



PARKS AND TRAILS COMMISSION

Tuesday, May 14, 2024 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Commission Chair Reid Wiecks called the meeting to order at 5:09 PM.

Roll Call. Commission members present: Kevin Magner, Cindy Powell, John Tool, Jennifer Nilson, Reid Wiecks, Mike Pietsch. Others presents: Trustee Nick Erhardt, Dawn Collins, Stacy DeLozier, Blake (Buzz) Bloom, Tish Torweihe. Former member Phyllis Head was present briefly.

Approval of Minutes

1. Minutes from April 9, 2024. MOTION (Jennifer, Cindy) to approve minutes from April 9, 2024. Motion passed 6-0.

2. Minutes from Special Meeting on April 23, 2024. MOTION (Reid, Cindy) to approve the minutes of the special meeting from April 23, 2024. Motion passed 6-0.

Reid Wiecks thanked Buzz from Public Works for volunteering to paint the Glen Park and Creekside Trail signs. A thank you was made to Stacy and Buzz for taking Commissioners to the top of the reservoir to measure, cut, and load logs for the trail building and steps at the Kent trail.

A special thank you was made to Phyllis Head for her years of service to the Parks Commission. Phyllis presented a shovel and a squeegee to the Parks Commission.

Reid suggested taking item 7 next.

7. Update on Eagle Scout Project. Reid Leahy is heading up his Eagle Scout project at the south end of Palmer Lake to build a pergola at the nature wildlife area. The pergola will be 8' x 8' x 8' and estimated to be completed in late June.

Petty Cash Report. Mike Pietsch reported donations and expenses with a new balance of \$62.

Public Works Supervisor Report. None.

Town Administrator Report. Collins provided the Commission members with a thank you for the great bridge ribbon cutting ceremony. Discussion took place about sharing and posting the ceremony videos and social media postings. Collins reported that the Parks Commission recruitment will run to the end of May with a review at the June meeting. Recruitment for the permanent Public Works Supervisor will run to May 26th and will be reviewed in early June. Discussion took place about creating one list for signs needed to order. An additional porta potty will be placed at Greeley and Walnut on May 28th-31st for the trail crew and then move on June 3rd to the elephant rock property east of the annex (gym), then reassessed depending on the Mile High Youth Corp progress. Discussion took place about

meals and ice cream for volunteers over the four weeks. A virtual meeting is set up for representatives for GOCO, DOLA, Karen Rowe - PPACG Grant Navigator, Reid and Jennifer for review of Centennial Park funding resources. The list of items needed from Gene was brought up and Reid will work with Kevin. An item will be added to the agenda for members to regularly report on the projects list.

Business Items

3. Volunteer Hours Reported. Reviewed March and April with over 200 hours reported to the Board to justify the work of Parks volunteers.
4. Kiosk Revenue Report. Review of the bar graph took place.
5. Review E-Bike and Mountain Bike Use on Trails. MOTION (Kevin, Jennifer) to table all discussions of E-bikes on trails until October of 2025. Motion passed 5-1 (Reid).
6. Update on ER Vision Advisory Committee. John briefed the Parks Commission that two citizens members were selected, Larry Bobo and Cathy Wilcox. On 5/6, members reviewed the Willans plans for the 2.8 acre area. Discussion took place about cabins being directed by resolution and now up for discussion is the open air pavilion that Parks suggested repairing. Reid expressed concern of resolutions being overturned. Collins mentioned review of all development plans by internal and outside agencies before anything can be opened for public use.
8. Update on Bridge Dedication and Upcoming Trail/Bridge Activity. Reid expressed a thank you to Kevin for his help in the last 6 months. Kevin discussed the steps at Greeley being worked on and the several weeks of trail work starting June 3rd. Cindy and Kevin will work on the Mile High Youth Core grant, which opens June 20th. The next bridge will be a simple design with straight planking, no rails and curbing.
9. Review June Service Day. Jennifer will work on the event flyer for June 8th and meet by the library. Invite friends and neighbors.
10. Update on Parks Grant Activity. Cindy is looking for funds for trees, such as Walmart and Home Depot. Reid suggested asking Home Depot for donations. Cindy will pursue the dermatology letter for the prior completed grant application.

Centennial Park

11. Update on Installing the Fountain in Lake. Public Works staff were thanked for installing the fountain in the lake and repairing a lighting fixture.
12. Update Ped Bridge Lighting. Reid reported that the project went well with lighting for the ped bridge and adding power at each end. The conduit will be spray painted by Town staff.
13. Update Disc Golf Work (Greg). Reid had a meeting with Greg and reviewed moving hole #1 and #2. The club would like to have two water holes and will post signs declaring disc golf having the right of way. He explained the southeast corner of the lake was the preferred area for a second water hole. Reid requested that El Paso County Parks be included in the discussion when a meeting is made about the Crawford Memorial.
14. Update on Parks Grant Activity. Reid is in the process of writing a grant for a donation from the Kiwanis Club.

15. Review of Centennial Strip Park Plan. Chief Vincent, Cindy and Reid had met regarding mitigation and marking dead trees to chip behind the restaurants north of the ballfield. Picnic tables will be located in this area for shade. Flags marked utility lines and the proposed trail through the area.

16. Update on Little League Ballfield Improvement. Collins noted an email in April reporting that the fence was fixed. She also requested the bigger improvement plan be submitted to the Town. The league has made minimal effort in completing what was promised in the discussion. Collins agreed to inform the Little League (Dion) of fees that will be charged for use of the field if there is not a plan to the town by the end of May.

17. Update on Parking Area and Pickleball Court/Restroom Activity. Discussion and review of site map provided by Tim Caves. Parks will reach out to Tim regarding any suggestions and stay in communication. John plans to meet with the Pikes Peak Pickleball Association to gather information and ideas for managing play. Mike has checked into a reservation system and suggested waiting until next year to put it in place. A paddle up system should be in place along with signage for rules. Discussion took place about landscaping and a future pavilion. John researched a pavilion with a concrete slab at a cost of approximately \$20,000. Metal roofing was also suggested.

Glen Park

18. Update on Parking Area and Pickleball Court/Restroom Activity. Noted as duplicate item.

Public Comment. None.

Report of Other Meetings. Kevin reported on his recent activity. The Air Force bridge breakaway cable is ready to install. Kevin will monitor the ramps leading up to bridge and if it will hold up in the rain. Cables will be installed in late June. Kevin would like everyone to consider how many hours they worked on the bridge project and report to him in the coming weeks. Discussion about the second bridge location took place and it was suggested to notice a field trip prior to an upcoming meeting.

Next Meeting (5/28 workshop) and Future Items. Service Day, update on Mile High Youth Corp projects, and brainstorming for the open air pavilion repair.

Adjourn. Reid adjourned the meeting at 6:40 PM. Motion passed.

Minutes by: Tish Torweihe, Administrative Specialist