



PARKS AND TRAILS COMMISSION

Tuesday, May 13, 2025 at 5:30 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Chair Reid Wiecks called the meeting to order at 5:32 pm.

Roll Call. Present: Commissioners Kevin Magner, John Tool, Reid Wiecks, Mike Pietsch. Excused: Jennifer Nilson. Others present: Trustee Dennis Stern, Supervisor Stacy DeLozier, Administrator Dawn Collins.

Pledge of Allegiance

Approval of Minutes

1. Minutes from April 8th Meeting. MOTION (Tool, Magner) to approve minutes as presented. Motion passed 4-0.
2. Minutes from May 6th Special Meeting. MOTION (Tool, Wiecks) to approve minutes as presented. Motion passed 4-0.

Petty Cash Report. Commissioner Pietsch reported expenses and contributions for a current balance of \$103.

Public Works Supervisor Report. Supervisor DeLozier reported the work being completed at Centennial Park, including installing the fountain. Discussion took place about hauling gravel from Pioneer before the end of May.

Town Administrator Report. Administrator Collins inquired about keys for the west side restroom when completed, storage and pickleball courts.

Business Items

3. Report of Volunteer Hours. The running total of hours was noted as forthcoming.
4. Kiosk Revenue. The total revenue was identified.
5. Report/Consider Items for Project List. Discussion ensued about items including adding the repair of a section of trail along Kent and repainting the corner seats at the Glen Park playground. MOTION (Wiecks, Magner) to confirm or add these items to the project list. Motion passed 4-0. Reid will update the list.
6. Review of 5/10 Service Day. Discussion took place about the great energy of eleven volunteers and the work completed, including completing the playground borders and material, and clean up around the lake area. Commissioner Tool agreed to include volunteer hours in the next report and to forward photos to add to the town website.
7. Review Various Postings of Parks Hours. Collins explained the code reference that park hours are posted and further reviewed the various hours posted, including the lake area, Centennial Park, pickleball courts, Glen Park and tennis courts. After some discussion about standard hours, it was agreed to add this topic to the May 27 workshop.

Trails and Bridges

8. Review of AFA Bridge Ribbon Cutting. An update was provided about a very successful bridge dedication.

Centennial Park

9. Update of Centennial Park Projects and Maintenance. Collins and DeLozier generally reviewed the list of items and overall increased attention to Centennial Park directed by the Board of Trustees, noting that a seasonal hire will be advertised.

10. Distribution of Approved Pickleball Club Agreement. The approved agreement with the new Palmer Lake Pickleball Club was distributed to members for reference.

11. Update on Draft Agreement with Palmer Divide Soccer Club. Chair Wiecks provided an update from the review meeting with the soccer club representatives. He stated the members requested explanation of the last page by the town attorney. Collins will review with Attorney Krob. Discussion took place about the field size that the club is expecting. It was noted that the Centennial Park Master Plan identified a youth size field. The club intends to stake the area for different field sizes.

12. Discussion on Ballfield Long-term Improvement, Maintenance Plan and Consider Amending Fees. Supervisor DeLozier explained the work started by staff and the condition of the field. Chair Wiecks explained the reason to consider an hourly fee for youth practices including soccer or other use than baseball. MOTION (Wiecks, Tool) to recommend an hourly rate of \$15 per hour to the Board to amend the master fee schedule. Motion passed 4-0.

Glen Park

13. Update on Extending Glen Playground Borders. This item was addressed and completed on Service Day.

Chair Wiecks returned to the Centennial Park discussion and explained the individual golfing in the park. Commissioner Tool explained that he shared the photo on social media and encouraged a citizen to call PD if the individual is seen. He has removed several golf balls from the pickleball courts.

Chair Wiecks explained that the nets are still at the Glen Park courts. He stated that quotes will be gathered for the landscaping of the bridge abutments. Flowers will be planted by volunteer citizens.

Public Comment. None.

Report of Other Meetings. None.

Next Meeting (Workshop 5/27) and Future Items. It was agreed to plan discussion of the park hours (to post), review the open air pavilion list, and review the MHYC work starting in June. Collins inquired about the need and location of a portable potty.

Adjourn. MOTION (Wiecks, Pietsch) to adjourn at 7:14 pm. Motion passed.

Minutes by: Dawn A. Collins, Town Clerk