



PARKS AND TRAILS COMMISSION

Tuesday, July 09, 2024 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Chair Reid Wiecks called the meeting to order at 5:02 PM.

Roll Call. Present: Kevin Magner, Caleb Stone, John Tool, Reid Wiecks, Mike Pietsch. Arrived late: Jennifer Nilson. Excused: Cindy Powell.

Others present: Trustee Nick Ehrhardt, Stacy DeLozier, Dawn Collins, Tish Torweihe.

Approval of Minutes

1. Minutes from June 11, 2024 Meeting. MOTION (Reid, Mike) to approve the minutes as presented. Motion passed 5-0.
2. Minutes from June 25, 2024 Special Meeting. MOTION (Mike, John) to approve the minutes as presented. Motion passed 5-0.

Petty Cash Report. Mike reported expenses and a new balance of \$133.

Reid welcomed Caleb Stone to the Commission.

Public Works Supervisor Report

3. Update on Parking Lot at Walnut and Greeley. The new parking area at Greeley and Walnut was made with large rocks bordering the parking area and reflective poles.

Stacy DeLozier reported working on additional signs to prohibit dogs on reservoir access road. The reservoir access from the national forest needs permanent signs. PW staff was recognized for repairing the weathervane on the gazebo at the lake/Hwy 105.

Town Administrator Report

4. Update El Paso County Parks Planning Meeting. Collins continues to reach out to El Paso County Parks for a planning discussion about items on the east side of the lake. Mike will extend the invite to the American Legion to participate in the discussion about the memorial. Collins inquired about trail building training and it was stated to hold off on training currently. Citizens expressed lawn cutting concerns to the Commission members and Collins suggested they be addressed with Public Works. Collins noted the agenda will be modified to include a section for Trails and Bridges and suggested a sign be considered for Centennial Park, similar to the Glen Park and Creekside signs.

Business Items

5. Review and Consideration of Application for Appointment. The applicant withdrew her application due to her current workload with her job. The vacancy will be re-posted.

6. Discussion to Limiting Meeting Time for Parks & Trails Commission. Kevin Magner explained the request to limit the meetings to two hours. Reid presented a report showing that two meetings went over 2 hours and two meetings reached approximately 2.5 hours in length. This report covered the last 18 Months of meetings as recorded in the official minutes. Discussion took place about not being able to cover all agenda items and not pushing them to the next month. John stated that all members could be cognizant of this and move things along or combine items. Dawn suggested adding an intent to the Commission rules. Discussion took place about coming to the meeting prepared. No action was taken.

7. Discussion to Require a Vote to add New Items to the Projects List. Kevin Magner provided background on this item. He suggested keeping small tasks off and new future projects be considered at a regular meeting to add by vote to the project list. He commented that there are many small jobs completed without needing to place them on the list. Reid explained that he adds completed items to the list to track the work that is completed. MOTION (Kevin, Caleb) to identify and vote on new projects to be added to the project list. Motion passed 4-1 (Reid). Collins will add a standing item to the agenda template.

Member Mike Pietsch left at approximately 5:40 PM.

Member Jennifer Nilson arrived at approximately 5:45 PM.

8. Kiosk Revenue. Members reviewed the report. Collins stated that the comparison data is being worked on and will follow up. Discussion took place about considering a courtesy sign near the kiosk that explains the parking funds supporting parks. Collins mentioned that the town has not received negative comments or complaints about the parking fee.

9. Report of Volunteer Hours. Collins thanked everyone for the many volunteer hours. Public Works and Fire personnel were thanked for assisting Parks volunteers.

10. Update on Parks Grant Activity. Reid inquired about the prior workshop activity about brainstorming ideas of community engagement for the GOCO grant submittal for the multi-use field project. Discussion ensued about learning to manage what the town currently has – ballfield, courts, new pickleball courts, possible sports field. This would give the Commission experience to include with the grant submittal for more - collecting data and systems in place could make the proposal stronger. Reid stated that a soccer club has strong interest in volunteering for the maintenance of the field, and the project has been in the Centennial Park master plan. Discussion switched to the Mile High Youth Corp focusing on trail maintenance instead of new trails. Jennifer will investigate new trail signs. The trail building activity is pending due to the construction of the new restroom at Centennial Park.

This item was returned to after item 19. MOTION (Jennifer, Kevin) to wait until 2025 to submit another GOCO Grant concept for the multi-use field. Motion passed 3-2 (Caleb, Reid). There was no comment in the motion about multi-use field activity.

11. Update on E-Rock Advisory Committee Meeting (John). The Committee will present to the Board of Trustees on 7/10 with the next step to gather questions and input from the Board and community. A packet will be presented with supporting material of two visions. Many thanks to John for volunteering to represent the Commission. All the work was finished within 90 days.

12. Update Bridge #2 Location Field Trip. Discussion of the general location for a second bridge took place and review by the USAFA with a site visit will specify the exact location. Kevin reviewed the options. MOTION (Kevin, John) to approve the 2nd bridge location west of Greeley to connect to Creekside trail. Motion passed 5-0. The cadets will start the bridge design in the fall and the scheduling process will begin with Kevin's assistance. Trustee Ehrhardt will keep the Board informed, and he and/or Reid will update the Board at the next meeting, July 11th.

13. Update Trail Activity (Kevin). Kevin stated that Mile High Youth Corp has done a fantastic job. He thanked Public Works, Fire Department, Reid and John for the extensive work done. Discussion of work accomplished

behind the annex (gym) and the completed trail in record time. Kevin explained that they built a new stairway from Creekside to Prairie, and he is looking forward to next year. Many people are already using the trail and people are complimenting the work.

Kevin returned to this item after item 17. MOTION (Kevin, John) to request that the project of installing wilderness log fencing along the Burlage property to separate the ER trail from the neighboring animals be added to the project list. Motion passed 5-0.

14. Update on Open Air Pavilion Field Trip (Date). Discussion took place about the pavilion structure. It was agreed that an on-site workshop be scheduled to consider renovation/design and costs. The members will hold the 7/23 workshop on-site and agreed to park at the Walnut/Greeley parking area and walk the trail to the pavilion.

Centennial Park

15. Update on Eagle Scout Pergola. Reid informed the members that the pergola was a kit, not constructed, and may require additions. It was suggested that additions be considered for a future scout project.

16. Update on Pickleball Court/Restroom Activity by APL. Courts were poured, waiting for the surface to cure, and the restroom permit was approved. Tim Caves is hoping to complete the project in August.

17. Update of Lake SUP/Kayak Launch Dock. Discussion with Stacy took place about the dock needing repair. Reid and Stacy will meet to further assess it.

18. Discussion of Baseball Field. Collins reported that she made multiple attempts to reach Dion with the Little League with no response. Discussion took place about a possible reservation module (Civic Rec) for the town website to meet the needs of a variety of reservations and provide payment online.

Glen Park

19. Update Pickleball Net for Public Use. Discussion ensued about the public use of pickleball nets at the Glen courts becoming a concern. Options were considered. Parks will order an affordable net as a test to see if it remains intact and available for public use. MOTION (Jennifer, Kevin) to place temporary net for public use at the Glen courts. Motion passed 4-1 (Reid). MOTION (Kevin, Jennifer) to purchase a pickleball net less than \$100 for public use at Glen Park. Motion passed 5-0.

Public Comment. None.

Report of Other Meetings

Next Meeting (7/23 workshop) and Future Items. The 7/23 workshop will be posted to meet at the pavilion at elephant rock, parking near the trail.

Adjourn. Reid adjourned the meeting at 7:14 PM.

Minutes by: Tish Torweihe, Administrative Specialist