



## **BOARD OF TRUSTEES MEETING**

**Thursday, January 11, 2024 at 6:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### **MINUTES**

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**Call to Order.** Mayor Havenar called the meeting to order at 6:01 pm.

#### **Pledge of Allegiance**

**Roll Call.** Present: Mayor Glant Havenar; Trustees Nick Ehrhardt, Shana Ball, Kevin Dreher, Jessica Farr, Dennis Stern. Excused: Trustee Sam Padgett.

**Consent Agenda.** MOTION (Stern, Farr) to approve the consent agenda including items 1) Minutes from December 14, 2023 Meeting; 2) Minutes from Special Meeting on December 21, 2023; 3) Minutes from Special Meeting on January 3, 2024; 4) Checks over \$15,000 - Timber Line Electric & Control (\$15,302.50); CIRSA Insurance (\$35,602.73); GMS (\$16,918.70); 5) Resolution 1-2024 to Designate Posting Sites; 6) Resolution 2-2024 to Appoint Town Officers. Roll call vote – aye 6; nay 0. Motion passed.

#### **Staff/Department Reports**

7) Water; 8) Public Works including Roads & Park Maintenance; 9) Police; 10) Fire; 11) Administration; 12) Attorney; 13) Administrator/Clerk – enclosed with packet.

#### **Public Hearing**

14. Application for Conditional Use Permit in M1 Zone, Event Center (707 County Line Rd)--  
**Application Withdrawn**

15. Application for a Conditional Use Permit in C2 Zone, 870-872 Hwy 105 (Slap Shot Hockey Lanes). Applicant (tenant) Ms. Nicole Tahmindjis explained the simulated hockey activity for the location. No public members spoke about the item. Mayor Havenar closed the hearing.

#### **Business Items**

16. Resolution 7-2024 to Authorize Conditional Use Permit in C2 Zone, Slap Shot Hockey Lanes (870-872 Hwy 105). The Planning Commission recommended approval for conditional use in a C2 zone. MOTION (Ball, Dreher) to approve Resolution 7-2024 authorizing conditional use in a C2 zone for Slap Shot Hockey Lanes. Roll call vote – aye 6; nay 0. Motion passed.

17. Resolution 3-2024 to Re-Appoint Members to Planning Commission. Members re-appointed include Susan Miner, Lindsey Zapalac, Tim Caves. MOTION (Ball, Ehrhardt) to approve Resolution 3-2024 to re-appoint members to Planning Commission. Roll call vote – aye 6; nay 0. Motion passed.

18. Resolution 4-2024 to Re-Appoint Members to Parks and Trails Commission. Members re-appointed include Reid Wiecks, Cindy Powell, Kevin Magner, Garcia Woods. MOTION (Ehrhardt, Farr) to approve Resolution 4-2024 to re-appoint members to Parks and Trails Commission. Roll call vote – aye 6; nay 0. Motion passed.
19. Resolution 5-2024 to Re-Appoint Member to Pikes Peak Area Council Government (PPACG). Mayor Havenar mentioned that she has a one-year term. MOTION (Ball, Stern) to approve Resolution 5-2024 to re-appoint Mayor Havenar to PPACG. Roll call vote – aye 6; nay 0. Motion passed. Mayor Havenar also requested a motion to approve Trustee Farr as an alternate. MOTION (Stern, Ball) to approve Trustee Farr as the alternate to attend PPACG. Roll call vote – aye 6; nay 0. Motion passed.
20. Resolution 6-2024 to Re-Appoint Members to Board of Adjustments. Members re-appointed are Bob Miner, Eddie Kinney, Michael Richards as alternate, and Trustee representative Kevin Dreher. MOTION (Ball, Farr) to approve Resolution 6-2024 to re-appoint members to BOA. Roll call vote – aye 6; nay 0. Motion passed.
21. Resolution 8-2024 to Authorize Letter of Understanding for Audit Service, Green & Associates LLC (YE2023). MOTION (Stern, Farr) to approve Resolution 8-2024 to authorize audit services with Green & Associates LLC. Roll call vote – aye 6; nay 0. Motion passed.
22. Resolution 9-2024 to Approve a Revised MOU with Awake Palmer Lake. The revisions were not confirmed from Awake Palmer Lake. MOTION (Farr, Dreher) to table to a future meeting. Roll call vote – aye 6; nay 0. Motion passed.
23. Resolution 10-2024 to Authorize Parks and Trails Commission for Trail and Bridge Activity. Parks Commission member Kevin Magner and Trustee Ehrhardt spoke to the status and plans for the trail and bridge activity. MOTION (Ehrhardt, Dreher) to approve Resolution 10-2024 authorizing the Parks and Trails Commission as described. Roll call vote – aye 6; nay 0. Motion passed.
24. Resolution 11-2024 to Adopt the Revised Employee Handbook. Trustee Ball requested changes to section 1.2 to reflect what exists in code and section 1.6 to reflect additional language for harassment by state. MOTION (Farr, Ball) to table to the next meeting. Roll call vote – aye 6; nay 0. Motion passed.

#### **Public Comment**

Mr. Roger Moseley suggested that the Board had prior knowledge of Attorney Matt Krob's legal issues and asked the Board to reconsider expanding on the response to the matter.

#### **Board Reports**

Trustee Nick Ehrhardt provided an update on Parks' activity, including 104 project tasks, and four pages of tasks are completed. He reported the broomball tournament on Sat., 1/20 beginning at 2p. Discussion took place about creating a team to join. Trustee Shana Ball will attend the RETAC grant training next week for the Colorado EMS grant. Trustee Dennis Stern will attend the Pikes Peak Advisory meeting next week. The Board commended Fire Chief Vincent for completing his EMT certification. Mayor Glant Havenar updated members about her involvement with PPACG, including the legislative committee and drive smart.

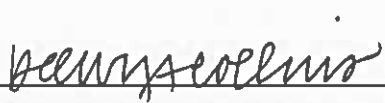
**Next Meeting (January 25; Retreat 2/2) and Future Items.** Mayor stated that Mayor Pro Tem Dennis Stern will facilitate the meeting and reminded members about the Board planning retreat on 2/2.

**Convene to Executive Session.** Pursuant to Section 24-6-402(4)(b), Colorado Revised Statutes, to receive legal advice from the town attorney on specific legal questions relating to the ability of the Board of Trustees to limit or control public comment during Board of Trustee meetings in light of recent hate speech incidents, including at the City of Wheat Ridge, and other concerns with disruption of the Board's meetings through public comment. MOTION (Ehrhardt, Dreher) to convene to executive session at 6:37 PM. Roll call vote – aye 6; nay 0. Motion passed.

**Reconvene to Open Session & Adjourn.** MOTION (Ball, Farr) to adjourn the meeting at 6:55 PM. Motion passed.

  
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Mayor Glant Havenar

  
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ATTEST: Dawn A. Collins, Town Clerk