



## PARKS COMMISSION

Tuesday, October 11, 2022 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### MINUTES

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**Call to Order.** Commissioner Mike P called the meeting to order at 5:01pm.

**Roll Call.** Present: Cindy Powell, Phyllis Head, Mike Pietsch, Lindsey Leiker. Excused: Reid Wiecks, Ande Furrer. Others present: staff - Jason Dosch, Dawn Collins; public - Gene Kalesti.

#### Approval of Minutes

1. Approval of Minutes from 9/12/22. MOTION (Lindsey, Mike) to approve minutes. Motion passed 4-0.

**Petty Cash Report.** Mike reported donations and expenses for a total of \$606. Mike stated that he will turn in \$100 to the town office to be recorded in Parks donation to bring the petty cash amount to the agreed to \$500 limit.

**Public Works Supervisor Report.** Supervisor Dosch reported that the fountain was removed from the lake and is stored at the shop.

2. Update - Weed Spraying. Dosch commended the volunteers as well as staff cleaning up the weeds around the lake, the pedestrian bridge, and along Hwy 105 and reported the spraying was completed and staff will schedule another early spray in 2023.
3. Update - Power Source for Bridge Lighting. Dosch reported on the request with CORE for placement of a power source near the parking/west entry of the pedestrian bridge. He noted that temporarily, power can be brought to the entrance as it previously was but no power or lighting can cross the bridge (in/over the RR right of way without approval). Lights on the east side of the bridge entrance will be required to be solar if affixed as there is no power.
4. Update - Lighting Plan (Quotes). Dosch reported that he has met with two electricians to consider the power – once established by CORE – and lighting plans suggested by Parks to get design and estimate from the electrician to submit to the Railroad for approval.
5. Update - Replacement of Swing Hooks. Staff will look at what is needed for this replacement to satisfy the inspection/audit by CIRSA relating to playground regulations. Dosch suggested that he and Mike (or Reid) meet to plan the replacement.

**Town Administrator Report.** Collins provided an update on the kiosk figures to date and suggested a preliminary meeting with Parks members and Awake Palmer Lake with staff to review the status of the

GOCO concept submittal. There remain a few items to reach agreement on – development of stairs on the east side of the ped bridge. Lindsey inquired about the disagreement. Collins explained that the recommendation by the insurance audit of public property was to continue the rail with the intention to direct people to use the path. It was suggested to add temporary fencing now to begin modifying the use. Awake Palmer Lake wants concrete steps off the south side of the east exit. Staff and the Parks Commission supported the inspector's recommendation due to the caution from the landscaper about the length of the steps, the anticipated maintenance of concrete steps and/or the potential liability of not railing the exit area. A meeting will be requested with these parties.

### **Business Items**

6. Final Review of Parks Flyer. Cindy spoke to the final details she worked with the designer. It was noted to better distinguish the "parking" color from the lake color. MOTION (Cindy, Phyllis) to communicate this detail to the designer and complete the design and printing. Mike suggested providing a copy to Tri-lakes Chamber to inform them of the work being funded.
7. Update - September 24th Parks Service Day. Members discussed the success of the service day and expressed gratitude for volunteers.
8. Update on the GOCO Survey & Concept Letter. Collins offered additional surveys to Lindsey to incorporate in the overall results. Scheduling a meeting with interested parties was covered earlier.
9. Update - Eagle Scout Projects. Mike provided an update noting that Scouts are working on funding and approval of their respective projects.
10. Update - Church Service Day. Phyllis reported on the successful Creekside Trail clean up and spreading mulch. She credited Rachel and the Church of the Jesus Christ of the Latter-Day Saints group made up of adults and teens. Photos were shared and a thank you will be sent.

### **Centennial Park**

11. Little League Vision and MOU (ballfield). Members discussed wanting to hear about the improvements. This item will be forwarded to a future meeting that Little League rep, Dion, can attend.
12. Review Lighting Plan for Ped Bridge. This item was addressed and is in progress.
13. Follow Up - Ped Bridge Steps and Fencing. The steps on the west side of the ped bridge were completed and additional discussion of steps on the east side took place.

### **Glen Park**

14. Update - Tennis Court Resurface & Measurements for Tennis/Pickleball. This item is continued to a future meeting.

### **Public Comment**

Mr. Gene Kalesti introduced himself and shared his background with the Parks Commission members requesting to be considered for appointment to the Commission. He submitted an application for appointment to be placed on the next regular meeting (11/8).

### **Report of Other Meetings**

**Next Meeting (10/25) and Future Items.** Collins mentioned connecting Lindsey with Coach Bradley relating to the upcoming planning of the Hockey Classic tournament and Winterfest. Phyllis provided information about the Act to eradicate noxious weeds for planning purposes and suggested adding an item to consider kiosk funds to address the tennis courts. Lindsey stated Awake Palmer Lake .5k run had over 870 participants and raised roughly \$40,000.

**Adjourn.** MOTION (Cindy, Lindsey) to adjourn at 5:55 pm. Motion passed 4-0.

Minutes by: Dawn Collins, Town Administrator/Clerk