) Update E-Rock Vision
9. Update Creek Clean-Up Dates & Locations
10. 2024 Sponsors & Donor List

#### **Trails and Bridges**

- [11.](#) Review ER Pavilion Renovation Checklist
12. Update - USAFA Bridge #2 Progress & Plaque
- [13.](#) Update - Trail Signs

**Centennial Park**

- 14. Broomball Dates for 2026 Based on Outdoor Classic Feedback
- 15. Discuss GOCO Grant for Centennial Park
- [16.](#) Review Pickleball Signs

**Glen Park**

- 17. Glen Park Pickleball Group - Charging Fees

**Public Comment**

*This time is reserved for the public to speak to items not on the agenda. Individuals must state name and limit comments to (3) minutes unless extended.*

**Report of Other Meetings**

**Next Meeting (3/25) and Future Items**

**Adjourn**

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**Americans with Disabilities Act**

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Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.

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**Notice**

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Notice is hereby given that more than two members of the Board of Trustees may be present; however, there will be no action taken by the Board of Trustees at this meeting.



## PARKS AND TRAILS COMMISSION

Tuesday, February 25, 2025 at 5:30 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

### MINUTES

**Call to Order.** Commission Chair Reid Wiecks called the meeting to order at 5:35 PM.

**Roll Call.** Present: Kevin Magner, John Tool, Reid Wiecks, Mike Pietsch. Excused: Jennifer Nilson.

Staff present: Dawn Collins, Tish Torweihe.

#### Approval of Minutes

1. Minutes from January 6, Meeting. MOTION (John, Reid) to approve the minutes from January 6, 2025. Motion passed 4-0.
2. Minutes from January 21 Special Meeting. (Reid, John) to approve the special minutes from January 21, 2025. Motion passed 4-0.

**Petty Cash Report.** Mike Pietsch reported donations and expenses with a new balance of \$89.00.

**Public Works Supervisor Report.** Collins reported for PW Supervisor Stacy, offering to assist with the elephant rock trail signs. He suggested that Smarts Signs is an online sign company that offers good prices for future sign needed. The piece of concrete left at the former cabin site was removed. The chapel west door was secured. Reid requested millings around the lake trail and will contact Stacy.

**Town Administrator Report.** Collins reviewed the Board direction about the Parks vision presentation for elephant rock. She inquired about the audit recommendation to consider replacement of the climbing hill. Reid mentioned that the playground guidelines were followed and is in compliance. Reid will provide Dawn with a statement of the guidelines followed. Staff is preparing the CivicRec reservation system, scheduled to launch by the end of April. Collins asked about the pickleball court name or numbers. John stated they are numbered 1-6 on the door. Discussion ensued about liability of using at own risk and whether to add sign language about using eye protection.

#### Business Items

3. Report of Volunteer Hours. Reviewed.
4. Kiosk Revenue (January). Collins mentioned that PD was trained on Kiosk backup for troubleshooting.
5. Report/Consider Items for Project List. Discussion took place to add the Glen Park tennis court trench and fill it with stones or concrete for a safer surface. Reid suggested creating a list of 2024 volunteers and contributors to Parks and advertising a thank you through OCN. MOTION (John, Reid) to add to the projects list to fill in the Glen Park tennis courts trench with concrete or river rock for safety.

Motion passed 4-0. MOTION (Reid, John) to add to the project list creating a list of 2024 of sponsors, donors, contributors who helped the Commission. Motion passed 4-0.

6. Nominate and Vote on Commission Chair. MOTION (Kevin, John) to nominate Reid Wiecks for Commission Chair. Motion passed 4-0. Reid accepted.

7. Nominate and Vote on Commission Vice Chair. MOTION (Mike, Kevin) to nominate John Tool for Commission Vice Chair. Motion passed 4-0. Reid thanked Mike for his six years of service as Vice Chair and John accepted.

8. Update - Trail Signs. Discussed and reviewed the list of signs from Tri Lakes Printing. A review of the signs included standardizing with logo and abbreviations. The Board recommended adding a Please Do Not Feed Animals sign to the list for the elephant rock property. Discussion of the balance of \$1,000 donation will be used for signs, t-posts and bolts. A trail sign update will be forwarded to the next agenda

9. Former Cabin Site Clean Up - Service Day/Project List. Previously discussed. MOTION (Reid, John) to add the former cabin site clean up to the project list and include for the May service day. Motion passed 4-0.

10. Update - USAFA Bridge #2. Kevin reviewed the project details. The material and hardware have been purchased and building the abutment will begin in March.

11. Review List of 2024 Parks Sponsors. Previously discussed.

### **Trails and Bridges**

12. Update - E-Rock Vision Concept. Reid presented the vision to the Board in January. They requested more details. He reported that members inquired about removing existing buildings. Review took place of the E-Rock map and zones for use and maintenance of areas. Modifications discussed include expanding the legend; added language for sensory zone; easement added; use of area if demo structures; future consideration of an amphitheater. MOTION (Reid, Kevin) to update vision and map as discussed at the workshop to bring to the March Board workshop. Motion passed 4-0. Kevin thanked Reid for his work on this project.

13. Update - E-Rock Open Pavilion Renovation. The roof replacement was completed. Dawn will confirm the final invoice was adjusted for unused roof material.

14. MHYC Discussion (walk creek, make priority list of projects for 4 weeks of labor). Scheduling walk through to establish priority list with the help of a drone to provide clarity. Discussion about a timeline in March took place.

### **Centennial Park**

15. Update - Pickleball Workgroup. John is coordinating with Jane to create a pickleball club. They have upcoming meetings and will bring updates to the commission. John is coordinating with Mark Price for the clinic needing four or more courts in September. Discussion of fees took place and subsequent discussion of building CivicRec (planned launch end of April) and installing a QR code notice at the courts to direct people to the reservation site. John will be involved in the testing.

16. Update - Troll Display Design. Dawn reported that the Board approved the design.

17. Review Pickleball Signs. Discussion took place previously but added to confirm what is noticed on the paddle up sign. It was discussed this may not be an issue if players create profiles and self-regulate skill level to avoid injuries. This item and confirmation of language will be brought back to the next meeting.

18. GOCO Grant for Centennial Park. This item is tabled to the next meeting when Jen can be involved.

**Glen Park**

19. Consider PB/Tennis Court Trench. Previously discussed.

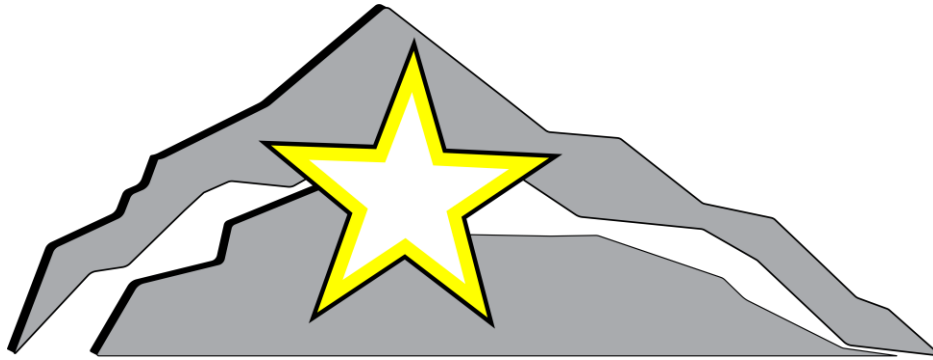
**Public Comment.** None.

**Report of Other Meetings.** None.

**Next Meeting (March 11) and Future Items.** Workshop on Thu., March 6, with Board to discuss elephant rock property.

**Adjourn.** Reid adjourned the meeting at 7:11 pm.

*Minutes by: Tish Torweihe, Administrative Specialist*



# Town of Palmer Lake

## *Board of Trustees Summary Sheet*

	<b>January &amp; February 2025</b>
Title	<b>PARKS Report</b>
Date	3/13/2025 Board meeting; 3/11/2025 Parks meeting
Contact	Parks & Trails Commission
Summary of Volunteer Hours	Labor (clean up, maintenance) : 32 hr. Clerical (email, calls, grants, spreadsheets) : 34 hr. Miscellaneous Meetings (other than Parks) : 26 hr.
Total Volunteer Time	Total = 92.0 hours
Upcoming Activity	Parks Meeting 3/11, Workshop 3/25

Kiosk  
Revenue

**February Collections for the Kiosk**

\$ 1,738.40	Gross Collections	(328 Transactions)
\$ (98.40)	Fees	
<u>\$ (70.00)</u>	Monthly T2 Svc charge	
\$ 1,570.00	Net Collections - February	

**YTD Collections 2025 - YTD Transactions: 588**

\$ 3,116.40	Gross Collections	
\$ (176.40)	Fees	
\$ -	Supplies (Kiosk Paper)	
<u>\$ (140.00)</u>	Monthly T2 Svc charge	
\$ 2,800.00	Net Collections	
\$ (316.40)	Total Fees and Maintenance	11%

**Palmer Lake Parks & Trails: Project List (New, In Progress, Completed, Ongoing, Removed) - updated 3/5/2025**

**CL- Columbine Park; ER- Elephant Rock; CRK - Creekside Trail; KNT - Kent St. to Creekside Trail; RES - Reser**

**CP - Centennial Park; GP- Glen Park;**

Ref#	Park	PROJECT LIST:	Source of funds	PLP&T Project Lead(s)	Project Progress & Notes
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**Annual – Semi Annual Events / Projects**

1	ALL	Service in the parks day - spring - Centennial Park & Glen Park		PLP&T	
2	ALL	Noxious weed workgroup			Recruit and form a workgroup to plan for and execute noxious weed removal in the Parks
3	GP	Order wood chip for Glen Park playground		Public works	PW – before Service Day in May/June, 6 cu yds
4	CP	Install the Lake fountain in the spring and remove in the fall		Staff	PW – Install in the spring, remove in the fall - annually
5	CRK	Organize & advertise annual Creek Week and Service in the parks day clean up along N. Monu. & Monu. Creeks & Lake		Mike	Parks has participated for the last 3 years - continue annually in Sept - Oct. 9/28/2024. Coordinated with Service in the Parks Day at the Lake
6	ALL	Organize Noxious weed service day at least once per year - in one of the Parks		PLP&T	One conducted 5/11/2024 - location Make sure it is in one of the parks or on one of the trails
7	CP	Arrange for noxious and non-noxious weed mitigation around the lake and bridge.		Public works	PW – Contract with qualified weed eradicator, see Jason departure list or Steve Orcutt for contractor.
8	ALL	Holiday lights contest		Jennifer	Revise the rules & categories - December before Christmas.
9	CP	Coordinate with April Veley (Rest. Grp.) for putting up and taking down holiday lights.		PLP&T	Per the adopted plan between April & Reid 3/24. 1 Year trial. PLP&T responsibility is to take down the lights: mid January to end of February
10	CP	Pickle Ball workgroup, subcommittee		John, Mike	Recruit and form a workgroup to address the issues around managing, maintaining, policy etc. the 6 PB courts & 4 GP courts
11	GP	Store the PLP&T PB net & secure the dividing net/screen against the fence.		Public Works	November 1st to April 1st
12					
13					

**Weekly / Monthly / OnGoing**

14	CP	Clean out fishing line disposal tubes once per month		Staff	Possibly recycle the lines
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15	CP	Update the info kiosk at W. Bridge entrance		Mike	
16	CP	Mow heavily weeded areas around the Lake: N of pavilion, SE of lake shore in trees		Public Works	
17	GP	Mow western grass areas starting at the tennis court side, trim & remove dead branches & trees, limb up live trees,		Public Works staff	
18	GP	Transplant fir saplings to east end replacing dying aspen trees			Andrew's project list suggestions
19	CRK	Remove deadfall from Creekside Trail areas		CYCA	CYCA grant 2025 project
20	COL	Get a Columbine Park neighbor to volunteer to plant and care for flowers in the park			
21	ALL	Eradicate the myrtle spurge		Public Works	Combination effort- PLP&T service day and/or weed-eradication by Public works
22	Res	Trim brush at Reservoir Trail Head			Andrew is willing to do this
23	ER/CRK	Mow or weedwack 1 - 2 mower width on each side of the trail where it goes through the grass		Public Works staff	Plan with PLP&T to fit the E-Rock Vision plan once approved
24	ALL	PLP&T commission develop a proposed budget for the next calendar year, and for long term expenses projected out for multiple years		PLP&T lead - Kevin	
25	CRK	Maintain temp log bridge across N. Monument Crk - add gravel to the bridge as needed or 2x4 decking		Kevin	
26	CP	Develop a plan to manage and maintain the Pickle Ball courts -PLP&T Pickle ball sub-committee.		Mike, John	Form a pickle ball club, 501C3 for raising funds etc.
27	ALL	Trash clean-up at all parks, weekly		Public Works	"Q" is doing it 2-3 days/wk summer
28	GP	Put up the GP dividing net between tennis courts April 1, take down & store 11/1		Public works	
<b>Possible Community Service or Service in the Parks Day projects</b>					
A	GP	Spread wood chips in Glen Park playground		PLP&T	Service in the Parks Day May/ June
B	ALL	Trail Maintenance		PLP&T	Volunteer Service Day (Trail TBD) As needed

C	CP	Clean out fishing line disposal tubes one per month		Public Works staff	Possibly recycle the lines
D	GP	Move rocks to along trails - defining the trail - from grassy areas			
E	ALL	Eradicate the myrtle spurge			Combination effort- PLP&T service day and/or weed-eradication by Public works
F	CP	Remove stone fire ring near pavilion			Take rocks to the Greeley / Monument Creek bridge
G	GP	Remove stone fire ring near tennis court			Take rocks to the Greeley / Monument Creek bridge
H	ER/CRK	Build a temporary style bridge at Greeley Bridge crossing. Designed and started May '24. Still need to complete the transition ramp on each side.	Volunteers	Kevin, Reid, John	Key Partners – Gene (Lead Volunteer until June 24th, 2024) This bridge will be a simple bridge for bikes and pedestrians. VOC helped move logs into place 5/29-30 (20 hrs). Completed decking 8/24.
I	CP	Replace / repair cedar rails and posts along north end and west side along RR tracks and		Mike / Reid	Service group – check number needed: 11 8’rails (at \$14 ea = \$154) and 3 2 rail posts (18.00ea = \$54.00) for ref. =
J	CRK	Reinforce the temporary log bridge banks & refill gravel sections with road base or gravel at the N. Monument /Creekside Trail		Kevin, Reid, John	Use the rocks & road base available first.
K	GP	Consider moving the donation box at the GP PB / tennis court to the PB side, or add			
L	GP	Replacing/sanding & painting the plywood practice wall at Glen Park tennis court Add 1 panel on each side.		Reid, PW,	( 2 4’x8’ exterior treated / severe weather plywood + clamps) @ \$45.00 / sheet plus green exterior paint - 1 gallon (\$65)
M	ER	Cut into firewood size downed oak, stack, removed brush to PLFD burn area, in E-rock on the hillside below the lodges		PLP&T, Public Works	PLP&T service day, or
N	ER	Clean up the former cabin foundation spaces			Rake out and pickup all glass, wood 7 metal fragments, concrete left by evacuators
O					
P					
<b>One and Done Projects</b>					
29	CP	Remove stone fire ring near pavilion			Take rocks to the Greeley / Monument Creek bridge
30	GP	Remove stone fire ring near tennis court			Take rocks to the Greeley / Monument Creek bridge

31	GP	Place millings in the pathway from the tennis court side gate to the first path step toward the parking lot		Public Works	Very muddy or icy depending on the temperature - water puddles there
32	CP	Design a “strip” park along the west side of large south parking lot and behind the restaurants along St. Hwy 105, in the trees. Consider logical pedestrian and ADA path location. Connecting restroom, ball field, restaurants, and parking lot		Reid	Picnic tables could be manufactured from logs at the Upper Res. In corporation with the PLVFD, picnic tables approx. \$200-800 if we purchase rather than build them Once built, we will need to include annual maintenance of the tables. Researching grants for this as well.
33	CP	Construct strip park to begin with brush & tree clean up day for the area between back of restaurants and ballfield parking lot			Organize and oversee the building of the park per the design agreed upon by PLP&T. A strip park w/picnic tables, trees, path. Research designs and/or reach out to landscaping company. Trees grant? Some in May '24. MHYC did some trail work June 2024
34	CP	When planning the strip park consider logical pedestrian and ADA paths connecting ballfields, bridge, strip park, parking, and restroom		Reid	Input from Bill Fischer an possible consulting with him as we tackle the design for the area, including the parking lot. Did rough planning and flagging for PLVFD mitigation May '24
35	COL & CP	Research and install a shade structure at Columbine (small former picnic table) & playground structures at Centennial Park			For a 8' x 9' shelter, consider log shelter working with PLVFD, possible capital improvement funds. Dermatology Assoc. grant ?
36	CRK	Clean fallen trees etc from the Creek between Day's property and Spring Street		CYCA	Special service day, did about 100 yards fall 2024 service day. CYCA grant for 2025
37	ALL	Develop the specification for the needed logs for bench projects. 4' &/or 6'		John, Reid	Work with PLFD to move logs to bridge locations or cutting them in-place to size for bridges, picnic tables, benches. Use the unused logs at Creekside log bridge site.
38	ER/CRK	Start brainstorming and planning for fund raisers to help pay for the permanent bridges 2025 & 2026.		Kevin, Reid	Need to plan ahead. Asked Gene 3/12/24 to start working on this as he has stated their are many who want to contribute. Outlined the possible need due to declining kiosk revenue. 3/21/24 asked Dawn for current funds available to us through CTF, Kiosk, & donations
39	ER/CRK edited	Build a temporary style bridge at Greeley Bridge crossing. Designed and started May '24. Still need to complete the transition ramp on each side.	Volunteers	Kevin, Reid, John	Key Partners – Gene (Lead Volunteer until June 24th, 2024) This bridge will be a simple bridge for bikes and pedestrians. VOC helped move logs into place 5/29-30 (20 hrs). Completed decking 8/24.
40	CP	Repair and or replace sections of the wildlife areas fencing and warning signs		Mike	The signs may be underwater so look first before ordering.

41	GP	Update or add to the Glen Park playground rules signs to specific that the parking is for Playground Users only			It is on the sign already
42	CP	Determine a place for and install donated wire fencing? It might not be fencing but concrete mesh - offered to Tim Caves for pickle ball courts at CP 1/12/24		Mike	Tim to look at it for the pickle ball courts or west side restroom. If not here then perhaps along the property line down Kent right of way - 1st property at the top. Tim decided not to use it.
43	CP	Replace / repair cedar rails and posts along north end and west side along RR tracks and Lake trail		Mike / Reid	Service group – check number needed: 11 8’rails (at \$14 ea = \$154) and 3 2 rail posts (18.00ea = \$54.00) for ref. = \$208.00
44	GP	Reinstall the Handicapped Parking sign at the reservoir trail head parking area.		Public Works staff	Sign should be in the yard somewhere
45	KNT, CRK, ER	Put together a list of trail signs for purchase with the Lions Club Grant Rec’d 4/19/24 and order.	Lions club donation	Reid	Once planned present to PLP&T with a map for approval. Jennifer please add to the MHYC grant submission the installation of the trail signs by the MHYC. Done and waiting for final proof - 3/6/25
46	ER	Open Air Pavilion Restoration, clean up and repair, work days etc. See the Open air pavilion punch list		PLP&T	Start in 2024, work on cost estimates, look into the use of CTF money, part of BOT Resolution 10-2024. Assessment at pavilion Parks wksp 7/23/24
47	ER	Work with the Willans and the Town to insure that PLP&T has the necessary trail right of way through the property being leased and eventually purchased by the Willans		Reid, Dawn	See map presented the BOT by the Willans 2/22/2024 and the diagrammed property lines in relation to the proposed perimeter trail. This needs to be a revision in Willans lease so that it is permanent easement. 25-30’ width.
48	CP	Remove the 3 park benches across the street from the Art Center and install them in a better location to be determined by the Parks Commission. Reid & John to assess condition		Reid, John	Propose possible installation sites to PLP&T Commission ASAP once cleaned up. Place 2 on top of the RR viewing hill in CP south, or above the PB courts at CP
49	KNT	Place a “please respect private property” and “please don’t feed the animals” signs where the trail borders each private property - Kent & Prairie, E-rock, Creekside		Staff and Reid	Same size as pickleball curtain signs - part of the trail signs donation list
50	CP	Determine how many boulders are needed for Pickle ball court landscaping and move the rest to line the parking area across from Art Ctr.		Staff and Reid	Boulders moved to along the tree line of the strip park, May ‘24
51	CRK	Reinforce the temporary log bridge banks & refill gravel sections with road base or gravel at the N. Monument /Creekside Trail		Kevin, Reid, John	Use the rocks & road base available first.

52	ER	Determine how many bear proof trash cans & pet waste stations will be needed on the trail and at the pavilion. Research cost and order for 2025		PLP&T	PLP&T should only supply one in E-rock - near the open air pavilion. Once the field use or parking areas are determined we could add another.
53	ER	Develop a plan/vision for proposed E-Rock park and trail now approved by BOT as part of the E-Rock advisory committee for BOT consideration by mid to late summer 2024. Vision plan asked for by BOT late October '24		John, Reid	Develop a projects list specifically for E-Rock as a starting point. With Resolution 10-2024 now Parks should do this ASAP. Vision statement from Parks developed spring 2024 by PLP&T and presented to E-Rock advisory committee. May 2024. July ERAC presentation 7/10/24. Comments to Town 7/17; 4th draft 12/24 edited, final draft 1/6/25; presented to BOT 1/21/25 and co-wrksp w/BOT 3/6
54	CP	Develop a plan for the bulletin board at the East side restroom - PL parks, El Paso city parks, Hist. Society.		Jennifer	
55	CP	Create a high interest MM fund for an annual savings toward replacing soccer field once built, and the new PB courts	Done		Either a set amount each year or a percentage of out annual kiosk fees, once GOCO grant is awarded or partnership with youth group (MOU) is established & PB sub-committee. Also reach out to ATL for an annual funds commitment. PLP&T agreed to set aside \$5000 annually, AT: agreed to set aside \$5000 annually once we receive the field grant.
56	CP	Clean up the trail to the RR overlook hill at the south end of the Park and install a bench.		Jennifer & Reid	Bench could be a log bench manufactured by Parks and PLVFD, Reid already has some sample designs and log source - PLVFD. CYCA grant 2025?
57	CP	Build a non-motorized boat launch area at the S. End of the Lake, possibly fence off or use boulders for boundary and bring in sand.			Moved a few rocks to the area 9/23, sand about \$40 / cu yd need about 5 yards
58	CP	Develop a 3-5 year plan for the Little League field. Town researching fees for baseball field use.		Dawn & PLP&T	Connect with Little League to develop a plan, 3-5 year for improvements. See lists Kirk and Reid created in 2020-21? We need to start charging them a use fee for practices and games! Meeting w/Dawn, Jason, Dion, Del and Reid 8/23/22, need to meet with them prior to the season to discuss their plans for field improvements this year, and to have them develop a 5 year plan as promised 8/23/22. Dawn asked for meeting with LL Jan. 2023 - waiting to hear back. Zoom mtg w/Dion early May '23, in-person mtg scheduled for June 22, 2023. It looks like that once a plan is completed, we are good for the length of the plan. Then annual / semi-annual monitoring. Zoom meeting 3/22/24 w/ Dawn & Reid. Since LL - Dion didn't submit a plan look to have prepaid fees for 2025.

59	CP	Review and identify issue in the PL Master Plan as it relates to All Parks.		Mike	ATL – Now that the survey for Centennial Park improvements and new facilities is completed, master plan done, the site plan will map out the suggestions. Waited for 2nd draft completion. Centennial park area adjustments and modifications done written CP Master Plan completed. Site map completed and approved by BOT - spring 2024
60	ER	Design and construct a permanent break-away bridge, a 2nd bridge in 2024-2025 with USAFA. Location up stream from Creekside wilderness log bridge by PLP&T Commission on 7/9/24	Kiosk / Grant / USAFA	Kevin	Key Partners – USAFA engineering dept. - to submit to Parks Comm. for decision, at a presentation to be designed by USAFA & installed May 2025, 2 - 3 designs, present to BOT & Staff for input, PLP&T to do a summer '24 field trip to the 2 potential sites. Reid informed BOT 7/11/24, Kevin and John assessed site with USAFA Brad Aug. 2024, PLP&T decided on a design 11/24
61	CP	Expand the east side off County Line Rd CP parking lot, also, Crawford Memorial responsibility discussed with EPCP - waiting for their approval or arrangement proposal.		Dawn, PW, & Parks, EPCP	Work with El Paso County Parks to research the possibility of expanding the parking from the County Line entrance along the east side of the entrance driveway. Met with El Paso county parks summer 2021 or 2022, and again 8/29/24. They made diagram of the proposal. EPCP in control at this point.
62	CP	Disc golf hole relocation of holes #1 and #2. One of the holes will be relocated to the area 100' south on the VB court on ELCP property.		Disc golf club	Received permission from EPCP to do so on October 2024. Disc golf club to do the work. The other hole will be relocated to the SE corner of the Lake adjacent to the small wildlife area.
63	GP, KNT	Create and install trail markers and mileage signs for the perimeter trail in Glen Park, Kent Street end, N.Monument Creek crossing (4), and E-Rock trail		Reid and CYCA	Approximately 20 4' posts, include in Lions Club donation if possible. 4 x 4 x 8' posts treated - 1 post makes 2 sign/ marker posts at \$14 per 8' post. Metal sign post cost & yard scrap pile harvest. Plus cement cost. CYCA grant 2025
64	CRK	Mitigate the trail and stream from Walnut to Day's property driveway - check property lines		CYCA	Service day or Andrew. Reid to talk with Day's. CYCA grant for 2025? Did about 100 yards 9-28-2024 service day the east side of Day's property.
65	CP	Develop a plan for the soccer field including an improvement agreement with PDSC. Improvement agreement set-up as a first step in late summer 2024		Reid and Dawn	8/1/22 connected with PDSC and gave them the survey (see # 19); 8/3/22 reached out to lacrosse (no reply as of 9/12) finally established a contact 1/7/23. Pride SC 1/20/23; met w/ PDSC 1-17-23 & 6/18/24, 7/24. & 8/7/24. PDSC submitted to CSA a grant request 10-10-24
66	ALL	Town staff researching different programs that allow online reservations and payments. This would be for all Town facilities to include PLP&T facilities.		Staff and John	Civic Rec program

67	CP	Add millings to the Lake loop trail from the north entrance to the south entrance along the west side of the Lake to prevent mud.		Public Works staff	Use millings as they become available, some added under Ped. Bridge Spring '24
68	GP	Consider moving the donation box at the GP PB / tennis court to the PB side, or add another box			
69	GP & CP	Consider adding to rules a statement that "it is illegal to deface the courts, including to mark them or lay down any tape on the surface" and a fine for doing so.		Public Works and Mike	
70	ER	Decide on a name for the proposed E Rock property park if approved by the BOT, contest?, historical? Announce Park Naming Contest, Parks Commission can suggest categories.		Parks & Staff	Wait until the trail, Willans, and ?, plus the Chicken Coop bridge are past their initial stages so that we don't get folks wandering the property too soon. CDOT issues along 105
71		Announce Name of Park after presentations to the Parks Comm., Historical Society, BOT and MP workgroup		Parks	
72	CP	Establish a handicapped parking area and install the appropriate sign in the parking area across from the Depot, O'Malley's.		Dawn & Public Works	Dawn – On Hold until sidewalk design is completed with CDOT
73	CP	Close any entrance to the dirt road along the west side RR tracks across from the PO or Art Center entrance. Especially once the pickle ball courts are in.		PW & John	Work with PL Sanitation, PLVFD, and PLPD. This would be a movable/lockable gate like on the east side of the Park. Check with Centennial Park Master Plan and site map.
74	CP	Place barriers across the south and north entrances to the dirt road between the RR tracks and the fencing to prevent cars from using that area as a thoroughfare.		PW Reid	Work with PL Sanitation, PLVFD, and PLPD. This would be a movable gate like on the east side of the Park. Traffic Safety Store/Tractor Supply \$200.00 approx. each
75	ER	Manufacture and install 5-6 log benches along the E-Rock perimeter trail		Reid, Kevin & PLFD	With the help of there PLVFD, timber lag screws \$25 x 2
76	ER	If the BOT designates the ballfields at E-Rock part of PLP&T, work with PDSC and other groups on a renovation plan		PLP&T	
77	ER	Develop a plan for the chicken coop and seek BOT approval for it's renovation as a trail shelter.		PLP&T	Discussed at the PLP&T Commission workshop Nov. 2024 as part of the E-Rock vision concept.

78	ER	Fundraiser / Donor / Sponsor for multiple signage at various trail entrances for Trail markers, Historic Signage placards, Benches, QR Code Signs for donations, Donation Boxes, fundraising, possible. naming rights		PLP&T	
79	ALL	Send some commissioners to the Trail Symposium - 2 day event 1st week of September 2025. RMFI		Jennifer	\$35 / person. What expenses besides symposium fee are we willing to pay and for how many?
80	ALL	Coordinate Earth Day, Leave no Trace Event			
81	CP	Conduct an annual Broomball Tournament in the winter.		Jennifer	Changed from Winterfest to Broom ball Tournament
82	GP	Replacing/sanding & painting the plywood practice wall at Glen Park tennis court Add 1 panel on each side.		Reid, PW,	( 2 4'x8' exterior treated / severe weather plywood + clamps) @ \$45.00 / sheet plus green exterior paint - 1 gallon (\$65)
83	CP	Plant evergreen trees in the strip park behind the restaurants.			Research a grant for evergreen trees to be planted in the stripe park behind the restaurant. One planted November 2024 as a memorial.
84	KNT	Install 1 or 2 pet waste stations at the top of Kent St. and at the bottom where Kent and Prairie intersect.		CYCA, Public Works	@ \$180 ea, research possible grants for them
85	ER	Devise Pre-tours with public schools, homeschool & private schools for age appropriate historic talks		PLP&T	Wait until after the trail is beyond the pavilion and the area is actually open to the public
86	ALL	Research and develop E-Bike use recommendation for the BOT on each PL trail that PLP&T has authority over		Jennifer	Conduct a trail users survey to help make decision. Beta tested 2/26 at Parks workshop, the revised survey put out for public input 2/28/24 on social media & Town newsletter. Continue collecting data and comments until 3/24 & discuss at 3/26/24 & 4/23/24 workshops, voted May '24 PLP&T mtg to table until 2025.
87	CRK	Develop a plan to mitigate N. Monument Creek from Day's property to the Beaver ponds at the SE end of E-Rock property		CYCA, PLP&T	Part of CYCA grant for 2025 - at least 3 weeks of stream mitigation - chainsaw crew. Rec'd grant. Planned for late July 7 early August '25
88	CP	Apply for GOCO grant for a multi-use field, or for part of the cost, partnering with other fund source organizations, improvement agreement with Palmer Divide SC, then an MOU		Reid, Jennifer Dawn	Submitted a concept to GOCO on July 2023 and it was not accepted (heard back Aug. 16, 2023. Heard suggestions from GOCO 9/23. Edited and submitted concept 1/25/24. Didn't get - reapply next cycle. Search for new options. Meeting with GOCO team 3/18/24 for feedback, w/DOLA rep 6/3/24. Decided 7/9/24 (3-2) to table until 2025.

89	ER/CRK	Apply for a Kiwanis donation for an information kiosk at the Chicken Coop bridge exit into E-rock trail		Reid	Deadline is mid-May - didn't get submitted in time. Look to 2025 submission
90	ER	A separate task item to determine the need & install a restroom / porta potty to service the new trail system, pavilion, etc. with a tasteful surround, a la tennis courts		PLP&T	
91	ER/CRK	Install trail signs from Kent St. into and around E-rock trail and Creekside trails		CYCA	CYCA grant request for 2025 - received 12/24. Planned for June '25. CYCA & MHYC
92	ER/CRK	USAFA 1st Bridge Maintenance / Re-seal	Volunteers	Kevin	USAFA maintenance plan calls for reseal every 2-5 years. Future bridges will be added to this list as they are constructed.
93	ER	Develop a plan for Small bridges & trails in the Beaver Pond area		Kevin,	2026 if approved by the BOT, part of the E-Rock vision concept
94	ER	Create a Nature Center in part of the dining cabin near the pavilion		Jennifer	Depends on BOT determination of the buildings. Possible CTF money - Dawn to look into.
95	CRK	Design and build a 3rd permanent break-away bridge in 2025-2026 across N.Monument, Monument Creek with the USAFA Engineering Dpt., location TBD by PLP&T Commission by August 2025	Kiosk / Grant / USAFA	Kevin	USAFA eng. dept. - Dec.2025 to submit to Parks Comm. 3 designs for decision to be presented to the BOT. Build spring 2026. Is it necessary and is there a logical location, maybe another type of project - playground? Workshop item for late winter, early spring 2025.
96		Collaborate & Develop a 4th project with the USAFA Engineering Dept and PLP&T Commission in 2026-27.		Kevin	If the popularity of the joint projects continues with the USAFA cadets.
97	RES. TH	Create a picnic area with tables (3-4), and benches made from logs at the Upper Reservoir and near the Res. TH parking area & at the upper Reservoir.		PLP&T & PLFD & PW	Enlist PLVFD and a local mill to create the tables
98	CP	Reach out to Kurt Ehrhardt about playground equipment for small playground at baseball field		Reid	
99	ALL	Look into various professional organizations that focus on parks, trails, and facilities within for possible organization and individual membership			

100	ER	Look into Establishing a parking lot(s) at E-rock entrance off St.Hwy 105, and along the entrance driveway - small 4-5 car parking islands - satellite parking		John	Coordinate with Roads, PLFD, PLPD on location and size, about 25-30 spaces (near entrance). Get approval from BOT and staff. It is not uncommon for parents and young athletes to all 300-400 yards to an athletic field for practice or games. Field side parking is a luxury. Satellite parking - 4-6 spaces.
102	ER	Clean up the cabin foundation spaces			Rake out and pickup all glass, wood 7 metal fragments, concrete left by evacuators
New add on?	GP	Discuss and create a fee structure with GP PB group for being able to reserve the courts			
New add on?	GP	Fill in the tennis/PB court trench with appropriate filling for safety			Small river rock, cement?
New add on?	All	Create a thank you list of donors, contributors, sponsors for parks projects in 2024 and publish			

**Projects that PLP&T hopes will be accomplished dependent upon funds, grants etc.**

	CP, CL	Install a free standing shade structure for over the playground. 1 <sup>st</sup> quote is over the swings, 2nd over playground.			Cindy researched & reported at the 8/22/2023 Parks Workshop - over \$100,000. Need to discuss alternatives. Too expensive. Grants- AAD ? Dermatology Grant?

**Projects removed from the lists for various reasons (keep for one year and delete)**

Location	Project		Date added to this list	Description
----------	---------	--	-------------------------	-------------

	ER	Decide on if this is desired and, if so, Develop a plan for community garden boxes: 32' X 32', 9 garden boxes		11/24	Late 2024 into 2025 with BOT permission. Research costs to construct and water availability. Dependent on E-Rock use decision by BOT. Add to E-Rock vision plan. Decided it was not desired late 2024.
	ER	Decide which of the cabins we would like to not have torn down to use as a nature center & pavilion - if we have the option.		11/24	Some research happening 11/29/23 re cost to develop a nature center/pavilion
	ALL	Develop a "New Parks and Trails Commissioner" packet		11/24	Talked with her 3/3/24 about approaches for packet content gathering. The Town staff may be doing this
	ER, CP	Apply for exercise equipment stations grants for space if cabins are removed at ER, and for between Pavilion & playground at CP		11/24	
	CRK	Reapply for NM grant for bridges after receiving feedback		11/24	Fall 2024, possible slide show from Chicken Coop bridge and letter from Brad Wambeke, USAFA. The timing for the grant and building the USAFA bridges doesn't work
	ER, CP	Research grants for exercise equipment		11/24	E-rock and CP playground.
	ER	Construct a wooden USFS style inside Burlidge's property from logs at the Upper Reservoir. Discussed a policy on 11-12-24 to limit PLP&T responsibility to mounting "Please Respect Private Property" signs along boundaries.		11/24	Question about if we do this or not based on 9/3/24 communication with Burlidge? Per Dawn the Town has no obligation to build fences etc.

**2025 Completed Projects by Palmer Lake Parks and Trails Commission and Roads Department (report to the Board of Trustees in December and then archive)**

101	ER	Research, collect quotes, get approval and contract for E-Rock pavilion re-roofing. Begin ASAP to reroof.		Reid	Contracted with Angle Roofing in late November 1st half of payment given Dec. 6th.. Completed 1/16/25




## Saturday • May 3 • 9:00 AM

Join the celebration of the *Greatest American Cleanup* from Keep America Beautiful with the Fountain Creek Watershed District as we host the one-day springtime cleanup in our home watershed! Help make our community cleaner, healthier, and more beautiful by volunteering. Cleanup supplies like grabbers, buckets, gloves & bags provided by FCWD. Crew Leader registration opens March 24.



**FOUNTAIN CREEK**  
WATERSHED DISTRICT

[www.fountain-crk.org](http://www.fountain-crk.org)

E-Rock PLP&T vision concept in response to Board of Trustees' request October 2024

November 14, 2024 BOT minutes: "clarified the scope of the vision that the Board wanted from the Parks Commission and it was agreed to focus on the space that the cabins will leave vacant while providing an overall concept if Parks has any ideas."

The Town of Palmer Lake Parks and Trails (and Open Space) Plan is an integrated, visionary plan to guide the development of Palmer Lake's parks, recreation, open space, and trails facilities, programs and services for up to ten years. As a companion document to the Palmer Lake Comprehensive Plan (dated, 2022), the Plan responds to and builds on other long-range planning documents and recommends the Town, Public Works, and Parks and Trails Commission develop management plans for key open space areas such as E-Rock (to include possibly a new name).

The Town is moving forward with a mission to protect and enhance the natural, cultural, and scenic resources unique to the open spaces of its planning area. The Open Space Management Plan (OSMP), once fully developed, is designed to guide the management of undeveloped areas, like E-Rock, that are recommended to be permanently maintained in a natural state, with added recreation amenities considered in the future, e.g. athletic field, nature center, etc..

In general this scope is a long-range plan developed by Palmer Lake Parks and Trails (PLP&T) for the immediate and future use of the portion of E-Rock property along Monument Creek identified on the attached map as Zones 0, 1, and 3, the .9 mile trail that was established in June 2024 that now runs inside the perimeter of the entire property, and along Monument Creek to the west of USAFA bridge #1. The area includes the open air pavilion that is being renovated by the PLP&T Commission, areas where the cabins were, and one remaining chapel building whose fate has not been addressed by the BOT, yet most feel that it should be put to some use, and the small chicken coop just inside the property next to the USAFA bridge #1 (which PLP&T would like to turn into a temporary weather shelter for trail users).

PLP&T will "provide an overall concept (vision)" of the rest of the property: ball-field, perimeter trail corridor, open field areas north of the lodge and dorm buildings - Zones 1 & 4, "beaver pond" area SE of ball field - Zone 0, and recently mitigated slope just south and adjacent to the above two buildings - Zone 2. This vision/concept excludes the future Public Safety area along State Hwy 105 (2-3 acres), Willan's leased 2.8 acres, the large lodge / dorm buildings, and former "caretaker house" next to the large buildings.

Should the area of the lodge / dorm buildings be included and torn down, the area would be designated a combination of zones 1, 2, and 3 with 2 open air pavilions, 3-4 benches, (passive recreation), native grasses and pollinators, possibly appropriate trees (protected area), and wildflower garden (nature escape).

As the PLP&T Commission is made up of volunteers, relying on help from Palmer Lake Public Works department, we suggest going slowly with quality and timely additions to the property, i.e. additional trails, athletic field, designated wildlife and open space areas, and nature center all driven by public input, and available funds to maintain a mostly passive park and open space environment **with no large scale events and no new building construction recommended by the Elephant Rock Advisory Committee (2024)**. The exception might be the placement of one or two open pavilions where the lodge / dorm building were if removed. Palmer Lake is fortunate to have Centennial Park which has successfully hosted numerous large scale events, thus a second venue of this sort in E-Rock would be contraindicated.

PLP&T also suggests / requests that, if the BOT agrees with the long-range vision, that the zones for the roughly 20-22 acres (depending on the lodge / dorm buildings inclusion), as described be designated as a park/open space all at one time, not piecemeal. This would facilitate long range planning and budgeting, maximizing PLP&T volunteer efforts. Opening of the area from State Hwy 105 still depends on work with CDOT, which gives PLP&T time to complete some of the suggested plans.

The attached map outlines the suggested use and maintenance zones for the entire property - Zones 0-4

Palmer Lake Parks and Trails Commission also would like to see the above areas, Zones 0-4, be designated as a park so that future improvement and maintenance activities could be funded in part by the Conservation Trust Fund moneys the Town receives annually from lottery funds for parks improvement.

**Purpose and Intent**

Open space is defined as: protected lands of significant value that are conserved in their natural state, restored, or improved with appropriate native landscaping to retain a natural or natural-appearing condition.

This OSMP is different from the Comprehensive Plan and its companion Glen Park or Centennial Park Master Plans because it does not provide land use policies or development design guidelines; it is a roadmap of sustainable practices for maintaining and managing lands the Town has acquired for an open space park. These open space parcels and passive park differ from traditional park developments because infrastructure is focused to provide passive recreational uses that are more aligned to natural areas such as hiking, picnicking, wildflower viewing, and birdwatching - not irrigated, nor are there active park amenities such as playground equipment, outdoor grills or fire pits.

**MISSION STATEMENT**

To protect and enhance the natural, cultural, and scenic resources unique to the Town of Palmer Lake through:

- Thoughtful land acquisition;
- Appropriate land stewardship;
- Sustainable management.

in order to:

- Provide exceptional passive recreational opportunities;
- Preserve open space and wildlife habitat;
- Connect the community with each other and the natural environment;
- Respect the nearby residents.

Taking this context into consideration, the OSMP intends to:

- Define Palmer Lake’s mission for open space management and identify objectives and strategies to satisfy its mission;
- Adhere to federal, state, and regional regulations and guidance as applicable;

- Provide sustainable actions to manage natural areas well into the future; and
- Identify a framework and tools to aid in ecological assessments and monitoring

Palmer Lake is a community which recognizes the importance of:

- Conserving and enhancing its historic small-town character, the roots from which it grew, preserving the natural environment in which it resides;
- A caring community which offers its residents an environment in which to seek a high quality of life;
- A balanced community with a diverse range of housing, employment, educational, shopping, and recreational opportunities; and
- A vital community which provides financial and social support for quality of life

Once PLP&T has more guidance from the BOT we will outline in more detail:

#### GUIDING PRINCIPLES FOR OPEN SPACE

#### Stewardship of the Natural Environment

#### Protected Lands Program

General Management Objectives for:

- Vegetation
- Restoration and enhancement
- Open Space Management Plan
- Maintenance of Primitive Trails
- Maintenance of Picnic Areas and Benches
- Maintenance of Hardscapes - parking areas, trailheads, ADA designated areas
- Fencing and Signage
- Control of Hazardous Weeds

#### **Zones - areas divided into zones for recreational use and maintenance**

Maintenance/Use zones will inform Town management objectives and public access policies, in turn it can help improve efficiency by focusing efforts where it is needed most.

Specifically, proposed use/maintenance zones may be used to:

- Identify high public use areas;
- Protect ecologically sensitive areas;
- Designate the level of maintenance intensity required within each zone; and
- Track the acreage associated with each maintenance zone across the Town's open space.

Additionally, if the Town determines an average cost per acre associated with each management zone, this method can be used to support budget forecasting for annual maintenance/use activities.

**PLP&T would like to see the park & trails open space areas addressed in this concept preserved permanently for future generations.**

Maintenance/use zones can be a valuable planning and evaluation tool that can scale as the Town’s open space portfolio grows.

**PROPOSED USE/MAINTENANCE ZONE DESCRIPTIONS**

Rating	Allocation	Public Use	Description
Zone 0	Closed	Very Limited	Access restricted due to lack of public amenities, wildlife refuge, safety concerns, etc.
Zone 1	Protected	Limited	Areas with high conservation value. Access & amenities limited to designated trails and benches.
Zone 2	Nature Escape Sensory Garden	Moderate	Off-trail access permitted for passive recreation activities such as wildlife & wildflower viewing, serenity path, nature education.
Zone 3	Passive Recreation Area	Moderate to active	Developed areas which receive moderate use and provide access to picnic areas, open pavilion (available for small group rental), creekside benches, trails, etc.
Zone 4	Athletic	Active	Sports field

**Description of possible amenities and /or needs for each zone:**

Zone 0: limited use single track trail for maintenance, signage, designated wildlife refuge

Zone 1: Strategic mowing, 2-3’ each side of single track trails, natural areas leave wild except for mowing strategically as outlines in more detailed maintenance description. Wildflower ID signage, plant native grasses and pollinator plants, remove noxious/invasive weeds, Place 2-3 benches along the east fence and in the oak groves with views toward the mountains and Ben Lomond, benches placed below the PS area facing the south, SW.

Zone 2: Single track nature trail with education and ID signage. No benches, tables etc.

Zone 3: Picnic tables (away from the creek, in the shade, spaced well away from each other on the space left by the cabin foundations removal), Bear proof trash cans (2) placed at either end of the area, benches along the creek and trail (2-4 to start), benches (1-2) above the USAFA bridge #1 area along the trail with views of the mountains, 1-2 along the trail above the Willan’s property. Open pavilion & trails along the creek, 1 porta potty with wooden tasteful surround placed at the east end of the area where it can be serviced easily, stone barriers/gates placed at both ends of the area to limit vehicle traffic to PLPD, PLFD, PLPW, and PLSD, create a boulder barrier/fence along the east boundary of Zone 3, remove the fire ring near the pavilion, plant ground cover or use PLFD generated wood chips, from mitigation, where the cabin foundations were.

if the large buildings are torn down we see that area becoming a Zone 1 -3, Passive Recreation with perhaps two open air pavilions with picnic tables and benches in the shaded areas

Zone 4: work with athletic clubs and organizations to renovate the ball-field and a parking area adjacent to it. Apply for funding, grants as they become available.

**Additional notes/suggestions/vision from PLP&T Commission Workshop 11/26/2024**

The PLP&T Commission reiterated that the overall concept would be of a mainly “passive park” that contains no playground equipment, athletic courts, hosting of large events, etc. as these facilities are available in Glen Park, Centennial Parks, or Columbine Park.

A. Where the former cabin foundations are, everyone felt that leaving them with planted ground cover, sand, or wood-chips as the surface would mean less or no maintenance. Primary uses would be for picnicking (tables from logs at the reservoir with help from PLFD and PLPW), possibly horse shoe pit on one or two. Need for bear proof trash cans and pet waste station(s). Parking possible for 4-5 cars in the area just inside the USAFA bridge where it is flat - up for discussion. Create a weather or rest shelter out of the chicken coop just inside the USAFA bridge #1. Possible memorial garden, serenity path on the hill below the lodge where the PLFD cleared scrub oak this summer. The memorial garden idea was mentioned by one of the victims of the Living Word Chapel abuse - Reid to follow up to get the contact info. Caution in the creation of the memorial garden is needed especially if there is going to be a plaque of some sort (regarding the wording).

B. Benches along the creek, above the aforementioned parking area, along the trail, especially the east and northeast sections at beautiful view spots toward the mountains, with enough space between them to afford uninterrupted appreciation of the natural surroundings and views . The benches would be constructed of wood harvested from the Upper Reservoir in partnership with the PLFD and PLPW as part of the mitigation of the logs.

C. Initially one information kiosk just inside the USAFA bridge #1 showing trails with difficulty symbols, rules, facilities, cautions. Once the rest of the property use is decided a second kiosk would be erected at the shared parking lot with Public Safety area near the trail at the entrance onto State Hwy 105.

D. Additional detailed information, uses, maintenance will be included in the overall vision once decided upon, including the athletic field which the PLP&T Commission would like to leave natural for the time being and work on renovating it with a partnership at a future date.

E. Leave the rest of the property north of the large buildings in their natural state with a “strategic mowing plan” developed with Public Works. Do strategic planting of native grasses and pollinator plants.

F. If at some point it seems financially, culturally, and environmentally advisable the area on the east side of the driveway and north of the Willan’s Eco Spa, could be used for small scheduled open air music events as Parks’ fundraisers, a la Dirty Woman Park or Larkspur, with a portable stage.

A much more detailed plan for this vision of the maintenance and use zones and quarterly reviews/ updates of progress can be provided the BOT by PLP&T if this vision is approved.

**What are we currently doing or plan do this this year:**

- |   |   |
|---|---|
| Continuing to renovate the open air pavilion  | Stream clean-up                         |
| Clean up foundation sites - glass, metal, cement                                    | Research ground cover for the sites     |
| Build and install benches along the trail   | Sign placement                          |
| Trail safety improvements   | Research possible 3rd USAFA bridge site |
| Limb up and thin out the oak groves and clusters, but not remove the trees totally. |   |

Added details:

On the included map you will note:

1. The addition of likely bench placements,
2. Information kiosk placement,
3. Restroom with a tasteful surround - a la tennis court, placement,
4. Designation of utility / emergency road through passive recreation zone 3 with gates similar to the ones currently used in Centennial Park at either end
5. Picnic table likely placement
6. Permanent trail easement on the Burlidge fence line -east side of property, 25 - 30' asked for.
7. Additional Zone 0 in NW corner of the property
8. Sign placement will be finished in short order including ones that say:
  - A. "Please don't feed the animals. Thank you"
  - B. "Please respect private property"
  - C. "Please pick-up after your dogs"
  - D. Trail difficulty and directional arrows
  - E. "Dogs must be on leash at all times"
  - F. Trail name and mileage

PROPOSED USE/MAINTENANCE ZONE DESCRIPTIONS

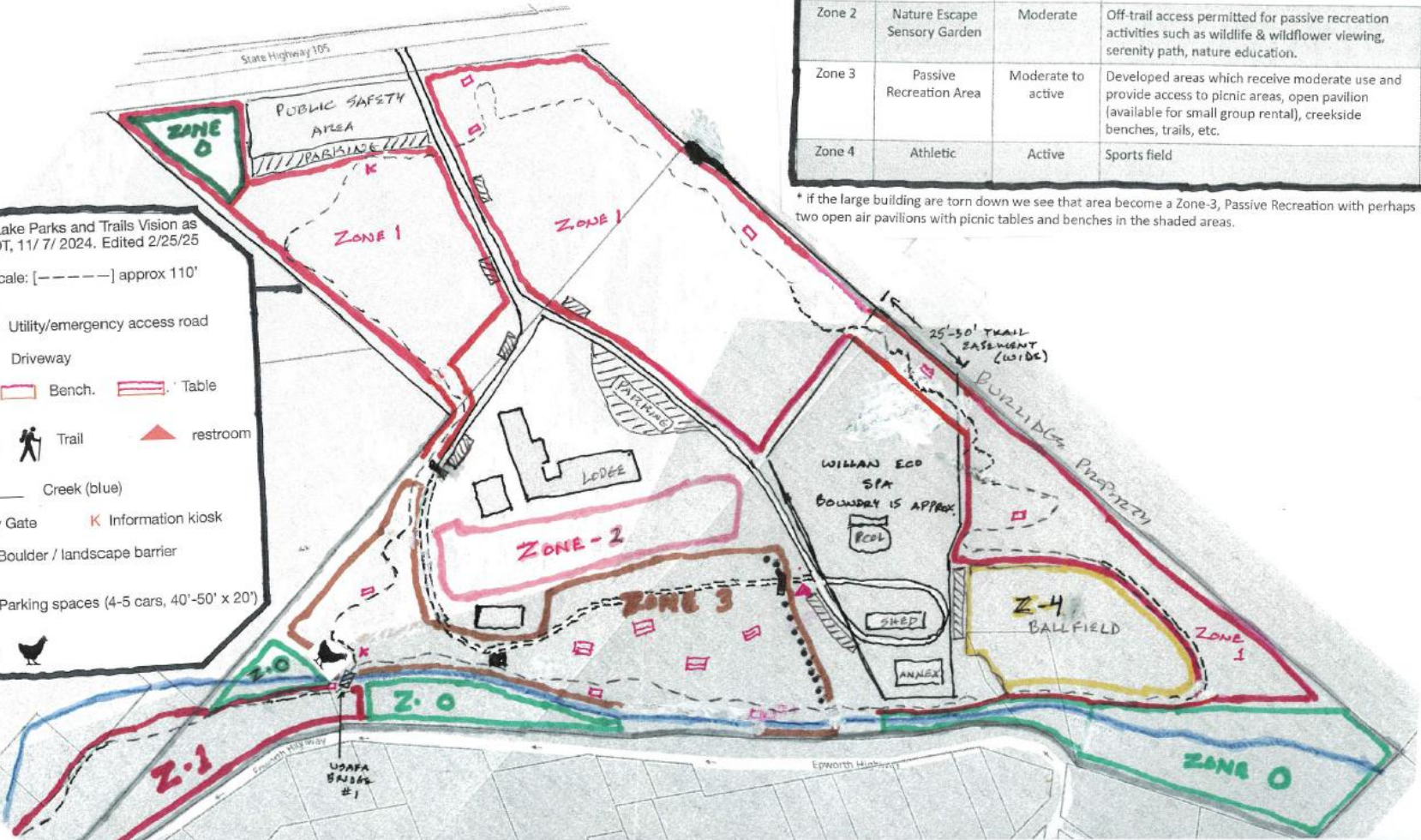
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Zone 3	Passive Recreation Area	Moderate to active	Developed areas which receive moderate use and provide access to picnic areas, open pavilion (available for small group rental), creekside benches, trails, etc.
Zone 4	Athletic	Active	Sports field

\* if the large building are torn down we see that area become a Zone-3, Passive Recreation with perhaps two open air pavilions with picnic tables and benches in the shaded areas.

E-Rock Palmer Lake Parks and Trails Vision as requested by BOT, 11/7/2024. Edited 2/25/25

Legend: Scale: [-----] approx 110'

- Utility/emergency access road
- Driveway
- ▣ Pavilion    ▣ Bench.    ▣ Table
- Trail    ▲ restroom
- Creek (blue)
- ▣ Security Gate    K Information kiosk
- Boulder / landscape barrier
- ▨ Parking spaces (4-5 cars, 40'-50' x 20')
- 🐔 Chicken coop



Open air pavilion renovation punch list - updated 3/5/2025

Task	Projected Cost	Status	Note			
Clean cement floor and seal it, but not paint it, so cracks don't expand. Approximate 720 sq ft	115.00					
Cement knee wall: in good shape - repaint.	100.00					
2x6 frame around openings - sand and repaint, replace where necessary	50.00					
Remove the overhead lights	0	Done				
Get estimates for wiring 4 outlets	0	Done	NA			
Is there power / wiring from to poles to the pavilion?	0	Done	No			
Cabinets: remove	0	Done				
West wall: after cabinets removed, leave the siding and repair unless it appears replacement would be necessary then research cost and decide at PLP&T meeting. Repaint	25.00					
Sink: - take out and ? Store in parks maintenance room for now	0					
Repair fascia on west roof, especially NW corner	58.00	Done	Roofer - yes			
Reroof contracting with professional roofing company - accepted quote (Angel roofing) 11/24	9339.57	Done	Jan. '25			
Paint colors: trim & west wall: forest dark green; Cement knee wall: dark brown	\$25.00					
Misc. supplies	\$100.00					
Install bulletin board for Posted reservation by Town staff.	\$25.00					
Add corner support pieces for stability	100.00					
<b>Total</b>	9937.57		Needs updating			



PARKS AND TRAILS

# Please Respect Private Property Along the Trail



PARKS AND TRAILS

**Please Don't  
Feed the Animals!  
Thank You.**



PARKS AND TRAILS

# Kent St. to Creekside Tr.

.17 mi



Item 13.

32



PARKS AND TRAILS

# To Kent St.



Item 13.



PARKS AND TRAILS

# Creekside Tr.

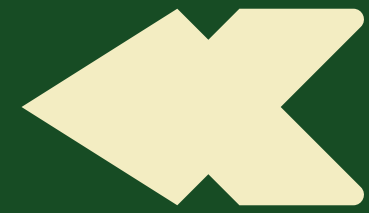


Item 13.

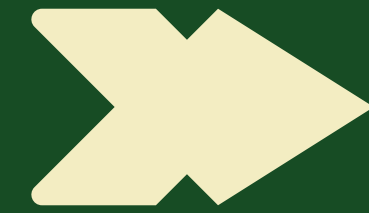
34



PARKS AND TRAILS



# Creekside Tr.





PARKS AND TRAILS

Kent St. via

Prairie

.17 mi



Item 13.

36



PARKS AND TRAILS

# Creekside Tr.

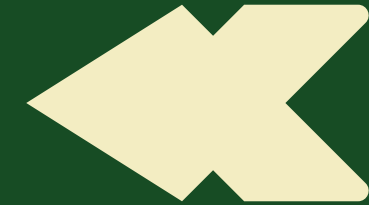


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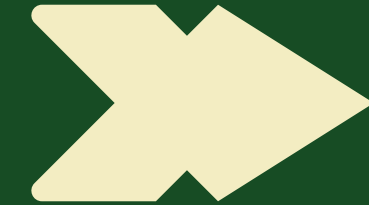
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PARKS AND TRAILS

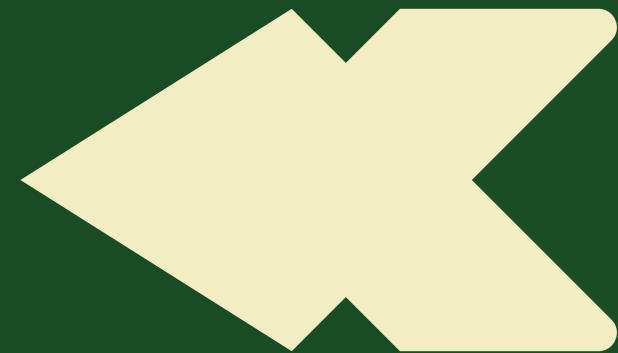


# Creekside Tr.





PARKS AND TRAILS

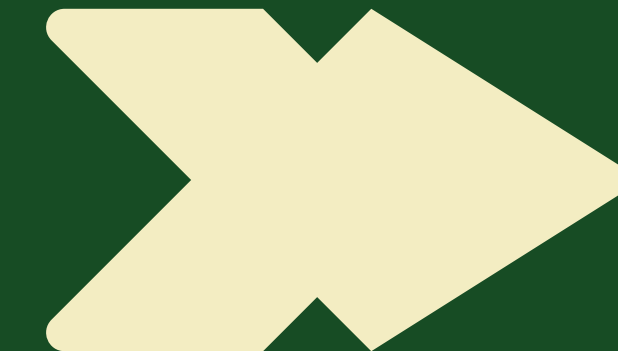


# Creekside Tr. West



PARKS AND TRAILS

# Creekside Tr. East



Item 13.

40



PARKS AND TRAILS

# Creekside Tr. to E-Rock Loop Tr.

0.36 mi

Item 13.



PARKS AND TRAILS

# Parking for Trail Users Only

Item 13.



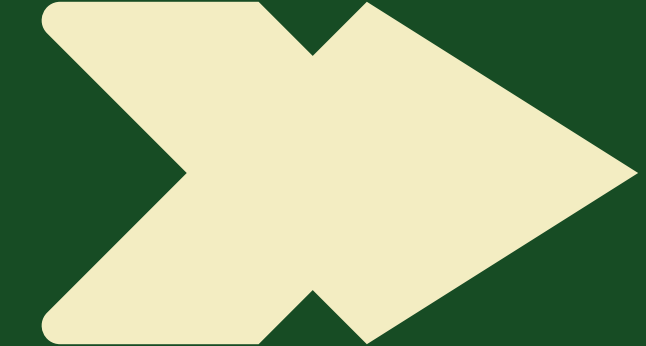
PARKS AND TRAILS

# Creekside Tr.



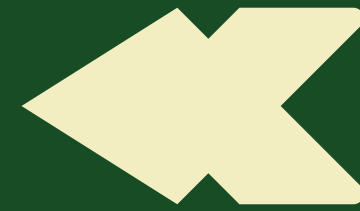
PARKS AND TRAILS

# E. Rock Loop Tr.

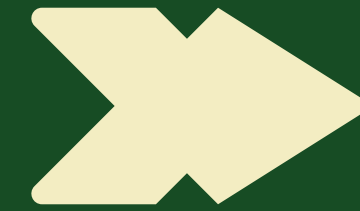




PARKS AND TRAILS



# Creekside Tr.



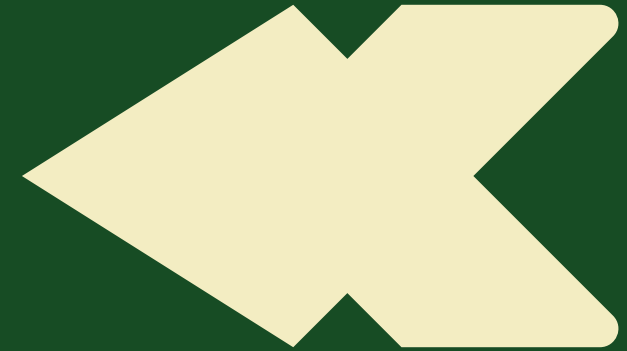


PARKS AND TRAILS

# Greeley TH Parking



PARKS AND TRAILS



# Reservoir TH

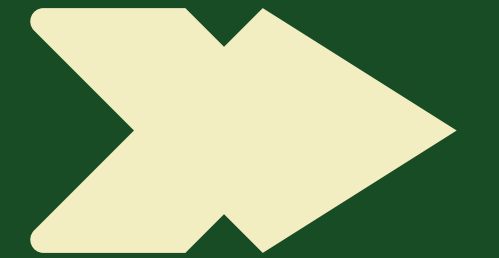


PARKS AND TRAILS

Reservoir TH &

Glen Park

Playground

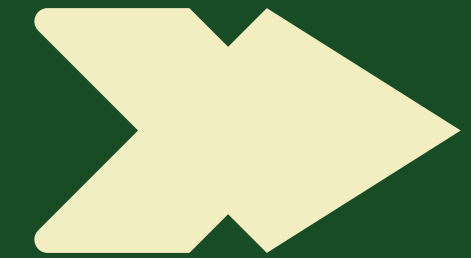


.30 mi



PARKS AND TRAILS

# Creekside Tr. to E-Rock Loop Tr.

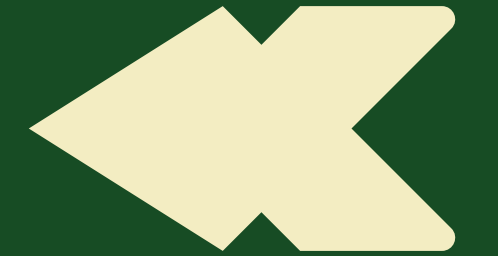


.36 mi



PARKS AND TRAILS

# Creekside Tr. to E-Rock Loop Tr.

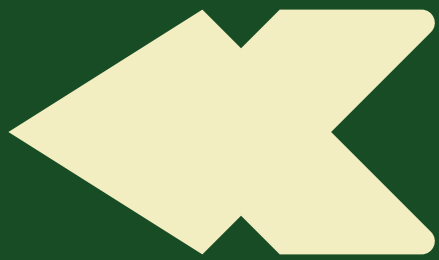


.36 mi

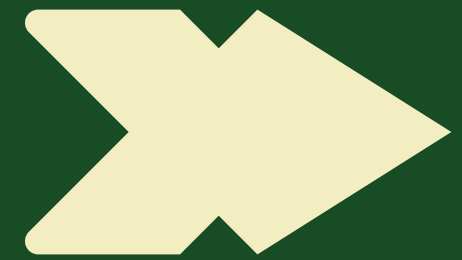


PARKS AND TRAILS

# E-Rock Loop Tr.



.90 mi





# Creekside Tr. to Reservoir TH .66 mi





PARKS AND TRAILS

# E-Rock Loop & Kent Street Trails



# Centennial Park Pickleball Court Rules

Court Hours: 7:30am - Dusk

Be Fair – Be a Good Sport  
Have Fun – Enjoy the Fellowship

Item 16.

- Courts are for pickleball play **only** at players own risk
- Court use will be first-come, first-serve unless otherwise designated for a special permit, activity, or event approved by the Town
- Court time is limited to one (1) game, if others are waiting to play – first to 11 points and win by 2
  - If there are more players than available courts, the Paddle-up system must be used for all courts, except for any courts authorized by the Town for a Special Event
  - See rules posted on separate Paddle-up signage
- Smooth bottom court shoes or sneakers **only**
- Never play on wet or frozen courts. **NO SHOVELS** or snow/ice removal techniques of any kind allowed – this will void warranty and damage court surfacing
- **Anyone damaging Town/public property will be cited/prosecuted per Town Code, Section 12 – (8) Damage to park property. “It shall be unlawful for any person in any manner to injure, deface, destroy, sever, or remove any park property.”**
- Children under 12 years of age must be accompanied by an adult
- All players must leave the courts and surrounding area free of litter and trash. Please keep our courts clean!
- Be courteous and treat each other with respect. Rudeness, criticism, yelling at others, or otherwise ignoring the Town’s court rules will not be tolerated
- Use of the courts is subject to all Town and other applicable rules, policies, laws and ordinances, including enforcement actions for violations

## Not Allowed inside fence or on court surface:

- Pets
- Food/drink of any kind
- Smoking/vaping
- Strollers
- Tents
- Chairs
- Bikes
- Rollerblades
- Skateboards, or other wheeled objects
- Glass containers
- Music
- Parkour
- Any other activities that could damage court surface, nets/posts, or fencing

## A Town-issued permit is REQUIRED for:

- ALL paid lessons/athletic services, to include tournaments, clinics, etc.
- Vendors
- Commercial use
- Posting of signs, banners, or decorations

Contact Town staff for permit inquiries – 719-481-2953

TO REPORT VIOLATIONS OR VANDALISM CONCERNS, PLEASE CONTACT THE TOWN OF PALMER LAKE AT 719-481-2934.



## PADDLE UP RULES

Be Fair – Be a Good Sport  
Have Fun – Enjoy the Fellowship

Item 16.

The following Paddle Up player rotation system will be used to rotate in players waiting for courts when all courts are being used.

- Players waiting to play will place their paddles in the paddle rack to wait for the next available court. Paddles will be placed in order of the player's arrival to the rack, with the first paddle being placed in the first slot on the **left**. Players will sequentially place their paddles in the next open slot to the right.
- All players, regardless of skill level, must be respectful of other players who have paddled up and are waiting to play. A paddled up player who does not want to play with others who have skills higher or lower than those the player will be paired with on the rack has the obligation to move their own paddle down the rack (to the right) until the player finds waiting players with the skill level they desire.
- **All games will be played to 11 points, win by 2 points.**
- Only **one** game may be played if players are waiting. Once a game is finished, a departing player will call out **"open court"** to the waiting players, and the players with the next 4 paddles in line will go to the open court.
- If 2 players want to play singles, or a group of players wants to stay together to play, they must coordinate with other waiting players to ensure their paddles are next to each other in the rack.
- If there are **less than 4 paddles in the paddle rack**, the players who have finished their game will call out **"open court"**, with one or more players staying on to play the players next up on the rack. If the finishing players cannot decide which players stay to play, the winning players will stay on the court. The goal is to rotate all players on the courts and waiting in the rack so all players have an opportunity to play.
- Players starting a game will **limit their warm-up time to no more than 2 minutes**. Players who want to drill and/or use a ball machine and not play a game are limited to **15 minutes** before leaving the court and paddling up.

Do not move any paddle on the rack without the permission of the paddle owner!