



BOARD OF TRUSTEES MEETING

Thursday, September 25, 2025 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order: 6:02 PM

1. Oath of Office Town Clerk administered the Oath of Office to newly elected Trustees Roger Moseley and Elizabeth “Beth” Harris.

Roll Call: Present – Moseley, Jurka, Hutson, Harris, Caves, Boyett. Absent – Stern (excused).

Pledge of Allegiance

Presentations -Fountain Creek Watershed District – Creek Week Proclamation

Mary Wilson presented the Fountain Creek Watershed District and the annual Creek Week Cleanup. Mayor Pro Tem Hutson read a proclamation recognizing the event.

Consent Agenda

3. Minutes: Approval of August 28, 2025, meeting minutes.

4. Checks Over \$15,000: CIRSA (\$42,065.84); UC Health (\$18,005.45); Community Matters Institute (\$27,212.50); Bradley Excavating (\$51,821); JT Thorpe Industrial (\$80,301.50); Hill’s Fire & Speed Shop (\$19,034.53).

Trustee Jurka requested clarification on UC Health disbursements.

Trustee Moseley raised concerns regarding the check signing process and water fund transfers, emphasizing the need to separate water and tax funds.

5. Financials: July and August 2025 reports approved.

Motion to approve consent agenda. (Jurka/Boyett): Approved 6-0.

Staff and Department Reports

6. Town Clerk/Administrator: Reported successful completion of September 9, 2025, Special Recall Election, thanking Town staff and the El Paso County Clerk’s Office for their support. New Trustee onboarding and training underway.

7. Police: No report.

8. Fire:

Chief Vincent reported plans for a celebration marking the 90th anniversary of the Palmer Lake Star, which is currently under repair. Updates given on the youth corps slash pile and upcoming burn date.

9. Public Works/Parks: No report.

10. Water: No report.

11. Administration: Interim Administrator Glen Smith reported that the 2025 Audit extension was approved and is expected by mid-October. An RFP in 2026 for the 2025 auditing services. Town Manager recruitment closes October 12th Smith also expressed disappointment regarding recent election-related comments by Commissioner Bill Wysong.

12. Attorney: Town Attorney Krob reported that the Integrity Matters lawsuit was dismissed and that motions to dismiss were also filed in the Brodzik & Moseley case. Updates were provided on: 121 Lake Process Memo (draft to BOA) Annexations: Buc-ee's applications remain active; Chinn annexation on hold. Illumination Pointe: Ongoing coordination on MS4 compliance, CDOT access, and Planning Commission conditions. Title 17 Code Updates: CMI finalizing errata report for Planning Commission review. Trustee Moseley asked about neighbor petitions; Attorney Krob clarified the 2/3 vote requirement.

Business Items

13. Ordinance 05-2025: Implements ballot initiative requiring annexation elections per recent voter approval. Discussion held regarding timing and process.

Motion (Harris/Jurka): Approved 6-0.

14. Planning Commission Appointment:

Motion to appoint Mr. Kuester to the Planning Commission (term ending 2026) approved unanimously.

Public Comment

Kathleen Biebesheimer (Palmer Lake): Addressed police-related concerns and requested dismissal of outstanding issues.

Shawn Sayer (Monument): Spoke on behalf of Tri-Lakes Preservation, congratulated the Board, and discussed community development.

Commissioner Bill Wysong (District 3): Congratulated the Board, praised election transparency, and highlighted Fountain Creek collaboration.

Karen McVay (Monument): Expressed disappointment in Town leadership and thanked Commissioner Wysong.

John Marble (Palmer Lake): Raised concerns about Town communication and website usability.

Gary Atkins (Palmer Lake): Voiced opposition to the Buc-ee's annexation proposal and encouraged fiscal caution.

Executive Session

Motion (Caves/Harris): Enter executive session at 7:36PM pursuant to C.R.S. § 24-6-402(4)(b) & (e) to receive legal advice and discuss negotiation strategy regarding an amendment to the Purchase and Sale Agreement with Twenty1Five, LLC. Approved 6-0.

Reconvened to Open Session

15. Consideration:

Discussion on possible amendment to the Purchase and Sale Agreement with Twenty1Five, LLC.

16. Ordinance 06-2025: Vacating portions of Estabrook Street Right-of-Way east of Bowes Avenue. Motion (Boyett, Moseley) Motion passed 6-0

Adjournment: Meeting adjourned at 7:42PM Motion (Caves, Harris) Motion passed 6-0



Town Clerk- Erica N. Romero

Mayor Pro Tem- Amy Hutson