



BOARD OF TRUSTEES

Thursday, October 28, 2021 at 5:00 PM

Palmer Lake Elementary School Library, Upper Glenway

MINUTES

Call to Order. Mayor Bass called the meeting to order at 5 PM.

Pledge of Allegiance

Roll Call. Mayor Bass, Trustees Karen Stuth, Glant Havenar, Nicole Currier, Jessica Farr were present. Trustee Sam Padgett arrived late. Trustee Darin Dawson was excused.

Consent Agenda

MOTION (Havenar, Stuth) to approve the consent agenda, including items 1) Minutes from October 14, 2021 Meeting; 2) Financials (September); 3) Checks Over \$15,000 - Bradley Excavating, Hydro Resources Rocky Mtn, and Wells & West. Roll call vote – aye (5); nay (0). Motion passed.

Staff/Department Reports

4. Attorney – no report.

5. Administrator/Clerk. Collins provided an update of the town hall project with roof truss replacement complete this week, the ramp project awaiting delivery of the fabricated railings, budget revisions continue to take place with a special meeting on November 4th. Bob Radosevich provided an update of the elephant rock ideas – having received five from citizens. Trustee Havenar provided an update of the time capsule project – any personal items should be forwarded to Glant in the next couple weeks. Special photo paper will be available to keep pictures. The installation will be Thanksgiving weekend.

Public Comment – none.

Public Hearing

6. **PUBLIC HEARING & Resolution 52-2021** to Approve Request to Replat 717 Westward Ln (ERock LLP). Mr. Kurt Ehrhardt addressed the Board about the replat request of one lot to a total of three to build one additional single family home. Discussion took place about the additional lot to be considered for park space. Discussion also ensued about the roadway connecting Westward and Meadow. Staff stated the request to name the roadway is not on the agenda for consideration but will be included in the private development Kurt has preliminarily discussed with staff. **MOTION** (Currier, Stuth) to approve Resolution 52-2021 to approve the replat at 717 Westward Ln. Roll call vote – aye (6); nay (0). Motion passed.

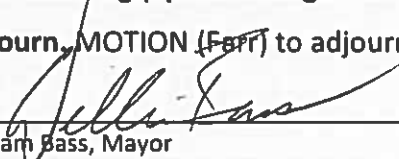
Business Items

7. Special Event - 1st Annual Palmer Lake Hockey Classic (Jan-6-2022). Lewis Palmer High School hockey coaches reviewed the request for an outdoor hockey game on Palmer Lake, a first annual foundation game and fundraiser on Tuesday, Jan 4th. Board members inquired about adding portable restrooms and further considered tying this event into Winterfest activities. MOTION (Havenar, Farr) to approve the outdoor classic special event. Roll call vote - aye (6); nay (0). Motion passed. MOTION (Havenar, Padgett) to waive the \$100 fee as requested. Roll call vote - aye (6); nay (0). Motion passed.
8. Update - Elite Crane Relocation. Diacut property owner Bruno Furrer was present to speak to the relocation of Elite Cranes from the property. He stated all equipment should be moved by the end of the weekend and staff is directed to confirm with property owner on Monday, Nov 1st.
9. Ordinance 11-2021 to Amend Code Relating to Developer Warranty (2-year). This item is postponed.
10. Resolution 53-2021 to Communicate and Promote Town Mission Statement. Mayor Bass read the new mission statement formulated by the Town Board. MOTION (Havenar, Stuth) to approve Resolution 53-2021. Roll call vote - aye (6); nay (0). Motion passed.
11. Consideration to Participate in Colorado Opioid Settlement – MOU. Staff and Trustee Currier explained the Town participation in the opioid settlement in order to collect any funds. MOTION (Currier, Padgett) to execute the MOU. Roll call vote - aye (6); nay (0). Motion passed.
12. Ordinance to Grant Renewal of Black Hills Franchise Agreement - Schedule 2 Readings. Discussion took place about the renewal of the franchise agreement with Black Hills, currently at 4%. MOTION (Havenar, Padgett) to schedule the two required readings. Roll call vote - aye (6); nay (0). Motion passed.
13. Set Hearing for Review of Business License - Bach Crawlers (BC Off Road). Trustee Currier recused herself from discussion of this item and exited the room. Attorney Krob explained the request to remove this item as the current code did not align with the past practice of reviewing complaints. The code relating to town business licenses will be reviewed and brought to the Board for review. Attorney Krob suggested that staff be directed to renew the license. MOTION (Padgett, Farr) so moved. Roll call vote - aye (3); nay (2 – Stuth, Havenar). Motion passed.
14. Review/Direction for Code Relating to Short Term Rental. This item is postponed.
15. Update - 2022 Draft Budget. Collins restated the upcoming meeting dates – special budget meeting on November 4, regular meeting rescheduled to November 18, and regular meeting on December 9. Budget documents continue to be worked on.

Board Reports. Trustee Stuth provided an update for the Master/Comp Plan, stating the Planning Commission awarded the project to the consultant Community Matters, and she expressed her concerns of the presentation as well as the survey work. She noted that Commission members will allow one more Trustee to join the advisory team.

Next Meeting (Special Budget Meeting 11/4 and Regular Meeting 11/18) and Future Items

Adjourn. MOTION (Farr) to adjourn at 6:02 PM. Motion passed.



William Bass, Mayor



Dawn A. Collins, Town Administrator/Clerk

Date