



## **BOARD OF TRUSTEES MEETING**

**Thursday, June 13, 2024**

**Executive Session at 5 PM / Regular Meeting at 6 PM**

**Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado**

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### **MINUTES**

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**Call to Order.** Mayor Havenar called the meeting to order at 5:05 pm.

**Roll Call.** Present: Mayor Glant Havenar; Trustees Shana Ball, Kevin Dreher, Jessica Farr, Dennis Stern. Trustee Nick Ehrhardt arrived approximately 5:10 pm. Excused: Trustee Sam Padgett.

**Convene to Executive Session.** MOTION (Farr, Stern) to convene to executive session. Roll call vote – aye 5; nay 0. Motion passed.

A. For the purpose of discussing possible acquisition of an interest in real property, under C.R.S. Section 42-6-402(4)(a), and determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e).

B. For the purpose of discussing possible details of security to be provided by the Palmer Lake police department under C.R.S. Section 24-6-402 4(d); and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations and/or instructing negotiators regarding the possible hiring of a police chief under C.R.S. Section 24-6-402(4)(e).

**Reconvene to Open Session approximately 6:45 pm.**

Mayor Havenar returned to the meeting at 6 pm.

**Roll Call.** Present: Mayor Glant Havenar; Trustees Nick Ehrhardt, Shana Ball, Kevin Dreher, Jessica Farr, Dennis Stern. Excused: Trustee Sam Padgett.

**Pledge of Allegiance.** Mayor Havenar invited Mr. Jarvis Caldwell to lead the pledge.

Mayor offered a public comment period. Mr. Jarvis Caldwell introduced himself as candidate for House District 20. He explained his background and his concern about keeping local control of land use. He suggested that Board members be diligent in reviewing and weighing in on the upcoming bills.

#### **Introduction/Presentation**

1. Southern Colorado Interagency Wildland Fire Team - Presented by Mr. Shane Coyne, Superintendent. Mr. Shane Coyne addressed the Board and explained the volunteer group established in 2022 to assist with wildland fires, funded by grants. He thanked the Board for the partnership with Palmer Lake. Trustee Farr inquired about any obligation for the town to assist outside of local

boundaries. Mr. Coyne stated any situation will be coordinated. Discussion took place about the current prescribed burn.

**Consent Agenda.** MOTION (Farr, Stern) to approve the consent agenda including items 2) Minutes from May 30, 2024 Meeting; 3) Checks Over \$15,000 - Core and Main LLP (\$16,188.07). Roll call vote – aye 6; nay 0. Motion passed.

### **Staff/Department Reports**

4) Water; 5) Public Works including Roads & Park Maintenance; 6) Police; 7) Fire; 8) Administration;

9. Attorney. Nothing more than information provided in executive discussion.

10. Administrator/Clerk. Collins commended departments for the clean up efforts of work areas; collaboration on insurance property and casualty audit; slight change of one PD vehicle; upcoming upgrade to the town website. She provided an update on projects - CORE EV chargers and asked about a ribbon cutting ceremony, which will move forward with CORE. The foundation for the pickleball courts is prepared for concrete in the coming week. PLEDG reps inquired whether the town would partner on a business open house in the fall, with no concerns from the Board. Collins explained the proposed parking area in excess right of way by Parks and Trails at Greeley/Walnut, with one request to install signs and move larger rocks for barrier. Collins announced there will be three Trustee and the Mayor position on the fall ballot, November 5, coordinated with El Paso County.

### **Business Items**

11. Special Event Application - Chautauqua, Arts Council (August). Ms. Amy Hutson presented the details of the Chautauqua events taking place July 29 through August 4, including classes, music, film, cooking, dancing, lecture, demonstrations throughout the town. A large tent event is taking place August 3-4 and all but two events are free to the public. MOTION (Farr, Dreher) to approve the special event with the event fee waived. Roll call vote – aye 6; nay 0. Motion passed.

12. Application for Public Display on Residential Property. Mr. Jeff Kisicki addressed the Board about his request to place a 1930 caboose, rebuilt in 1967, for display on private residential property located on South Valley. Discussion ensued about touring the caboose by appointment, public being on private residential property. Mr. Tim Caves suggested the Board think about a public display in a residential neighborhood and keeping zoning appropriate. Discussion continued about various uses of the caboose and placement. Attorney Krob suggested that staff draft a recommendation. MOTION (Farr, Stern) to refer back to staff. Roll call vote – aye 6; nay 0. Motion passed.

13. Update on Elephant Rock Advisory Committee Vision. Ms. Susan Miner provided an update on the schedule and upcoming activity for the advisory committee to consider reducing options and plan the presentation to the Board in July. It was requested that the presentation be a separate workshop.

14. Consider Promotion of Financial Sponsors of Pickleball Courts. Collins provided background of the sponsor agreements the monies being allocated as agreed with the sponsors. Mr. Tim Caves spoke about the intention of the donated funds. He stated he currently has six committed sponsors. Mr. Caves provided an update on the activity – courts, concrete, fencing, restroom, sidewalk. Discussion took place about the courts being open to the public and preparation for regular use in 2025.

15. Review/Direction of Draft Code Language for Farmers Market. Collins reviewed the revised draft and will bring an ordinance version back at the next meeting.

16. Review/Direction of Draft Code for Special Events. Collins reviewed the revised draft and will bring an ordinance version back to the next meeting.

17. Review/Direction to Amend Code Relating to Peddlers. Discussion about background checks took place. It was directed to gather additional information from other municipalities.

**Public Comment.** None.

**Board Reports.** Trustee Farr explained the tour that she and Mayor Havenar had at the prescribed burn site – 8 acres in 2 days. Lt. Bill Berry stated the benefit of the present burn to the area, creating a break and the years of planning. Mayor stated that a sign of a healthy community is a healthy forest.

Trustee Nick Ehrhardt commended the volunteers working with Parks to complete 800 hours of trail building. He mentioned that the Mile High Youth Corp (MHYC) will be continuing for two weeks.

Trustee Ball stated that she is working on grants, with one submitted this week for El Pomar. She expects to hear about the EMS award by the end of the month.

Mayor Havenar reported that PPACG is currently conducting internal planning.

**Next Meeting (June 27) and Future Items.** Discussion took place about scheduling the Advisory Committee presentation on Wed., July 10 with follow up time held for July 11 prior to the regular meeting.

**Convene to Executive Session.** MOTION (Farr, Dreher) to convene to executive session for the balance of discussion at 7:46 pm. Roll call vote – aye 6; nay 0. Motion passed.

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**Reconvene to Open Session**

**Adjourn.** MOTION (Dreher, Stern) to adjourn at 8:40 pm. Motion passed.



Mayor Glant Havenar



ATTEST: Dawn A. Collins, Town Clerk