



## **PARKS COMMISSION**

**Monday, June 06, 2022 at 5:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### **MINUTES**

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**Call to Order.** Commissioner Wiecks called the meeting to order at 5:01 PM.

**Roll Call.** Present: Cindy Powell, Mike Pietsch, Reid Wiecks, Ande Furrer, Phyllis Head, Andy Maguire, Lindsey Leiker. Others: Dawn Collins and public members Josh Rosa, Jessica Sweet and Terry Watson.

#### **Approval of Minutes**

1. Minutes from May 9 Meeting. Reid mentioned one change about the pea gravel delivery location. MOTION (Powell, Leiker) to approve the minutes with the modification. Motion passed 7-0.

**Petty Cash Report.** Mike provided a summary of the cash activity for a current total of \$480.

**Public Works Supervisor Report.** Jason Dosch was unable to attend, and Dawn Collins relayed his urgency for the gazebo repair as well as down tree limb clean up. Collins also showed a pic of the bar piece that will replace the bubble piece on the playground equipment.

**Town Administrator Report.** Dawn Collins inquired about assistance to identify noxious weeds to be sprayed by a service in the next week or two. Phyllis and Andy will create a list and coordinate with staff for the service.

**Business Items.** Reid requested taking item 11 first.

11. Disc Golf Special Event Request. Mr. Josh Rosa introduced and reviewed the disc golf event for July 17. He stated he anticipates roughly 80 participants with over 20 signed up. Members suggested various ideas to enlarge the event. Mr. Rosa did agree to a donation of \$5 for every registration. MOTION (Leiker, Powell) to approve the event. Motion passed 7-0.

2. Update on Wildflower Garden in Glen Park. Reid introduced Jessica Sweet and she explained the planting and care of a wildflower area at Glen Park by donation. Reid requested her address to send a thank you letter for the donation.

Reid further inquired about noted another resident planting and caring for the bathtub in the Glen and the ROW along Spring St.

3. Final Plans for the Festival on the Fourth. No report.

4. Review Parks Meeting Dates/Holiday Conflict. Meetings were discussed and it was unanimously agreed to push the first Monday of the month meeting to the third (regular workshop) Monday to meet when holidays occur – July, September, and October.

5. Review Community Garage Sale and Distribute Flyer. Phyllis and Cindy intend to also sell items at the Town Hall area. Collins will confirm the availability of June 11. Phyllis will also hand out noxious weed books. Lindsey will forward the map to finalize and post to the website.
6. Update on Parks Tri-fold Flyer. Discussion took place about the draft version Cindy is creating and adding rules or regulations. It will be further discussed at a June workshop.
7. Update on Scout Projects. Mike provided an update of all projects, including – Keith working on the split rail fencing at the wildlife area at the lake (Ande and Mike will assist getting rails to the area); Jordan working on two benches at the bridge; David working on building a pergola near the lake; Ethan working on information boards. Additional project ideas were mentioned, including a future pergola at Columbine Park and curb/cushion at Glen Park.
8. Reschedule Service Day in Parks. The Parks rescheduled service day will take place on Sat., June 25 and begin at 8 AM. Volunteers should meet at the parking lot across from the Arts Center and will include limb clean up. Collins will confirm allowed use of chainsaws in fire restriction. Phyllis suggested an additional tree service, Blue Tree.
9. Chipping - Fire Volunteers (Parks assistance). Discussion took place about how residents could be assisted with hauling slash to be chipped. The Parks Commission members determined not to offer help and leave it to the property owner. Terry Watson explained the process she does on her property.

#### **Centennial Park**

10. Use of Ballfield - Festival on the Fourth. Collins will restate use to Cindy via email.
11. Addressed at the start of the meeting.
12. Review/Update of Disc Golf Course. Andy provided an update of items the disc golf club intends to address on the course. Hole 3 tee will be moved further east in the coming weeks.
13. Coordinate Centennial Gazebo Repair. Discussion took place about the contractor availability and what work members can prep. Collins will speak with Jason Dosch about additional options to complete the repair prior to the weekend of June 17.

#### **Glen Park**

14. Update on Zipline Property Visit. Reid relayed a summary of the on-site meeting with Mr/Mrs Ross and questions out of the discussion for legal. Collins offered the response from the Town Attorney to the questions. The areas of concern are the trail encroaching on the Ross' private property in multiple places and the location of the zipline over town property. MOTION (Wiecks, Furrer) to recommend that Ross' move all personal property inside the boundaries of their property and move the trail off the Ross property on service day by the advise of Town Attorney. Motion passed 7-0. Reid offered to mention it to Mr. Ross and Collins will send notice via email.
15. Parking Kiosk Update (Revenue). Collins provided an accumulated total of parking revenue – net total of \$12,160 since March. The parking kiosk is now creating revenue.

**Public Comment.** Terry Watson shared her experience planting perennials attracting butterflies, specifically mentioning the Colorado state insect – Colorado Hairstreak.

**Report of Other Meetings.** Reid mentioned onsite meeting at Ross residence.

**Next Meeting (Workshop 6/20) and Future Items.** Phyllis mentioned the July 12 weed walk in Colorado Springs. Cindy offered to also attend. The draft parks flyer and details for the 6/25 service day will be the topics of the 6/20 workshop.

**Adjourn.** Reid adjourned the meeting at 6:52 PM.

*Minutes by: Dawn A. Collins, Town Administrator/Clerk*