



## **PARKS COMMISSION - RESCHEDULE FROM 9/5 (HOLIDAY)**

**Monday, September 12, 2022 at 5:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### **MINUTES**

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**Call to Order.** Chair Reid Wiecks called the meeting to order at 5:01 PM.

**Roll Call.** Present: Commissioners Reid Wiecks, Mike Pietsch, Ande Furrer, Phyllis Head, Lindsey Leiker, Cindy Powell. Staff: Dawn Collins, Jason Dosch, Tish Torweihe.

#### **Approval of Minutes**

1. Approval of Minutes 8/15. MOTION (Cindy, Mike) to approve minutes. Motion passed 6-0.

**Petty Cash Report.** Mike P provided an update of \$57 donations collected minus \$53.47 for expenses for a total of \$582.53.

**Public Works Supervisor Report.** Jason Dosch reported the County and Town will co-op on adding millings to the east side of the lake for sand at the volleyball area. Tree cutting and clearing continues in the Glen area from the May storm. Jason, Mike, and Ande will remove the fountain from the lake with Alicia's assistance on 9/23. Staff trimmed weeds on the west end of the bridge and will follow with treatment. Phyllis reviewed suggestions for various noxious weeds near the bridge area.

2. Review of CIRSA Survey. Jason reviewed the CIRSA survey of the park areas including wood chips to be added at Glen Park, replacement of the swing 'S' hooks with clevis grab hooks. Overall, the survey went well and CIRSA was pleased.

**Town Administrator Report.** Dawn reported that the trailhead kiosk brought in \$32,350.00 year to date. The Town has not received any Parks Commission new member applications. Dawn suggested to recruit and spread the word on social media.

3. Follow up on Little League Meeting. Dawn, Jason and Reid met with Dion. Discussion took place regarding the draft of the MOU to come before Parks for recommendation to the Board of Trustees on 9/22.

4. Update on Trifold Parks Flyer. Discussion to print 1,000 copies. Designer will provide a draft for the members to review at a future workshop.

#### **Business Items**

5. Review Parks Meeting Dates and Times. Discussion took place about different regular meeting times. MOTION (Lindsey, Phyllis) to move the Parks meetings to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at 5 PM. Motion passed 6-0. Reid will update the projects list for 2022 to distribute. Cindy asked if Kiosk

fund could address some of the projects on the list. Dawn and Jason reviewed CTF funds and will be added for budget review at the 9/19 workshop.

6. Finalize 9/24 Service Day Plans. Flyer is completed and posted. Lindsey reviewed the list of project areas for the service day. The church volunteers will be at the Creekside trail in October instead.

7. Review Maintenance of Memorials (Trees Planted). Reid reported the two new memorial trees are doing well. The Japanese maple near the tetherball area needs care as the family is not willing to maintain it. It was suggested to trim branches, add a fence to protect it and water it once a week. Jason suggested that all memorials should commit to maintenance after planting so the Town is not responsible.

8. Update on Eagle Scout Projects (if any). Mike reported no updates.

9. Update on Donated Fence – Installation. Discussion of the t-posts on the east side of the lake took place. Jason suggested an on-site meeting regarding any fence installation near the bridge.

### **Centennial Park**

10. Public Input to Centennial Park Picture Board and Survey. Reid provided an update on public input and surveys. Lindsey prepared an online survey to share with social media and run until mid-October. Cindy will present the survey to the Board of Trustees on 9/22 and Dawn will present to the Planning Commission on 9/21. Lindsey is already working the .5k event and Ande will attend to gather more surveys. Awake the Lake would like to meet in October to review plans.

11. Review Lighting Plan for Ped Bridge. Discussion to install electrical conduit for lighting on the pedestrian bridge took place. The lighting options were reviewed. Collins will obtain estimates for the draft plans.

12. Follow Up on Ped Bridge Development of Steps. Discussion took place about the installation of a rail on the east side of the ped bridge as recommended by the town insurance. MOTION (Cindy, Ande) to install 3-rail fencing on the east end of the pedestrian bridge. Motion passed 6-0. Reid stated that residents were in favor of a sledding hill on the east side to the lake.

### **Glen Park**

13. Update on Tennis Court Resurface / Winch Replacement. Reid reported an update on the nets, noting a concrete trench down the middle of the court and the estimated cost to repair. Discussion took place about pickleball vs. tennis and considering a dual purpose court. Reid will investigate the options for both.

**Public Comment.** None

**Report of Other Meetings.** Reid attended the restaurant meeting on 9/12 to present the survey.

**Next Meeting (workshop 9/19) and Future Items.** Workshop to include review of 2022 actuals and project list, the Town 2023 draft budget including CTF and kiosk revenue, possibly review a draft of the Parks brochure, and finalize details for service day / creek week on 9/24.

**Adjourn.** Reid moved to adjourn at 6:36 PM.

Minutes by: Tish Torweihe, Town Administrative Assistant