



PARKS AND TRAILS COMMISSION

Tuesday, December 09, 2025 at 5:30 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order

- Meeting called to order at 5:30PM

Roll Call

- Present: Kevin Magner, Lauren Penner, Jennifer Nilson, John Tool, Reid Wiecks, Mike Pietsch
- Absent: Kevin Noleen

Pledge

Approval of Minutes

1. Parks Commission Minutes 11.04.2025
 - a. **Motion to approve** (Wiecks, Pietsch) "Aye" Vote, Motion passed unanimously.

Petty Cash Report

- Previous \$90
- Donations \$4
- Total \$94

Public Works Supervisor Report

2. December 2025 report

Town Administrator Report

- No Report this month.

Business Items

3. Report of Volunteer Hours
4. Kiosk Revenue
 - No Report this month.
5. Report/Consider Items for Project List
 - No discussion
6. Discussion on December Workshop Date

- Commission re-iterated that there would be no workshop for December.
7. MHYC 2026 POC
 - Commissioner Wiecks asked the commission for a secondary point of contact for this event in 2026. Commissioner Magner volunteered to provide background and history of the Parks commission to whoever becomes the new point of contact. Commissioner Noleen volunteered to become the new secondary point of contact.
 8. Christmas Lights contest update
 - Update provided by Commissioner Nilson. She stated that the social media updates were still ongoing, and that the Commission will still need to decide on when to meet and where to meet the upcoming Sunday for the judging of the lights. Commissioner Nilson will provide a map of contestants to the town for posting.
 9. PLP&T 2025 purchases update
 - Commissioner Penner gave an update on noxious weed mitigation purchases and when those might need to be bought. Direction was given to staff to take steps to order these materials once pricing and availability is determined.
 10. New park along Monument Creek update - letter & map
 - Commissioner Magner provided an update on the letter he drafted and estimated the time before it would be ready for presentation to the Board of Trustees to be late January or early February.
 11. PLP&T Commissioner reappointments - term expiration dates
 - Deputy Town Clerk Grant Massey provided an update on which commissioners are up for re-appointment.
 12. Fountain Creek Watershed District staff workshop meeting with PLP&T commissioners
 - Commissioner Magner confirmed that the meeting date is January 16th at one pm. The commission will then ask for a potential letter of support from them.
 13. PLPB club equipment inventory - 11/25 update
 - Commissioner Tool provided an update on the PLPB storage inventory. Mentioned the need for a more permanent storage solution sometime in the future. He then went on to say that the pickleball club would be willing to manage donations for maintenance, net replacement, and resurfacing. For Centennial Park courts Commissioner Wiecks said that this would give them the ability to put their sign up on the courts. Commissioner Wiecks said it would require altering the MOU, concluding that this topic should be discussed in a workshop.

Elephant Rock

14. Updated Vision concept

- Update provided from Commissioner Wiecks, provided a narrative that stated the Parks would be recommending getting an easement for a sewer line and for park access with the property owners.

Centennial Park

15. Broomball Tournament update

- Commissioner Nilson on the status of the entry form and informed the Commission that she is just waiting to have Christmas lights contest to be completed to start advertising. She also broached the topic of needing to solicit donations from the businesses in town. The Broomball Tournament will take place on January 18th, 2026.

16. Discussion of Centennial Park identification sign design, rules signs placement, and info kiosk placement

- The Commission discussed which sign design to pick. They also discussed the potential locations of the signs and the locations of the info kiosks. They decided to go with design A.

Motion to accept the votes as written on the designs. (Wiecks, Magner) “Aye” vote. Motion passed unanimously.

Glen Park

17. PW working on Tennis court entrance

- Topic was covered during the Public Works Director Report. No further discussion.

18. Quote from Renner Sports Court re resurfacing

- Commissioner Tool provided an update, Renner Sports Court still recommends a “wait and see” approach. He said that a sales representative will come out and give a quote on fixing it.

19. Status of donation box removal and relocation

- Question from Commissioner Wiecks to Public Works Director DeLozier if the relocation had occurred. Public Works Director DeLozier stated they had not yet, but that the new ones had been ordered.

Public Comment - *This time is reserved for the public to speak to items not on the agenda.*

- No public comment

Report of Other Meetings

19. Planning Commission 12/3 report re PD E-rock

- Commissioner Wiecks talked about the E-Rock PD being continued. He also spoke on the presentation that John Chavez gave before the public hearing.

Next Meeting and Future Items

- Next meeting will be January 13th 2026.
- Commissioner Wiecks made a statement giving thanks to Commissioner Magner for his service to the parks commission as Commissioner Magner has indicated he will not be seeking re-appointment.

Adjourn

- Meeting adjourned at 7:11PM