



PARKS AND TRAILS COMMISSION MEETING

Tuesday, October 14, 2025 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

LIVE STREAM available on Town website

AGENDA

This agenda is subject to revision 24 hours prior to commencement of the meeting.

The Commission values public comment on issues relevant to Town government. To permit the fair and orderly expression of such comments, the Commission will adhere to the following rules for public comment, whether for an agenda item or during public comment for non-agenda items brought by the public.

A speaker must be recognized by the Chair to step to the podium, sign in, use the microphone, state name and address for the record, and address comments solely to the Commission, as a whole.

Each speaker is limited to 3 minutes, cannot pool time with another, and each speaker may only speak once per topic. Civility and respect is required. Comments should not be directed to Town staff, individual Commission members or to public members. Comments or disruption from audience members not recognized by the Chair are prohibited. Points already made should not be duplicated. Only written comments limited to one page will be permitted. Public members are also invited to submit comments by email to be distributed to the Commission separately. Note that comments submitted to the Town Commission are public record. Please understand that the Commission will listen and consider public comments; however, members will not discuss or take action on your comment but may refer it to staff and/or a future meeting for discussion.

Thank you for your cooperation.

Call to Order

Roll Call

Pledge

Approval of Minutes

- [1.](#) Minutes from August 26th, 2025 meeting
- [2.](#) Minutes from September 23rd, 2025 meeting

Petty Cash Report

Public Works Supervisor Report

- [3.](#) October 2025 Report

Town Administrator Report

Business Items

- [4.](#) Report of Volunteer Hours
5. Kiosk Revenue
6. Report/Consider Items for Project List
- [7.](#) Discussion of Park Amenities Purchase Proposal for 2025
8. Discussion on December Workshop Date. Currently set for December 23rd.
9. Discussion of Dates for Winterfest Broomball Tournament

Trails and Bridges

Centennial Park

10. Discussion of Christmas Lights Decorations
11. Update on Broomball Tournament Dates
12. Update on West Side Bathroom Fixtures
13. Discussion of and Possible Recommendation on Ballfield Outfield Fence and other Fencing Requirements

Glen Park

14. Discussion on MYHC Grant Regarding Creek Clean up and Future Work by MHYC
15. Final Update on Creekweek 2025
- [16.](#) Discussion on and Possible Recommendation on Apple Trees Care Quote
17. Update on Recommendation to Make the Reservoir Trail Head, Creekside Trail, Kent and Prairie Trail, and the South Side of Monument Creek Adjacent to E-rock to Beaver Ponds Area a Designated Park
- [18.](#) Update on Glen Park Drainage Issues and Engineer's Recommendation Plan
19. Discussion of and Possible Recommendation on the Parking Kiosk Funds at the Trail Head

Public Comment - *This time is reserved for the public to speak to items not on the agenda.*

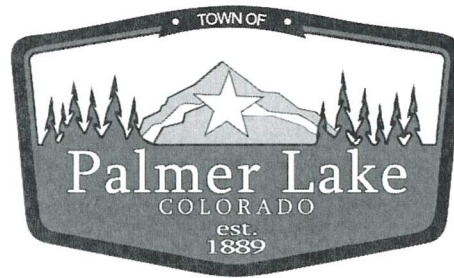
Report of Other Meetings

Next Meeting and Future Items

Adjourn

Americans with Disabilities Act

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.



PARKS AND TRAILS COMMISSION

Tuesday, August 26, 2025 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order/Roll Call – Meeting was called to order at 5:30pm John Tool, Mike Pietsch, Lauren Penner, Kevin Magner were present. Reid Wiecks and Jennifer Nilson were noted excused.

Approval of Minutes

Minutes from June 10, 2025, Meeting

Minutes from July 8, 2025, Meeting

Minutes were approved Motion (Tool, Penner) Motion passed 5-0

Petty Cash Report- Commissioner Pietsch provided an update on the current petty cash balance with a total of \$168.

Public Works Supervisor Report – The Public Works Supervisor provided a memo of ongoing and completed projects. An updated report will be included in each meeting packet to track deadlines and project status

Town Administrator Report – The Town Clerk introduced Deputy Town Clerk Grant Massey, who will assume clerking responsibilities for the Parks Commission as part of the transition plan. Clerk Romero reminded the Commission of upcoming meetings and noted that reports, including Kiosk Revenue, will be updated in the next packet. Romero also emphasized that utilizing the Supervisor Report memo will improve tracking of deadlines and expectations for the Parks Supervisor in future meetings.

Business Items

Volunteer Hours – Updated report provided.

Kiosk Revenue – To be presented at the next meeting in a revised, easy-to-read format.

Project List – Further discussion will take place upon Commissioner Reid’s return.

Creek Week (September 27, 2025) – Commissioner Pietsch will present a proclamation with the FCWS liaison at the September 11 BOT meeting. Updates to flyer and volunteer needs were discussed.

Invasive/Noxious Weeds – Commissioner Penner provided preliminary updates, with additional details to be presented at the upcoming workshop and meeting.

OPPI Conference – Commissioners Nilson and Tool attended. Commissioner Tool reported on the training and noted limited value to PLPC.

Planning/Vision Updates – PD planning, E-Rock, and vision plan discussion was tabled until the full commission is present.

Columbine Park Shade Structures – Commissioners Wiecks and Tool reported the project is ongoing with no new updates at this time.

Trails and Bridges

Updates were provided on the MHYC project scheduled for September. Commissioners will coordinate on designated dates. Brush removal planning with Public Works and to-do list items were reviewed.

Updates were also provided on USAFA Project #3 for the 2025/26 academic year.

Centennial Park

Discussion of double-sided sign kiosk for PB courts in Centennial Park. Flooding issues at Glen Park courts were noted, with permanent solutions being reviewed by Town engineer.

Glen Park

Review of pickleball/tennis court flooding issues; specific problem areas reported.

Public Comment - *none*

Report of Other Meetings – none

Next Meeting and Future Items - Next workshop scheduled for September 16, 2025. Regular meeting scheduled for September 23, 2025.

Adjourn Meeting adjourned at 6:45PM

Minutes by: Erica N. Romero – Town Clerk



PARKS AND TRAILS COMMISSION

Tuesday, September 23, 2025 at 5:30 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order

Chair Reid Wiecks called the meeting to order at 5:31 pm.

Roll Call

John Tool, Reid Wiecks, Mike Pietsch, Lauren Penner, Kevin Magner and Jennifer Nilson were present.

Pledge

Approval of Minutes

Minutes from August 26, 2025, Meeting

Minutes were pushed to be reviewed at the next meeting on 10/14/2025

Petty Cash Report

Commissioner Pietsch provided an update on the current petty cash balance with a total of \$155.

Public Works Supervisor Report

The Public Works Supervisor provided a memo of ongoing and completed projects. An updated report will be included in each meeting packet to track deadlines and project status

Business Items

1. Report of Volunteer Hours
 - a. Report was reviewed by commission. Total volunteer hours for the month of August was 61.50 hours.
2. Kiosk Revenue
 - a. Kiosk Revenue report was reviewed by commission. A question from the commission to the Public Works Supervisor on why the numbers were down year over year was posed. The response from the Public Works Supervisor was that an issue with one of the kiosks has been resolved.

3. Report/Consider Items for Project List
 - a. The Commissioners reviewed the project list, removed projects completed and notably added the following projects.
 - i. Relocation of information kiosk from the upper parking lot by the west entrance to the pedestrian bridge in Centennial Park to the restrooms.
 - b. Motion to edit projects list as discussed made by (Wiecks, Tool) 6-0 in favor. Motion passed.
4. Discussion on Civic Rec Online Scheduler and how to proceed with Special Events Utilizing the Pickle Ball Courts
 - a. Commission requested staff to come back with a recommendation on how to proceed for future events. The issue concerned reserving courts at undesirable times, ie. Special events or camps.
5. Review of parks amenities purchase items for 2025-2026
 - a. Discussed the list of purchase items. Item 10, a chain-link fence, was continued until the next workshop. A motion was made to approve purchase items on the list (Nilson, Tool) 6-0 in favor. Motion passed.

Trails and Bridges

6. Discussion of and possible recommendation to BoT on the designation of Creekside Trail as a Park
 - a. Motion to draft a recommendation to go to the BoT for a potential Creekside Trail Park on the south side of the creek from the existing trailhead at the reservoir trailheads to the Beaver ponds. (Magner, Tool) 6-0 in favor. Motion passed.
 - b. Commissioner Magner to draft a letter outlining the reasons, Commissioner Wiecks to work on a map of the potential park.
7. Creek Week Update
 - a. Discussed Creek Week, supplies and materials needed, where to meet, and a plan of action for improvements.
8. Discussion of Kent to Prairie Trail easement notifications
 - a. Commission requested input from town staff on how to handle notifications to adjacent property owners.
9. Update on MHYC N. Monument Creek clean-out
 - a. Update provided by Commissioner Tool on the current progress made by MHYC.

Centennial Park

10. Update on Broomball Tournament Dates: Hockey Classic dates 01/10/2026-01/11/2026 and backup being 01/17/2026-01/18/2026
 - a. Discussion on this matter was continued until next meeting so Commissioners could review their schedules.

-
11. Discussion of PPPBA donation and storage
 - a. Discussed current inventory of items in storage and the items donated by PPPBA.
 12. Discussion of multi-use field and GOCO grant update
 - a. Update provided by Commissioner Nilson that getting the GOCO grant was unlikely until an agreement with Palmer Divide is reached. Commissioner Nilson also shared that she was told by a GOCO rep that they also would most likely not fund a single use field.
 13. Discussion of Pickle Ball Camp summary
 - a. Report of Pickle Ball Camp provided by Commissioner Tool, where special thanks was given to Mark Price.
 14. Update on west side bathroom fixtures replacement
 - a. Update provided by Public Work Supervisor stated that the bulk toilet paper dispensers have been installed, with the baby changing stations to follow.

Glen Park

15. Discussion of and possible recommendation on the care and health of the apple trees
 - a. Discussed the current state of the apple trees and recommended actions to cure them of blight. Further discussion was continued until more details such as pricing, treatment schedule and probability of success could be discussed in workshop.
16. Update on Pickle Ball/Tennis court flooding
 - a. Update provided by Commissioner Tool about the condition of the court after the rain on 09/22/2025.
17. Discussion of and possible recommendation on the resurfacing of the tennis court
 - a. Discussion of this item was tabled until the next workshop.
18. Discussion of the Fire Department tree removal
 - a. Report given by Fire Chief on the current status of fire mitigation efforts in the town and in the town parks.

E-Rock

19. Discussion of and possible recommendation on Beavers in the wildlife area and floodplain
 - a. Discussion of this tabled until Parks and Trails Commission is given authority over this area.
20. Discussion of and possible recommendation on the mowing of the lower ex-cabin area
 - a. Discussion of this tabled until Parks and Trails Commission is given authority over this area.

Public Comment - *This time is reserved for the public to speak to items not on the agenda.*

- Comment by Kurt Ehrhardt: Wanted to start a discussion with Parks and Trails Commission on possible donation of land for the creation of a town park. Mr. Ehrhardt handed out his

business cards and encouraged PLP&T Commissioners to call and set up a meeting time to view the property near Westward Lane.

Report of Other Meetings

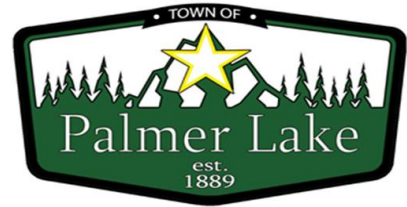
- None Given

Next Meeting and Future Items 10/14 (Meeting) 10/28 (Workshop)

Adjourn

- Adjourned at 7:46 pm.

Minutes by: Grant Massey, Deputy Town Clerk



Item 3.

**TOWN OF PALMER LAKE
PARKS & TRAILS COMMISSION - AGENDA MEMO**

DATE: October 10, 2025	ITEM NO.	SUBJECT: Parks Report For October '25
Presented by: Stacy DeLozier		

Ongoing/Completed:

Troll will be going under the pedestrian bridge on the West side here in the next few weeks. We cleared out and built a pad within the painted areas where it will be placed, as per Tim Caves.

Received engineering plans from GMS on the Glen Park drainage issue.

Nonstop mowing, weed whacking and tree trimming daily all over Town Parks.

Helped with Parks/ MHYC creek cleanup/ debris clearing. Went well using PW dump trailer.

Starting to mow ERock 10/10.

We appreciate the help so far from Parks committee with the 2026 budget planning.

Upcoming:

Need to order Bear Proof Trash Cans, how many and where? (need 3 new ones to replace old crappy cans) Does anybody have a good source for these that aren't crazy expensive?

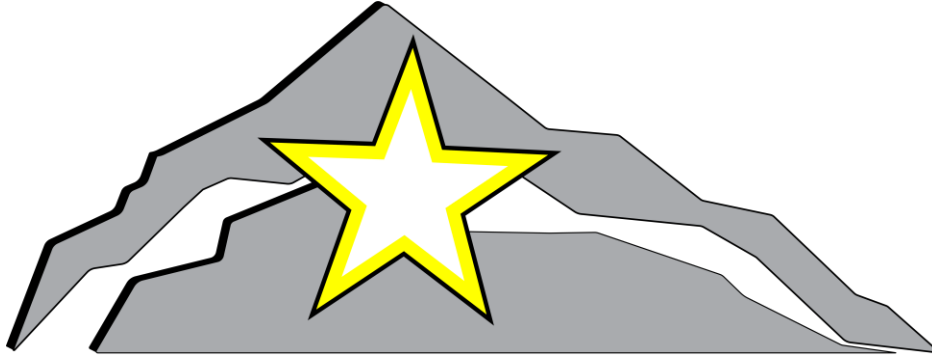
Baby changing stations are not installed yet. Bathrooms will be winterized at the end of next week for the winter.

Electrical outlet by Lake Pavillion is fixed.

Will spray weeds around PB bathrooms next week.

Need to find the Information boards that everybody agrees on and then where the permanent placements around Town will be.

Need info on the Pickleball info holders for the PB gates. John Tool?



Town of Palmer Lake

Board of Trustees Summary Sheet

	SEPT 2025
Title	PARKS Report
Date	Board Meeting: 10/09/25 & 10/23/25, Special Mtg 10/2/25 Parks Meeting: 10/14/25
Contact	Parks & Trails Commission
Summary of Volunteer Hours	Labor (clean up, maintenance) : 75.5 hr. Clerical (email, calls, grants, spreadsheets) : 37.0 hr. Miscellaneous Meetings (other than Parks) : 11.75 hr.
Total Volunteer Time	Total = 124.25 hours
Upcoming Activity	Workshop: 10/28/25

Date	Hours	YTD
Jan-24	111	111
Feb-24	76.5	187.5
Mar-24	130	317.5
Apr-24	211	528.5
May-24	178	706.5
Jun-24	215	921.5
Jul-24	81	1002.5
Aug-24	71	1073.5
Sep-24	110.75	1184.25
Oct-24	58.5	1242.75
Nov-24	74.5	1317.25
Dec-24	60.75	1378
TOTAL 2024	1378	9970.75
Jan-25	43	1421
Feb-25	92	1513
Mar-25	90.5	1603.5
Apr-25	50	1653.5
May-25	82.5	1736
Jun-25	118.5	1854.5
Jul-25	70.25	1924.75
Aug-25	61.5	1986.25
Sep-25		
Oct-25		
Nov-25		
Dec-25		
TOTAL 2025	608.25	13692.5

2025 - 2026 items to purchase from Parking Kiosk funds by year's end

Year money spending planned	Project title	What	Number	Cost/item	Total	Who's researching	Notes
			2025				
2025	New donation boxes	We have sign posts for mounting	3 ?	\$100.00	\$300.00 + shipping	John	Etsy
2025	Strip park	Picnic tables metal burgundy 6'x5'	3	1025.00/3+	3075.00 + shipping	John	Uline H-10002
2025	Open pavilion	Picnic tables metal burgundy 6'x5'	2	1025.00/3+	2050.00 + shipping	John	Uline H-10002
2025	Open pavilion	Picnic table metal green 8'x5'ADA	1	1095.00	1095.00 + shipping	John	Uline H-2673
2025	Pickle Ball courts - CP	Benches above courts	2	\$515.00	\$1030.00 + shipping	John	Belson Outdoor
2025	Multi-use field replacement cost in 10-15 years 1st year set-aside.	PDSC MOU, Multi-use field estimated replacement cost in 15 years \$500,000.00	1		50,000.00	Jennifer	PLP&T funding from parking kiosk - initial and annual to be determined each year
2025	Baseball field	fencing, replace and new	200' see quotes		\$5900 - 9000	Reid	
2025	Open pavilion	Bear proof trash can	1	1350.00	1350.00 + ship	Reid	Jamestown Products
2025	Centennial Pk	Trash cans at fishing line stations, have "Q" choose the top	3 Green 32 gal	Approx \$675.00	\$2025.00 + shipping	Reid	Tree Top Products SKU WR-130
2025	Open pavilion, Kent, Greeley	Pet Waste Stations	3	\$549.00	\$1647.00 + shipping	Reid	Tree Top Products SKU 4YR4376
2025	Open pavilion, Kent, Greeley	Pet waste roll bags	6	\$71.00	\$426.00 + shipping	Reid	Tree Top Products 03CB1610
2025	CP, E-rock trail, reservoir TH	Double sided information board in-ground post	4	1099.00	5495.00		Tree Top Products 9ZK8055
2025	Pickle Ball courts - CP	Double sided information board inground posts	1	1099.00	1099.00		Tree Top Products 9ZK8055

Year money spending planned	Project title	What	Number	Cost/item	Total	Who's researching	Notes
2025	Pickle Ball courts - CP	Enclosed menu board wall mounted 1-sided Med.	6	275.00	1650.00		Tree Top Products 9ZK8049
2025	Trail sign 14"x10"	"No Trespassing, Not A Public Hiking Trail"	5	\$16.68	\$83.40 + shipping	Reid	Campground Signs #K-0651-AL-14
2025 - 2026	Apple pruning and care GP **	Prune and treat apple trees	4		Est \$5500.00	Reid	Great Western Tree
2025 - 2026	Noxious weed eradication subscription	All except Poison Hemlock, see info from Lauren	See separate schedule for each type of weed		\$1000.00 + shipping	Lauren	CO State Insectory
2025 - 2026	Poison Hemlock weed mitigation	See info from Lauren	3 releases		\$450.00 + shipping	Lauren	Integrated Weed Control, Bozeman MT
			2026				
2026	Columbine Park	Shade Structures	2 for 6' x 5' tables	\$2200.00	\$4400 + shipping	Reid	Yardistry
2026	Columbine Park	Shade Structures	1 For 8' x 5' table	\$2300.00	\$2300.00	Reid	Yardistry
2026	Mower	Zero turn mower	1	\$6000.00	\$6000.00	John	Lowes
2026	E-rock trail**	Retaining wall, estimating 400 sq ft	Block size 18" x 8" / 1 sq ft each = 400	\$10.00	\$4000.00 + delivery	Reid	Lowes
2026	Baseball field**	Backstop				Reid	
2026	Baseball field**	Surface, artificial turf				Reid	
2026	Park map mounted on info kiosk - ER	Map of the park and features	2			Reid	Terrabilt Design
2026	Park map mounted on info kiosk - CP	Map of the park and features	2			Reid	Terrabilt Design
2026	Park map mounted on info kiosk - GP, CRK	Map of the park and features	2			Reid	Terrabilt Design
2026	Trailhead signs	Hiking Trail 10"x7"	3	\$11.54	\$34.62+ shipping	Reid	Campground Signs #K-8023

Year money spending planned	Project title	What	Number	Cost/item	Total	Who's researching	Notes
2026	Trailhead arrow signs	Right	2	\$24.92	\$49.90 + shipping	Reid	Campground Signs #K2-4843-AL-06x24-AR
2026	Trailhead arrow signs	Left	2	\$24.92	\$49.90 + shipping	Reid	Campground Signs #K2-4843-AL-06x24-AR
2026	Wood chips for GP	Deliver & spread in the playground		\$550.00	\$550.00	Stacy	
2026	Service Day(s) materials		2	\$50.00	\$100.00		
2026	Bridge Maintenance	materials	1	\$100.00	\$100.00		
2026	Holiday Lights	materials		\$100.00	\$100.00		
2026	Broomball Tournament	Awards, supplies, advertising		\$1000.00	\$1000.00	Jennifer	
2026	Pea Gravel	GP playground swing area		\$100.00	\$100.00	Stacy	
2026	Pickle Ball courts - Management			\$200.00	\$200.00	John	
2025 - 2026	Open pavilion	Renovation expenses - mix of small items: paint & lumber, bulletin bd	Mix		est. \$1600.00	Mike	See open pavilion renovation punch list, revise & calculate a total
**	Not enough information						

Year money spending planned	Project title						
2025	New donation boxes						
2025	Strip park						
2025	Open pavilion						
2025	Open pavilion						
2025	Pickle Ball courts - CP						
2025	Multi-use field replacement cost in 10-15 years 1st year set-aside.						
2025	Baseball field						
2025	Open pavilion						
2025	Centennial Pk						
2025	Open pavilion, Kent, Greeley						
2025	Open pavilion, Kent, Greeley						
2025	CP, E-rock trail, reservoir TH						
2025	Pickle Ball courts - CP						

Year money spending planned	Project title						
2025	Pickle Ball courts - CP						
2025	Trail sign 14"x10"						
2025 - 2026	Apple pruning and care GP **						
2025 - 2026	Noxious weed eradication subscription						
2025 - 2026	Poison Hemlock weed mitigation						
2026	Columbine Park						
2026	Columbine Park						
2026	Mower						
2026	E-rock trail**						
2026	Baseball field**						
2026	Baseball field**						
2026	Park map mounted on info kiosk - ER						
2026	Park map mounted on info kiosk - CP						
2026	Park map mounted on info kiosk - GP, CRK						
2026	Trailhead signs						

Year money spending planned	Project title						
2026	Trailhead arrow signs						
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2026	Wood chips for GP						
2026	Service Day(s) materials						
2026	Bridge Maintenance						
2026	Holiday Lights						
2026	Broomball Tournament						
2026	Pea Gravel						
2026	Pickle Ball courts - Management						
2025 - 2026	Open pavilion						
**	Not enough information						



GREAT WESTERN TREE CARE

Great Western Tree Care

9575 Spruce Mountain Rd
Larkspur, CO 80118
720-535-8769

Proposal # Item 16.

Created: 09/15/2025

Start Date: 09/15/2025

End Date: 12/31/2026

From: Chad Szpunar

Proposal For

Glen Park c/o Reid Wiecks

1 Lovers Ln
Monument, CO 80132

mobile: 719-208-5826
reidwiecks@gmail.com

Location

1 Lovers Ln
Monument, CO 80132

2025-2026 PHC & Trim

Terms
Net 7

ITEM DESCRIPTION	AMOUNT	TIMES / CONTRACT
1) Growth Regulator Soil Drench - (4) Apples - in park FEB - NOV Re-Propose: Every 3 years Soil Drench with systemic plant growth regulator. Product slows the trees metabolism and growth improving vigor, drought stress, enhanced fine root hair growth and increases disease resistance & suppression. Total diameter at breast height = 100"	\$ 1,400.00	1
2) Dormant Pruning - (4) Apples - in park DECEMBER- MARCH This service will focus on producing a strong, safe, and aesthetically pleasing product for 2-5 years by remove dead, dying, and diseased branches ½ inch and larger, removing crossing & Interfering branches, clearing buildings and structures by 4-7 feet or to a distance specified by the customer, raising canopy to appropriate height or height specified by the customer in accordance with city code, and reduce long heavy branches to minimize the potential for storm damage by decreasing stress at branch attachments.	\$ 3,000.00	1
3) Antibiotic Trunk Injection - (4) Apples - in park (2026 Application) APRIL - MID-MAY Re-propose annually for a 3 year period Effective For: Fireblight Trunk Inject systemic tree antibiotic to help suppress and eradicate bacterial problems. Application is most effective if applied in conjunction with a growth regulator and while the trees are in flower. Total diameter at breast height = 100"	\$ 1,100.00	1

Tags

ANTIBIOTIC TRUNK INJECTION

GROWTH REGULATOR

New Client

Winter Work

Zone A

Client Notes

Chad or Reid will need to show the Plant Health Care workers and the trim workers the location of the trees.



Great Western Tree Care

9575 Spruce Mountain Rd

Larkspur, CO 80118

720-535-8769

Proposal # Item 16.

Created: 09/15/2025

Start Date: 09/15/2025

End Date: 12/31/2026

From: Chad Szpunar

By Signing this contract you hereby agree that you have read, understand, and agree to the attached Professional Services Agreement.

TOTAL \$ 5,500.00

To ensure a healthy and protected landscape your services are considered CONTINUOUS. This means that your care program will remain active and automatically renew each year providing ongoing professional care for your property. To CANCEL please contact our office.

Signature

x

Date:

Please sign here to accept the terms and conditions

Sales Reps

Chad Szpunar

chad@gwtrees.com

PROFESSIONAL SERVICES AGREEMENT GENERAL CONDITIONS

This Professional Services Agreement ("Agreement") is entered into as of the date executed ("Effective Date") under the letter or proposal agreement to which this Agreement is attached, by and between Great Western Tree Care, a Colorado corporation ("Company") having its principal place of business at 9575 Spruce Mountain Rd, Larkspur Colorado 80118, and the undersigned Client, identified further under the attached Proposal.

WHEREAS Client desires to obtain tree-care services from Company as set forth in the attached Proposal;

WHEREAS, Company desires to provide such professional Services to Client on the terms set forth below;

FOR AND IN CONSIDERATION OF the mutual premises herein, Company and Client agree as follows:

- 1. Term.** This agreement shall begin on the date of signed proposal by Client and shall continue until the Company completes the services unless the agreement is terminated before completed services in accordance with the terms of this agreement.
- 2. Cost and Terms of Payment.** Upon authorization by Client and completion of services by Company the Client shall be responsible for the balance owed within (7) days of issued invoice, unless otherwise agreed in writing or stated by Company. Clients' failure to pay within (7) days of issued invoice shall result in a late fee of thirty dollars (\$30.00) that will be applied to the invoice. Clients' failure to pay thirty (30) days of issued invoice shall result in accrued interest at a rate of fifteen percent (15%) annually. Client agrees that a sixty (\$60.00) fee shall be owed for returned checks due to insufficient funds.
- 3. Change Orders.** Company shall provide fifteen (15) minutes of additional services not agreed upon in the signed agreement. Any additional services not on the signed agreement to take longer than fifteen (15) minutes shall require and change order. All change orders and revised proposals or work orders shall be signed by the Client before commencement of work.
- 4. Unforeseen Circumstances.** Client agrees that in the event additional time may be required to perform agreed upon services including but not limited to: tree hazards (decay), underground hazards or metal in trunk and or branches that are not discoverable at the initial consultation from a ground assessment may result in change order. Both parties shall discuss the terms of the unforeseen circumstances to agree on a reasonable cost increase. All change orders and revised proposals or work orders shall be signed by the Client before commencement of work.
- 5. Compensation for Demobilization.** In the event Client causes cancelation, delay, or re-scheduling of agreed upon services with less than twenty-four (24) hours' notice, Company shall be entitled to reimbursement of cost associated with scheduling, mobilization, and demobilization calculated at twenty-five (25%) percent of the billable proposal.
- 6. Personnel.** Company shall provide qualified staff required to perform agreed upon services.
- 7. Safety and Standards.** Company shall provide all arboriculture operations in accordance with the latest version of the ANZI Z133.1 tree industry safety standards. Company ensures that employees shall be qualified to perform agreed upon services and shall act in a professional and respectful manner while performing services. For Clients protection, Client agrees to NOT enter the work zone or truck and chipper during operations unless instructed to by an authorized crew leader of the Company.
- 8. Insurance.** Company shall maintain up to date minimum insurance coverages. 1. Commercial General Liability insurance in the amount of (a) \$1,000,000 each occurrence, (b) \$1,000,000 aggregate, and (c) \$1,000,000 products/completed operations aggregate. 2. Workman's compensation in the amount required by the state.
- 9. Indemnity.** Client shall indemnify, defend and hold harmless Company and its officers, directors, employees and subcontractors from and against all losses, damages, expenses, actions, proceedings, demands, costs and claims, including but not limited to reasonable legal fees and expenses suffered by Company or any third party, where such loss, damage, or claim is the result of a wrongful action, negligence, or willful misconduct by the Client or its employees or agents. Company shall indemnify, defend and hold harmless the Client and any of

its officers, directors, agents and employees from and against all losses, damages, expenses, actions, proceedings, demands, costs and claims, including but not limited to reasonable legal fees and expenses suffered by the Client or any third party, where such loss, damage, or claim is the result of a wrongful action, negligence or willful misconduct by Company or its employees or agents.

10. Agreement Termination. Client or Company have the right, at any time, to terminate this agreement by giving seven (7) days' notice to the opposite party. If termination by Client results in financial loss to the Company, i.e. costs of equipment rental or deliveries accrued by Company prior the termination Client agrees to reimburse Company of such costs.

11. Limitation of Liability. Company shall not be liable for loss or damage to trees or property outlined in below disclaimers.

(Disclaimer a.) Damage to Patio Furniture, Yard Art, or Yard Lighting. Client is responsible for removing or relocating any patio furniture, yard art, or yard lighting prior to Company's arrival to perform agreed upon services. Company shall not be held liable in the event of damage to such items if there was no attempt by Client to remove or relocate. If patio furniture, yard art, or yard lighting cannot be removed or relocated by Client due to weight or obstacles Company can is willing to assist if notice has been given to Company prior to arrival.

(Disclaimer b.) Damage to Underground Irrigation. Company shall not be liable for damage to underground irrigation while performing operation such as but not limited to tree installation, stump excavation, or stump grinding.

(Disclaimer c.) Tree Installation Warranty. Company shall not be liable to warranty of newly installed trees outlined in the item description in the agreement for acts of nature such as but not limited to freeze damage, wind damage, snow damage, fire damage, flood damage, or lighting damage.

(Disclaimer d.) Plant Health Care Operations. Client acknowledges due to the life cycle of bark boring beetle and flat headed bores the Company is not liable for loss of trees within the first two (2) years of contracted agreement to spray or inject as a preventative. Damage by such insects can take up to two (2) years for the tree to start showing signs or symptoms of damage, thereby Company cannot be held responsible for infestation or damage prior to companies' arrival and agreed upon services to be rendered. After the first two (2) years of services rendered the Company ensures future application will be done at the proper times to provide maximum control as a preventative but cannot be held liable for damage or death of tree(s) due to biological agents.

12. Property Damage. If property damage takes place to a structure, landscape material, concrete, asphalt, lawns, or surrounding vegetation the Company shall reserve the right to fix or replace the damage. If the Company cannot fix or replace the damage the Company shall reserve the right to hire a capable sub-contractor to fix or repair the damage.

BY SIGNING BELOW, THE CLIENT ACKNOWLEDGES AND AGREES TO THE TERMS AND CONDITIONS OF THE FOREGOING AGREEMENT.

Signature

Date

Good morning Reid,

Following up on our phone conversation, here is a breakdown of the estimated costs for treating the apple trees at Glen Park over the next three years:

2025

- Growth Regulator: \$1,400 (Applied once every three years, next application due in 2028 if necessary)

- Dormant Pruning: \$3,000 (To be completed between December and March)

Total for 2025: - \$4,400

2026, 2027, 2028

- Antibiotic Trunk Injection: \$1,100 annually (Applied once a year for three years)

Please note that additional pruning may be needed in future years. The cost for this is difficult to anticipate as it depends on the vitality of the trees.

Please let me know if you have any questions

Samantha



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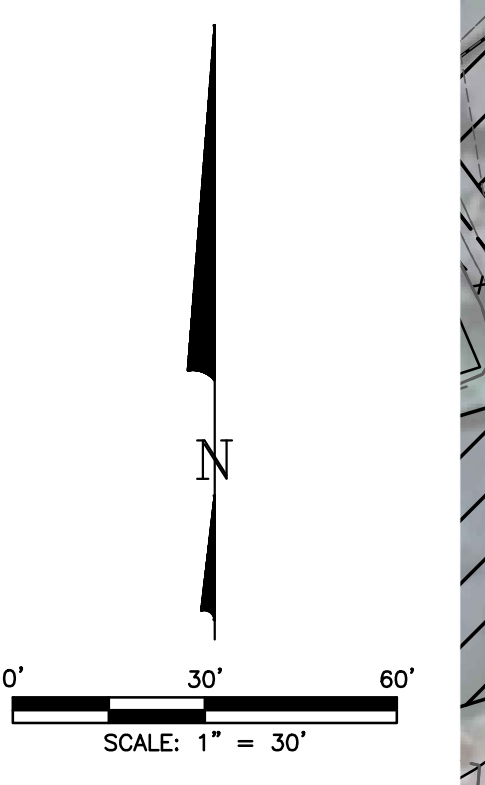
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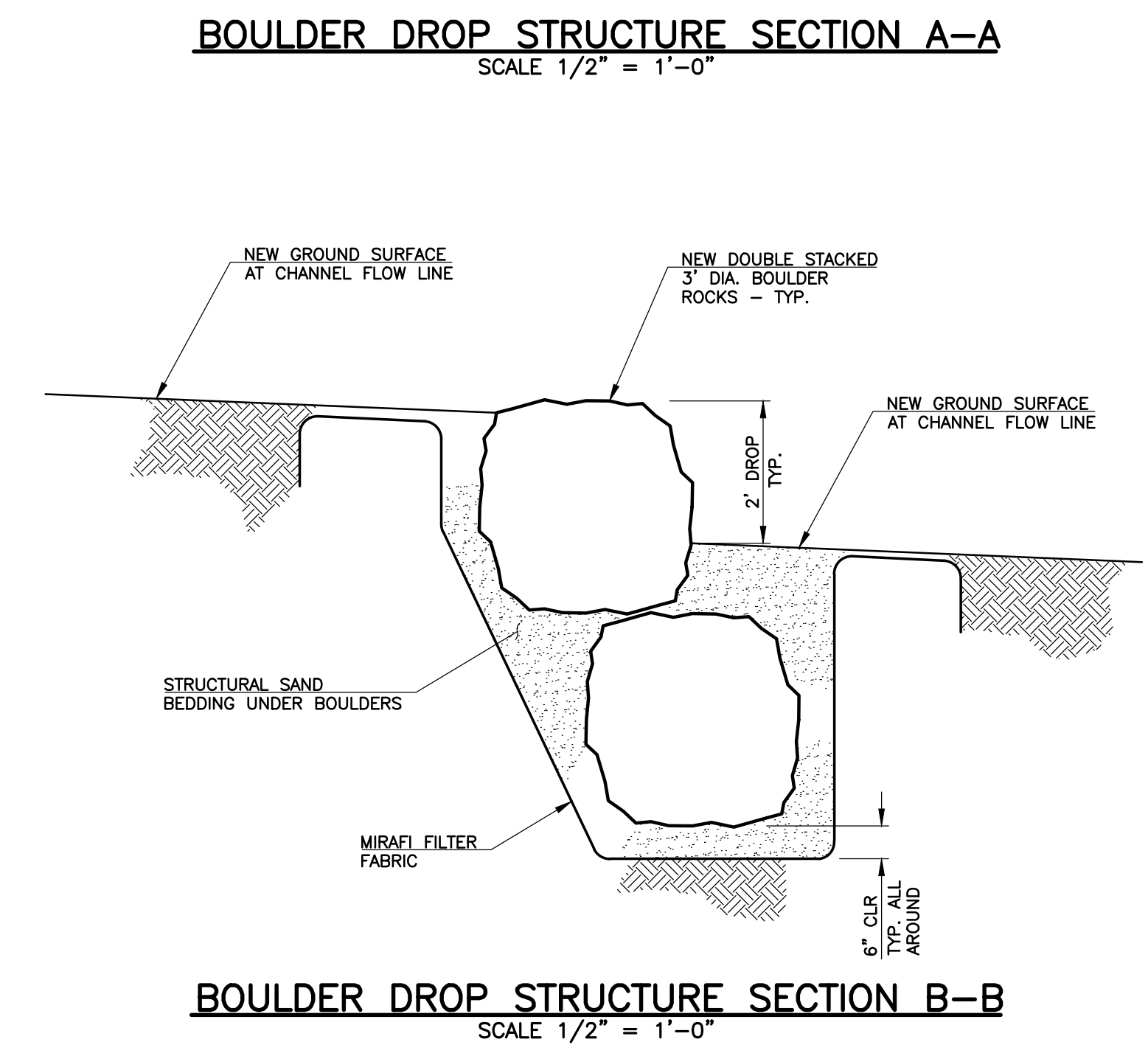
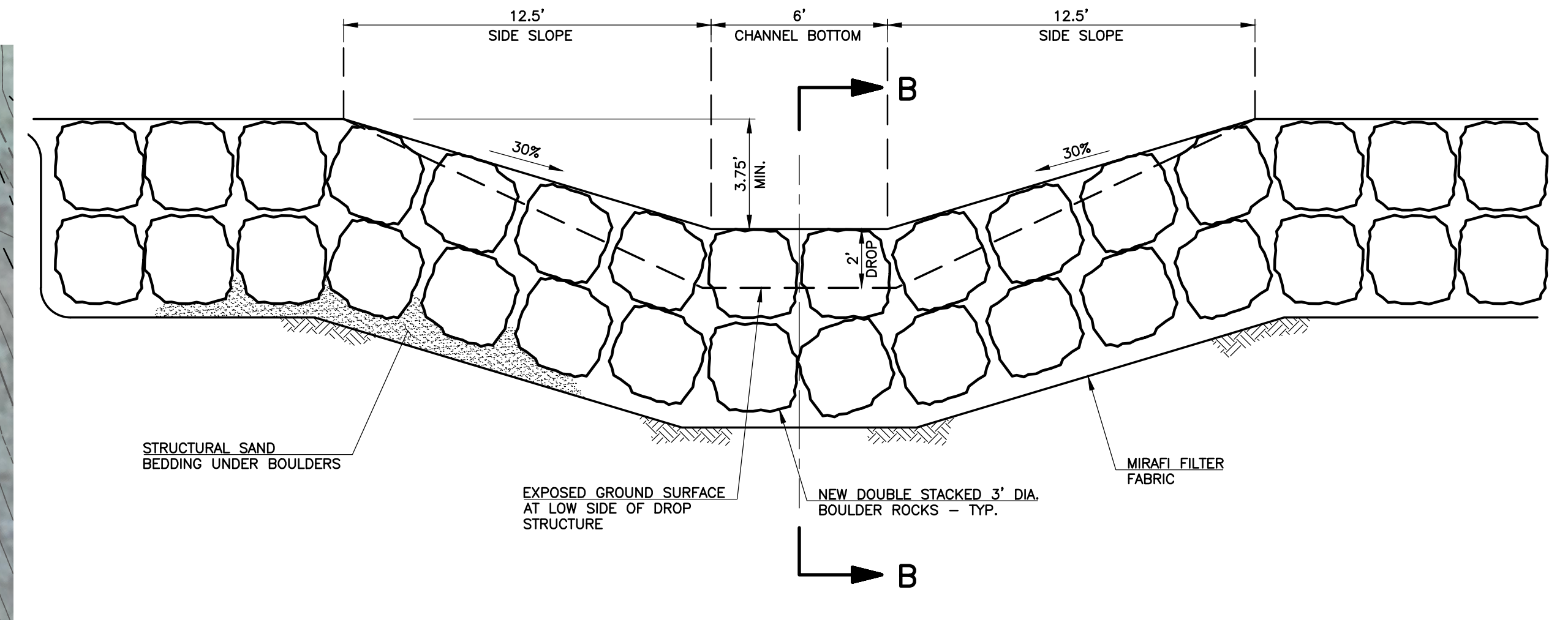
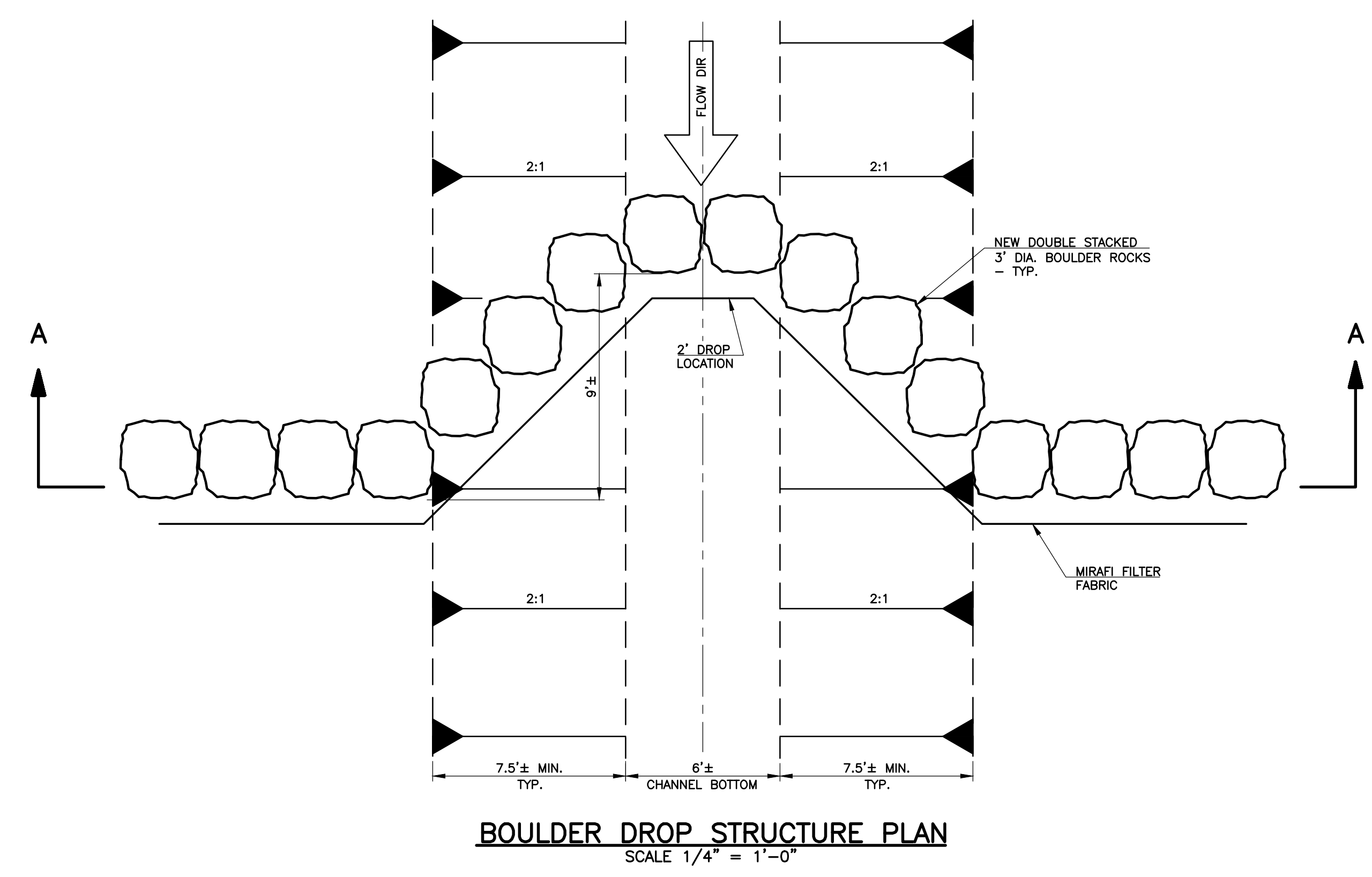
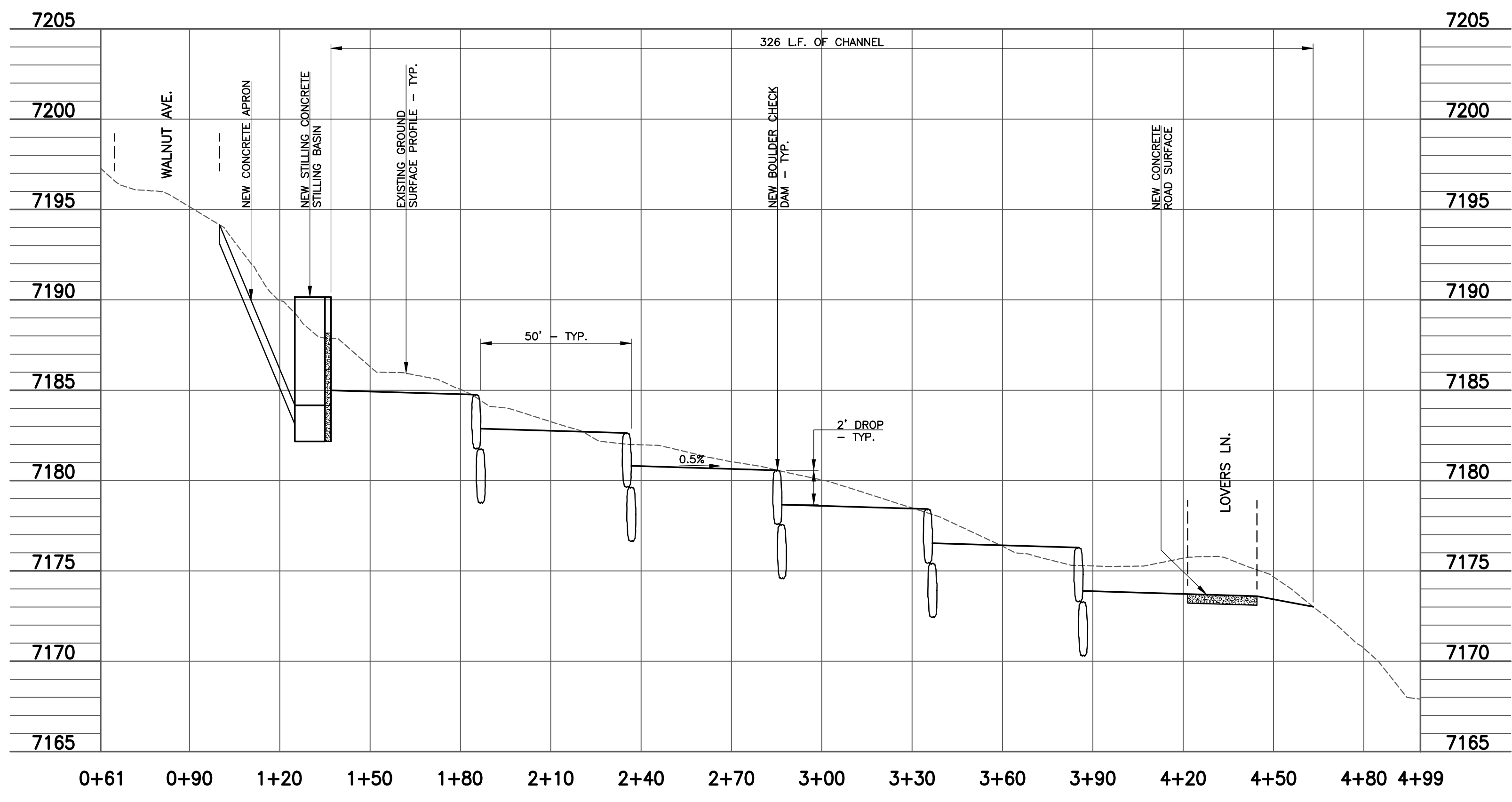
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 611 N. WEBER, SUITE 300
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DRAINAGE CHANNEL SITE PLAN
 PRELIMINARY GLEN PARK DRAINAGE IMPROVEMENTS
 TOWN OF PALMER LAKE

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 719-475-2935

DRAINAGE CHANNEL PLAN AND PROFILE AND SECTIONS
 PRELIMINARY GLEN PARK DRAINAGE IMPROVEMENTS
 TOWN OF PALMER LAKE

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