



PARKS COMMISSION

Tuesday, January 10, 2023 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Chair Reid Wiecks called the meeting to order at 5:01 pm.

Roll Call. Present: Cindy Powell, Gene Kalesti, Phyllis Head, Reid Wiecks, Mike Pietsch, Lindsey Leiker. Excused: Ande Furrer. Staff: Jason Dosch, Dawn Collins. Others: Jeff Zearfoss with Carter Payne, Lindsay & Richard Willan, Cyndee Henson, Jennifer Miller, Roger Moseley, Mary Brodzik, Kevin Magren, Nick Ehrhardt, Char Schutte.

Approval of Minutes

1. Approval of Minutes from December 13, 2022. MOTION (Leiker, Pietsch) to approve minutes from December. Motion passed 6-0.

Petty Cash Report. Mike Pietsch reported donations and expenditures with a new balance of \$389.

Volunteer Hours (Reported)

2. Nov-Dec Parks Report. Phyllis Head reported an additional 15 hours that were not on the report.

Public Works Supervisor Report. Not a lot to report and will address items as they come up on the agenda.

Town Administrator Report. Kiosk Dec-2022 collection of \$1605 and YE net collection is \$46,125.00 for Parks to consider on future projects. Reid reported Parks paid for the kiosk expenses and installation. Jason Dosch is the kiosk administrator.

Business Items

3. Nomination and Vote on Commission Chairperson. MOTION (Pietsch, Leiker) to nominate Reid Wiecks as Commission Chair. Motion passed 6-0.

4. Nomination and Vote on Vice Chairperson. MOTION (Wiecks, Head) to nominate Mike Pietsch for Vice Chair. MOTION (Cindy) to nominate Gene Kalesti as Vice Chair. No second, motion failed. Cindy asked if the nominees want the position. Gene declined. MOTION to nominate Pietsch passed 6-0.

5. Update of Holiday Lights Contest. Lindsey reported a total of 14 entries and a successful event. Moving forward, it was suggested that the entry fee be waived to allow more participation. Registration was not easy, and suggestions were welcomed. Reid thanked Lindsey for all her hard work. Winners were: Most Creative 130 Shady Ln, Best Decorated 190 Shady Ln, Clark Griswold Most Lights 405 Upper Glenway, and Best Business O'Malley's Steak Pub.

6. Update on Power at Ped Bridge. Jason reported that he contacted CORE electric to move forward with the 400-amp power installation. Cost will total just over \$10,000 and a survey cost of \$2,000. Reid discussed the 400-amp service as a great start for lighting the bridge, adding lights in parking lot and little league field and the long-range plan for a restroom on the west end of the bridge as well as special event activity. Jason also mentioned correcting the existing lighting on the upper level near the entry to the bridge.

7. Consider Revision of Town Code Section 2.20. Reid discussed some of the history and suggested that Trails be added to the authority of the Parks Commission in the code, allowing Parks to plan new, maintain town trails (excluding Santa Fe or other connecting trails). Dawn stated the Reservoir Road is a town access road not a trail. Trails beyond the reservoir are not the Town's property. MOTION (Gene, Phyllis) to recommend approval of the amended Code Section 2.20. Motion passed 6-0.

8. Consider Points of Contact(s). Reid is still missing information from three Commission members and asked everyone to please complete the POC and email it to Reid.

9. Consider Revision of Rules. Reid discussed page two, paragraph six for members to give a 24-hour notice if not attending a meeting. This would give time to notify an alternate to attend. MOTION (Mike, Cindy) to approve the revised rules. MOTION passed 6-0.

10. Discussion of the Elephant Rock Property - Open Space, Trails, Connecting Bridges (Trail-Open Space Planning) for Proposed Parkland in Perpetuity. The discussion was led by Commissioner Gene Kalesti, and he thanked everyone for their attendance. Gene proposed nine plus acres at the elephant rock property be set aside for Palmer Lake parkland. Discussion of volunteers needed for upkeep, costs of the property and possible new kiosks to generate revenue to cover expenses and Gene noted that nine homeowners, church, high school volunteers and other groups have come together to support the proposed plan. Gene reviewed the initial plan proposed. Mr. Jeff Zearfoss shared the original Carter Payne vision for the development proposed to the Board of Trustees. He commented that Carter Payne and the Willans were working together and will work with Parks to come to an agreement for all involved on the property. Review of the property map took place, verifying buildings on the map. Gene proposed four historical buildings be preserved on the 9 acres and set aside. Collins reiterated that the Board of Trustees did direct two parties to move forward with the concept for development. It was suggested that the proposal be presented to the Board of Trustees to consider, noting that the Town Board has authority over town property. Reid suggested a workshop including Carter Payne and Willans to work together. MOTION (Gene, Reid) to recommend that the Board reconsider 9 acres for Parks in perpetuity and work with future tenants. Motion passed 6-0.

Centennial Park

11. Proposed Tree Planting at Entrance to Ballfield Area. Tabled to a future meeting.

12. Plan Winterfest Event. The event is scheduled on Sunday, February 26, and it will be a community event with sponsorship and donations. Lindsey and Ande will be working with the town staff to expedite the process. Food trucks will need a peddler's permit. The Broomball tournament is for all ages and ready for individuals and teams to register.

Glen Park

13. Tennis Court Resurface Proposal. Reid suggested moving forward this year by resurfacing the tennis courts. Renner will not cut a trench and a squeegee is suggested. A bin can be supplied with equipment. Maintenance is not available to clear the snow. The proposed netting to separate courts

will be 10 ft high and Reid will report back to Renner. MOTION (Gene, Mike) that the tennis court resurface be approved. Motion passed 6-0.

Public Comment. None

Report of Other Meetings. Reid and Dawn will go to the Awake the Lake meeting. Lindsey attended last month's meeting and discussed the CORE electric installation at the bridge, but funds were declined. The upcoming Hockey Classic and GOCO grant were generally mentioned.

Next Meeting and Future Items. Next meeting is a workshop on 1/24, 5:00-6:30 PM.

14. Workshop - Collaborate on Centennial Park Plans (Invite APL, LL, Golf, etc) (1/24). Discussion included the Centennial Parks plan with an invitation to Awake the Lake, Little League, and Disc Golf to discuss the next GOCO direction with all interested parties. Gene proposed an additional workshop be added to meet with Carter Payne and Willans and limit it to 1.5 hr (1/17). Roger Moseley asked for a concrete plan be brought to the workshop. Reid thanked Lindsey for all her hard work and dedication she has given, and she offered to continue to volunteer where she can.

15. Review Projects for 2023 (Workshop?). Reid asked Parks to review, prioritize and return the project list to him directly to assemble.

Adjourn. Reid adjourned the meeting at 7:03 PM.

Minutes by: Tish Torweihe, Admin Specialist